

Agenda Report

February 25, 2019

TO: Honorable Mayor and City Council

FROM: Department of Public Works

SUBJECT: PURCHASE ORDER CONTRACT AWARD TO VALLEY WIDE AIR CORPORATION TO PROVIDE AND INSTALL AN UNINTERRUPTIBLE POWER SUPPLY SYSTEM FOR AN AMOUNT NOT TO EXCEED \$79,800

RECOMMENDATION:

It is recommended that the City Council:

1. Find that this action is exempt under the California Environmental Quality Act (CEQA) in accordance with Section 15061(b)(3), the General Rule that CEQA only applies to projects that may have a significant effect on the environment; and
2. i) Accept the bid dated January 8, 2019 submitted by Valley Wide Air Corporation (Valley Wide) in response to the specifications to provide and install an Uninterruptible Power Supply (UPS) system, and ii) authorize issuance of purchase order contract with Valley Wide for an amount not-to-exceed \$79,800.

BACKGROUND:

The Department of Public Works, Building Systems and Fleet Management Division is responsible for maintaining and making needed repairs to City buildings and a number of systems within these buildings. Several City buildings have UPS systems: City Hall, the Water & Power and Public Works buildings at City Yard and two in the Police Department headquarters.

A UPS system is an electrical apparatus that provides emergency power to a load when power fails. A UPS differs from an auxiliary or emergency power system or standby generator in that it will provide near-instantaneous protection from input power interruptions by supplying energy stored in batteries. A UPS is typically used to protect hardware such as computers, data centers, telecommunication equipment or other electrical equipment where an unexpected power disruption could cause injuries, fatalities, serious business disruption or data loss.

The Pasadena Police Department is a 24/7 public safety agency providing critical services to the community. One of the existing UPS systems provides back-up power to the City's 911 Call Center. However, this system is over 12 years old and parts needed to repair a communication fault are obsolete, making it a liability should there be an interruption of power to the building.

On December 6, 2018, a Notice Inviting Bids to furnish labor and materials to provide an uninterruptible power supply system for the Police Department was published in the *Pasadena Journal* and posted on PlanetBids. Two prospective bidders attended the mandatory pre-bid meeting on December 11, 2018, with one vendor submitting a bid by the bid closing date of January 8, 2019. Staff reviewed and evaluated the bid submission. Valley Wide was deemed to be a responsive and responsible bidder.

Bid received on January 8, 2019 is as follows:

BIDDER	AMOUNT
1. Valley Wide Air Corporation, Westlake Village, CA	\$79,800

Valley Wide is a Southern California-based contractor that specializes in the service and installation of critical environmental controlled electrical systems including UPS for computer rooms, data and call centers.

Staff believes the bid submission to be reasonable given the scope of work for this project, and recommends proceeding with contract award. The City has previously done business with Valley Wide through a purchase order for \$24,998.

The following table represents the purchase order contract summary:

Base Bid	\$79,800
Contingency	\$ 0
Purchase Order Contract "Not to Exceed" Amount	\$79,800

COUNCIL POLICY CONSIDERATION:

This authorization supports the City Council's strategic goal to ensure public safety and to improve, maintain, and enhance public facilities.

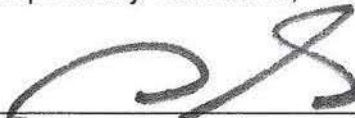
ENVIRONMENTAL IMPACT:

This action is exempt from CEQA pursuant to State CEQA Guidelines Section 15061(b)(3), the General Rule that CEQA only applies to projects that may have a significant effect on the environment.

FISCAL IMPACT:


The total cost of this action is \$79,800. Funding for this fiscal year will be addressed by utilization of existing budgeted appropriations in the following account: Building Preventive Maintenance Fund 30122051-811400-71902.

Respectfully submitted,



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Director of Public Works

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Approved by:



STEVE MERMELL
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