



# Agenda Report

December 16, 2019

**TO:** Honorable Mayor and City Council

**FROM:** Department of Information Technology

**SUBJECT: AUTHORIZE INCREASES TO CONTRACT 30455 WITH CELLCO PARTNERSHIP (DBA VERIZON WIRELESS), TO CONTRACT 30536 WITH AT&T MOBILITY II LLC, AND TO CONTRACT 30422 WITH SPRINT SOLUTIONS INC, TO PROVIDE WIRELESS VOICE AND BROADBAND SERVICES AND EQUIPMENT**

## **RECOMMENDATION:**

It is recommended that the City Council:

1. Find that the proposed contracts are exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines Section 15061(b) (3);
2. Authorize the City Manager to increase Contract No. 30455 with Cellco Partnership (dba Verizon Wireless) by \$1,600,000, and extend the term of the contract through December 31, 2023 for City departments that rely on wireless services to meet the operational needs;
3. Authorize the City Manager to increase Contract No. 30536 with AT&T Mobility II LLC by \$300,000, and extend the term of the contract through December 31, 2023 for City departments that rely on wireless services to meet the operational needs;
4. Authorize the City Manager to increase Contract No. 30422 with Sprint Solutions, Inc. by \$150,000, and extend the term of the contract through December 31, 2023 for City departments that rely on wireless services to meet the operational needs; and
5. To the extent these could be considered separate procurements subject to the Competitive Selection Process, it is recommended that the City Council grant these contracts an exemption pursuant to Pasadena Municipal Code (PMC) Section 4.08.049(B), contracts for which the City's best interests are served.

**BACKGROUND:**

Historically, City departments have individually engaged various wireless providers for voice and broadband services, as well as equipment and accessories. These wireless services support dedicated business equipment in the field and office for several City department operations, including wireless broadband access for mobile data computers in public safety vehicles, code enforcement inspectors, parking enforcement support and communications, and utility meter reading operations among others.

In efforts to streamline procurement with wireless providers and take advantage of volume discounts, City Council approved two citywide master contracts on November 16, 2015 to allow City departments to purchase wireless voice and broadband services and equipment. The contractors are Celco Partnership (dba Verizon Wireless), contract number 30455, and Sprint Solutions Inc., contract number 30422. Additionally, a third contract, number 30536, was established with AT&T Mobility II LLC, but because the wireless services did not exceed \$74,999 in aggregate over the four-year term of the contract, City Council approval was not needed at that time.

All three of these contracts had an initial expiration date of June 30, 2019, in concert with the underlying nationally solicited agreement through the National Association of State Procurement Officials (NASPO) ValuePoint organization led by the State of Nevada. The State of California has participating addendums in this agreement that allows local governments to take advantage of the volume pricing discounts it offers.

Before the current agreement expired on June 30, 2019, a new NASPO ValuePoint solicitation for Wireless Data, Voice, and Accessories was completed by the lead State of Utah. The new contracts under this solicitation are intended to replace the current Wireless Communication and Equipment contracts, however, the new contracts are not yet available for use. The State of Nevada subsequently extended the current contracts through December 31, 2020.

On June 17, 2019, City Council approved contract extensions through December 31, 2019 with both Verizon Wireless and Sprint to allow departments to continue procuring these services without interruption. The contract with AT&T was administratively extended through this same date as well. Staff expected the new contracts to be available before the end of the calendar year. Unfortunately, they are still delayed and another contract extension is needed.

Given the circumstances above, and the potential frequency of additional contract extensions over the next four years, staff recommends the City Council authorize the City Manager to extend the terms of each contract through December 31, 2023.

Staff also recommends increasing the total not-to-exceed amount of Verizon Wireless, Contract No. 30455 by \$1,600,000, AT&T, Contract No. 30536 by \$300,000, and Sprint Contract No. 30422 by \$150,000 for City departments that rely on these services to meet their operational needs. These amounts were developed using the expenditures from the prior four years along with adding additional capacity for changes to services

within and across wireless carriers. Overall, the estimated amounts are anticipated to be sufficient to cover wireless service costs for the next four years. All wireless costs are reviewed annually as part of the annual budget process.

**COUNCIL POLICY CONSIDERATION:**

These proposed contract increases support the City Council's strategic goal to maintain fiscal responsibility and stability.

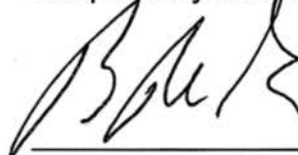
**ENVIRONMENTAL IMPACT:**

These contracts are exempt from CEQA per section 15061(b) (3), the General Rule. The General Rule can be applied when it can be seen with certainty that the activity will not have a significant effect on the environment. The proposed action will not result in any new development or physical changes.

**FISCAL IMPACT:**

There is no fiscal impact anticipated as a result of this action. The action will increase the contracts with Cellco Partnership (dba Verizon Wireless) Contract No. 30455 by \$1,600,000, AT&T Mobility II LLC Contract No. 30536 by \$300,000, and Sprint Solutions Inc. Contract No. 30422 by \$150,000 and extend the terms of each contract through December 31, 2023. For those City departments that utilize wireless services for their operations, adequate funds have been allocated and are available within their adopted operating budget, which is reviewed by City staff and the City Council on an annual basis.

Respectfully submitted,



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Prepared by:



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STEVE MERMELL  
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