

# Agenda Report

October 15, 2018

**TO:** Honorable Mayor and City Council  
**FROM:** Pasadena Police Department  
**SUBJECT: AUTHORIZE THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH THE STATE OF CALIFORNIA OFFICE OF TRAFFIC SAFETY FOR ACCEPTANCE OF SELECTVE TRAFFIC ENFORCEMENT PROGRAM (STEP) GRANT FUNDS.**

## **RECOMMENDATION:**

It is recommended that the City Council:

- 1) Find that acceptance of this grant is exempt from the California Environmental Quality Act pursuant to state CEQA guidelines Article 19, Categorical Exemption section 15323; and
- 2) Authorize the City Manager to enter into an agreement with the State of California for acceptance of Selective Traffic Enforcement Program (STEP) Grant funds.

## **BACKGROUND:**

The State of California Office of Traffic Safety (OTS) has awarded \$380,000 to the Pasadena Police Department to conduct driving under the Influence checkpoints, along with speed education and enforcement programs. In addition, the grant provides funding for the purchase of equipment and to provide training related to DUI enforcement and education. The grant period runs from October 1, 2018 through September 30, 2019. No matching funds are required. These checkpoints are valuable in reducing incidents related to persons driving under the influence.

The grant provides funds for the following programs and training:

1. Enforcement details to include 7 Checkpoints (stationary), 10 DUI Saturation Patrols (roving), 1 Warrant Service Operation, 4 Know Your Limit Programs and Special Enforcement details to include 4 Distracted Driver Programs, 3 Motorcycle Safety Programs, 12 Traffic Enforcement Programs targeting primary collision factor violations, and 5 programs in high bicycle and pedestrian traffic areas at a cost of \$363,500.
2. Training and travel expenses to attend Advanced Roadside Impaired Driving Enforcement (FST), Drug Recognition Expert (DRE) and Accident Scene Investigation Seminars. Pasadena Police personnel will be trained at a cost of \$6,000.
3. Other Direct Costs will include DUI checkpoint supplies, the service of a certified phlebotomist at checkpoint operations, and a new wrap of the Police Department's DUI trailer. These costs total \$10,500.

On September 24, 2018, the grant funds were recognized and appropriated into the current year's operating budget. The action requested by way of this report is to authorize the City Manager to execute the related grant agreement.

**COUNCIL POLICY CONSIDERATION:**

The proposed action is consistent with the City Council's Strategic Plan Goal to ensure public safety.

**ENVIRONMENTAL ANALYSIS:**

The action is categorically exempt from CEQA pursuant to State CEQA Article 19, The Categorical Exemptions section 15323 (Normal Operations of Facilities for Public Gatherings).

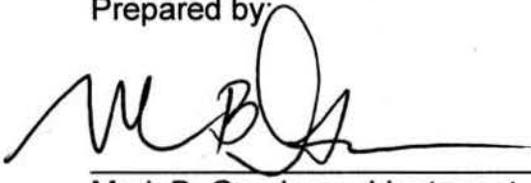
**FISCAL IMPACT:**

Funding from this grant has been appropriated as part of the Fiscal Year 2019  
Operating Budget.

Respectfully Submitted,

  
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JOHN E. PEREZ  
Interim Chief of Police

Prepared by:

  
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Mark B. Goodman, Lieutenant

Approved by:

  
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STEVE MERMELL  
City Manager