



# Agenda Report

December 17, 2018

**TO:** Honorable Mayor and City Council

**FROM:** Fire Department

**SUBJECT: REJECTION OF BIDS FOR RENEWABLE DIESEL FUEL**

**RECOMMENDATION:**

It is recommended that the City Council:

1. Find that the rejection of bids is statutorily exempt from the California Environmental Quality Act ("CEQA") pursuant to the CEQA Section 21080(b)(5) and Section 15270 of the State CEQA Guidelines; and
2. It is recommended that City Council reject all bids received on October 30, 2018 in response to specifications to provide renewable diesel fuel for the Pasadena Fire Department.

**BACKGROUND:**

The Fire Department currently operates two (2) front-line trucks, eight (8) engines and five (5) rescue ambulances (RAs), and additional reserve and specialty apparatus. These vehicles are necessary to ensure public safety. Prior to December 2017 all fire apparatus used unleaded and diesel fuel, which is purchased and managed by the Public Works Department.

In fiscal year (FY) 2018, the Fire Department initiated a pilot program for renewable diesel fuel in select apparatus including one (1) truck, four (4) engines and four (4) RAs. Using renewable diesel fuel can have many beneficial contributions including reducing the City's carbon footprint, and minimizing fuel emissions that can be harmful to employees and to the environment. Following a formal bid process, the City Manager authorized a purchase order contract with IPC (USA), Inc. with an optional one-year extension to transition all fire apparatus to renewable diesel fuel if the pilot program proved successful. The use of renewable diesel in fire apparatus has received strong positive feedback from fire personnel, with no apparatus issues reported. Following the success of the pilot program, the Department would like to initiate a formal multi-year contract for renewable diesel fuel for all apparatus.

On October 18, 2018 the City published a Notice Inviting Bids to provide renewable diesel fuel as required by the Fire Department. Staff requested for vendors to bid on estimated quantities of fuel and number of deliveries based on annual needs. The bid was posted on the City's online bidding site, Planet Bids, and notices were advertised in the Pasadena Journal and the Pasadena Weekly in accordance with City Charter and Municipal Code provisions. A total of 180 vendors were notified, of which 17 prospective vendors downloaded the bid. None of the prospective bidders were local to Pasadena.

Four bids were received and publicly opened on October 30, 2018. However, upon detailed review of the bid documents, it was determined that the specifications lacked appropriate provisions to ensure reduction of aromatic levels in the fuel, and to assure emissions benefits to fire personnel operating the apparatus.

Staff is revising the specifications and expects to rebid soon.

**COUNCIL POLICY CONSIDERATION:**

The proposed contract furthers the City Council's strategic planning goals to ensure public safety and to increase conservation and sustainability.

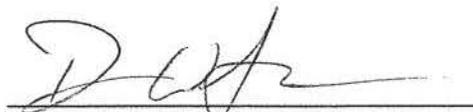
**ENVIRONMENTAL ANALYSIS:**

The rejection of bids is statutorily exempt from the California Environmental Quality Act ("CEQA") pursuant to CEQA Section 21 080(b)(5) and Section 15270 of the State CEQA Guidelines, which state that CEQA does not apply to "projects which a public agency rejects or disapproves."

**FISCAL IMPACT:**

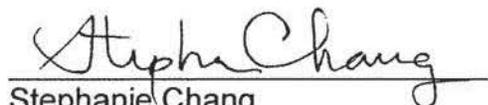
There is no fiscal impact as a result of this action.

Respectfully submitted,



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