

ATTACHMENT A: Listing of Carry Forward Purchase Orders and Contracts

Item #	Department	FY 18 PO/Contract	Amount	Vendor Name	Fund	Org/Object/Project	Description
1a	Fire	1190257	\$44,240.00	Facets Consulting LLP (Vendor #5191)	General Fund	10131000-811400	Consulting Services for emergency medical services deployment analysis. The PO was established in FY 2018 Q4 and the consultant began initial meetings but, has not fully completed any part of the project. The project will conclude in early/mid-FY 2019.
1b	Fire	20006-0	\$51,840.00	City of Glendale (Vendor #2050)	General Fund	10131000-811400	For purchase of equipment and connectivity services to ensure mobile digital communicators (MDCs) can properly integrate and communicate with the new Verdugo Computer-aided dispatch (CAD) system. There was a delay in identifying the best model of equipment to move forward with across all member agencies of Verdugo Fire Communications Center (VFCC) hence, equipment purchases were put on hold in FY2018; Verdugo is currently drafting an RFP with Glendale, Burbank and Pasadena to identify the best equipment and connectivity services. Project will be fully completed in late FY2019.
1c	Human Services	1182308	\$25,815.45	Raceway Ford Inc.	General Fund	10118001-850500	Purchase of Ford F150 truck to execute a variety of department functions and events. Piggyback from Public Works Bidding - process was not completed until May 2018; vehicle delivery requires a 16 - 18 week lead time.
1d	Police	1181990	\$74,999.00	Police Foundation	General Fund	10132019-811500	For an operational/procedural review of the Police Department. The vendor started work but, has not completed job and no invoice was sent out by the vendor.
1e	Public Works	1182109	\$56,359.80	LA Consulting Inc.	General Fund	10122000-811400	Organizational Assessment. Work began in FY 2018 and will continue into FY 2019. Requisition 2191138.
1f	Public Works	1182306	\$26,561.16	King Power Equipment Rental & Supplies	General Fund	10122037-811400	Equipment purchase - Battery powered mower. Ordered in FY 2018 but, cannot be delivered until FY 2019. Purchase order opened for FY 2019 (PO#1190582).
1g	Public Works	1182304	\$44,388.18	72 Hour LLC	General Fund	10122037-811400	Vehicle purchase - Ford F-150 supercab with mini dump body. Ordered in FY 2018 but, cannot be delivered until FY 2019. Purchase order opened for FY 2019 (PO#1190451).
1h	Public Works	1182313	\$35,000.00	FieldTurf USA Inc.	General Fund	10122037-811400	To perform laser grading for synthetic field replacements at Robinson Park and Villa Parke. Opened PO in FY 2018, but could not schedule work until FY 2019. Purchase order opened for FY 19 (PO#1190162).
1i	Public Works	1182323	\$711,830.00	Los Angeles Truck Centers LLC DBA: Velocity Vehicle Group	Refuse Fund	40622019-850500	Purchase two side loader refuse vehicles. Ordered in FY 2018 but, cannot be delivered until FY 2019.
1j	Public Works	1182297	\$61,396.64	Raceway Ford Inc.	General Fund	10122031-850500	Purchase of two Ford F250 trucks. Ordered in FY 2018 but, cannot be delivered until FY 2019. Requisition 2190915.
1k	Public Works	1181932	\$229,159.00	72 Hour LLC	Fleet Replacement Fund	50322060-850500	Vehicle Replacement - (4) Outfitted Ford Explorer Police Interceptor Vehicles. Ordered in FY 2018, pending delivery in FY 2019. Requisition 2190759.
1l	Public Works	1182078	\$254,149.00	72 Hour LLC	Fleet Replacement Fund	50322060-850500	Vehicle Replacement - (1) Freightliner Aerial Chipper Truck. Ordered in FY 2018, pending delivery in FY 2019. Requisition 2190760.
1m	Public Works	1182243	\$44,750.00	72 Hour LLC	Fleet Replacement Fund	50322060-850500	Vehicle Replacement - (1) Ford F350 Truck with asphalt dump bed. Ordered in FY 2018, pending delivery in FY 2019. Requisition 2190763.
1n	Public Works	1182321	\$79,508.00	Raceway Ford Inc.	Fleet Replacement Fund	50322060-850500	Vehicle Replacement - (3) Outfitted Ford Trucks. Ordered in FY 2018, pending delivery in FY 2019. PO 1190503.
1o	Public Works	1182320	\$155,271.00	TBD (South Bay Ford Inc.)	Fleet Replacement Fund	50322060-850500	Vehicle Replacement - (5) Outfitted Ford Transit Vans. Lowest bidder (South Bay Ford) cannot fulfill order, pending award to new vendor.
1p	Public Works	1181682	\$42,577.23	72 Hour LLC	Fleet Replacement Fund	50322060-850500	Vehicle Replacement - (1) 2018 Ford Transit Van. Received delivery in FY 2019, invoice pending processing. PO 1190448.

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Item #	Department	FY 18 PO/Contract	Amount	Vendor Name	Fund	Org/Object/Project	Description
1q	Public Works	1181614	\$342,735.00	Haaker Equipment Company	Fleet Replacement Fund	50322060-850500	Vehicle Replacement - (1) Vactor Compressed Natural Gas Sewer Jetter Truck. Ordered in FY 2018, pending delivery in FY 2019. Requisition 2190758.
1r	Public Works	1181803	\$27,664.39	LA Consulting Inc.	Building Maintenance Fund	50222050-811400	Professional Services for Implementation of Process Enhancement - Work Order System and Procedures. Work commenced in FY 2018 but, continuing in FY 2019. Requisition 2191012.
1s	Public Works	None	\$899,371.00	Los Angeles Truck Centers LLC DBA: Velocity Vehicle Group	Refuse Fund	40622020-850500 \$751,360 40622019-850500 \$148,011	The Department of Public Works recommends appropriating expenditures of \$899,371 in the Refuse Fund from the Refuse Fund unappropriated fund balance for vehicle purchases. For Fiscal Year 2018, funds for two front loading refuse packers and one rear loader were appropriated for the Department's waste and recycling operations. On June 18, 2018, City Council authorized purchase order contracts to purchase the two front loading refuse packers and one rear loader. The original agenda report did not include the full business entity name, but rather their DBA (doing business as) name, which delayed the PO from being opened in FY 2018.
1t	Transportation	30871	\$34,819.95	Fehr & Peers	General Fund	10124002-811400	Consultant services to provide travel demand forecasting model. One-time program approved by Council on 4/24/17. Project delay due to internal competing project priorities.
1u	Transportation	1180769	\$34,057.00	TRC Engineering Services LLC	Proposition C Local Transit Fund	20924034-811400	Inspect new purchase transit vehicles. New vehicles did not arrive/build on-time to allow for these inspection services to be completed in FY 2018.
1v	Transportation	22671	\$186,066.59	LACTMA	Measure R Transportation Fund	23624043-811400-95086	Pilot bike share program. To complete the remaining contract months of the regional pilot bike share program approved by Council on 10/10/16.
1w	Water and Power	(FY18) 1181589 (FY19) 1190357	\$315,702.70	Raceway Ford	Water Capital Fund (412)	49506732-850510-01500-53417-49506732-850513	Two (2) one-ton trucks and one (1) three-ton crane truck. Lead time for these vehicles is 6-9 months. Date ordered 12/21/2017. Expected delivery September 2019.
1x	Water and Power	(FY18) 1182021 (FY19) Pending	\$123,315.80	Warren-Anderson Ford	Power Capital Fund (411)	47403922-850510-03400-25461-47403922-850509 (\$60,997.18) 48203922-850510-03400-25461-48203922-850509 (\$62,318.62)	Two (2) 3/4 ton trucks and one (1) 1-1/2 ton truck. Custom vehicles are still in production and delivery is expected in FY 2019. Date ordered 03/28/2018. Expected delivery November 2018.
1y	Water and Power	(FY18) 1181962 (FY19) Pending	\$69,717.50	Frontier Ford	Power Capital Fund (411)	48503922-850510-03400-25461-48503922-850509	Two (2) 3/4 ton cargo vans. Custom vehicles are still in production. Date ordered 04/09/2018. Expected delivery December 2018.
1z	Water and Power	(FY18) 1181863 (FY19) Req# 2191218	\$48,457.72	Fossil Energy Research Corporation	Power Operating Fund (401)	44205480-811500	Engineering analysis to determine the feasibility of retrofitting the existing gas turbine control's systems. Contractors initial finding in FY 2018 determined that we need to make adjustments to equipment before they can complete the analysis report in FY 2019.

TOTAL \$4,019,752 All Funds (Expense increase)

Expenses \$455,420 General Fund
Expenses \$3,564,332 Non-General Funds

ATTACHMENT B: Listing of Carry Forward Grants

	Department	Grant Amount	Vendor/Grant Name/Program	Fund	Org/Object/Project	FTE	Description
2a	Police	\$196,180.00	Federal traffic grant	General Fund	10132012-649700-91212		Grant award ends September 30, 2018
2a	Police	\$65,000.00	Federal traffic grant	General Fund	10132012-850400-91212		
2a	Police	\$131,180.00	Federal traffic grant	General Fund	10132012-801100-91212		
2b	Police	\$133,005.00	Homeland Security grant	Fire Grants Fund	23032000-636700-91206		2 year grant award; final spending to occur in FY 2019.
2b	Police	\$133,005.00	Homeland Security grant	Fire Grants Fund	23032000-850400-91206		
2c	Police	\$16,987.56	Grant for at risk youth to prevent violence	General Fund	10132019-653100-91207		Final spending to occur in FY 2019.
2c	Police	\$16,987.56	Grant for at risk youth to prevent violence	General Fund	10132019-811400-91207		
2d	Police	\$227,953.00	Bureau of State Community and Corrections multi-year grant	General Fund	10132019-651400-91208		Multi-year grant awarded and did not expend all of year 1 due to contract issues (City processes).
2d	Police	\$227,953.00	Bureau of State Community and Corrections multi-year grant	General Fund	10132019-811400-91208		
2e	Public Health	\$136,332.00	Proposition 56-CA Tobacco Tax Grant	Health Fund	20323042-650800-57186		In August 2017, the State of California awarded the Pasadena Public Health Department (PPHD) a grant to improve oral health outcomes. PPHD recommends two actions for this grant. The first action recognizes unexpended FY18 grant funds in the amount of \$136,332. The second action appropriates \$87,890 to the Health Fund for a new 1.0 FTE at-will Graduate Management Intern (GMI) and \$48,442 for consultant services. The GMI and consultant services will support the collection, evaluation, and reporting of program data as required by the grant funder. The GMI classification is a temporary position that will end 18 months from the date of hire.
2e	Public Health	\$87,890.00	Proposition 56-CA Tobacco Tax Grant	Health Fund	20323042-800500-57186	1.00	
2e	Public Health	\$48,442.00	Proposition 56-CA Tobacco Tax Grant	Health Fund	20323042-811400-57186		
2f	Transportation	\$68,529.25	Day One Inc./OTS Grant	General Fund	10124003-654600-95087		Consultant to provide bicycle safety outreach. One-time OTS grant funded program approved by Council on 2/26/18 that stretches across two fiscal years.
2f	Transportation	\$68,529.25	Day One Inc./OTS Grant	General Fund	10124003-811400-95087		
2g	Transportation	\$201,257.80	Calstart/Metro Grant	General Fund	10124002-654600-95085		Shared EV Employer Demonstrator (SEED) Program consultant delivers outreach, demonstration, and driver experience program to allow employee-drivers to participate in extended test-drives of light duty EVs for personal use. One-time Metro grant funded program approved by Council on 11/14/16. Project delay due to MTA review of MOU.
2g	Transportation	\$201,257.80	Calstart/Metro Grant	General Fund	10124002-811400-95085		

Net Total (Exp less Rev) \$0.00 All Funds

Revenue Increase \$710,907.61 General Fund
 Expenses Increase \$710,907.61 General Fund

Revenue Increase \$269,337.00 Non-General Fund
 Expenses Increase \$269,337.00 Non-General Fund

Revenue Increase \$980,244.61 All Funds
 Expenses Increase \$980,244.61 All Funds

Attachment C: Summary of Proposed 1st Quarter FY 2019 Budget Amendments

(excludes Carry-Forward Items)

Item #	Fund		Proposed Amendments		
			Revenue Recognition	Expenditure Appropriations	Net Amendments
6	101	General Fund	\$33,752	\$33,752	\$0
7	101	General Fund	\$20,000	\$20,000	\$0
9	101	General Fund	(\$15,000)	\$0	\$15,000
10	101	General Fund	\$7,179	\$7,179	\$0
	101	Total General Fund	\$45,931	\$60,931	\$15,000
8	212	Library Services Fund	\$18,480	\$0	(\$18,480)
5	401	Power Operating Fund	\$0	(\$35,000)	(\$35,000)
5	411	Power Capital Fund	\$0	\$35,000	\$35,000
3	411/412	Power Capital Fund / Water Capital Fund	\$0	\$305,000	\$305,000
4	613	Cultural Trust Fund	\$0	\$45,000	\$45,000
		City Funds Total	\$64,411	\$410,931	\$346,520