

Agenda Report

October 22, 2018

TO: Honorable Mayor and City Council

THROUGH: Finance Committee

FROM: Public Health Department

SUBJECT: APPROVAL OF AN AGREEMENT WITH LOS ANGELES COUNTY TO ACCEPT AND ADMINISTER \$8 MILLION IN MENTAL HEALTH SERVICES ACT INNOVATION GRANT FUNDS FOR TRANSITION AGE YOUTH AND GERIATRIC EMPOWERMENT MODEL PROGRAMS

RECOMMENDATION:

It is recommended that the City Council:

1. Find that the proposed action is not a project subject to the California Environmental Quality Act ("CEQA"), pursuant to Section 21065 of CEQA and Sections 15060(c)(2), 15060(c)(3), and 15378 of the State CEQA Guidelines and, as such, no environmental document pursuant to CEQA is required for the project; and
2. Authorize the City Manager to enter into an agreement with the Los Angeles County Department of Mental Health (DMH) to accept and administer Mental Health Services Act (MHSA) Innovation 2 grant funds on behalf of the City of Pasadena; and
3. Amend the Public Health Department's Fiscal Year (FY) 2019 Operating Budget by recognizing and appropriating funds of \$2 million in DMH MHSA Innovation grant funding and increasing the department's personnel allocation by 13.20 Full-Time Equivalents (FTE), grant-funded, limited-term positions; and
4. Authorize the City Manager to enter into a contract, without competitive bidding, pursuant to City Charter Section 1002(F) Contracts for Professional or Unique Services), with Heritage Clinic for geriatric services for one year with three one year renewals, at the discretion of the City Manager and contingent on continued grant funding, in an amount not to exceed \$590,450 per year; and
5. Grant the proposed contract an exemption from the competitive selection process pursuant to Pasadena Municipal Code Section 4.08.049(B), contracts for which the City's best interests are served, for the reasons stated in the body of the report.

BACKGROUND:

In August 2018, the City of Pasadena Public Health Department (PPHD) was awarded a Los Angeles County Department of Mental Health (DMH) Innovation Developing Trauma Informed Resilient Communities-Community Capacity Building grant. It was funded through the Proposition 63 Mental Health Services Act (MHSA) in the amount of \$8 million, over four years, to and through June, 2022. The grant's purpose is to increase access to underserved groups experiencing mental health and trauma challenges by introducing innovative approaches; increase the quality of services, including measurable outcomes; and promote interagency community collaboration to build capacity to prevent trauma and reduce the impact of trauma on residents. The type of trauma addressed by the program includes but is not limited to: childhood adverse experiences, social isolation, lack of adequate social support, exposure to violence or abuse, or other issues that impact the overall functioning of residents and the community at-large.

With this grant, PPHD will focus on community capacity building efforts around mental health and supportive services for Transition Age Youth (TAY) and seniors. The TAY program will expand the existing PPHD youth mental health program, Project Wraparound, to include TAY peer-to-peer outreach and engagement, supportive services, case management, and referrals for housing, counseling, and employment. For the senior-focused program component, PPHD, along with the Human Services and Recreation Department and Heritage Clinic, under the grant guidelines, will implement a Geriatric Empowerment Model (GEM) which includes case management, counseling referrals, supportive services, housing referrals and hygiene services (showers and laundry) for homeless clients. Services will only be accessible to those who enroll in the programs.

PPHD recommends recognizing \$2 million of the grant award for FY 2019. In each of the next three fiscal years through FY 2022, \$2 million dollars will be recognized and appropriated each year through the budget process. In addition, PPHD requests an increase in personnel by 13.20 FTE grant-funded, limited-term positions to fulfill the grant requirements of implementing two, evidence-based interventions. Should grant funding not be available for a particular position, it will be eliminated to avoid any negative financial impact on the City's General Funds. The requested new positions are presented in the table below:

| Limited- Term Positions | FTE | Projected Cost (Salary and Benefits) |
|-------------------------------------|--------------|--|
| Program Coordinator II | 1.00 | \$129,013 |
| Management Analyst I | 2.00 | \$186,147 |
| Social Worker | 1.00 | \$78,408 |
| Community Services Representative I | 5.00 | \$261,002 |
| Registered Nurse | 1.00 | \$99,816 |
| Administrative Specialist | 1.00 | \$72,428 |
| Office Assistant | 1.00 | \$63,358 |
| Program Coordinator I | 0.50 | \$47,346 |
| Community Service Worker III | 0.70 | \$50,400 |
| TOTAL | 13.20 | \$987,918 |

The grant will support a total of 13.20 FTE. Over the next twelve months, PPHD expects other grant funding to sunset that would result in the elimination of 3.20 FTE in the FY 2020 budget. It is anticipated that the employees in these positions would be eligible to assume responsibilities on the DMH grant due to their qualifications and experience. In addition, PPHD is including requests for new positions that have the potential to align with available Human Services and Recreation Department staff. PPHD continues to work with the Human Services and Recreation Department to determine which existing staff are available in FY 2019 to be assigned to the DMH grant, which could result in savings to the General Fund.

The Grant Will Further Collaborative Mental Health Programs.

Over the last two years, PPHD and Human Services and Recreation staff have worked closely on collaborative mental health programming. The DMH grant will expand this partnership and increase services in the noted population groups. The requested positions will ensure all aspects of GEM and TAY are implemented as required by the grant.

A new Management Analyst I position will support the program evaluation and data analysis while the second Management Analyst I and the Administrative Specialist will address the administrative grant management and tracking and billing requirements for the DMH grant. The Program Coordinator II provides the program oversight of both GEM and TAY while providing the necessary clinical and coordination of the programs including oversight of the GEM subcontractor to ensure deliverables are met. The Registered Nurse (RN) is an essential component of GEM that addresses the health conditions of the senior population and provides medical care coordination services. The 5.0 FTE Community Services Representatives I will provide the TAY peer outreach and engagement staffing for the youth program. This model approach provides job opportunities for youth ages 18 through 25 and is an essential intervention that addresses the engagement of youth at risk of severe mental health and health conditions, and supports youth attaining educational and employment goals that support their sustainability and housing opportunities.

This grant was awarded to PPHD based on its ability to demonstrate knowledge and experience in addressing the target population and in leveraging existing community resources, as well as its ability to understand community capacity building. PPHD successfully secured funding for this grant by demonstrating relationships with key partners such as Heritage Clinic, an established DMH provider serving seniors in Pasadena. PPHD included Heritage Clinic in the grant application because of its existing role in providing specialized mental health services to the senior population in Los Angeles County.

In addition, both the City Department of Human Services and Recreation and the Housing Department are collaborating with PPHD in planning and delivering services. The Directors of both departments have reviewed the grant materials, and this report, and concur with the actions to be taken.

It Is in The City's Best Interests to Contract With Heritage Clinic.

Heritage Clinic is a Pasadena-based, nonprofit with nearly 40 years of experience in behavioral health and supportive services for the senior population. Heritage Clinic is also an approved DMH-contracted, Full Service Partnership (FSP) provider that brings mental health diagnosis and treatment to older adults who experience a range of illnesses including anxiety, bipolar disorder, schizophrenia, and chronic or major depression. The Department recommends a competitive selection exemption due to Heritage Clinic's designation as an FSP, its history in and familiarity with Pasadena, and its experience in mental health services specifically designed around the senior and homeless populations. These competencies would facilitate a quick launch of the program and serve the City's best interests. The contract will be for one year with three one year renewals, in the discretion of the City Manager and contingent on grant funding. The contract amount will not exceed \$590,450 in any year and will not exceed the grand total amount of \$2,361,800 over the 4 year maximum of the contract.

Pending the City Council's approval, Heritage Clinic will provide a full-time Clinical Supervisor, two full-time Case Managers, a full-time Housing Specialist, a part-time Community Education/Outreach Specialist, and support from an existing Data Manager/Analyst. Together, the clinical supervisor and case managers will provide daily outreach, screenings, and linkages for client needs such as behavioral health, medical, and/or basic needs. The housing specialist will work with both homeless seniors and TAY to find options for immediate shelter and long-term housing. The Community Education/Outreach Specialist will lead stakeholder/partner agency training and community education throughout the grant term.

As some of the participants in these programs may also be homeless, PPHD will coordinate its response and referrals with the Pasadena Housing Department and the City homeless programs. PPHD has worked cooperatively with the Housing Department in the coordination of services and outreach functions, and PPHD staff are active participants in the Pasadena Partnership, a collaboration of City and community-based agencies with the mission of preventing and reducing homelessness in Pasadena.

The appropriation request for the TAY-DMH and GEM-DMH programs is as follows:

| Budget Line Item | TAY-DMH | GEM-DMH | Total Appropriation |
|---------------------------|------------------|--------------------|---------------------|
| Salaries and Benefits | \$500,514 | \$487,404 | \$987,918 |
| Services and Supplies | \$100,000 | \$115,923 | \$215,923 |
| Equipment | \$49,761 | \$77,540 | \$127,301 |
| Other Contracted Services | \$78,408 | \$590,450 | \$668,858 |
| TOTAL | \$728,683 | \$1,271,317 | \$2,000,000 |

COUNCIL POLICY CONSIDERATION:

The proposed action is consistent with the City Council's strategic planning goal to ensure public safety. The program will facilitate public safety enhancements including supportive services, mental health services, and housing opportunities for high risk transition age youth and older adults.

ENVIRONMENTAL ANALYSIS:

The action proposed herein is not a project subject to the California Environmental Quality Act (CEQA) in accordance with Section 21065 of CEQA and State CEQA Guidelines Sections 15060 (c)(2), 15060 (c)(3), and 15378. The acceptance and appropriation of a grant for sole purpose of providing supportive services for transition age youth and seniors is a government public safety activity that does not involve a direct or reasonably foreseeable indirect physical change in the environment; therefore, the proposed action is not a "project" subject to CEQA, as defined in Section 21065 of CEQA and Section 15378 of the State CEQA Guidelines. Since the action is not a project subject to CEQA, no environmental document is required.

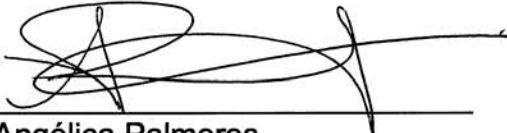
FISCAL IMPACT:

It is anticipated that the requested grant award of \$2 million will be received and spent in FY 2019. Pending approval by the City Council, PPHD's Fiscal Year 2019 Operating Budget will be increased by \$2 million for project implementation. The net impact to the unappropriated fund balance is expected to be zero. Future funding will be included in the annual budget submission for fiscal year 2020 and future years.

Respectfully submitted,


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