

Agenda Report

March 26, 2018

TO: Honorable Mayor and City Council
THROUGH: Finance Committee
FROM: Department of Public Works
SUBJECT: **AMENDMENTS TO FISCAL YEAR 2018 CAPITAL IMPROVEMENT PROGRAM BUDGET**

RECOMMENDATION:

It is recommended that the City Council:

1. Find that the proposed actions are not "projects" as defined in the California Environmental Quality Act (CEQA), Public Resources Code Section 21065 and Section 15378(b)(4) and (5) of the State CEQA Guidelines and, as such, are not subject to environmental review; and
2. Approve a journal voucher with a net increase of \$3,490,384 amending 23 projects in the Fiscal Year 2018 Capital Improvement Program Budget as detailed in Attachment A of this report.

BACKGROUND:

As part of the process to update the Capital Improvement Program (CIP) budget, the Department of Public Works has completed this report detailing proposed budget adjustments. The budget adjustments are needed due to changes in the status of various capital projects. The budgetary changes to the projects are listed below and must be recognized through the City's journal voucher process to formalize the changes. The changes are summarized in Attachment A.

1. **Robinson Park Recreation Center Renovation (78043)** – The Department of Public Works recommends appropriating \$301,975 in Housing –Related Parks Program (HRPP) Grant and \$139,000 in Tournament of Roses Community Support Gift funds to this project and increasing the project budget by a like amount for a revised total budget of \$12,272,075. The HRPP grant will be used during the construction phase of this project. Construction commenced in April 2017 and is anticipated to be completed in October 2018. Each year, as part of the Master License Agreement between the Tournament of Roses Association and the City, the Association provides the City with a Community Support Gift in the amount of \$28,000. These funds are to fund capital

improvement projects that are agreed upon by the Association. The annual allotment has been collected since 2003 and a portion of it will be used on this project during the furniture, fixtures and equipment (FF&E) phase. The FF&E phase will begin when construction is completed.

2. **Restroom Bldgs (Replace or Construct) – Various locations (78038)** – The Department of Public Works recommends appropriating \$45,000 in Tournament of Roses Community Support Gift funds and \$2,500 in Private Capital to this project and increasing the budget by a like amount. The scope of this project is being expanded to include the replacement of windows in the Victory Park Community Center. This appropriation will fund this action.
3. **Building Maintenance FY 2016 – 2020 (71902)** – The Department of Public Works recommends appropriating \$100,000 in Community Development Block Grant (CDBG) to this project for the rehabilitation of the El Centro Building located in Central Park and increasing the budget by a like amount. The approved CDBG Annual Action Plan for 2017-2018 designated this funding for this work. The work at El Centro will be completed in FY 2018.
4. **Bridge Improvements Citywide (73902)** – The Department of Public Works recommends appropriating \$20,000 in Gas Tax to this project. The scope of this project was expanded to include interim suicide mitigation measure to the Colorado Street Bridge. Last year 10-foot high security fencing was installed along the bench alcoves on Colorado Street Bridge. This appropriation will correct the project budget.
5. **Resurfacing and Slurry Seal FY 2017 – 2021 (73920)** – The Department of Public Works recommends appropriating \$300,000 in Gas Tax to this project and increasing the budget by a like amount. The project scope has been expanded to include a Pavement Management Plan which will analyze the condition of all city streets to help develop a five year program to address the needs. The cost of the Pavement Management Plan is estimated to \$300,000.
6. **Memorial Park Implement Master Plan (78453)** – The Department of Public Works recommends appropriating \$23,215 in Residential Impact Fee Interest to this project. This was a \$1.23 million project that was completed in FY 2010 slightly over budget. This action will allow this project to be closed.
7. **Intelligent Transportation System (ITS) Equipment Upgrades/Replacement – FY 2016 – 2020 (75078)** – The Department of Transportation recommends transferring the remaining balance of \$11,682 in Gas Tax from *Intelligent Transportation System Equipment Upgrades/Replacement (75906)* to this project. This transfer will allow project 75906 to be closed and the remaining balance to be used on the current phase of the project.
8. **Neighborhood Traffic Management Program (75903)** – The Department of Transportation recommends transferring \$399,148 in Gas Tax from this project to the *Citywide Complete Streets Program FY 2016 – 2020 (75076)* project. This transfer will allow 75903 to be closed and the remaining balance to be used on the current phase of

the project. In FY 2016, the project name change from *Neighborhood Traffic Management Program* to the *Citywide Complete Street Program*.

9. **Adaptive Traffic Control Network Phase II (75095)** – The Department of Transportation recommends unappropriating \$430,806 in MTA Grant – Proposition C funds from this project and reducing the budget by a like amount. The total grant award amount incorrectly included the estimated local match amount. This action will correct the project budget.
10. **Police Jail Access Control and Monitoring System Replacement (71811)** – The Police Department recommends appropriating \$537,500 in Asset Forfeiture Funds to this project for the replacement of outdated and failing touchscreen control panels that control jail doors, intercoms, vehicle drive through gates, the prisoner elevator, cameras, lights, televisions, and alarms. The current access control and monitoring system in the jail is outdated and in need of replacement. The useful life of the current system has been extended for years through needed repairs, but any further repairs are infeasible or cost prohibitive. In addition, this appropriation will also support the cost of replacing and upgrading the locks on the jail doors.
11. **Public Safety Mobile Data Computer (MDC) Replacement (71159)** - The Police Department recommends appropriating \$40,000 in Asset Forfeiture Funds to this project and increasing the budget by a like amount. The original project scope was expanded to include MDC units in grant purchased vehicles as well as additional parts for in-dash screens to be installed in existing police vehicles. Finally, this appropriation will allow the project to be completed this fiscal year by hiring an outside vendor to expedite the installations.
12. **Customer Driven Meters and Services FY 2018 – 2022 (1003)** – The Water and Power Department recommends appropriating \$1,500,000 in Aid to Construction (Water Fund) to this ongoing project and increasing the budget by a like amount for a revised FY 2018 appropriation of \$3,500,000. Applications for customer projects has exceeded expected demand and additional appropriations are necessary. This project provides for the installation of new water meters, services and mains while meeting code requirements from the Fire Department for new building construction and development projects.
13. **Facility Security Systems (3013)** – The Water and Power Department recommends transferring \$250,000 in Power Funds from *Work Order Management System – Power Department (3140)* to this project. This transfer will fund required change orders that occurred during the construction of a security wall at T. M. Goodrich receiving station to address safety concerns, soil conditions and enhancements to the gate design. The FY 2018 work plan for the *Work Order Management System* project has been modified to evaluate the possibility of using the Lucity instead of developing a new work order management program, reducing the funds needed.
14. **4kV Distribution System Conversion (3191)** – The Water and Power Department recommends transferring \$750,000 in Power Funds from *Seismic Upgrade of Power Facilities (3196)* to this project. This appropriation is needed for unplanned system

remediation required to address power quality issues experienced during peak usage in the summer months. The remediation includes proactive partial 4kV to 17kV conversion of Santa Anita (S-3) circuits, Glenarm (G-6) circuits, and Hastings (H-2 & H-3) circuits to prevent overloading and outages. The FY 2018 work plan for the *Seismic Upgrade of Power Facilities* project has been delayed due to unavailable system outages preventing the completion of the work at substations.

15. **Subtransmission System Enhancements (3205)** – The Water and Power Department recommends transferring \$300,000 in Power Funds from *Work Order Management System – Power Department* (3140) to this project. This appropriation is needed for unplanned insulator replacements to the LA-St. John subtransmission line after analysis of insulator failure. The FY 2018 work plan for the *Work Order Management System* project has been modified to evaluate the possibility of using the Lucity instead of developing a new work order management program, reducing the funds needed.
16. **Brookside Clubhouse Upgrades – FY 2017 – 2021** – The Rose Bowl Operating Company (RBOC) recommends appropriating \$100,000 in RBOC Unrestricted Reserve Funds to this project. This appropriation will fund miscellaneous roof repairs, emergency repairs to the Mediterranean Room from a damaged irrigation line, and mold abatement and repairs. This work will be completed in FY 2018.
17. **Master Plan for Brookside Golf Course – Fairway Improvements** – The Rose Bowl Operating Company recommends appropriating \$205,000 in RBOC Unrestricted Reserve Funds to this project. This appropriation will allow staff to complete much needed tree trimming on the Golf Course ahead of the dry summer months. Staff is concerned that there will be considerable tree limb loss due to the dry conditions and this could become a safety issue for patrons.
18. **Rose Bowl Major Improvements - FY 2017 – 2021** – The Rose Bowl Operating Company recommends appropriating \$607,000 in RBOC Unrestricted Reserve Funds to this project. This appropriation will fund six much needed improvement projects: Emergency boiler replacement in the locker rooms; construction of a Wine Garden in Parking Lot M; hiring a Field Lighting Specialist to prepare RFQ and RFP process for Stadium Field Lighting project; Fiber/IT repairs and improvements; re-keying of administrative offices and locker room areas; and construction of Legacy Foundation office. This work will begin in FY 2018.

COUNCIL POLICY CONSIDERATION:

All of the above projects and actions address City Council's goals to maintain fiscal responsibility and stability and improve, maintain, and enhance public facilities and infrastructure.

ENVIRONMENTAL ANALYSIS:

CEQA excludes from environmental analysis those actions that are not "projects" as defined by State CEQA Guidelines Section 15378. That section excludes from the

definition of "project" the creation of government funding mechanisms and fiscal activities which do not yet commit the lead agency to any specific project, and also excludes organizational or administrative governmental activities that do not result in physical changes to the environment. The actions proposed herein are budgetary and part of the City's normal administrative process as it takes early steps to prepare for the possibility of undertaking a project, and therefore they are not yet "projects" as defined by CEQA. As the City becomes more certain it will undertake one of the projects, and before it commits itself to the project, the appropriate environmental analysis will be conducted and brought to the appropriate City body for approval.

FISCAL IMPACT:

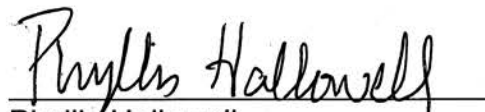
The cumulative result of these recommendations will increase the FY 2018 CIP budget by \$3,490,384. The specific funding sources for the CIP budget amendments are listed on Attachment A.

Respectfully submitted,



ARA MALOYAN, P.E.
Director of Public Works

Prepared by:



Phyllis Hallowell
Management Analyst V

Approved by:



For STEVE MERMELL
City Manager