



Agenda Report

March 12, 2018

TO: Honorable Mayor and City Council

FROM: Department of Public Works

SUBJECT: CONTRACT AWARD TO PACIFIC COAST ELEVATOR CORPORATION, DBA: AMTECH ELEVATOR SERVICES, FOR ELEVATOR MODERNIZATION AT COMMUNITY HEALTH CENTER FOR AN AMOUNT NOT TO EXCEED \$747,520

RECOMMENDATION:

It is recommended that the City Council:

1. Find that this action is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines in accordance with Title 14, Chapter 3, Article 19, Class 1, Section 15301, Existing Facilities, which exempts minor alteration of existing public facilities where no expansion of existing use will take place; and
2. Accept the bid dated February 1, 2018, submitted by Pacific Coast Elevator Corporation, dba: Amtech Elevator Services (Amtech), in response to the Specifications for Elevator Modernization, reject all other bids received, and authorize the City Manager to enter into such contract for an amount not-to-exceed \$747,520.

BACKGROUND:

The Department of Public Works, Building Systems and Fleet Management Division (BSFMD) requires a contractor to perform elevator modernization for two elevator cars at the Community Health Center (CHC), 1845 N. Fair Oaks Avenue, Pasadena, CA 91103.

For over 110 years, the Pasadena Public Health Department has been responsible for helping protect, maintain and improve the health of the Pasadena community. The City of Pasadena is one of only three cities in the State of California that maintains its own independent local health jurisdiction with responsibility for a wide variety of services. Due to the number of Pasadena and local residents that receive services at the CHC it

is imperative that the facility have reliable and operable elevator services. Unfortunately, at this time one of the two elevators is inoperable and the second has intermittent issues. The elevators are approximately 50 years old. For this reason, staff prepared a formal bid specification to modernize both elevators.

On December 28, 2017, a Notice Inviting Bids for elevator modernization was published in the *Pasadena Journal* and posted on the City's website, which generated notices to 36 vendors. Four local vendors downloaded the bid document and a mandatory pre-bid conference and job walk took place on January 18, 2018. Two vendors submitted bids by the February 1, 2018 bid closing date. Amtech was the only responsive bidder. The following bids were received:

<u>Bidder</u>	<u>Amount</u>
1. GMS Elevator Services, San Dimas	Non Responsive
2. Amtech Elevator Services, Downey	\$747,520
Engineer's Estimate	\$750,000

It is recommended that Amtech be awarded the contract for this project as they are a responsive and responsible bidder and the bid price is within the engineer's estimate. The proposed contract with Amtech fully complies with the Competitive Bidding and Living Wage Ordinances. In addition, the proposed contract fully complies with the Prevailing Wage Law (Senate Bill 7) per Resolution 9406 adopted by the City Council on December 15, 2014. The contractor has indicated that the award of this contract will result in no new hires to the present work force.

Amtech currently provides routine elevator maintenance and emergency repair services to 37 elevators in various City facilities. Given Amtech's' experience as the City's current elevator maintenance company, coupled with the pricing falling within the engineer's estimate, staff recommends awarding this work to Amtech.

It is anticipated that work will commence in July 2018 and be completed in September 2019. This is not a construction project and may imply other state requirements that the bid specification did not include.

COUNCIL POLICY CONSIDERATION:

This authorization supports the City Council's strategic goal to improve, maintain, and enhance public facilities.

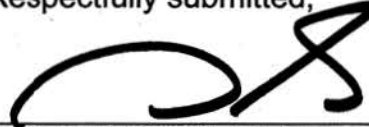
ENVIRONMENTAL IMPACT:

This action is exempt from CEQA pursuant to State CEQA Guidelines Section 15061(b) (3), the General Rule that CEQA only applies to projects that may have an effect on the environment.

FISCAL IMPACT:

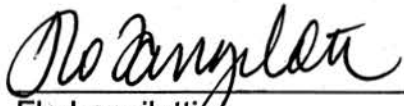
The total cost of this action is \$747,520. Funding for this fiscal year will be addressed by utilization of existing budgeted appropriations in the Building Preventive Maintenance Fund under budget account 811412-30122050-71902. There is no anticipated impact to other operational programs or capital projects as a result of this action.

Respectfully submitted,



ARA MALOYAN, P.E.
Director of Public Works

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Approved by:



STEVE MERMELL
City Manager