



Agenda Report

February 26, 2018

TO: Honorable Mayor and City Council

THROUGH: Finance Committee

FROM: Department of Libraries and Information Services

SUBJECT: AUTHORIZE THE CITY MANAGER TO EXECUTE AGREEMENTS WITH FIRST 5 LA FOR THE RECEIPT OF GRANT FUNDING

RECOMMENDATION:

It is recommended that the City Council:

1. Find that the proposed action is not a project subject to California Environmental Quality Act (CEQA), Section 21065 of CEQA and section 15378 of the State CEQA Guidelines, and as such, no environmental document pursuant to CEQA is required for the project; and
2. Authorize the City Manager to execute all agreements with First 5 LA associated with the receipt of \$38,816 in grant funds for the implementation of the Kindergarten Readiness Assessment Program over a six month period with the option to accept additional grant funding for up to \$250,000 for an additional two year period, subject to approval of the City Manager; and
3. Amend the Department of Libraries and Information Services Fiscal Year (FY) 2018 Operating Budget to recognize and appropriate \$38,816 in grant funds awarded by First 5 LA Program as detailed in the Fiscal Impact section of this report.

BACKGROUND:

The City applied for funds through First 5 LA in September of 2017 in support of its efforts to launch Pasadena as an Early Learning City. As a result of this application, the City was awarded \$12,000 in First 5 LA Grant Funds for the official launch on September 23, 2017. In an effort to continue this partnership, the Department of Libraries and Information Services, Office of the Young Child, applied for further grant monies for the Kindergarten Readiness Assessment Program and the City was awarded

\$38,616 in First 5 LA Grant Funds for this proposed program for the period of March – June 2018.

The Kindergarten Readiness Assessment Program focuses on supporting the efforts of bringing direction and a comprehensive approach to early childhood policies and services in Pasadena. Staff is proposing a series of stakeholder dialogues about the Early Development Instrument (EDI) during March – June 2018 to engage the Pasadena Unified School District, early childhood directors and educators, and the community about how well children are doing and to promote meaningful engagement practices that help families foster early language and literacy development. Over time, the hope is to develop an improvement strategy to improve children and families' experience of the transition from preschool to kindergarten and to ensure families will have access to the information necessary to navigate this critical transition point in the lives of their young children.

This program is currently scheduled for implementation in FY 2018, with completion in June 2018.

COUNCIL POLICY CONSIDERATION:

The Early Learning City – Kindergarten Readiness Assessment will directly assist the Department of Libraries and Information Services in implementing the following objectives of the City Council Strategic Plan Goals:

- Support and promote the quality of life and the local economy.

Specifically, this project addresses the City Council's goal of being an Early Learning City by 2025 and Vision for Pasadena; a City that nurtures every child and creates an environment where young children are healthy, safe, and find early success in school and life.

ENVIRONMENTAL ANALYSIS:

The action proposed herein is not a project subject to the California Environmental Quality Act (CEQA) in accordance with Section 21065 of CEQA and State CEQA Guidelines Section 15060 (c)(2), 15060 (c)(3), and 15378. Since the action is not a project subject to CEQA, no environmental document is required.

FISCAL IMPACT:

This First 5 LA grant award is a matching grant. Staff time to support and implement the First 5 LA grant will represent the City's in-kind match for this grant. There are no anticipated on-going staff costs after the program completion. The grant award of \$38,816 will be reflected in the revenue account 21219014-702900-91213 and will be appropriated in the expenditure account 21219014-811400-91213, Other Contract Services. The funding of \$38,816 will be sufficient to support contractual services for the Early Learning City – Kindergarten Readiness Assessment Program. However, funds provided by this First 5 LA are for contractual services only. It is anticipated that the entire grant award amount of \$38,616 will be expended by the end of FY 2018 when the program has completed its first phase.

Respectfully submitted,



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Director

Department of Libraries and Information
Services

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