

Agenda Report

July 10, 2017

TO: Honorable Mayor and City Council

FROM: Housing and Career Services Department

SUBJECT: AUTHORIZATION TO SUBMIT FUNDING APPLICATION AND ADOPTION OF RESOLUTION IN CONNECTION WITH THE STATE OF CALIFORNIA NOTICE OF FUNDING AVAILABILITY FOR CONTINUUM OF CARE EMERGENCY SOLUTIONS GRANT FUNDS

RECOMMENDATION:

It is recommended that the City Council:

- 1) Find that the recommended action is exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines per Section 15061 (b)(3), the "General Rule" that CEQA only applies to projects that may have an effect on the environment;
- 2) Authorize the submittal of an Application in the amount of \$142,701 in response to the Notice of Funding Availability ("NOFA") issued by the State Department of Housing and Community Development to receive Emergency Solutions Grant funding for eligible homeless programs;
- 3) Adopt a Resolution certifying that any funds received through the submittal of the Application in response to this NOFA will be used in a manner consistent with all applicable state, federal and other statutes, rules, regulations, guidelines, and laws regarding the ESG Program; and
- 4) Authorize the City Manager to certify or execute, and the City Clerk to attest, the Application and all other related documents, agreements and amendments.

BACKGROUND:

On December 12, 2016, City Council approved the submittal of a response to the Continuum of Care Allocation Solicitation of Interest for Administrative Entities (the "Solicitation") released by the State Department of Housing and Community

Development (HCD). Through this Solicitation, HCD selected qualified local jurisdictions to administer and allocate locally a portion of the federal Emergency Solutions Grant (ESG) funding that is awarded to the State of California. ESG funding may be used to provide services to homeless persons and those at risk of homelessness. The City was selected as an Administrative Entity through this process to administer ESG funds allocated for the City's Service Area, which covers the jurisdictional boundary of Pasadena.

On June 6, 2017 HCD issued a Notice Of Funding Availability for ESG funding in the total amount of \$7.2 million. As the next step in the process of serving as an Administrative Entity for the Continuum of Care Allocation of ESG funds, the City is required to submit an application to the State in response to this NOFA for final funding approval. The City's application will be in the amount of \$142,701 for FY 2018. In connection with the funding application, the City is also required to adopt a Resolution certifying that any funding awarded to the City as part of the NOFA will be used in a manner consistent with all applicable state, federal and other statutes, rules, regulations, guidelines, and laws regarding the ESG Program, as well as in compliance with the contract the City will enter into with the State.

COUNCIL POLICY CONSIDERATION:

Approval of the subject recommendation has the potential to provide funding for housing and supportive services for homeless individuals/families in Pasadena, and supports and promotes the quality of life and the local economy -- a goal of the City Council's Strategic Objectives. Submittal of this Solicitation is in accordance with the Pasadena Continuum of Care system, General Plan Housing Element, Five-Year Consolidated Plan, and Five-Year Public Housing Authority Plan.

ENVIRONMENTAL ANALYSIS:

The action proposed herein is exempt from the California Environmental Quality Act (CEQA), pursuant to State CEQA Guidelines Section 15061 (b)(3), the "General Rule" provision of CEQA which applies to projects which may have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. The submittal of an application to HCD for ESG grant funding will not have a significant effect on the environment and, hence, is not subject to CEQA.

FISCAL IMPACT:

Approval of the recommended action will have no fiscal impact. In anticipation of the State award of funds when the City was selected by the State as an Administrative Entity, the ESG grant funds were included as revenue in the Department's adopted FY 2018 operating budget. The ESG funds require a 100% match. Most of these funds will

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be passed through to non-profit sub-recipient providers, who will supply the match. The City will retain administrative funds which would require approximately \$7,500 in General Funds in match, which was also included in the Department's adopted FY2018 operating budget.

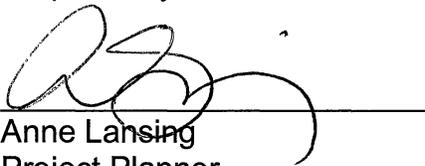
Respectfully submitted,



WILLIAM K. HUANG

Director of Housing and Career Services
Housing and Career Services Department

Prepared by:



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Project Planner

Approved by:



STEVE MERMELL
City Manager

ATTACHMENT: Authorizing Resolution