

# Agenda Report

May 15, 2017

**TO:** Honorable Mayor and City Council  
**FROM:** Department of Public Works  
**SUBJECT: AUTHORIZE PURCHASE ORDER WITH NATIONAL AUTO FLEET GROUP FOR PURCHASE OF ONE 2017 FORD F-750 WITH 1,200 GALLON WATER TANKER FOR AN AMOUNT NOT TO EXCEED \$80,269**

## **RECOMMENDATION:**

It is recommended that the City Council:

1. Find that this action is exempt under the California Environmental Quality Act (CEQA) in accordance with Section 15061(b)(3), the General Rule that CEQA only applies to projects that may have an effect on the environment;
2. Authorize the issuance of a purchase order contract with National Auto Fleet Group for the purchase of one 2017 Ford F-750 with a 1,200 gallon water tanker truck in an amount not to exceed \$80,269. Competitive Bidding is not required pursuant to City Charter Section 1002(h), contracts with other governmental entities, or their contractors for labor, materials, supplies or services; and
3. Grant the proposed purchase order contract an exemption from the Competitive Selection process pursuant to Pasadena Municipal Code Section 4.08.049(B) contracts for which the City's best interests are served.

## **BACKGROUND:**

The Parks and Natural Resources Division maintains newly planted trees for a three-year period. The Division currently provides weekly watering service to over 4,000 sites. Watering these newly planted trees is essential as it provides the minerals and nutrients necessary for the development of tree root systems during their establishment period. Watering of City trees is performed by a combination of City and contract crews. The main resource used by City crews is the watering truck which is a more efficient method of tree irrigation for the following reasons: it requires only one employee; allows for the greatest number of trees watered per day; and allows greater accuracy when delivering water to the trees with reduced runoff and waste.

The current vehicle used for this work needs to be replaced. The truck being replaced is a 1982 model-year vehicle with 94,920 miles that has far exceeded its useful life. Upon delivery of the replacement truck, this truck will be sent to auction per City policy. The estimated salvage value of \$2,000 will be returned to the Fleet Replacement Fund. Attachment A contains the vehicle condition report.

National Auto Fleet Group has offered the City of Pasadena the opportunity to purchase a 2017 Ford F-750 with a 1,200 gallon water tanker on the National Joint Powers Alliance (NJPA) contract #102811. This contract is available for use by government and state agencies and any county, city, district or other governmental bodies or corporations empowered to expend public funds. The contract term runs through January of 2021.

Purchasing the requested vehicle utilizing the NJPA contract is in the City's best interest as it reduces the amount of time required to take delivery of new equipment, eliminating the need to prepare bid specifications, review proposals and award a competitive bid. National Auto Fleet Group will deliver the truck to the City within 180 days after the receipt of purchase order. The City has done business with this vendor in the past, including the purchase of 11 vehicles for a total of over \$340,000 in FY 2017.

**COUNCIL POLICY CONSIDERATION:**

This purchase is consistent with the City Council's goals to increase conservation and sustainability, maintain fiscal responsibility and stability, and ensure public safety. Additionally, this purchase complies with United Nations Urban Environmental Accords Action 14, purchase of advanced emission controls on all public fleets to reduce particulate matter and smog-forming emissions by 50 percent by the year 2012.

**ENVIRONMENTAL IMPACT:**

This purchase complies with all South Coast Air Quality Management District rules and regulations for engine emissions and clean air standards in the South Coast Air Basin.

**FISCAL IMPACT:**

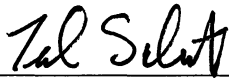
The cost of this action is \$80,269. Funding will be addressed by the utilization of existing budgeted appropriations from the Fleet Replacement Fund budget account 850500-50322060. It is anticipated that the entire cost will be spent during the current fiscal year. Indirect and support costs such as maintenance and repair are anticipated to be \$40,000 over the lifecycle of the vehicle and will be addressed annually by utilization of existing budgeted appropriations in the Department of Public Works operating budget account 861600-10122037.

Respectfully submitted,



ARA MALOYAN, P.E.  
Director of Public Works

Prepared by:



Ted Schuster  
Management Analyst III

Approved by:



STEVE MERMELL  
City Manager

Attachment A – Vehicle Condition Report