

Agenda Report

September 19, 2016

TO: Honorable Mayor and City Council
FROM: Department of Public Works
SUBJECT: REJECT ALL BIDS FOR CITYWIDE TREE WATERING SERVICES

RECOMMENDATION:

It is recommended that the City Council reject all bids in response to the Notice Inviting Bids for Citywide Tree Watering Services.

BACKGROUND:

The City of Pasadena's Tree Replacement/Planting Program consists of purchasing, planting, and watering of street trees in the City's urban forest. In an effort to replenish the City's street tree vacancies, trees are planted annually from October through May. Newly planted trees are watered weekly, for approximately 40 weeks of the year, for their first three years.

On December 8, 2014, City Council awarded a three-year contract to Amira Management to provide watering services to 1,000 street trees for 40 weeks per year. This contract is set to expire in August 2017. The current pricing is \$3.00 per tree watering.

In an effort to seek lower pricing based upon a larger volume of service by requesting watering service for 1,500 street trees, the Department of Public Works prepared specifications for this program in accordance with Section 4.08.045: Bidding-Competitive of the Pasadena Municipal Code.

On July 28, 2016, the Notice Inviting Bids was published in *The Pasadena Journal*. In addition, the City's Purchasing Division notified vendors registered in the Planet Bid system.

In response to this competitive bid opportunity, the City received three proposals. Two of the three bidders did not comply with the bid specifications and have been deemed non-responsive. The third bidder's pricing is more than twice the current pricing for this service, and would adversely impact the program's budget.

The rejection of all bids for citywide tree watering services will allow staff to revise the bid specifications in an attempt to yield a greater number of responsive bids, and consider other alternatives. The current tree watering provider, Amira Management, will continue to provide this service.

COUNCIL POLICY CONSIDERATION

This project is consistent the City Council's goals to improve, maintain and enhance public facilities and infrastructure; support and promote the quality of life and local economy; and ensure public safety.

ENVIRONMENTAL ANALYSIS:

There is no environmental impact as a result of this action.

FISCAL IMPACT:

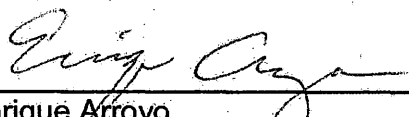
There is no fiscal impact as a result of this action.

Respectfully submitted,



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