

Agenda Report

September 12, 2016

TO: Honorable Mayor and City Council

FROM: Public Health Department

SUBJECT: AUTHORIZE THE CITY MANAGER TO EXECUTE AN AMENDMENT TO A MEMORANDUM OF UNDERSTANDING WITH THE EL MONTE CITY SCHOOL DISTRICT TO PROVIDE NUTRITION EDUCATION SERVICES

RECOMMENDATION:

It is recommended that the City Council:

1. Find that the action proposed in the agenda report is exempt from the California Environmental Quality Act pursuant to State CEQA Guidelines Section 15061(b)(3) as it will not have a potentially significant environmental effect and, therefore, falls under the "general rule" exemption; and
2. Authorize the City Manager to execute an amendment to the Memorandum of Understanding, Number 21808, with the El Monte City School District, for the additional amount of \$40,247, \$10,127 to provide nutrition education services, as a subcontractor of the City of Pasadena under the Choose Health Los Angeles grant, thereby bringing the grand total not to exceed amount to \$100,000.

BACKGROUND:

On January 30, 2014, the Pasadena Public Health Department (PPHD) was awarded a Choose Health Los Angeles (CHLA) grant in the amount of \$910,000 by the Los Angeles County Department of Public Health to support the implementation of a community-based public education and skills-building campaign to reduce the prevalence of overweight and obesity among children ages 0 to 5 years of age in Los Angeles County. Target communities for the grant included Pasadena, Altadena, Monrovia, El Monte, South El Monte, San Gabriel, North El Monte, and Avocado Heights.

To successfully fulfill the grant requirements, the City entered into Memorandum of Understanding (MOU) Number 21808 with the El Monte City School District (EMCSD) to support grant activities in the targeted communities. The MOU was executed for an amount not to exceed \$89,873. The underlying Memorandum of Understanding and the amendment are exempt from competitive bidding pursuant to Pasadena City Charter,

Section 1002(H) (Contracts with other governmental entities or their contractors for labor, material, supplies, or services), and from competitive selection pursuant to Pasadena Municipal Code Section 4.08.049(A)(3) (Contracts with other governmental entities).

To ensure completion of critical program components, the PPHD requests an amendment to MOU Number 21808, for the additional amount of \$10,127 for a new grand total not-to-exceed amount of \$100,000. The expenses are fully funded by existing CHLA grant dollars.

COUNCIL POLICY CONSIDERATION:

The proposed action is consistent with the City Council's strategic plan goal to maintain fiscal responsibility and stability.

ENVIRONMENTAL ANALYSIS:


The action proposed herein is not a project subject to the California Environmental Quality Act (CEQA) in accordance with Section 21065 of CEQA and State CEQA Guidelines Sections 15060 (c)(2), 15060 (c)(3), and 15378. Since the action is not a project subject to CEQA, no environmental document is required.

FISCAL IMPACT:

Sufficient funds are available in the Choose Health Los Angeles FY16 program budget in account 20323042-811400-57154.

Respectfully submitted,

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Approved by:


STEVE MERMELL
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