



# Agenda Report

October 24, 2016

**TO:** Honorable Mayor and City Council  
**FROM:** Water and Power Department  
**SUBJECT: AUTHORIZE INCREASE TO PURCHASE ORDER CONTRACT WITH FRONTIER FORD BY \$104,652.25 FOR A TOTAL AMOUNT NOT TO EXCEED \$313,956.75 FOR ONE ADDITIONAL SUPER DUTY CREW CAB AND UTILITY FLATBED TRUCK**

## **RECOMMENDATION:**

It is recommended that the City Council:

1. Find the proposed action is exempt from the California Environmental Quality Act ("CEQA") in accordance with Section 15061(b)(3), the General Rule that CEQA only applies to projects that may have an effect on the environment; and
2. Authorize the City Manager to increase purchase order contract 1170818, with Frontier Ford by \$104,652.25 for one additional Super Duty Crew Cab and Utility Grade Flatbed Truck for a total purchase order amount not to exceed \$313,956.75. The purchase of the additional vehicle complies with the Competitive Bidding and Purchasing Ordinance, P.M.C. 4.08 and the rules and regulation promulgated thereunder.

## **BACKGROUND:**

The Pasadena Water and Power Department ("PWP") Transmission and Distribution Division performs routine and emergency operations, maintenance, and construction on the City's electrical transmission and distribution systems. The distribution crews require specialized vehicles that carry work tools, material, and equipment essential to performing requisite functions.

The Fiscal Year 2017 operating budget includes funds to replace one vehicle. Vehicle Number 1342 is 21 years old, has been driven 72,615 miles, and has incurred operating costs to date of \$78,211. This vehicle continues to require costly repairs which keep it out of service for extended periods of time, and it no longer meets operational needs. This vehicle will be declared surplus and disposed in accordance with City policy.

The new 2017 Super Duty Crew Cab with Utility Grade Flatbed Truck Body uses unleaded fuel and complies with all South Coast Air Quality Management District ("SCAQMD") rules and regulations for heavy duty vehicle engine emissions and clean air standards in the South Coast Basin.

On October 22, 2015, the City undertook a competitive bidding process for the purchase of two Super Duty Cabs with Utility Grade Flatbed Truck Bodies. On April 11, 2016, the City Council approved a purchase order contract with Frontier Ford located in Santa Clara, Ca for the purchase of these vehicles. Section 3.1 of the bid specification allows for the purchase of additional vehicles at the unit bid price. Staff recommends that the City Council approve an amendment to the purchase order contract with Frontier Ford in an amount not to exceed \$104,652.25 for one Super Duty Cab with Utility Grade Flatbed Truck Body. The truck will come with all the cabinets, shelves, racks, brackets, and storage boxes required for the tools and equipment the crews must carry.

Since 2013, PWP has purchased 13 vehicles from Frontier Ford for a total of \$633,413.75. The vehicles included the purchase of super duty crew cabs, pickup trucks and extended cabs for the Water and Power Division of PWP.

#### **COUNCIL POLICY CONSIDERATION:**

By providing PWP crews with the vehicle needed to perform their duties, the proposed purchase is consistent with the Public Facilities Element of the General Plan and supports the City Council's goal to improve, maintain and enhance public facilities infrastructure, implement capital improvements that will maintain and rehabilitate infrastructure.

#### **ENVIRONMENTAL IMPACT:**

The proposed action is exempt from CEQA in accordance with Section 15061(b)(3), the General Rule that CEQA only applies to projects that may have an effect on the environment. The purchase of one replacement vehicle that has the same purpose as the vehicle being replaced has been determined to be exempt from CEQA per this categorical exemption.

This purchase complies with SCAQMD rule 1196, which requires all government agencies to purchase clean heavy-duty dedicated gasoline or alternative-fueled vehicles to reduce air toxic and pollutant emissions. This vehicle also meets the requirements of Federal Emissions Standard rule 13 CCR 1956.1 issued by California Air Resources Board executive order A-010-11783-1 signed February 28, 2012.

**FISCAL IMPACT:**

The maximum cost of this action is \$104,652.25. Funding for this action will be addressed by utilizing existing appropriations in the Power Capital Fund 411, Automotive Equipment account 47403922-850510-03400-25461-47403922-850509. It is anticipated that the purchase costs will be spent in fiscal year 2017.

Indirect and support costs such as maintenance, repair and fuel costs are anticipated to be approximately \$40,000 per vehicle over the 10-year life span of the vehicle. Sufficient funds will be requested annually in the operating budget accounts for maintenance and fuel costs. This vehicle will be under warranty for five years, and no maintenance expenses are expected during that time except for routine oil changes and tire replacements.

Respectfully submitted,



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Prepared by:



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Approved by:



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STEVE MERMELL  
City Manager