

**RESOLUTION NO.**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PASADENA CALLING FOR THE HOLDING OF A PRIMARY NOMINATING ELECTION ON MARCH 7, 2017 FOR A DISTRICT PRIMARY ELECTION FOR MEMBERS OF THE CITY COUNCIL IN DISTRICTS 3, 5, AND 7 OF SAID CITY, AND CONSOLIDATING WITH SAID ELECTION THE PASADENA UNIFIED SCHOOL DISTRICT (PUSD) PRIMARY NOMINATING ELECTION FOR BOARD OF EDUCATION DISTRICTS 1, 3, 5, AND 7, AND CALLING FOR THE HOLDING OF A GENERAL MUNICIPAL ELECTION, IF NECESSARY, ON APRIL 18, 2017; AND AUTHORIZING THE CITY CLERK TO ENTER INTO A CONTRACT WITH PUSD FOR THE CITY CLERK TO PROVIDE ELECTION SERVICES TO PUSD**

BE IT RESOLVED by the City Council of the City of Pasadena as follows:

SECTION 1. Date of the Primary Nominating Election. A Primary Nominating Election is hereby called for the offices of Member of the City Council for the full term of four years in Districts 3, 5, and 7 of the City of Pasadena as said districts have heretofore been established. Said election shall be held Tuesday, March 7, 2017.

SECTION 2. Candidates to be Selected. Pursuant to Articles IV and XII of the City Charter of the City of Pasadena, there shall be selected at the Primary Nominating Election hereby called, not more than two candidates for each of the district offices, respectively, whose names shall be printed upon the ballots to be used at the General Municipal Election to be held in said City on Tuesday, April 18, 2017.

Said two candidates for each of the district offices shall be the two candidates receiving the highest number of votes of the qualified electors within the respective district for the office of Member of the City Council at the Primary Nominating Election. Provided, however, that any candidate for the office of Member of the City Council who, at said Primary Nominating Election, shall receive a majority of the total votes cast in the district for said office shall be elected to such office as such member of the City Council.

SECTION 3. Pasadena Unified School District Primary Election. The Pasadena Unified School District has requested, and the City Council hereby consents to the conducting of the Pasadena Unified School District (PUSD) Primary Nominating Election for offices of Member of the PUSD Board of Education for the full term of four years in Districts 1, 3, 5, and 7, as said districts have heretofore been established. Said primary shall be consolidated with the City's Primary Nominating Election as if there were one election. The costs of such consolidated elections shall be pro-rated between the City and PUSD in accordance with applicable law, with the allocation formula determined and provided by the Los Angeles County Register-Recorder/County Clerk ("Registrar-Recorder/County Clerk").

Pursuant to Article VII of the Charter of the City of Pasadena, at the PUSD Primary Nominating Election hereby called, the two candidates for each of the district offices of the Board of Education receiving the highest number of votes of the qualified electors of their respective district for the office of Member of the Board of Education from said district at the Primary Nominating Election shall be the candidates for such district whose names shall be printed upon the ballots to be used at the General Municipal Election to be held in the corresponding Board of Education district on Tuesday, April 18, 2017; provided that any candidate who at a Primary Nominating Election shall receive a majority of the total votes cast in the district for said office shall be elected to such district office as such Member of the Board of Education.

SECTION 4. Ballots. The ballots to be used at the said consolidated Primary Nominating Election shall be in the quantity, form and content as required by the California Elections Code.

SECTION 5. Time of Opening and Closing Polls. The polls for the election shall be open at 7:00 a.m. on the day of the election and shall be kept open continuously from that time until 8:00 p.m. of the same day, when the polls shall be closed, except as provided in California Elections Code Section 14401.

SECTION 6. Polling Places and Precinct Board Members. The City Clerk shall post a public notice or cause such notice to be published in accordance with California Elections Code ("Elections Code") Section 12105, listing the polling place and precinct board members of each consolidated precinct in which the consolidated election is to be held. Pursuant to Elections Code Section 12310, a stipend for the persons named as precinct board members is hereby fixed at the sum of \$110.00 for each Inspector and \$85.00 for each Clerk for the election, plus an additional \$25.00 for each Inspector and Clerk attending poll worker training. Additionally, a \$15 bilingual stipend will be provided to Inspectors and Clerks when demonstrating proficiency (to be verified by the City Clerk's Office) in Spanish, Chinese, or Korean, the required minority languages for the Pasadena area under the Federal Voting Rights Act. The rental for each polling place, where a charge is made, shall be the sum of \$30.00 for the election. When required, the compensation of the custodian of a building shall be \$15.00 for the election.

Should the Registrar-Recorder/County Clerk be designated to administer, manage and oversee all facets of the Primary Nominating Election to be held on March 7, 2017, the administration of polling places and precinct board members shall also fall under the purview of the County Clerk's Office, including the manner in which precincts

are consolidated and organized, as well as the setting of stipend amounts for payment of Inspectors, Clerks, bilingual pay, rental rates, and custodian fees.

SECTION 7. Canvass of Returns. Pursuant to Pasadena City Charter Section 707, the City Clerk of the City of Pasadena shall submit a canvass of the returns of the Pasadena Unified School District Election to the Pasadena Board of Education on the second Tuesday after the Primary Nominating Election. Pursuant to Pasadena City Charter Section 1207, the City Clerk shall submit a canvass of the returns of the City's Primary Nominating Election to the City Council on the second Monday after the Primary Nominating Election.

Should the Registrar Recorder/County Clerk be designated to administer, manage and oversee all facets of the Primary Nominating Municipal Election to be held on March 7, 2017, the returns for any City Council or Board of Education District race which may require a run-off election shall be prioritized and certified by the County to the City Clerk in accordance with City Charter Sections 707 and 1207, detailed above. Those City Council or Board of Education races not requiring a run-off election may be certified later than is required by City Charter Sections 707 and 1207 but as soon as practicable and no later than 21 days after the election.

SECTION 8. Particulars. In all particulars not recited in this resolution, said elections shall be noticed and held and all publications made as provided by law for holding municipal elections in said City and Pasadena Unified School District territory.

SECTION 9. Contract for City Clerk Services. The City Clerk is hereby authorized to enter into a contract with the Pasadena Unified School District to provide election services to said School District.

SECTION 10. Randomized Alphabetical Drawings. The City Clerk shall cause this resolution to be forwarded to the Secretary of State, by registered mail, to conduct a randomized alphabetical drawing on Thursday, December 15, 2016 (if conducting a stand-alone election), to determine the order of placement of candidates' names on the ballot for the Primary Nominating Election, pursuant to Elections Code Section 13113, and for the Secretary of State to conduct a second randomized alphabetical drawing on Friday, March 10, 2017, to determine the order of placement of candidates' names on the General Municipal Election ballot.

SECTION 11. Notice of the time and place of holding the election is given, and the City Clerk is authorized, instructed and directed to give further or additional notice of the election, in time, form and manner as required by law.

Adopted at the regular meeting of the City Council on the \_\_\_\_\_ day of October, 2016, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

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Mark Jomsky  
City Clerk, CMC

APPROVED AS TO FORM:

  
Theresa Fuentes  
Assistant City Attorney