

Agenda Report

November 14, 2016

TO: Honorable Mayor and City Council

FROM: Housing and Career Services Department

SUBJECT: APPROVAL OF AN AMENDMENT TO THE JOINT POWERS AGREEMENT NO. 57378 IN COMPLIANCE WITH THE WORKFORCE INNOVATION AND OPPORTUNITY ACT OF 2014

RECOMMENDATION:

It is recommended that the City Council:

1. Find that the recommended action is exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines per Section 15061 (b)(3);
2. Approve certain key amendments to Joint Powers Agreement No. 57378 ("JPA") between the cities of Arcadia, Duarte, Monrovia, Sierra Madre, South Pasadena, and Pasadena which comprise the Foothill Employment and Training Consortium, to administer employment and training programs under the Workforce Innovation and Opportunity Act of 2014; and
3. Authorize the City Manager to execute, and the City Clerk to attest, the amended JPA.

BACKGROUND:

The Foothill Workforce Development Board (FWDB) is a 25-member board made up of representatives of business, labor, education, economic development, community based organizations, and government. It oversees employment and training programs authorized by the Workforce Innovation and Opportunity Act of 2014 (WIOA). Under a Joint Powers Agreement (JPA), the FWDB serves job seekers and employers in the six-city Foothill Employment and Training Consortium (FETC) consisting of Pasadena, Arcadia, Duarte, Monrovia, South Pasadena, and Sierra Madre. The JPA authorizes the City of Pasadena to act as the administrative entity, fiscal agent and grant recipient for the FWDB. The Career Services Division of the Housing and Career Services Department operates the WIOA programs on behalf of the FWDB.

There have been several iterations of workforce legislation since the enactment of the Workforce Investment Act (WIA) of 1998 which replaced the Job Training Partnership Act (JTPA) of 1982, creating workforce investment boards and the current one-stop delivery system. WIA provided for local areas with a minimum population of 200,000 to be designated as workforce investment areas and for the chief local elected officials of the area to appoint a local majority private sector Workforce Investment Board (WIB). The WIB together with the chief local elected officials for the local area were charged with oversight and policy development for the local area.

The WIA of 1998 has been replaced with the enactment of the Workforce Innovation and Opportunity Act (WIOA) of 2014. One change under the WIOA is the elimination of the minimum population threshold as the determining factor in the designation of local Workforce Development Areas. However, similar to WIA, WIOA enables a consortium of local governments which comprise a Workforce Investment Area to be designated by states as a Workforce Development Area if the local Workforce Investment Area has demonstrated acceptable programmatic outcomes and financial management. The Foothill Workforce Investment Area, consisting of the six-city FETC (Arcadia, Duarte, Monrovia, Pasadena, Sierra Madre, South Pasadena), has been informed by the state that it will be designated as a Workforce Development Area and will be eligible to receive formula funds to implement workforce development programs.

Under the WIOA, states will continue to be charged with grouping local workforce development areas into regions, and to develop a single joint plan for the deployment of programs and the establishment of performance measures for the region. The WIA requirement for majority private sector local boards would also remain in place under WIOA (with slight differences in membership regulations). Also retained under WIOA is the one-stop delivery system and the three funding streams for adult, dislocated worker and youth programs.

The existing JPA (Agreement No. 57378, dated June 12, 2000) for the six-city FETC is required to be amended to comply with WIOA. The key amending provisions would consist of the following:

1. Substitute the words "Workforce Innovation and Opportunity Act (or WIOA)" in place of "Workforce Investment Act (or WIA)".
2. Substitute the words "Workforce Development Board" in place of "Workforce Investment Board (or WIB)".
3. Substitute the words "Workforce Development Area" in place of "Workforce Investment Area".
4. Eliminate the requirement for a Youth Council. A Youth Council is no longer required under WIOA. Local boards may appoint committees which may include youth committees, but are not required to do so. Unlike Youth Councils, youth

committees under WIOA have no prescribed membership requirements other than they include a representative of a community based organization.

None of these changes are material or impact the current agreement and understanding among the municipalities who are parties to the Joint Powers Agreement. The amended JPA is required to be submitted at the time the State issues planning instructions for the new four year plan under WIOA.

The FWDB of the Foothill Workforce Investment Area has been successful. The State recently re-certified FWDB as an operating workforce development board. This means that the FWDB has exhibited fiscal integrity and high performance. The Governor has also designated FWDB as a high performing Board.

The FWDB has successfully served its two primary target groups - job seekers and employers. Over the past several years, the FWDB has passed eight or nine out of nine performance measures. The FWDB has achieved a 75% placement rate on average and an 85% retention rate. Other annual service levels include the following:

- 7,000 job seekers received at least one service at the one-stop center
- 400 job seekers received paid work experience
- 100 job seekers participated in on-the-job training
- 200 job seekers received vocational skills classroom training

Business also received services from FWDB, such as:

- Approximately ten businesses annually have received rapid response or layoff aversion services
- Approximately 100 businesses have attended workshops on topics such as accessing capital, marketing, and human relations

The FWDB reviewed the proposed amendment to the JPA at its meeting of September 29, 2016. The anticipated effective date of the amended JPA is March 15, 2017.

COUNCIL POLICY CONSIDERATION:

The proposed action supports and promotes the quality of life and the local economy -- a goal of the City Council's Strategic Objectives.

ENVIRONMENTAL ANALYSIS:

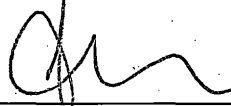
The action proposed herein is exempt from the California Environmental Quality Act (CEQA), pursuant to State CEQA Guidelines Section 15061(b)(3), the "General Rule" provision of CEQA which applies to projects which may have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. The proposed activity, City Council

approval of an amendment to the Joint Powers Agreement, will not have a significant impact on the environment and, therefore, is not subject to CEQA.

FISCAL IMPACT:

There is no anticipated fiscal impact on the General Fund as a result of this action and the action will not have any indirect or direct support cost requirements. Approval of the amendment to the Joint Powers Agreement is necessary for the City to continue to participate in the Foothill Employment and Training Consortium and for the Consortium to continue to administer employment and training programs under the Workforce Innovation and Opportunity Act.

Respectfully submitted,



W WILLIAM K. HUANG, Director
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Approved by:



STEVE MERMELL
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