

Agenda Report

March 14, 2016

TO: Honorable Mayor and City Council

FROM: Assistant City Manager

SUBJECT: AUTHORIZATION TO EXECUTE AN ADDENDUM TO THE CITY/SCHOOL JOINT USE AGREEMENT FOR THE USE OF MADISON SCHOOL AS A NEIGHBORHOOD PARK

RECOMMENDATION:

It is recommended that the City Council authorize the Interim City Manager to execute an addendum to the City/School Joint Use Agreement for the use of Madison School.

BACKGROUND:

The City and Pasadena Unified School District (PUSD) continue to work cooperatively to improve School District playgrounds and fields and open them for community use during non-school hours. In the past this approach has enhanced both the school and the surrounding community most recently with the opening of the John Muir south field. This recommendation is to re-open Madison Elementary School located at 515 Ashtabula Street in Northwest Pasadena for community use during specified non-school hours, as a neighborhood park, available for casual, non-reserved, use by local community residents.

In 2006, the City implemented the Madison Elementary School Park Use Memorandum of Understanding which included installation of playground equipment, picnic tables, additional trash receptacles and related improvements at Madison School. The goal was to expand play opportunities at this location as well as offer a neighborhood park use of the playground and adjacent turn area during non-school, daylight hours. On February 27, 2006, the City Council approved this Project. This Project was introduced in Phase I of the City/PUSD Joint Study of Services and Programs which included initiatives developed to reduce costs and improve efficiencies for the City and PUSD. The school was successfully opened and maintained to the community for about five years.

Recently staffs from both the City and PUSD have engaged in discussions regarding the reopening of Madison School for the community. The proposed addendum to the Joint Use Agreement would do just that. The goal is to have the City Council and the PUSD Board authorize the addendum prior to the end of this month so that beginning in April, Madison School could once again be open for residents during non-school hours.

Key points of the Addendum will include the following:

- The City will be responsible for opening and closing gates according to the Use Schedule.
- The City will be responsible for providing security during Neighborhood Park use hours similar to that of other City neighborhood parks, including a designated representative to open and close gates.
- The City shall be responsible for collection of trash and emptying of trash bins after park use hours. This task must be completed before the opening of the site to students of the following day (or by 7:00 a.m. on school days). The School District will provide access for a City vehicle at a designated gate for trash collection purposes.
- Madison Elementary School administrators shall have the right to schedule up to ten (10) events per year during the park use hours for selected school-related or neighborhood-related activities (e.g., school health fairs, Madison Neighborhood Partners, parent activities, scouting events, etc.).
- Ongoing field maintenance shall continue to be the responsibility of the School District. The City shall be responsible for any unusual damage or wear and tear that occurs during City park use hours.

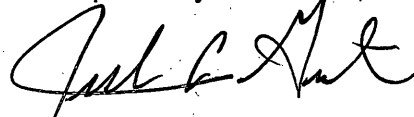
COUNCIL POLICY CONSIDERATION

Adoption of this addendum will improve the quality of life for our residents and is consistent with the City Council's goal to improve, maintain and enhance public facilities and infrastructure by increasing available open space.

FISCAL IMPACT:

Public Works staff estimates that the annual maintenance for Madison School will be \$7,500. Funds for this year will be absorbed given that there is only one quarter remaining in the fiscal year. However, for next fiscal year funds will need to be appropriated in the recommended fiscal year 2017 operating budget.

Respectfully submitted,



JULIE A. GUTIERREZ
Assistant City Manager

Approved by:



STEVE MERMELL
Interim City Manager