

Agenda Report

March 14, 2016

TO: Honorable Mayor and City Council

FROM: Department of Public Works

SUBJECT: CONTRACT AWARD TO CROSTOWN ELECTRICAL & DATA, INC. FOR INSTALLATION OF DYNAMIC MESSAGE SIGNS AND GATEWAY SIGNS AT VARIOUS LOCATIONS, FOR AN AMOUNT NOT TO EXCEED \$852,000

RECOMMENDATION:

It is recommended that the City Council:

1. Find the project proposed herein to be categorically exempt under the California Environmental Quality Act (CEQA) Guidelines in accordance with Title 14, Chapter 3, Class 1, Section 15301, minor alterations of existing public facilities involving negligible or no expansion of use beyond that previously existing at the time of the lead agency's determination; and
2. Accept the bid dated February 2, 2016, submitted by Crosstown Electrical & Data Inc., in response to the Project Specifications for Installation of Dynamic Message Signs and Gateway Signs at Various Locations, and authorize the City Manager to enter into such contract as is required for an amount not to exceed \$852,000.

BACKGROUND:

This project is part of a unified design and implementation and management of a wayfinding system throughout the City to enhance the image of business district areas. This project phase consists of furnishing and installing dynamic (changeable) message signs and gateway signs, and modification of an existing fiber optic communication system. The Department of Transportation will utilize the new dynamic message signs to manage on-street traffic operations with real-time public noticing. The gateway signs will provide improved wayfinding for the public. The fiber optic communication system modifications provide for upgraded connectivity to the Department of Transportation's fiber optic mainlines. A finding of compliance with the General Plan was previously made and is shown on page 5.12 of the adopted FY 2016 - 2020 Capital Improvement Program.

The Department of Public Works prepared the plans and specifications for this project. In accordance with Section 4.08.070 of the Pasadena Municipal Code, bids were requested and received. The project advertised in the *Pasadena Journal* on January 7, 2016. In addition, a Notice Inviting Bids was published in five trade publications; and listed on the City's website, which generated notices to 37 local vendors. Twenty-two vendors obtained bid packets, four of whom submitted bids for the project.

Following advertising, bids were received on February 2, 2016, and are as follows:

Bidder	Amount (\$)
1. Crosstown Electrical & Data, Inc., Irwindale	\$774,716
2. High-Light Electric, Inc., Riverside	\$822,652
3. DBX, Inc., Temecula	\$1,355,765
4. Servitek Solutions, Inc., City of Industry	\$1,372,885

The lowest responsible bid received was 18 percent higher than the Engineer's Estimate of \$656,000. The higher bids are attributed to higher than anticipated bid prices for conduit installations and associated pavement restoration involved in this project.

It is recommended that Crosstown Electrical & Data, Inc. be awarded a contract for this project as they are the lowest responsive and responsible bidder. The proposed contract with Crosstown Electrical & Data, Inc. fully complies with the Competitive Bidding and Living Wage Ordinances. In addition, the proposed contract fully complies with the Prevailing Wage Law (Senate Bill 7) per Resolution 9406 adopted by the City Council on December 15, 2014. The contractor has indicated that the award of this contract will result in no new hires to the present workforce.

Crosstown Electrical & Data, Inc. currently has one open purchase order with the City for maintenance services for Intelligent Transportation System (ITS) devices including fiber optic cable and communications equipment, CCTV cameras and video detection equipment for a total of \$114,578. Crosstown Electrical & Data, Inc. has completed purchase orders totaling approximately \$49,000 on various City projects since 2010.

The contract will be set up as follows:

Base Bid	\$ 774,716
Contingency Allowance	\$ 77,284
Contract Not to Exceed Amount	\$ 852,000

It is anticipated that construction will begin in May 2016 and be completed by October 2016.

COUNCIL POLICY CONSIDERATION:

The project is consistent with the City Council's goals to improve, maintain and enhance public facilities and infrastructure, and improve mobility and accessibility throughout the

City. It also supports the Public Facilities Element of the General Plan by maintaining public facilities to enhance the quality of life of the community.

ENVIRONMENTAL ANALYSIS:

The City's Environmental Administrator recommends that the City Council determine the proposed project to be exempt under CEQA in accordance with Title 14, Chapter 3, Class 1, Section 15301, minor alterations of existing public facilities involving negligible or no expansion of use beyond that existing at the time of lead agency's determination.

FISCAL IMPACT:

The cost of this contract is \$852,000 and the total cost of this action will be \$929,000. Funding for this action will be addressed by the utilization of existing budgeted appropriations in the CIP project Pasadena Wayfinding System (budget account 75044). It is anticipated that all of the costs will be spent in FY 2016 and FY 2017.

The following table presents a summary of the sources of funds that will be used.

Pasadena Wayfinding System (budget account 75044)	\$929,000
Total Sources	\$929,000


The following table represents a project summary.

Base Bid	\$774,716
Contingency	\$ 77,284
Contract Administration	\$ 77,000
Total Fiscal Impact	\$929,000

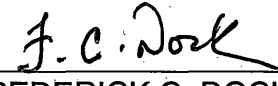
Respectfully submitted,


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