

Agenda Report

August 15, 2016

TO: Honorable Mayor and City Council
FROM: Department of Public Works
SUBJECT: AUTHORIZATION TO ISSUE A PURCHASE ORDER CONTRACT TO ADAMSON POLICE PRODUCTS FOR PURCHASE OF EMERGENCY VEHICLE AUXILIARY EQUIPMENT FOR AN AMOUNT NOT TO EXCEED \$260,000

RECOMMENDATION:

It is recommended that the City Council:

1. Find that this action is exempt under the California Environmental Quality Act (CEQA) in accordance with Section 15061(b)(3), the General Rule that CEQA only applies to projects that may have an effect on the environment;
2. Authorize a purchase order contact to Adamson Police Products for the purchase of emergency vehicle auxiliary equipment in an amount not to exceed \$260,000. Competitive bidding is not required pursuant to City Charter Section 1002(H) contracts with other governmental entities or their contractors; and
3. Grant the proposed purchase order an exemption from the Competitive Selection process pursuant to Pasadena Municipal Code Section 4.08.049(B) contracts for which the City's best interests are served.

BACKGROUND:

The Police Department (PD) requires specialized vehicles to handle the constant use and rigors of patrol work. The PD is in the process of transitioning from Ford Crown Victoria Interceptors to Ford Explorer Interceptors. Previously, much of the emergency auxiliary equipment could be removed from existing vehicles and reused on newly purchased replacement PD vehicles. However, due to the change in vehicle type all emergency auxiliary equipment, including but not limited to: lighting; sirens; partitions; rear seat cages; gun boxes; keyboards; and other needed equipment, has changed to fit the unique characteristics of the new vehicles. The equipment being purchased will be installed in six (6) Ford Explorers purchased in FY 2016, ten (10) replacement vehicles planned for FY 2017 and equipment used as part of regular/ongoing

maintenance. The approximate cost of emergency auxiliary equipment for a newly purchased replacement vehicle is \$13,000.

The City of Long Beach issued an Invitation to Bid for emergency vehicle auxiliary equipment and received proposals from the following four vendors:

- Lighthouse Inc. - Santa Fe Springs, CA
- Westcoast Lights and Sirens – Riverside, CA
- B&B Enterprises Inc. - Phoenix, AZ, and
- Adamson Police Products - Los Alamitos, CA

The award was made to the lowest responsive/responsible bidder, Adamson Police Products (Adamson). The City of Long Beach executed a two-year purchase order contract (number 33724) with Adamson for emergency vehicle auxiliary equipment in the amount of \$640,000 (\$320,000 per year). Adamson has offered to extend the same pricing as provided for under the Long Beach bid for emergency vehicle auxiliary equipment purchases to the City of Pasadena. Purchasing the requested equipment from Adamson is in the City's best interest because it allows the City to take advantage of higher volume pricing under the Long Beach bid and reduces the amount of time required to take delivery of new equipment by eliminating the need to prepare bid specifications, review proposals and award a competitive bid. Therefore, staff is requesting an exemption from the competitive selection process pursuant to Municipal Code Section 4.090.04(B) contracts for which the City's best interests are served.

The City has awarded purchase orders to Adamson since 1999 for a total of \$1.0 million (an average of \$48,000 annually). Due to Adamson's involvement and familiarity with the needed equipment, as well as their involvement and expertise with the unique needs of the City of Pasadena emergency auxiliary equipment for over 21 years, Adamson is recommended to provide the emergency vehicle auxiliary equipment needed in FY 2017.

COUNCIL POLICY CONSIDERATION:

This purchase is consistent with the City Council's goals to maintain fiscal responsibility and stability and ensure public safety.

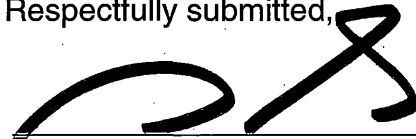
ENVIRONMENTAL IMPACT:

This action is exempt from CEQA pursuant to State CEQA Guidelines Section 15061 (b) (3), the General Rule that CEQA only applies to projects that may have an effect on the environment.

FISCAL IMPACT:

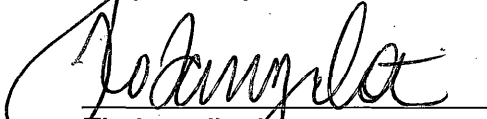
The cost of this action is \$260,000. Funding will be addressed by the utilization of existing budgeted appropriations from the Fleet Maintenance Fund (budget account 810100-50322060). It is anticipated that the entire cost will be spent during the current fiscal year. Indirect and support costs such as maintenance and repair will be addressed annually by utilization of existing budgeted appropriations in the Police Department Operating Budget account 861600-10132019.

Respectfully submitted,



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