



Agenda Report

August 8, 2016

TO: Honorable Mayor and City Council

FROM: Water and Power Department

SUBJECT: AUTHORIZATION TO ENTER INTO A CONTRACT WITH ORGANIC PLANET TRUCK & TRANSPORT, INC. TO FURNISH LABOR AND EQUIPMENT FOR DEBRIS HAULING AND DISPOSAL SERVICES FOR AN AMOUNT NOT TO EXCEED \$205,910 PER YEAR (SPECIFICATION WD-16-07)

RECOMMENDATION:

It is recommended that the City Council:

1. Find that the proposed action is not a project subject to the California Environmental Quality Act ("CEQA") pursuant to Section 21065 of CEQA and Sections 15060 (c)(2), 15060 (c)(3), and 15378 of the State CEQA Guidelines and, as such, no environmental document pursuant to CEQA is required for the project; and
2. Accept the bid dated June 29, 2016 submitted by Organic Planet Truck & Transport, Inc. in response to Specification WD-16-07, to furnish labor and equipment for debris hauling, self-loading, and disposal services for the Water and Power Department ("PWP"), reject all other bids received, and authorize the City Manager to enter into a contract with Organic Planet Truck & Transport, Inc. for an amount not to exceed \$205,910 for an initial period of one year with an option for three additional one-year terms at \$205,910 per year subject to the approval of the City Manager. If the three additional one-year terms are exercised, the total contract amount may be \$823,640.

BACKGROUND:

PWP regularly completes water distribution projects as identified in the adopted Capital Improvement Program ("CIP"), Water System Master Plan, Water Integrated Resources Plan, and other water operations-related work. Specification WD-16-07 provides for a contract to furnish labor, equipment, and facilities to transport and dispose of excavation soil cuttings from the Department's Water Division construction job sites or other locations within the PWP service territory, to various approved off-site landfill and recycling facilities.

The successful completion of PWP's continuous water distribution projects relies on consistent hauling and disposal services. This is a unique service since construction debris must be transported and disposed of at approved off-site landfills or recycling facilities based on the type of material. Several surrounding facilities have closed in recent years making it more difficult to dispose of construction debris.

The bid schedule was categorized onto three groups to separate each stage of the work: hauling services, self-loading services, and disposal services. Bidders were required to bid on all three groups to be considered responsive, and contract award is based on the total bid price.

The Notice Inviting Bids for Specification WD-16-07 was advertised in the Pasadena Journal and posted online through Planet Bids on June 2, 2016. In addition, specifications were sent to six vendors, of which one was a local vendor. The local vendor did not submit a bid. A pre-bid conference was not conducted. Two responsive bids were received and opened on June 29, 2016.

The bid results were as follows:

Organic Planet Truck & Transport, Inc., Chino, CA	\$205,910.00
United Pumping Service, Inc., City of Industry, CA	\$278,302.50
Engineer's Estimate	\$200,000.00

Organic Planet Truck & Transport, Inc. is the lowest responsive and responsible bidder and complied in all respects with the requirements of the specification.

The proposed contract complies with Competitive Bidding and Purchasing Ordinance P.M.C. 4.08 and the rules and regulations promulgated thereunder. The project was bid as a prevailing wage project and workers employed will be paid the general prevailing rate of per diem wages as determined by the California Director of Industrial Relations. The project will meet the requirements of prevailing wage law under California Labor Code Sections 1720 through 1861 and Title 8 of the California Code of Regulations. Staff recommends that the City Council award a contract to Organic Planet Truck & Transport, Inc. for an amount not to exceed \$205,910 per year for one year with three optional one-year extensions at \$205,910 per year. Organic Planet Truck & Transport, Inc. has had a competitively bid contract with PWP in the amount of \$150,000 per year since 2012. Water Distribution staff in the Water Services Division will monitor the contract spending.

COUNCIL POLICY CONSIDERATION:

The proposed contract supports PWP's Water System Master Plan adopted by the City Council in 2002 and addresses the replacement of aging water distribution mains and establishment of reliable infrastructure for the City's water system.

ENVIRONMENTAL ANALYSIS:

The action proposed herein is not a project subject to CEQA in accordance with Section 21065 of CEQA and State CEQA Guidelines Sections 15060 (c)(2), 15060 (c)(3), and 15378. The authorization of a contract to furnish labor, equipment, and facilities to transport and dispose of excavation soil cuttings from the Department's Water Division construction job sites or other locations within the PWP service territory to approved off-site landfill and recycling facilities is continuing administrative and maintenance activity. The City has maintained such an agreement(s) with hauling vendors for equivalent services in the past and the proposed contract is a continuation of such services. In addition, the authorization of the proposed contract would not commit the City to undertaking or approving any actual or specific physical construction activities or any other actions that involve physical changes to the environment. Rather, the proposed contract would make such services available to potential water distribution project, which themselves would be subject to CEQA consideration. Therefore, the proposed action is not a "project" subject to CEQA, as defined in Section 21065 of CEQA and Section 15378 of the State CEQA Guidelines. Since the action is not a project subject to CEQA, no environmental document is required.

FISCAL IMPACT:

The total cost of this action will be \$823,640 if the three additional one-year terms are exercised. Funding for this action will be addressed by the utilization of existing budgeted appropriations in CIP #1001 – Distribution Mains, CIP #1002 – Meters and Services, CIP #1003 – Customer Driven, and CIP #1019 – Fire Protection System Improvements, as well as the utilization of approved appropriations for operating and maintenance of water transmission and distribution systems. It is anticipated that \$205,910 of the cost will be spent in the initial year of the contract which falls in fiscal years 2017 and 2018.

The following table presents the contract summary:

First-year contract amount	\$205,910
Optional three year extensions	\$617,730
Total amount of contract	\$823,640

Respectfully submitted,



Gurcharan Bawa
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Water and Power Department

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