

# Agenda Report

April 25, 2016

**TO:** Honorable Mayor and City Council  
**THROUGH:** Finance Committee  
**FROM:** Department of Public Works  
**SUBJECT: APPROVE JOURNAL VOUCHER AMENDING PROJECTS IN FISCAL YEAR 2016 CAPITAL IMPROVEMENT PROGRAM BUDGET**

## **RECOMMENDATION:**

It is recommended that the City Council:

1. Find that the proposed actions are not "projects" as defined in the California Environmental Quality Act (CEQA), Public Resources Code Section 21065 and Section 15378(b)(4) and (5) of the State CEQA Guidelines and, as such, are not subject to environmental review; and
2. Approve a journal voucher with a net increase of \$4,956,696 amending 11 projects in the Fiscal Year 2016 Capital Improvement Program Budget as detailed in the Fiscal Impact section of this report.

## **BACKGROUND:**

As part of the process to update the CIP budget, the Department of Public Works has completed this report detailing necessary budget adjustments. The budget adjustments are needed due to changes in the status of various capital projects. The budgetary changes to the projects are listed below and must be recognized through the City's journal voucher process to formalize the changes. The changes are summarized in Attachment A.

1. **Restoration, Upgrades, and Repairs of the Civic Auditorium, Convention Center and Ice Rink FY 2013 - 2017** – The Pasadena Center Operating Company recommends appropriating \$70,000 in Pasadena Center Operating Company – Facility Restoration Fund to this project and increasing the estimated project cost by a like amount. These funds will be used for asbestos and plumbing removal, and electrical work found during a building inspection that needs to be completed in FY 2016.

- 2. Central Library Restoration Phase II (71907)** – The Department of Library and Information Services recommends appropriating \$60,000 in Library Services Fund and \$150,000 in Private Capital (raised by Pasadena Public Library Foundation through a capital campaign) to this project. This project provides for the cleaning, repair and waterproofing of exterior cast stone elements at the south façade, painting of the grand windows and repair of the existing roof system at the patio and main entry of the Central Library. The total estimated project cost is \$300,000. The \$210,000 will fund all work except the exterior cast stone elements at the south facade beyond the main hall area. This work will begin in FY 2016 and be completed in FY 2017. The remaining stone elements work will be completed when funds are identified.
- 3. Citywide Sidewalk Improvements (73913)** – The Department of Public Works recommends transferring \$530,000 in Community Development Block Grant (CDBG) from the In-Fill Street Lighting and Repair and/or Replacement of Existing Street Lighting Systems FY 2016 – 2020 project (74413) to this project. These funds will be used to reconstruct sidewalks in Northwest Pasadena, including installing needed Americans with Disability Act (ADA) curb ramps. On April 25, 2016 the City Council approved an amendment to the 2015/2016 CDBG Annual Action plan transferring these funds from the street lighting project to the sidewalk project. The street lighting project could not be completed by the original target completion date of June 30, 2016 so the funds are being transferred to this project and the target date has been extended to December 31, 2016. With the addition of this funding, approximately \$1.3 million will be spent citywide on sidewalk improvements in FY 2016.
- 4. Building Preventative Maintenance FY 2011 – 2015 (71901)** – The Department of Public Works recommends appropriating \$54,169 in Private Capital received from T-Mobile. T-Mobile leases space for a cell tower in the upper parking lot at the City Yard. These funds will be used to hire a consultant to write the request for proposal to complete a Building Assessment Study on the condition of City facilities. The RFP will be completed and awarded in FY 2016.
- 5. Busch Garden Sewer Pump Station (76910)** – The Department of Public Works recommends appropriating \$40,000 in Sewer Fund to this project. These funds will be used to install an odor abatement system at the Busch Garden Sewer Pump Station. This work will begin in FY 2016 and be completed in FY 2017.
- 6. In-Fill Street Lighting and Repair and/or Replacement of Existing Street Lighting Systems FY 2016 – 2020 (74413)** – The Department of Public Works recommends appropriating \$32,948 in Private Capital from various developers to the *Repair and/or Replacement of Existing Street Lighting Systems (74346)* project and then transferring the remaining funds to the *In-Fill Street Lighting and Repair and/or Replacement of Existing Street Lighting Systems FY 2016 – 2020 (74413)* project. This private capital was collected and booked against project 74346 but never officially appropriated. This action will allow the \$32,948 to be recognized and appropriated to project 74346 and then the remaining balance of \$16,449 be appropriated to project 74413. There is also a remaining balance of \$85,489 of Gas Tax on project 74346 that needs to be

transferred to project 74413. These transfers will allow staff to continue to complete work on customer-driven projects in FY 2016

- 7. Mobility Corridor Improvements FY 2016 – 2020 (75079)** – The Department of Transportation recommends appropriating \$74,579 in Private Capital from Equity Residential to the *Mobility Corridor Improvements FY 2011 – 2015 (75904)* project. This money, which was collected as a condition of development, was booked against this project but never appropriated. This action will allow the funds to be recognized and the remaining amount of \$72,838 be appropriated to project 75079. There is also a remaining balance of \$75,023 of Gas Tax on project 75904 that needs to be appropriated to project 75079. These transfers will allow staff to continue the planned work in FY 2016.
- 8. Service from Utility Underground System Private Property Vaults (3001)** – The Department of Water and Power recommends appropriating \$300,000 in Aid to Construction (Power Fund) to this ongoing project. The number of customer projects has increased and additional appropriations are necessary to meet customer demand. This project provides for the installation of cables, transformers, switches and other equipment in vaults or enclosures provided by customers on their own property. This appropriation will provide sufficient funding to complete work on customer-driven projects scheduled through the end of FY 2016.
- 9. Distribution System Expansion (3002)** – The Department of Water and Power recommends appropriating \$300,000 in Power Fund to this ongoing project. Customer electric energy demands are growing and additional appropriations are necessary to increase the system load capacity. This project provides for high and low voltage cable, equipment, and metering to expand the system, increasing system capacity and reliability. This appropriation will provide sufficient funding to complete work on distribution expansion projects scheduled through the end of FY 2016.
- 10. Services from Public Right-of-Way (3023)** – The Department of Water and Power recommends appropriating \$875,000 in Aid to Construction (Power Fund) to this ongoing project. The number of customer projects has increased and additional appropriations are necessary to meet customer demands. This project provides for the installation of high and low voltage cables, transformers, switches and other equipment in the public right-of-way for customers whose electrical needs do not require equipment on their own property. This appropriation will provide sufficient funding to complete work on customer-driven projects scheduled through the end of FY 2016.
- 11. Local Generation Repower Project – Phase II (3194)** – The Department of Water and Power recommends appropriating \$3,000,000 in Power Fund to this project. Additional appropriations are needed to fund change orders toward substantial completion and commissioning in June 2016. Major change orders include additional demolition costs for concrete, soil, asphalt, asbestos, and a 2-inch oil line; removal, transportation, and disposal of organic soil; epoxy coating for auxiliary cooling water piping; secondary containments to the fuel gas compressors; added fire detection and suppression

mechanisms for fuel gas compressor enclosures, as well as a fire sprinkler system to the chiller building per the Fire Marshall's requirement; construction of noise walls around fuel gas compressors, generator step-up transformers, combustion turbine variable by-pass vents, and the once-through steam generator exhaust plenum; and a larger than expected steam turbine/generator enclosure with additional HVAC fans. The total project budget of \$136,904,183 was approved on September 29, 2014.

**COUNCIL POLICY CONSIDERATION:**

All of the above projects and actions address the City Council's goals to maintain fiscal responsibility and stability and improve, maintain, and enhance public facilities and infrastructure. All of the projects have been found consistent with the General Plan.

**ENVIRONMENTAL ANALYSIS:**

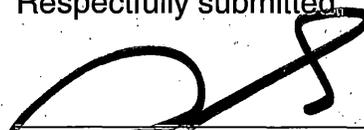
CEQA excludes from environmental analysis those actions that are not "projects" as defined by State CEQA Guidelines Section 15378. That section excludes from the definition of "project" the creation of government funding mechanisms and fiscal activities which do not yet commit the lead agency to any specific project, and also excludes organizational or administrative governmental activities that do not result in physical changes to the environment. The actions proposed herein are budgetary and part of the City's normal administrative process as it takes early steps to prepare for the possibility of undertaking a project, and therefore they are not yet "projects" as defined by CEQA. As the City becomes more certain it will undertake one of the projects, and before it commits itself to the project, the appropriate environmental analysis will be conducted and brought to the appropriate City body for approval.

**FISCAL IMPACT:**

The cumulative result of these recommendations will increase the FY 2016 CIP budget by \$4,956,696. The specific funding sources for the CIP budget amendments are listed below, and Attachment A shows the detailed changes to each project.

Fund	Fund Balance Feb. 29, 2016	Revenues			Appropriations
		Use of Fund Balance	Proposed Amendments	Net New Resources	Proposed Amendments
Library Services Fund (212)	3,479,159	60,000	0	0	60,000
Pasadena Center Operating Company - Facility Restoration Fund	N/A	N/A	70,000	70,000	70,000
Community Development Block Grant	N/A	N/A	0	0	0
Sewer Fund (205)	1,689,447	40,000	0	0	40,000
Private Capital - Various	N/A	N/A	313,437	313,437	313,437
Gas Tax (210)	814,769	0	0	0	0
Power Fund (411)	81,537,655	4,475,000	0	0	4,475,000
<b>Fiscal Impact Total</b>	<b>87,521,030</b>	<b>4,575,000</b>	<b>381,696</b>	<b>381,696</b>	<b>4,956,696</b>

Respectfully submitted,



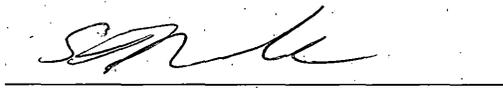
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Prepared by:



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Approved by:



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Attachment A – Changes to FY 2016 CIP