

# Agenda Report

April 11, 2016

**TO:** Honorable Mayor and City Council

**FROM:** Water and Power Department

**SUBJECT: AUTHORIZATION TO ENTER INTO PURCHASE ORDER CONTRACTS WITH THEODORE ROBINS FORD IN AN AMOUNT NOT TO EXCEED \$183,624.07 TO FURNISH AND DELIVER FOUR HEAVY DUTY TRUCKS AND WITH FRONTIER FORD IN AN AMOUNT NOT TO EXCEED \$78,179.25 TO FURNISH AND DELIVER THREE HEAVY DUTY TRUCKS (SPECIFICATIONS 2016 TRUCKS)**

## **RECOMMENDATION:**

It is recommended that the City Council:

1. Find that the proposed action is exempt from the California Environmental Quality Act ("CEQA") in accordance with Section 15061(b)(3), the General Rule that CEQA only applies to projects that may have an effect on the environment;
2. Accept the bid dated February 22, 2016, submitted by Theodore Robins Ford in response to Specifications 2016 Trucks, to furnish and deliver 2016 Trucks for the Water and Power Department ("PWP"); reject all other bids, and authorize the City Manager to enter into a purchase order contract with Theodore Robins Ford for an amount not to exceed \$183,624.07; and
3. Accept the bid dated February 22, 2016, submitted by Frontier Ford in response to Specifications 2016 Trucks, to furnish and deliver 2016 Trucks for the Water and Power Department ("PWP"); reject all other bids, and authorize the City Manager to enter into a purchase order contract with Frontier Ford for an amount not to exceed \$78,179.25.

## **BACKGROUND:**

The Water and Power Department ("PWP") Water Division performs routine and emergency operations, maintenance, and construction on the City's water storage, disinfection, and distribution systems. The crews require vehicles that can carry work tools, materials, and equipment essential to perform the required functions.

The Fiscal Year 2016 operating budget approved by the City Council includes funds to replace three ¾-ton, one 1-ton, and three ½-ton pickup trucks for the Water Services, Construction, and Engineering Sections. These are the last seven trucks expected to be purchased for the Water Division in Fiscal Year 2016. The new trucks will replace the following vehicles:

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- Vehicle 01469, which is 16 years old, has been driven 110,000 miles and has accrued approximately \$110,000 in costs
- Vehicle 01651, which is 15 years old, has been driven 60,000 miles and has accrued approximately \$30,000 in costs
- Vehicle 01697, which is 19 years old, has been driven 80,000 miles and has accrued approximately \$32,000 in costs
- Vehicle 01793, which is 19 years old, has been driven 63,000 miles and has accrued approximately \$82,000 in costs
- Vehicle 02095, which is 19 years old, has been driven 135,000 miles and has accrued approximately \$73,000 in costs
- Vehicle 02139, which is 16 years old, has been driven 176,000 miles and has accrued approximately \$76,000 in costs
- Vehicle 02156, which is 16 years old, has been driven 189,000 miles and has accrued approximately \$99,000 in costs

The trucks listed above have far exceeded their useful life. They have become unreliable, which can create delays with operations due to breakdowns and numerous service repairs. All vehicles that will be replaced will be declared surplus and disposed of according to City policy. The new vehicles will use unleaded fuel, and comply with all South Coast Air Quality Management District ("SCAQMD") rules and regulations for passenger vehicle engine emissions and clean air standards.

The bids were categorized into four sections (1 through 4) based on the type and size of the trucks. Bidders thereby had an opportunity to bid on any or all four sections. The City of Pasadena ("City") benefits from this bidding strategy by choosing the lowest, responsive and responsible bidder in each of the sections.

The Notice Inviting Bids for 2016 Trucks was posted online through Planet Bids on February 11, 2016. The bids were received by the Department of Finance, Purchasing Division on February 22, 2016. Responsive bids received for the four sections are as follows (section totals do not include sales tax):

**Bid Section 1:** 2016 ¾-Ton Extended Cab Heavy Duty Short Bed Truck (quantity = 1)

<u>Bidders</u>	<u>Total Sec 1</u>
1. Theodore Robins Ford, Costa Mesa, CA	\$24,867.29
2. Frontier Ford, Santa Clara, CA	\$25,508.75
3. Transwest Truck Center, LLC, Fontana, CA	\$29,797.50
4. George Chevrolet, Bellflower, CA	\$32,200.05
5. Reynold Buick/GMC/Isuzu, Inc., W. Covina, CA	\$32,354.50

*Note: Section totals do not include sales tax*

**Bid Section 2:** 2016 Troubleshooter ¾-Ton Extended Cab Heavy Duty Truck (quantity=2)

<u>Bidders</u>	<u>Total Sec 1</u>
1. Theodore Robins Ford, Costa Mesa, CA	\$92,624.58
2. Frontier Ford, Santa Clara, CA	\$93,017.50
3. Reynold Buick/GMC/Isuzu, Inc., W. Covina, CA	\$103,960.50
4. Transwest Truck Center, LLC, Fontana, CA	\$111,167.00

*Note: Section totals do not include sales tax*

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Bid Section 3: 2016 1-Ton Dual Rear Wheel Truck with Stake Bed (quantity = 1)

	<u>Bidders</u>	<u>Total Sec 1</u>
1.	Theodore Robins Ford, Costa Mesa, CA	\$50,976.97
2.	Frontier Ford, Santa Clara, CA	\$51,712.75
3.	Reynold Buick/GMC/Isuzu, Inc., W. Covina, CA	\$57,809.50

*Note: Section totals do not include sales tax*

Bid Section 4: 2016 ½-Ton Extended Cab Short Bed Trucks (quantity = 3)

	<u>Bidders</u>	<u>Total Sec 1</u>
1.	Frontier Ford, Santa Clara, CA	\$71,726.25
2.	Theodore Robins Ford, Costa Mesa, CA	\$72,998.28
3.	Reynold Buick/GMC/Isuzu, Inc., W. Covina, CA	\$81,972.45
4.	Transwest Truck Center, LLC, Fontana, CA	\$140,659.50

*Note: Section totals do not include sales tax*

Theodore Robins Ford was the lowest responsive and responsible bidder in Section 1, 2, and 3 and Frontier Ford was the lowest responsive and responsible bidder in Section 4. Both bidders comply in all respects with the requirements of the specifications.

Staff recommends that the City Council accept the bid submitted by Theodore Robins Ford and award a purchase order contract for an amount not to exceed \$183,624.07, representing Sections 1, 2, and 3; and accept the bid submitted by Frontier Ford for an amount not to exceed \$78,179.25, representing Section 4. The proposed purchase order contracts comply with Competitive Bidding and Purchasing Ordinance P.M.C. 4.08 and the rules and regulations promulgated thereunder.

Theodore Robins Ford has participated in the City's competitive bidding processes, but has not been awarded a contract since FY 2011. Frontier Ford often participates in the City's competitive bidding processes, and has been awarded nine purchase order contracts by PWP totaling \$621,604, over the past five years. The contractors have not indicated that there will be any new hires as a result of this purchase.

**COUNCIL POLICY CONSIDERATION:**

The proposed contract is consistent with the Public Facilities Element of the General Plan and supports the City Council's goal to improve, maintain and enhance public facilities infrastructure and to implement capital improvements that will maintain and rehabilitate infrastructure.

**ENVIRONMENTAL ANALYSIS:**

The proposed purchase order has been determined to be exempt from environmental review pursuant to State CEQA Guidelines Section 15061(b)(3), the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. The purchase of the trucks would have no adverse impact on the environment. Conversely, by providing trucks with better fuel efficiency than the City's

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current trucks used for the same purpose, the proposed purchase has the potential to reduce the air pollutant and greenhouse gas emissions that such trips generate. Furthermore, the purchase complies with the South Coast Air Quality Management District ("SCAQMD") fleet vehicle rule 1191 Clean On Road Light- and Medium-Duty Public Passenger Fleet Vehicles and with the California Air Resources Board ("CARB") rules.

**FISCAL IMPACT:**

The maximum cost of this action will be \$261,803.32. Funding for this action will be addressed by utilizing existing funds in PWP's Transportation Equipment account number: 49506732-850500-01500-53417-49506732-850513.

It is anticipated that all funds will be expended in the current fiscal year. Maintenance, repair, and fuel costs are anticipated to be approximately \$20,000 over the life span of each vehicle. Sufficient funds will be requested annually in the annual operating budget account to pay the cost of operating and maintaining these vehicles.

Respectfully submitted,



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Shari M. Thomas  
Interim General Manager  
Water and Power Department

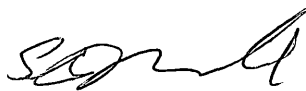
Prepared by:



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STEVE MERMELL  
Interim City Manager