

Agenda Report

April 11, 2016

TO: Honorable Mayor and City Council

FROM: Water and Power Department

SUBJECT: AUTHORIZATION TO ENTER INTO A PURCHASE ORDER CONTRACT WITH FRONTIER FORD FOR THE PURCHASE OF TWO SUPER DUTY CREW CABS WITH CUSTOM FLATBED TRUCK BODIES IN AN AMOUNT NOT TO EXCEED \$209,304.50 FOR THE WATER AND POWER DEPARTMENT.

RECOMMENDATION:

It is recommended that the City Council:

1. Find the proposed action is exempt from the California Environmental Quality Act ("CEQA") in accordance with Section 15061(b)(3), the General Rule that CEQA only applies to projects that may have an effect on the environment; and
2. Accept the bid dated November 24, 2015 submitted by Frontier Ford in response to Specifications LD-15-08; reject all other bids; and authorize the City Manager to enter into a purchase order contract with Frontier Ford for an amount not to exceed \$209,304.50 for two Super Duty Crew Cabs and Custom Flatbed Truck Bodies.

BACKGROUND:

Pasadena Water and Power Department ("PWP") Transmission and Distribution Division performs routine and emergency operations, maintenance and construction on the City's electrical transmission and distribution systems. The distribution crews require specialized vehicles that carry work tools, material and equipment essential to performing requisite functions.

The fiscal year 2016 operating budget approved by the City Council includes funds to replace two vehicles. Vehicle Numbers 00703 and 01340 are more than seventeen years old (17 years and 20 years respectively) with high mileage (60,777 and 76,511 miles respectively), have incurred operating costs to date of \$27,740 and \$49,319, respectively, continue to require costly repairs keeping them out of service for extended periods of time, and no longer meet operational needs. These vehicles will be declared surplus and disposed of in accordance with City policy. The current vehicles only seat two people. New vehicles would provide additional seating along with all specialized equipment and material. One vehicle will eliminate the need to have multiple trucks

transporting crews and equipment, reducing vehicle trips to various job sites throughout the City.

The new 2017 Ford F550 Crew Cab uses unleaded fuel and complies with all South Coast Air Quality Management District ("SCAQMD") rules and regulations for heavy duty vehicle engine emissions and clean air standards in the South Coast basin.

A Notice Inviting Bids to Furnish and Deliver 2015 or Newer Super Duty Ton and a Half Chassis Crew Cab and Custom Flatbed Truck was published in the Pasadena Journal and Planet Bids on October 22, 2015. Bid specifications were downloaded by 20 vendors one of which was local (Thorson Motor Center). On November 24, 2015, one responsive bid was received as follows:

<u>Vendor:</u>	<u>Bid Amount</u>
Frontier Ford, Santa Clara , CA	\$209,304.50

Frontier Ford was the only responsive bidder that met all requirements of the specifications and is recommended to receive the contract award. Purchasing the requested vehicles is in the City's best interest as Frontier Ford competitively bid this specification and rebidding this specification would not guarantee any additional bidders. Staff recommends that City Council authorize a purchase order contract to Frontier Ford in an amount not to exceed \$209,304.50 for two Super Duty Crew Cabs with Custom Flatbed Truck Bodies. The trucks will come equipped with all the cabinets, shelves, racks, brackets, storage boxes required for the tools and equipment the crews must carry. Vehicles will be delivered within six months.

The City has awarded nine purchase order contracts to Frontier Ford for a total of \$621,604 for the purchase of super duty crew cabs, pickup trucks and extended cabs for the water and power divisions of PWP.

The proposed contract complies with the Competitive Bidding and Purchasing Ordinance P.M.C.4.08 and the rules and regulations promulgated thereunder.

COUNCIL POLICY CONSIDERATION:

By providing PWP crews with the vehicles needed to perform their duties, the proposed purchase is consistent with the Public Facilities Element of the General Plan and supports the City Council's goal to improve, maintain and enhance public facilities infrastructure and to implement capital improvements that will maintain and rehabilitate infrastructure.

ENVIRONMENTAL ANALYSIS:

The proposed action is exempt from CEQA in accordance with Section 15061(b)(3), the General Rule that CEQA only applies to projects that may have an effect on the environment. The purchase of two replacement vehicles that have the same purpose

as the vehicles being replaced has been determined to be exempt from CEQA per this categorical exemption.

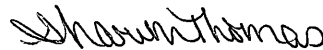
The purchase complies with SCAQMD rule 1196, which requires all government agencies to purchase clean heavy duty dedicated gasoline or alternative-fueled vehicles to reduce air toxic and pollutant emissions. These vehicles also meet the requirements of Federal Emission Standard rule 13 CCR 1956.1 issued by California Air Resources Board executive order A-010-11783-1 signed February 28, 2012.

FISCAL IMPACT:

The maximum cost of this action is \$209,304.50. Funding for this action will be addressed by utilizing existing appropriations in the Power Fund's Transportation Equipment accounts 47603922-850510-03400-25461-47603922-850509 (100%) for the replacement of vehicle # 00703 and 47403922-850510-03400-25461-47403922-850509 (100%) for the replacement of Vehicle # 01340. It is anticipated that the purchase costs will be spent in fiscal year 2016.

Maintenance, repair and fuel costs are anticipated to be approximately \$40,000 per vehicle over the life span of the vehicles. Sufficient funds will be requested annually in the operating budget accounts for maintenance and fuel costs. The vehicles will be under warranty for five years, and no maintenance expenses will be expected during that time except for routine oil changes and tire replacements.

Respectfully submitted,



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Approved by:



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