

# Agenda Report

April 11, 2016

**TO:** Honorable Mayor and City Council  
**FROM:** Water and Power Department  
**SUBJECT:** AUTHORIZATION TO ENTER INTO A CONTRACT WITH ALTEC INDUSTRIES, INC. FOR THE PURCHASE OF ONE ARTICULATING TELESCOPIC AERIAL DEVICE MODEL #AT40M IN AN AMOUNT NOT TO EXCEED \$132,127.02 FOR THE WATER AND POWER DEPARTMENT.

## **RECOMMENDATION:**

It is recommended that the City Council:

1. Find the proposed action is exempt from the California Environmental Quality Act ("CEQA") in accordance with Section 15061(b)(3), the General Rule that CEQA only applies to projects that may have an effect on the environment; and
2. Authorize the Interim City Manager to enter into a contract with Altec Industries, Inc. ("Altec") dba National Auto Fleet Group ("NAFG") for an amount not to exceed \$132,127.02 for one Articulating Telescopic Aerial Device Model #AT40M. Competitive Bidding is not required pursuant to the City Charter Section 1002 (H) contracts with other governmental entities or their contractors for labor, material, supplies, or services; and
3. Grant the proposed contract an exemption from the competitive selection process pursuant to Pasadena Municipal Code section 4.08.049(B), contracts for which the City's best interests are served.

## **BACKGROUND:**

Pasadena Water and Power Department ("PWP") Transmission and Distribution Division performs routine and emergency operations, maintenance and construction of the City's underground and overhead electrical distribution systems including new service and infrastructure upgrades supporting various construction projects. A new articulating telescopic aerial truck is needed to construct and maintain the City's overhead power distribution system.

The fiscal year 2016 operating budget approved by the City Council includes funds to replace one Articulating Telescopic Aerial Device. Vehicle Number 01941 is 11 years

old, has been driven 55,500 miles, has incurred operating costs to date of \$44,856.30, continues to require costly repairs, keeping it out of service for extended periods of time, and it no longer meets operational needs. This vehicle will be declared surplus and disposed of in accordance with City policy.

The new Articulating Telescopic Aerial Device will use unleaded fuel and will comply with all South Coast Air Quality Management District ("SCAQMD") rules and regulations for light and medium vehicle engine emissions and clean air standards in the South Coast Basin.

Altec has extended the City of Pasadena the opportunity to purchase one 2015 Articulating Telescopic Aerial Device model #AT40M on the National Joint Powers Alliance Contract #31014, (City of Pasadena customer number 38498). This contract is available for use by government bodies or state agencies and any county, city, district or other government bodies or corporations empowered to expend public funds. The contract term runs through calendar year 2016. Purchasing the requested vehicle from Altec Industries, Inc. is in the City's best interest as the City will save both time and money. There is no guarantee that a formal bid would result in any cost saving. It also reduces the amount of time and internal costs by eliminating the need to prepare bid specifications, review proposals and award a competitive bid contract that would add at least three months and significant cost to the purchase and delivery of this new equipment.

Staff recommends that the City Council authorize a purchase order contract to Altec in an amount not to exceed \$132,127.02 for one Articulating Telescopic Aerial Device.

The City has awarded three purchase order contracts during fiscal year 2015 to Altec for a total of \$936,053.14 for the purchase of an articulating telescopic aerial device, a digger derrick, and a stake truck with 18-ton crane for PWP.

#### **COUNCIL POLICY CONSIDERATION:**

By providing PWP crews with the vehicles needed to perform their duties, the proposed purchase is consistent with the Public Facilities Element of the General Plan and supports the City Council's goal to improve, maintain and enhance public facilities infrastructure, implement capital improvements that will maintain and rehabilitate infrastructure, increase conservation and sustainability, and maintain fiscal responsibility and stability. Additionally, this purchase complies with United Nations Urban Environmental Accords action 14, purchase of advanced emission controls on all public fleets to reduce particulate matter and smog-forming emissions by 50 percent by the year 2012.

#### **ENVIRONMENTAL IMPACT:**

The proposed action is exempt from CEQA - in accordance with Section 15061(b)(3), the General Rule that CEQA only applies to projects that may have an effect on the environment. The purchase of one replacement vehicle that has the same purpose as the vehicle being replaced has been determined to be exempt from CEQA per this categorical exemption.

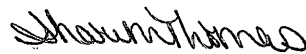
This purchase complies with SCAQMD rule 1191, which requires all government agencies to purchase clean light and medium-duty dedicated gasoline or alternative fueled vehicles to reduce air toxic and pollutant emissions. This vehicle also meets the requirements of Federal Emissions Standard rule 13 CCR 1956.1 issued by California Air Resources Board executive order A-010-11783-1 signed February 28, 2012.

**FISCAL IMPACT:**

The maximum cost of this action is \$132,127.02. Funding for this action will be addressed by utilizing existing appropriations in the Power Fund's Transportation Equipment account 47203922-850510-03400-25461-47203922-850509. It is anticipated that the purchase cost will be spent in fiscal year 2016.

Maintenance and repairs are anticipated to be \$35,000 over the life span of the vehicle. Sufficient funds will be requested annually in the operating budget accounts for maintenance and fuel costs. The vehicle will be under warranty for five years, and no maintenance expenses are expected during that time except for routine oil changes and tire replacements.

Respectfully submitted,



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