

Agenda Report

April 4, 2016

TO: Honorable Mayor and City Council

THROUGH: Public Safety Committee (March 23, 2016)

FROM: Police Department

SUBJECT: AUTHORIZATION TO ENTER INTO A CONTRACT WITH THE CALIFORNIA HIGHWAY PATROL (CHP) FOR SUPPLEMENTAL LAW ENFORCEMENT SERVICES FOR NEW YEAR'S ACTIVITIES AND MAJOR EVENTS

RECOMMENDATION:

It is recommended that the City Council:

1. Find the proposed action is exempt from the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines Section 15061(b)(3), the General Rule that CEQA only applies to projects that may have an effect on the environment.
2. Authorize the Interim City Manager to enter into a contract, not to exceed \$500,000 per year, with the California Highway Patrol for supplemental law enforcement services for New Year's activities and special events, for a period of two years.
3. Authorize the Interim City Manager to extend the contract for up to two additional one-year periods not to exceed \$500,000 per year without further City Council authorization.
4. The proposed contract is exempt from competitive bidding and competitive selection pursuant to City Charter, Section 1002(H), and Pasadena Municipal Code, Section 4.08.049(A)(3), contracts with other government entities.

BACKGROUND:

In order to provide adequate law enforcement for "New Year's" activities and "Major Events" within the City and at the Rose Bowl, it is necessary to supplement the City's police department with personnel and equipment provided by outside agencies.

As referred to herein, "New Year's" activities and "Major Events" are defined as follows; Law Enforcement services related to the New Year's Tournament of Roses Parade and Rose Bowl football game and other related activities such as Fan Festival, Pre-Parade and Post Parade float viewing. A major event within the City refers to events with a large number of people in attendance, such as UCLA football games, international soccer matches, Americafest, music concerts and music festivals.

The Department requests City Council to authorize a contract between the City of Pasadena and the California Highway Patrol (CHP), to provide supplemental law enforcement services for New Year's activities and major events, for a period of two years, with the option to extend for up to two additional one-year periods, each not to exceed \$500,000 per year.

The classification and approximate numbers of personnel provided by the CHP will be determined and mutually agreed upon, in writing, between the CHP and City prior to each event. The hours of duty performed by CHP employees will be established and agreed upon in accordance with the requested services.

Services provided by CHP include the provision of supplemental traffic control and enforcement personnel, supervision, and management as indicated, as well as motor vehicles, and operational, technical, and clerical support as necessary. Staffing levels will be determined upon review of factors including, but not limited to attendance levels; anticipated traffic flow; pre and post event activities; mass transit availability; the availability of City personnel; and other factors that come to the attention of the Pasadena Police Department.

The California Highway Patrol provides comparable supplemental Law Enforcement personnel during New Year's activities and major events when the police department cannot provide adequate staffing. The CHP has resources and a large quantity of personnel which allows for any potential needs that arise as a result of unforeseen circumstances.

COUNCIL POLICY CONSIDERATION:

The proposed action is consistent with the City Council's Strategic Plan Goals to ensure public safety and maintain fiscal responsibility and stability.

ENVIRONMENTAL ANALYSIS:

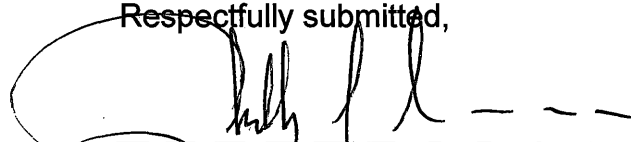
The proposed contract has been determined to be exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines Section 15061 (b)(3), the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment. Where it can be seen with certainty that

there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. Such is the case with the proposed contract authorization for supplemental law enforcement services. The proposed contract consists of supplementing the City's police department with CHP officers during "New Year's" activities and "Major Events" within the City and at the Rose Bowl and does not propose any physical changes to the environment.

FISCAL IMPACT:

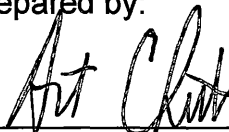
The costs for all Law Enforcement services for New Year's activities will be charged against the budget for the New Year's event. The costs for all major events throughout the year will be charged against the budgets for the respective special event. All costs are fully recovered from the event promoter.

Respectfully submitted,



PHILLIP L. SANCHEZ
Chief of Police
Pasadena Police Department

Prepared by:


ART CHUTE, Lieutenant
Event Planning Section

Approved by:


STEVE MERMELL
Interim City Manager