

# Agenda Report

October 26, 2015

**TO:** Honorable Mayor and City Council

**THROUGH:** Finance Committee

**FROM:** Pasadena Police Department

**SUBJECT: RECOGNITION AND APPROPRIATION OF STATE OFFICE OF TRAFFIC SAFETY (OTS), SELECTIVE TRAFFIC ENFORCEMENT PROGRAM (STEP), GRANT REVENUES TO CONDUCT DRIVING UNDER THE INFLUENCE EDUCATION AND ENFORCEMENT PROGRAMS**

## **RECOMMENDATION:**

It is recommended that the City Council:

- 1) Amend the Police Department's fiscal year 2016 operating budget by recognizing \$309,000 in grant funds awarded by the California Office of Traffic Safety, Selective Traffic Enforcement Program (STEP) as detailed in the Fiscal Impact section of this report;
- 2) Authorize the City Manager to enter into any agreement required by the State of California for acceptance of these funds; and
- 3) Find that acceptance of this grant is exempt from the California Environmental Quality Act pursuant to state CEQA guidelines Article 19, Categorical Exemption section 15323.

## **BACKGROUND:**

OTS has awarded \$309,000 to the Pasadena Police Department to conduct Driving Under the Influence checkpoints along with speed education and enforcement programs. In addition, the grant provides funding for the purchase of equipment and to provide training related to DUI enforcement and education. The grant period runs from October 1, 2015 through September 30, 2016. No matching funds are required. These checkpoints are valuable in reducing incidents related to persons driving under the influence.

The grant provides funds for the following programs and training:

1. Enforcement details to include 10 Checkpoints (stationary), 8 DUI Saturation Patrols (roving) and Special Enforcement details to include 5 Distracted Driver Programs, 2 "Know Your Limit" campaigns, 3 Motorcycle Safety Programs, 16 Traffic Enforcement Programs targeting primary collision factor violations, and 4 programs in high bicycle and pedestrian traffic areas at a cost of \$299,440
2. Training and travel expenses to attend Standard Field Sobriety Test and Accident Scene Investigation Seminars. Pasadena Police personnel will be trained at a cost of \$2,000.
3. Other Direct Costs will include Phlebotomist services at a cost of \$7,560.

**COUNCIL POLICY CONSIDERATION:**

The proposed action is consistent with the City Council's Strategic Plan Goal to ensure public safety.

**ENVIRONMENTAL ANALYSIS:**

The action is categorically exempt from CEQA pursuant to State CEQA Article 19, The Categorical Exemptions section 15323 (Normal Operations of Facilities for Public Gatherings).

**FISCAL IMPACT:**

The cost of this action will be \$309,000 and will be funded from additional revenues from the State of California, bringing the net fiscal impact to zero. There are no anticipated indirect or support costs such as maintenance and IT support. The following table presents a summary of the revenue and expense accounts that will be receiving the grant funds.

**Total Revenue**

California Office of Traffic	10132012-649700-91186	\$309,000
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**Expense**

Overtime Pay:	10132012-801100-91186	\$299,440
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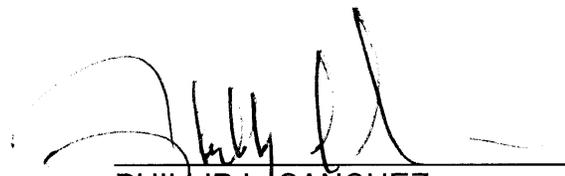
Conferences and Meetings	10132012-81270091186	\$2,000
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Other Direct Costs	10132012-811400-91186	\$7,560
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Total Expense		\$309,000
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The grant award is based on the Federal Fiscal year, beginning October 1. While the entire \$309,000 will be recognized during our current fiscal year, it is anticipated that \$231,750 of the cost and \$231,750 of the revenues will be spent and received this year. The remainder of the revenues will be re-appropriated in the next fiscal year, and will be expended at that time.

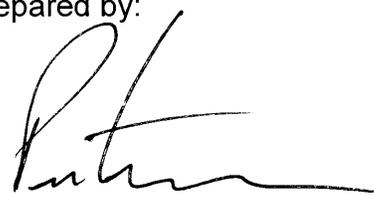
Respectfully Submitted,



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PHILLIP L. SANCHEZ  
Chief of Police

Prepared by:



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Peter S. Hettema, Lieutenant  
Police Department Traffic Section

Approved by:



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MICHAEL J. BECK  
City Manager