

Introduced by: \_\_\_\_\_

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PASADENA AMENDING PASADENA MUNICIPAL CODE TITLE 2, CHAPTER 2.40, CITY MANAGER’S DEPARTMENT TO ADD THE ECONOMIC DEVELOPMENT PROGRAM TO THE DEPARTMENT FUNCTIONS AND TO REMOVE THE ARTS PROGRAM FROM THE DEPARTMENT FUNCTIONS; CHAPTER 2.95, NORTHWEST COMMISSION TO EXPAND THE PURPOSE AND FUNCTIONS OF THE NORTHWEST COMMISSION; CHAPTER 2.270 TO RENAME THE PLANNING AND DEVELOPMENT DEPARTMENT TO BECOME THE PLANNING AND COMMUNITY DEVELOPMENT DEPARTMENT AND TO REMOVE ECONOMIC DEVELOPMENT ACTIVITIES FROM THE DEPARTMENT FUNCTIONS; CHAPTER 2.680 TO RENAME THE HOUSING DEPARTMENT TO BECOME THE HOUSING AND CAREER SERVICES DEPARTMENT AND TO INCLUDE CAREER SERVICES IN THE DEPARTMENT FUNCTIONS; AND ELIMINATING CHAPTER 2.10, COMMUNITY DEVELOPMENT COMMISSION, IN ITS ENTIRETY**

The People of the City of Pasadena ordain as follows:

**SECTION 1.** This ordinance, due to its length and corresponding cost of publication will be published by title and summary as permitted by Section 508 of the Pasadena City Charter. The approved summary of this ordinance is as follows:

**“SUMMARY”**

“Ordinance No. \_\_\_\_\_ will amend Title 2 of the City of Pasadena Municipal Code in the following ways; Chapter 2.40, City Manager’s Department, to add the economic development program to the department functions and to remove the arts program from the department functions; Chapter 2.95, Northwest Commission, to expand the purpose and functions of the Northwest Commission; Chapter 2.270 to rename the Planning and Development Department to become the Planning and Community Development department and to remove economic development activities

from the department functions; Chapter 2.680 to rename the Housing Department to become the Housing and Career Services Department and to include career services in the department functions; and eliminating Chapter 2.10 regarding the Community Development Commission in its entirety.

Ordinance No. \_\_\_\_\_ shall take effect upon its publication.”

**SECTION 2.** Pasadena Municipal Code Title 2, Chapter 2.40 – City Manager’s Department, Section 2.40.020 – Department Functions, shall be amended to read as follows:

“2.40.020- Department Functions.

The department shall be responsible for providing the functions set forth in Section 2.40.030 and the following functions:

A. Administer the city's public information program;

B. Administer the city's KPAS program;

**C. Administer the city’s economic development program;**

**D.** Administer the city's intergovernmental affairs program;

**E.** Perform such other duties relating to the office as shall be required of him/her by law, ordinance or the city council.”

**SECTION 3.** Pasadena Municipal Code Title 2, Chapter 2.40 – City Manager’s Department, Section 2.40.030 – “Charter functions, powers and duties” shall be amended by deleting subparagraph “K” in its entirety.

~~K. Provide staff support for the city’s arts programs and advocacy.~~

**SECTION 4.** Pasadena Municipal Code Title 2, Chapter 2.95 - Northwest Commission, Section 2.95.110 – Purpose and Functions, shall be amended to read as follows:

“2.95.110 – Purpose and functions.

The commission shall have the following functions:

- A. Serve as a monitoring body for the Northwest community.
- B. Work with the City Manager and staff on updating and revising the Northwest Community **Strategic** Plan.
- C. Provide ongoing oversight on the implementation of the Plan.
- D. Provide periodic advice to the Council on Northwest issues.
- E. Work with the City Manager and staff to promote economic development activities in Northwest Pasadena.**
- F. Provide periodic advice to the City Council on economic development activities in Northwest Pasadena.**
- G.** Present an annual review of the implementation of the Plan's projects and programs to the City Council and the community.”

**SECTION 5.** Pasadena Municipal Code Title 2, Chapter 2.268, Housing Department, shall be re-titled to Housing and Career Services Department and Chapter 2.268, sections 2.268.010 and 2.268.020 shall be amended to read as follows:

“Chapter 2.268 - HOUSING **AND CAREER SERVICES** DEPARTMENT

2.268.010 - Created—Direction.

There is created a functional unit of city government known as the housing and **career services** department, under the general administration of the city manager, which shall be under the direction and control of the city's director of housing.

2.268.020 - Department functions.

The department shall:

A. Administer and implement city policies and programs pertaining to affordable housing production, rehabilitation, and preservation; **career services**; rental assistance; supportive housing services addressing homelessness; community development; and related housing matters.

B. Provide staff services to the city manager, city council, ~~and community development committee~~ relating to the development and implementation of programs

and plans for housing, career services, and housing production with emphasis on very low, low and moderate income housing.

C. Administer housing development projects located in designated redevelopment project areas, and other areas within the city, consistent with city policies, goals and objectives, as assigned by the city manager.

D. Provide services to developers, investors and other interested stakeholders to assist in facilitating development and the provision of affordable housing or to encourage new development consistent with city goals and objectives.

E. Help provide safe and sanitary housing accommodations for citizens with low income and administer any federal housing assistance payment program in addition to assuming the powers, duties and responsibilities set forth in the Housing Authorities Law at California Health and Safety Code Sections 34310 et seq.

F. Administer and enforce the federal and state regulations pertaining to federally and state-assisted housing programs.

G. Prepare proposals to secure funding from county, state, federal and private sources in support of subsection A of this section.

H. Administer all applicable funding related to subsections A through G of this section, including, but not limited to, the city's inclusionary housing trust fund; the Pasadena community development commission's low and moderate income housing trust fund; Federal Section 8, Home Investment Partnership Act (HOME), Community Development Block Grant, and McKinney Act Supportive Housing Program funds; and housing funds secured from the California Housing Finance Agency and the state of California Housing and Community Development Department.

I. Perform such other related duties as shall be required by law, ordinance or the city manager.”

**SECTION 6.** Pasadena Municipal Code Title 2, Chapter 2.270, Planning and Development Department, shall be re-titled to Planning and Community Development Department and Chapter 2.270, sections 2.270.010 and 2.270.020 shall be amended to read as follows:

“Chapter 2.270, Planning and Community Development Department

2.270.010 - Created—Direction.

There is created a functional unit of city government known as the planning and **community** development department, under the general administration of the city manager, which shall be under the direction and control of the director of planning and **community** development.

2.270.020 - Department functions.

The department shall be responsible for providing the following functions:

A. Provide long-range data analysis and comprehensive planning, including statistical research and information systems, planning for business districts, neighborhood planning and analysis, ~~economic development~~, special projects and methods of implementing plans and programs;

B. Administer ongoing and continuing planning and zoning functions, including administration of zoning and subdivision ordinances;

C. Provide staff support for design review and historic preservation;

~~D. Provide services to developers and investors to assist in facilitating development and the provision of affordable housing, and to encourage new development in accordance with the policies of the city council and the city's goals and objectives;~~

~~D.~~ Administer and enforce building, electrical, plumbing, energy and seismic codes and other related ordinances, statutes and rules and regulations adopted pursuant to such laws;

~~E.~~ Administer and enforce laws, ordinances, regulations and programs related to housing, zoning and property maintenance;

~~G.~~ Provide staff services and support to the planning commission, cultural heritage commission, code enforcement commission, design commission, and board of zoning appeals; ~~community development commission, community development committee, and northwest programs relating to planning, building or to the development and implementation of programs and plans for economic development and redevelopment activities;~~

~~H. Oversee acquisition and conveyance of city owned and community development commission owned property;~~

~~I.G.~~ Perform such other related duties as shall be required by law, ordinance or the city manager.

**SECTION 7.** Pasadena Municipal Code Title 2, Chapter 2.10 – Commission Development Commission shall be amended by deleting the Chapter in its entirety.

~~Chapter 2.10 – COMMUNITY DEVELOPMENT COMMISSION~~

~~Sections:~~

~~2.10.010 – Short title.~~

~~This chapter shall be known as the "Community Development Commission Ordinance.~~

~~2.10.020 – Establishment.~~

~~Pursuant to Sections 34110 et seq. of the Health and Safety Code and Ordinance Nos. 5507, 6229 and 6319 of the city, there was created and established a commission to be known as the "Pasadena community development commission" and hereinafter referred to as "commission," which is a public body, corporate and politic, separate from the city.~~

~~2.10.030 – Membership – Appointment and terms.~~

~~The commission shall consist of the mayor and councilmembers and the terms of commission members shall coincide with their incumbency on the city council whether elected or appointed pursuant to the Charter.~~

~~2.10.040 – Officers.~~

~~The chairman and vice chairman of the commission shall be the mayor and vice mayor, respectively, of the city. The city manager shall be the chief executive officer of the commission. The city clerk shall be the secretary of the commission and shall keep the minutes of its meetings and maintain its official records separate from the records of the city. The director of finance of the city shall be the treasurer of the commission. The commission shall designate such other officers as it deems necessary from time to time by resolution.~~

~~2.10.060 – Meetings.~~

~~The commission shall hold a regular meeting at least once a month in City Hall at a time to be designated by the commission. A majority shall constitute a quorum for the transaction of business but no action shall be valid unless it receives the affirmative vote of 5 members of the commission. All of its meetings shall be held in accordance with the Ralph M. Brown Act and shall be open to the public except as provided by law.~~

~~2.10.070 – Bylaws and regulations.~~

~~The commission shall make, amend, and repeal bylaws and regulations not inconsistent with, and to carry into effect, the powers and purposes of this body under the Act and all other powers and purposes delegated to it by the city council.~~

~~2.10.080 – Purpose and functions.~~

~~——— A. The commission was established to allow the city the option of operating and governing its redevelopment agency and housing authority under a single operating entity and board. The purpose of the commission, as a housing authority, is to help provide safe and sanitary housing accommodations for citizens with low income. The commission also administers any federal housing assistance payment program. The purpose of the commission is to exercise any other powers regarding community development which the city council may desire to delegate to the commission subject to such conditions as may be imposed by the city council.~~

~~——— B. The commission shall have:~~

- ~~—1. All the powers, duties and responsibilities of a redevelopment agency set forth in Health and Safety Code § 33000 et seq., as the same may be amended from time to time;~~
- ~~—2. All the powers, duties and responsibilities of a housing authority set forth in Housing Authorities Law at Health and Safety Code Section 34310 et seq., as the same may be amended from time to time;~~
- ~~—3. Other powers relating to community development which the city council may delegate from time to time;~~
- ~~—4. All the powers, duties, responsibilities and rights of the Pasadena redevelopment agency in the capacity of successor to that agency;~~
- ~~—5. All the powers, duties, responsibilities and rights of the Pasadena housing authority in the capacity of successor to that authority.~~

~~——— C. The commission may:~~

- ~~—1. Sue and be sued;~~
- ~~—2. Have a seal;~~
- ~~—3. Make and execute contracts and other instruments necessary or convenient to the exercise of its powers;~~
- ~~—4. Sell property;~~
- ~~—5. Acquire property by purchase, lease, gift or eminent domain;~~
- ~~—6. Borrow money for redevelopment purposes;~~
- ~~—7. Finance housing, construction and rehabilitation.~~

~~2.10.090—Community development committee.~~

~~The community development commission establishes the community development committee pursuant to Health and Safety Code Section 34120.5. The procedures and functions of the committee are more particularly described in [Error! Hyperlink reference not valid.](#) of this title.~~

~~2.10.100—Commission property.~~

~~All the property of the commission acquired by the commission from the Pasadena redevelopment agency, the Pasadena housing authority or otherwise, including funds, owned or held by it for the purposes of this chapter shall be exempt from levy and sale by virtue of an execution or other judicial process.~~

~~2.10.110—Continuity of legal relationships.~~

~~All contracts, agreements, ordinances, resolutions, and other legal relationships involving the city, the Pasadena redevelopment agency and the Pasadena housing authority are to remain valid, continue in effect, and be operative without change by this chapter.~~

~~2.10.120—Agency and authority obligations.~~

~~All contracts, agreements, resolutions, and other legal relationships between the Pasadena redevelopment agency and others were assumed by the commission on April 29, 1981. All contracts, agreements, resolutions, and other legal relationships between the housing authority and others were assumed by the commission on May 9, 1989.~~

~~2.10.130—Pending litigation.~~

~~All litigation presently in controversy and not final shall continue in the name of the Pasadena community development commission in the place and stead of the Pasadena redevelopment agency and/or Pasadena housing authority."~~

**SECTION 8.** The City Clerk shall certify the adoption of this ordinance and shall cause this ordinance to be published by title and summary.

**SECTION 9.** This ordinance shall take effect upon its publication.

Signed and approved this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
Terry Tornek  
Mayor of the City of Pasadena

I HEREBY CERTIFY the foregoing ordinance was adopted by the City Council and the City of Pasadena at its meeting held this \_\_\_\_\_ day of \_\_\_\_\_, 2015, by the following vote:

AYES:

NOES:

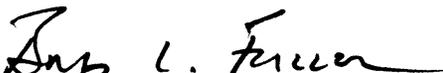
ABSENT:

ABSTAIN:

Date Published:

\_\_\_\_\_  
Mark Jomsky, CMC  
City Clerk

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Brad L. Fuller  
Assistant City Attorney