



## Agenda Report

July 13, 2015

**TO:** Honorable Mayor and City Council

**THROUGH:** Economic Development and Technology Committee (July 9, 2015)

**FROM:** Housing and Career Services Department

**SUBJECT: APPROVAL OF THE FIVE-YEAR CONSOLIDATED PLAN (2015-2019),  
THE ANNUAL ACTION PLAN (2015-2016) AND RELATED FUNDING  
APPLICATIONS FOR THE COMMUNITY DEVELOPMENT BLOCK  
GRANT, HOME INVESTMENT PARTNERSHIP ACT, AND  
EMERGENCY SOLUTIONS GRANT PROGRAMS**

### **RECOMMENDATION:**

It is recommended that upon close of the public hearing the City Council approve:

- 1) The Five-Year Consolidated Plan (2015-2019) and the Annual Action Plan (2015-2016) as part of the application to the U.S. Department of Housing and Urban Development (HUD) for funding under the federal Community Development Block Grant (CDBG), Home Investment Partnership Act (HOME), and Emergency Solutions Grant (ESG) programs;
- 2) An application for CDBG entitlement funds in the amount of \$1,787,619, and the reprogramming of existing and anticipated CDBG funds in the amount of \$465,578 for a total of \$2,253,197 allocated towards 2015-2016 CDBG program activities;
- 3) An application for ESG entitlement funds in the amount of \$160,034 for 2015-2016 ESG funded activities;
- 4) An application for HOME entitlement funds in the amount of \$499,748, and the allocation of existing HOME funds in the amount of \$888,329 for a total of \$1,388,077 allocated towards 2015-2016 HOME program activities; and
- 5) Authorization of the City Manager to execute, and the City Clerk to attest, the Five-Year Consolidation Plan (2015-2019), the Annual Action Plan (2015-2016), the grant applications, certifications, and any and all other documents deemed

necessary by HUD to obtain the allocation of the aforementioned federal entitlement funds.

**ADVISORY COMMISSION RECOMMENDATIONS**

On February 19, 2015 the Northwest Commission finalized recommendations for City Council consideration for CDBG non-public service projects listed in Attachment A.

On May 14, 2014, the Human Services Commission recommended that the City Council approve the two year funding allocations for CDBG & ESG listed in Attachment A.

**BACKGROUND:**

**Five-Year Consolidated Plan (2015-2019):**

The Five-Year Consolidated Plan (2015-2019) is a comprehensive planning document that addresses both long- and short-term strategies to meet housing and community development needs. The Draft Five-Year Consolidated Plan (Attachment B) was available for public review and comment from May 7 through June 5, 2015, during which period no comments were received. Any comments made at the Public Hearing on July 13, 2015, will be included in the Plan’s final version. The following table below shows the priorities and goals for the five-year period:

Priorities and Goals of the Five-Year (2015-2019) Consolidated Plan

#	Priority	5 Year Goals
1	Housing	Affordable Housing Constructed: 24 Housing Units  Rental Housing Rehabilitated and/or Affordability Preserved: 317 Housing Units  Owner-Occupied Housing Rehabilitated: 100 Housing Units
2	Public Services, Non-Homeless Special Needs	6,500 Persons Assisted
3	Economic Development	10 Jobs Created/Retained  Façade Treatment/Business Building Rehabilitated: 5 Businesses
4	Homelessness	Tenant-based Rental Assistance: 200 Households Assisted  Homeless Shelters: 2950 Persons Assisted

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		<b>Homelessness Prevention: 100 Persons Assisted</b>
5	<b>Public Facility Improvements</b>	<b>125,000 Persons Assisted</b>
6	<b>Infrastructure Improvements</b>	<b>50,000 Persons Assisted</b>

**Funding Availability:**

Annually, the City distributes entitlement funds to address community needs through housing, homeless prevention, public service, infrastructure and public facility improvements. The table below summarizes anticipated federal entitlement funding availability for 2015-2016:

**Anticipated Funding Availability (2015-2016)**

Funding Source		Amount
1	CDBG Annual Entitlement	\$1,787,619
2	CDBG Anticipated Program Income	\$250,000
3	CDBG Unspent Carryover Funds	\$983,651
4	Emergency Solutions Grant (ESG) Program	\$160,034
5	HOME Annual Entitlement	\$499,748
6	HOME Unspent Carryover Funds	\$972,384
7	HOME Anticipated Program Income	\$116,023
	<b>Total</b>	<b>\$4,769,459</b>

Of this total, \$3,351,534 will be allocated in 2015-2016 for the proposed project/ services/activities identified in Attachment A. The remaining balance in the amount of \$1,417,925 will be available for programming during the fiscal year.

**Annual Action Plan (2015-2016):**

The Annual Action Plan sets forth the projected uses of funds for the coming program year, and addresses the available resources for program implementation, activities to be undertaken, program guidelines, and monitoring. The Plan addresses the efforts made toward accomplishing the goals and objectives included in the City's Five-Year Consolidated Plan (2015-2019). The Draft Annual Action Plan (Attachment B) was available for public review and comment from May 7 through June 5, 2015, during which period no comments were received. Any comments made at the Public Hearing on July 13, 2015, will be included in the Plan's final version. The table below shows the anticipated goals and allocated funding planned for the upcoming program year:

Annual Action Plan Year 1 Goals and Funding

	<b>Year 1 Goals</b>	<b>Year 1 Funding</b>
<b>Administration</b>	N/A	CDBG: \$407,500 ESG: \$14,404 Home: \$49,974
<b>Housing</b>	Rental Housing Rehabilitated, and/or Affordability Preserved: 177 Housing Units  Owner-Occupied Housing Rehabilitated: 15 Housing Units	HOME: \$888,329  CDBG: \$660,000
<b>Public Service</b>	1275 Persons Assisted	CDBG: \$268,125
<b>Homelessness</b>	Tenant-based Rental Assistance: 40 Households Assisted  Homeless Shelters: 456 Persons Assisted  Homelessness Prevention: 20 Persons Assisted	ESG: \$145,630
<b>Public Facility Improvements</b>	20,670 Persons Assisted	CDBG: \$855,000
<b>Infrastructure Improvements</b>	10,180 Persons Assisted	CDBG: \$62,572

**COUNCIL POLICY CONSIDERATION:**

This proposed action supports the City Council Strategic Planning Three-Year Goals in the areas of improving, maintaining, and enhancing public facilities and infrastructure; improving mobility and accessibility throughout the City of Pasadena; and supporting and promoting the quality of life and the local economy.

**FISCAL IMPACT:**

Approval of the Five-Year Consolidated Plan (2015-2019) and the Annual Action Plan (2015-2016) by the City Council and subsequent approval by HUD will provide an allocation of \$3,351,534 for housing, community development, and homeless prevention activities. Approval also enables the City to be eligible for other federally funded programs requiring consistency with an adopted Five-Year Consolidated Plan and Annual Action Plan.

Respectfully submitted,



*for* WILLIAM K. HUANG, Director  
Housing and Career Services

Prepared by:



RANDY MABSON  
CDBG Program Coordinator

Approved by:



MICHAEL J. BECK  
City Manager

Attachments: (2)

Attachment A – CDBG, ESG, and HOME 2015-16 Funding Recommendations

Attachment B - DRAFT Five-Year (2015-2019) Consolidated Plan & 2015-2016 Annual Action Plan