



Agenda Report

July 13, 2015

TO: Honorable Mayor and City Council

FROM: Department of Public Works

SUBJECT: CONTRACT AWARD TO TRI-SIGNAL INTEGRATION, INC. FOR FIRE AND SECURITY ALARM SYSTEM MONITORING, TESTING, EMERGENCY RESPONSE, AND REPAIR SERVICES AT VARIOUS CITY-OWNED BUILDINGS FOR A NOT-TO-EXCEED AMOUNT OF \$440,238

RECOMMENDATION:

It is recommended that the City Council:

1. Find that this action is exempt under the California Environmental Quality Act (CEQA) in accordance with Section 15061(b)(3), the General Rule that CEQA only applies to projects that may have an effect on the environment;
2. Accept the bid dated June 17, 2015, submitted by Tri-Signal Integration, Inc. (Tri-Signal) for fire and security alarm system monitoring, testing, emergency response, and repair services at various City-owned buildings; and
3. Authorize the City Manager to enter into a contract with Tri-Signal Integration, Inc. in a not-to-exceed amount of \$440,238 over a three-year period with the option for two, one-year additional terms in the annual amount of \$146,746 at the discretion of the City Manager, for a maximum total contract length of five years. The contract amount shall be adjusted in years two through five by Consumer Price Index, for the Los Angeles-Riverside-Orange County area, for the most recent available 12-month period.

BACKGROUND:

On May 19, 2015, a Notice Inviting Bids for fire and security alarm system services was advertised on PlanetBids. The Building Systems and Fleet Management Division (BSFMD) requested bids from qualified firms to provide comprehensive fire and security alarm system services, including monitoring, testing, emergency response, and repair services at twenty-three City-owned buildings. On June 17, 2015, two bids were received by the City Clerk's office. The bid results are as follows:

Bidder		Amount (\$)
1. Tri-Signal Integration, Inc.	Sylmar, CA	\$127,605
2. Am-Tec Total Security, Inc.	Chino, CA	Bid Withdrawn

Bid proposals were evaluated by BSFMD staff, and Tri-Signal Integration, Inc. was identified as a responsive and responsible bidder for the fire and security alarm system services contract. Am-Tec Total Security, Inc. withdrew its bid as its subcontractor did not have the required California Public Works Contractor registration with the California Department of Industrial Relations. While Tri-Signal Integration, Inc. has never worked for the City of Pasadena, it has a proven track record with other government agencies including the City of Los Angeles, City of Santa Monica, City of Glendale, and the Pasadena Unified School District.

The contract will have an initial period of three years, with an option for two, one-year additional terms, renewable at the discretion of the City Manager, for a maximum total contract length of five years.

For the initial three-year period, the contract will be set annually as follows:

Base Bid	\$127,605
Contingency Allowance	<u>\$ 19,141</u>
Contract "Not to Exceed" Amount	\$146,746

The contingency allowance is for use in the event of emergency and/or special requests and Consumer Price Index (CPI) adjustments. The contract amount shall be adjusted in years two through five by CPI, for the Los Angeles-Riverside-Orange County area, for the most recent, available 12-month period. The new contract is scheduled to be in place and begin on September 1, 2015.

The Department of Public Works recommends that Tri-Signal Integration, Inc. be awarded a contract for this project as they are the lowest responsive and responsible bidder. The proposed contract with Tri-Signal Integration, Inc. fully complies with the Competitive Bidding and Living Wage Ordinances. In addition, Tri-Signal Integration, Inc. fully complies with the Prevailing Wage Law (Senate Bill 7) per Resolution 9406 adopted by the City Council on December 15, 2014. The Contractor has indicated that the award of this contract will result in no new hires to its present workforce.

COUNCIL POLICY CONSIDERATION:

This contract furthers the City Council's goal to ensure public safety.

ENVIRONMENTAL IMPACT:

This action is exempt from CEQA pursuant to State CEQA Guidelines Section 15061 (b) (3), the General Rule that CEQA only applies to projects that may have an effect on the environment.

FISCAL IMPACT:

The cost of this action is \$440,238. Funding will be addressed by the utilization of existing budgeted appropriations from the Building Maintenance Fund (budget account 811400-502-22051). It is anticipated that \$122,288 will be spent in fiscal year 2016, \$146,746 will be spent annually in fiscal years 2017 and 2018, and \$24,458 will be spent in fiscal year 2019. There is no anticipated impact to other operational programs or capital projects as a result of this action.

Respectfully submitted,



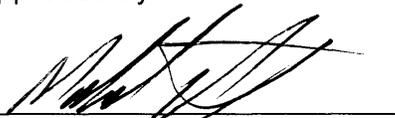
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