

Agenda Report

October 26, 2015

TO: Honorable Mayor and City Council

FROM: Department of Finance

SUBJECT: AUTHORIZE AN INCREASE TO THE CONTRACT WITH SHI INTERNATIONAL CORPORATION FOR THE PURCHASE OF AN ADDITIONAL 292 GLOBAL POSITIONING SATELLITE TRACKING SYSTEMS FOR AN ADDITIONAL NOT-TO- EXCEED AMOUNT OF \$472,810

RECOMMENDATION:

It is recommended that the City Council:

1. Find that this action is exempt under the California Environmental Quality Act (CEQA) in accordance with Section 15061(b)(3), the General Rule that CEQA only applies to projects that may have an effect on the environment;
2. Grant an exemption for this contract pursuant to Pasadena Municipal Code (PMC) Section 4.08.030 (1002)(H), Contracts with other governmental entities or their contractors for labor, material, supplies, or services where the City is best served by a direct award of a contract without the a further competitive selection process. This contract is exempt from competitive bidding pursuant to City Charter section 1002(H), contracts with other governmental entities or their contractors for labor, material, supplies or services.
3. Authorize the City Manager to approve an increase to the existing contract with SHI International Corporation for an additional amount not to exceed \$472,730.00 over a three year period, with an option for two, one-year additional terms, at the discretion of the City Manager, for a maximum total contract length of five years, for the purchase of an additional 292 Global Positioning Satellite (GPS) tracking systems and payment for an additional year for the 200 previously purchased units.

BACKGROUND:

On June 9, 2014, Council authorized the Department of Public Works to enter into a not-to-exceed \$288,650 Purchase Order Contract with SHI International for the purchase of 200 Global Positioning Satellite Tracking Systems (GPS) over a three year period, with an option for two one-year additional terms. This contract was the result of a competitive selection process in collaboration with the Department of Finance initiated in fiscal year 2014.

In fiscal year 2014 the Department of Finance identified two vendors, GPS Insight and Networkfleet, available to provide the necessary GPS services through Western State Contracting Alliance (WSCA) and the National Joint Powers Alliance (NJPA), cooperative purchasing organizations. The Department of Public Works reviewed the services and costs provided by both vendors and found that GPS Insight provides a better product that best meets the needs of the Department of Public Works. SHI International is the authorized reseller for the GPS Insight products.

The Public Works Department discontinued use of previous vendor Teletrac's 187 units in July 2014 and switched to GPS Insight. The product has been very effective in reducing costs, enhancing productivity and public service delivery, customer service and safety. Additionally, the GPS units facilitate the viewing of real time vehicle locations using computers and mobile devices while retaining vehicle information for future reference. GPS Insight is also less expensive than the previous vendor, Teletrac. The monthly cost for GPS Insight is \$34.95 per unit, compared to \$47.00 charged by Teletrac.

As a result, the Departments of Water and Power, Building Safety, Code Enforcement and Transportation have all requested permission to switch from Teletrac to GPS Insight and/or to add GPS tracking services to their service vehicles. The Department of Finance recommends that the remaining Teletrac units citywide be replaced by GPS Insight units provided by SHI International Corporation as a citywide contract.

The purchase of the additional GPS systems will be made as part of the WSCA Contract #ADSP011-00000358-3 PA 70-12-70-19 with SHI International Corporation, the reseller of GPS Insight. WSCA has nationally solicited, evaluated and awarded contracts through a competitive bidding process on behalf of its members to ensure the lowest pricing available. This contract is available for use by government and state agencies and any county, city, district or other governmental bodies or corporations empowered to expend public funds. The contract term runs through June 2, 2016.

COUNCIL POLICY CONSIDERATION:

This purchase supports the City Council's strategic goals to increase conservation and sustainability, and maintain fiscal responsibility and stability.

ENVIRONMENTAL IMPACT:

This action is exempt from CEQA pursuant to State CEQA Guidelines Section 15061 (b) (3), the General Rule that CEQA only applies to projects that may have an effect on the environment.

FISCAL IMPACT:

The cost of this action is \$472,730. Funding will be addressed by the utilization of existing budgeted appropriations from the following departments: Water and Power (\$332,673); Building Safety (\$26,694); Code Enforcement (\$9,487); Transportation (\$20,076) and Public Works (\$83,880). It is anticipated that \$138,316 will be spent in fiscal year 2016, \$125,266 in fiscal year 2017, and \$209,146 in fiscal year 2018. There is no anticipated impact to other operational programs or capital projects as a result of this action.

The following table presents a summary of the Department sources of funds that will be used.


Water and Power	\$ 332,673
Building Safety	\$ 26,694
Code Enforcement	\$ 9,487
Transportation	\$ 20,076
Public Works	\$ 83,880
Total Sources	\$ 472,810

Respectfully submitted,



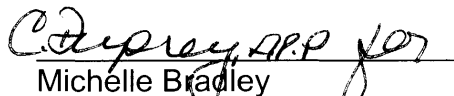
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