



# Agenda Report

October 5, 2015

**TO:** Honorable Mayor and City Council  
**FROM:** Department of Public Works  
**SUBJECT: AUTHORIZE ISSUANCE OF PURCHASE ORDER TO NATIONAL AUTO FLEET GROUP FOR THE PURCHASE OF TWO 2015 FORD F250 PICKUP TRUCKS, ONE 2015 FORD F350 4 X 4 DUMP TRUCK, AND ONE 2015 FORD F650 DUMP TRUCK IN AN AMOUNT NOT TO EXCEED \$178,300**

## **RECOMMENDATION:**

It is recommended that the City Council:

1. Find that this action is exempt under the California Environmental Quality Act (CEQA) in accordance with Section 15061 (b)(3), the General Rule that CEQA only applies to projects that may have an effect on the environment;
2. Grant an exemption for this contract pursuant to PMC 4.08.049(B) where the best interests of the City are served by a direct award of a contract without competitive selection process. This contract is exempt from competitive bidding pursuant to the City Charter 1002 (H), contracts with other governmental entities or their contractors for labor, material, supplies or services; and
3. Authorize the issuance of a purchase order to National Auto Fleet Group (NAFG) in an amount not to exceed \$178,300 for the purchase of two 2015 Ford F-250 pickup trucks, one 2015 Ford F350 4 x 4 dump truck, and one 2015 Ford F650 dump truck.

## **BACKGROUND:**

The Department of Public Works, Parks and Natural Resources Division (PNR) is scheduled to replace four vehicles: two pickup trucks (equipment numbers 1522 and 1520) and two dump trucks (equipment numbers 1899 and 1669).

The two replacement Ford F-250 pickup trucks will be used by staff responsible for the landscape maintenance at City Hall, Central Library, Police Department, Centennial Square, and the Gamble House as well as at all westside parks (Allendale, Brenner, Central, Defender's, Memorial, Robinson, San Rafael, Singer, La Pintoresca and Washington).

The existing pickup trucks are both 17-year old vehicles that have reached the end of their useful lifecycle. These vehicles have 82,125 and 126,188 miles respectively and both have high maintenance and repair costs. These vehicles are essential to the maintenance operation and are used to transport the necessary crew members in addition to mowers and landscape equipment to each site. The lift gates reduce the possibility of a work injury due to lifting heavy items into the beds of the trucks.

Equipment number 1669 is a 14 year-old dump truck that has reached the end of its useful life cycle and has 127,209 miles. It is used by PNR Division staff who maintain Hahamonga Watershed Park and the surrounding Upper Arroyo Seco open space. The crew members who oversee this naturalized area maintain the roads, trails, and park. The park is used by naturalists, disk golfers, Tom Sawyer campers and horse enthusiasts among others. There are numerous erosion issues which create washed out trails, slope slides including rock displacement, and hazardous road conditions in this area. A reliable, functioning three-cubic yard dump truck with a lift gate provides efficiency within the maintenance operation, allows greater flexibility for mitigation projects and will reduce maintenance costs associated with the current vehicle.

The PNR Division uses a Ford F650 dump truck (1899) to maintain Citywide parks, libraries, medians and naturalized areas in the Arroyo Seco as well as support to special events including the Rose Parade, post parade float viewing, UCLA Games and the Levitt Concert Series. This 12-year old vehicle has reached the end of its useful life cycle and has 28,040 miles. Although the vehicle meets the age requirement for replacement mileage is low. However this particular vehicle is very unreliable and is often in the shop due to issues with the lifting mechanisms. This vehicle often malfunctions and staff is unable to lift material resulting in staff having to manually remove material from the vehicle bed. A new vehicle will provide the necessary capacity for its comprehensive operations, is essential for transporting and delivering materials used at these events, and for delivery of the fiber material used at playgrounds.

Attachment A contains the Vehicle Condition Report for these vehicles. Purchase of the replacement vehicles will eliminate the need for costly repairs. When the replacement vehicles are delivered, the existing vehicles will be sent to auction per City policy and the estimated salvage value of \$7,500 will be returned to the Fleet Replacement Fund.

The NAFG has offered the City of Pasadena the opportunity to purchase these four 2015 Ford vehicles on the National Joint Powers Alliance (NJPA) contract #102811, (City of Pasadena customer number 38498). This contract is available for use by government and state agencies and any county, city, district or other governmental bodies or corporations empowered to expend public funds. The contract term runs through 2016.

Purchasing the requested vehicles utilizing the NJPA contract is in the City's best interest as it reduces the amount of time required to take delivery of new equipment, eliminating the need to prepare bid specifications, review proposals and award a competitive bid. Further, the fact that NJPA awarded its contract through a competitive selection process ensures the cost competitiveness of the purchase.

**COUNCIL POLICY CONSIDERATION:**

This purchase supports the City Council goals to increase conservation and sustainability, maintain fiscal responsibility and stability, and ensure public safety.

**ENVIRONMENTAL IMPACT:**

This purchase complies with all South Coast Air Quality Management District rules and regulations for engine emissions and clean air standards in the South Coast Air Basin.

**FISCAL IMPACT:**

The cost of this action will be \$178,300. Funding will be addressed by the utilization of existing budgeted appropriations in the Fleet Replacement Fund budget account 850500-50322060. It is anticipated that the entire cost will be spent during the current fiscal year. Indirect and support costs such as maintenance and repair are anticipated to be \$85,000 over the lifecycle of the vehicles and will be addressed annually by utilization of existing budgeted appropriations in PNR's operating budget account 861600-10122037.

Respectfully submitted,



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Attachment A – Vehicle Condition Report