

CITY OF PASADENA  
City Council Minutes  
May 11, 2015 – 5:30 P.M.  
City Hall Council Chamber

REGULAR MEETING

**OPENING:** Mayor Tornek called the regular meeting to order at 6:34 p.m.  
(Absent: Councilmember Madison and Vice Mayor Masuda)

The pledge of allegiance was led by Councilmember Hampton.

**ROLL CALL:**

Councilmembers:

Mayor Terry Tornek  
Vice Mayor Gene Masuda (Absent)  
Councilmember Victor Gordo  
Councilmember Tyron Hampton  
Councilmember John J. Kennedy  
Councilmember Steve Madison (Absent)  
Councilmember Margaret McAustin

Staff:

City Manager Michael J. Beck  
City Attorney Michele Beal Bagneris  
City Clerk Mark Jomsky

**CEREMONIAL MATTERS**

Police Chief Phillip Sanchez introduced the new Sergeant-at-Arms, Sergeant Paul McKinney, and extended thanks to Sergeant Bobby Crees for his service as previous Sergeant-at-Arms.

Deputy Fire Chief Jon Trautwein, recognized Cody Walker, Paramedic with Reach Out Worldwide, and Pasadena Fire Fighters Dave Marquez, Matt Caffey, and Tim Okimura for their overseas volunteer relief work in Nepal due to the 7.8 magnitude earthquake that struck on April 25, 2015. The Mayor praised and thanked each of them for their service, and presented them with Certificates of Recognition for their outstanding work.

**PUBLIC COMMENT ON  
MATTERS NOT ON THE  
AGENDA**

Genevieve Clavreul, Pasadena resident, expressed concerns regarding inaccurate coverage in the newspapers involving the issue related to the unionization of registered nurses at Huntington Memorial Hospital, and submitted written material.

Joyce Spencer, former City employee (Public Health Nurse), spoke on the value of the Pasadena Public Health Department, and raised questions regarding the potential reduction in staff/services and the resulting impact to the community.

Councilmember Kennedy asked staff to respond appropriately to the questions raised by the above public speaker, Ms. Spencer, regarding issues involving the Public Health Department.

**CONSENT CALENDAR**

**AUTHORIZATION TO ENTER INTO A CONTRACT WITH LOS ANGELES HOUSING AND COMMUNITY INVESTMENT DEPARTMENT, TO PROVIDE HOUSING OPPORTUNITIES FOR PEOPLE WITH AIDS TENANT-BASED RENTAL ASSISTANCE**

**Recommendation:** It is recommended that the City Council adopt a resolution:

- (1) Authorizing the City of Pasadena to enter into a contract with the Los Angeles Housing and Community Investment Department (LAHCID), in the amount of \$197,601 to provide Housing Opportunities for People with AIDS (HOPWA) – funded rental assistance; and
- (2) Authorizing the City Manager to execute, and the City Clerk to attest, all related documents, agreements, and amendments. (Resolution No. 9429; Contract No. 22,268)

**AUTHORIZATION TO ENTER INTO A CONTRACT WITH GA TECHNICAL SERVICES, INC., FOR FIBER OPTIC SPLICING, TESTING, AND EMERGENCY TROUBLESHOOTING FOR THE CITY’S FIBER OPTIC NETWORK**

**Recommendation:**

- (1) Find that the proposed action is exempt from the California Environmental Quality Act (CEQA), pursuant to State CEQA Guidelines Section 15061(b)(3), general rule; and
- (2) Accept the bid dated March 20, 2015, submitted by GA Technical Services, Inc., in response to the specifications to furnish labor and materials for splicing, testing, and troubleshooting of fiber optic cable, reject all other bids received, and authorize the issuance of a contract with a total not-to-exceed amount of \$155,480. The contract will have a one year term, with an option for a one-year extension, subject to the approval of the City Manager. (Contract No. 22,269)

**AMENDMENT TO CONTRACT NO. 20,740 WITH THE COUNTY OF LOS ANGELES SHERIFF’S DEPARTMENT, TO INCREASE THE TOTAL NOT-TO-EXCEED AMOUNT FOR THE FINAL CONTRACT YEAR FROM \$50,000 TO \$350,000 FOR SUPPLEMENTAL LAW ENFORCEMENT SERVICES FOR MAJOR EVENTS WITHIN THE CITY OF PASADENA OTHER THAN NEW YEAR’S ACTIVITIES**

**Recommendation:**

(1) Find the proposed action is exempt from the California Environmental Quality Act (CEQA), pursuant to CEQA Guidelines Section 15061(b)(3), the general rule that CEQA only applies to projects that may have an effect on the environment; and

(2) Authorize the City Manager to amend the existing Contract No. 20,740 with the County of Los Angeles Sheriff's Department, by increasing the contract amount for the final contract year from \$50,000 to a new total not-to-exceed amount of \$350,000, for supplemental law enforcement services for major events within the City of Pasadena other than New Year's activities. (Contract No. 20,740-1)

**AUTHORIZATION TO ENTER INTO A CONTRACT WITH GRFCO, INC., TO PROVIDE LABOR AND MATERIALS FOR THE INSTALLATION OF DUCTILE IRON WATER MAINS IN LAKE AVENUE FOR THE PASADENA WATER AND POWER DEPARTMENT, SPECIFICATION WD-13-01**

**Recommendation:**

(1) Find that the project is exempt from the California Environmental Quality Act (CEQA), pursuant to State CEQA Guidelines Sections 15301, existing facilities, and 15302, replacement or reconstruction; and

(2) Accept the bid dated April 10, 2015, submitted by GRFCO, Inc., in response to Specification WD-13-01 to provide labor and materials for the installation of ductile iron water mains in Lake Avenue from Woodbury Road to Boylston Street for the Pasadena Water and Power Department (PWP), and authorize the City Manager to enter into a contract with GRFCO, Inc., for an amount not-to-exceed \$1,549,522. (Contract No. 22,270)

**AUTHORIZATION TO INCREASE THE NOT-TO-EXCEED AMOUNT OF PURCHASE ORDER CONTRACT NO. 57536 WITH ROBERT HALF MANAGEMENT RESOURCES, FOR THE PROVISION OF ACCOUNTING SERVICES FOR THE PASADENA PUBLIC HEALTH DEPARTMENT**

**Recommendation:**

(1) Find that the proposed action is exempt from the California Environmental Quality Act (CEQA), pursuant to State CEQA Guidelines Section 15061(b)(3), as it will not have a potentially significant environmental effect, and therefore, falls under the general rule exemption;

(2) Authorize the City Manager to increase the not-to-exceed amount of Purchase Order Contract No. 57536 with Robert Half Management Resources by \$25,001, thereby bringing the total not-to-exceed amount to \$150,000; and

(3) To the extent the transaction could be considered a separate transaction subject to competitive selection, grant the purchase order contract an exemption from the competitive selection process, pursuant to Pasadena Municipal Code Section 4.08.049(B), contracts for which the City's best interests are served.

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PASADENA RECOGNIZING THAT THE PERSONNEL OF THE PASADENA FIRE DEPARTMENT ARE COMPENSATED ON A PORTAL TO PORTAL BASIS WHEN ASSIGNED TO EMERGENCY INCIDENTS**

**Recommendation:**

- (1) Find that the proposed action is categorically exempt from the California Environmental Quality Act (CEQA), pursuant to State CEQA Guidelines Section 15061(b)(3), the general rule;
- (2) Adopt a resolution recognizing that the personnel of the Pasadena Fire Department are compensated on a portal to portal basis when assigned to emergency incident mutual aid deployment; and
- (3) Authorize the Fire Chief to take appropriate action to file the resolution with California Office of Emergency Services (CalOES) and other fire agencies. (Resolution No. 9430)

**LEASE AND OPERATING AGREEMENT BETWEEN CITY OF PASADENA AND MOVE A CHILD HIGHER, INC., 4810 OAK GROVE DRIVE**

**Recommendation:**

- (1) Find that a continued occupancy by Move A Child Higher, Inc. (MACH 1), and new lease for occupancy of property located at the northerly portion of Hahamongna Watershed Park from the City of Pasadena is exempt from the California Environmental Quality Act (CEQA), pursuant to State CEQA Guidelines Section 15301, existing facilities, and, furthermore, that the subject lease is within the scope of the Arroyo Seco Master Plan Master Environmental Impact Report (EIR), as documented through the Hahamongna Annex Initial Study approved by the City Council on February 1, 2010;
- (2) Find that the property proposed for lease to MACH 1, located at 4810 Oak Grove Drive, Pasadena, also identified as a portion of Assessor Parcel Number 5823-003-911, was obtained for recreational use, and the proposed use is within its intended purpose; and
- (3) Authorize the City Manager to negotiate and execute a new lease and a new operating agreement between the City of Pasadena and MACH 1, a nonprofit community-based organization, incorporating the terms and conditions generally

described in the agenda report, effective May 1, 2015, and continuing through April 30, 2020.

**Recommendation of Hahamongna Watershed Park Advisory Committee:** At the March 24, 2015 Committee meeting, the Hahamongna Watershed Park Advisory Committee unanimously recommended that the City Council approve a lease and a new operating agreement between the City of Pasadena and MACH 1, for the operation of a therapeutic equestrian program in Hahamongna Watershed Park (HWP). (Contract No. 30177)

**FINANCE COMMITTEE: ADOPTION OF RESOLUTION TO ACCEPT A HUD SECTION 108 GUARANTEED LOAN, PLEDGE COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS FOR LOAN REPAYMENT, AND TO PROVIDE ADDITIONAL LOAN SECURITY FROM CITY GENERAL FUND RESERVES FOR THE REHABILITATION OF THE ROBINSON PARK RECREATION CENTER FACILITY**

**Recommendation:** It is recommended that the City Council adopt a resolution:

- (1) Accepting a federally guaranteed loan under Section 108 of the Housing and Community Development Act of 1974 (the Section 108 Loan), pledging Community Development Block Grant funds to repay the Section 108 Loan, and providing further security from the City's General Fund Reserves in support of all obligations of the City under the Section 108 Loan, for the rehabilitation of the Robinson Park Recreation Center; and
- (2) Approve a journal voucher restricting \$400,000 from the General Fund's Unassigned Fund balance (Account No. 5025) to the Restricted for HUD Section 108 Loan Reserve Fund (Account No. 5081) within the General Fund's Fund Balance. (Resolution No. 9431; Journal Voucher No. 2015-27)

**FINANCE COMMITTEE: RECOGNIZE AND APPROPRIATE FUNDS IN THE AMOUNT OF \$594,473 TO THE PUBLIC HEALTH DEPARTMENT FISCAL YEAR 2015 OPERATING BUDGET FOR THE SUBSTANCE ABUSE AND MENTAL HEALTH SERVICES ADMINISTRATION (SAMHSA) PROGRAM**

**Recommendation:**

- (1) Find that the proposed action is exempt from the California Environmental Quality Act (CEQA), pursuant to State CEQA Guidelines Section 15061(b)(3), as it will not have a potentially significant environmental effect, and therefore, falls under the general rule exemption; and
- (2) Recognize and appropriate \$594,473 from the

Substance Abuse and Mental Health Service Administration (SAMHSA) to the Public Health Department's Fiscal Year 2015 Operating Budget. (Journal Voucher No. 2015-28)

**FINANCE COMMITTEE: AMENDMENTS TO FISCAL YEAR ENDING JUNE 30, 2015 (FY 2015) ADOPTED OPERATING BUDGET**

**Recommendation of Rose Bowl Operating Company:** It is recommended that the City Council amend the Fiscal Year 2015 Adopted Budget, as detailed in the Proposed Budget Amendments section of the agenda report by:

- (1) Appropriating additional expenditures in the amount of \$4,681,495; and
- (2) Recognizing additional projected revenue in the amount of \$4,790,957, for a net fiscal impact to the Rose Bowl Operating Company of \$109,462. (Journal Voucher No. 2015-29)

**MUNICIPAL SERVICES COMMITTEE: AUTHORIZATION TO ENTER INTO A CONTRACT WITH ITRON, INC., TO PROVIDE LABOR, EQUIPMENT, AND MATERIALS FOR THE WATER METER ENCODER RECEIVER TRANSMITTER ("ERT") REPLACEMENT PROJECT FOR THE PASADENA WATER AND POWER DEPARTMENT**

**Recommendation:**

- (1) Find the project is exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines Section 15302, replacement or reconstruction; and
- (2) Authorize the City Manager to enter into a contract without competitive bidding with Itron, Inc., pursuant to City Charter Article X, Section 1002(C) – contracts for labor materials, supplies, or services available from only one vendor, for an amount not-to-exceed \$802,725.48 for the Water Meter ERT Replacement Project. (Contract No. 22,272)

**ITEM HELD TO A FUTURE MEETING RESIGNATION OF JOSE NOEL TORO FROM THE NORTHWEST COMMISSION EFFECTIVE MAY 13, 2015 (District 5 Nomination)**

**RESIGNATION OF DEAN BILLMAN FROM THE DEFERRED COMPENSATION OVERSIGHT COMMITTEE (City Council Nomination)**

**RESIGNATION OF CHRISTOPHER SCHRAEDER FROM THE ENVIRONMENTAL ADVISORY COMMISSION (District 5 Nomination)**

MINUTES APPROVED

January 12, 2015  
 January 19, 2015  
 January 26, 2015

CLAIMS RECEIVED AND FILED

AND	Claim No. 12,397	Yiu Fong Wong	\$ Not stated
	Claim No. 12,398	Stephanie Scher	Not stated
	Claim No. 12,399	AT&T	1,101.48
	Claim No. 12,400	The Law Offices of George W. Abbes representing Cindee Corliss on behalf of Sara Marie Corliss	25,000.00+
	Claim No. 12,401	Rita Buchanan	25,000.00+
	Claim No. 12,402	Melissa Castano	Not stated
	Claim No. 12,403	Caroline H. Purvis	1,200.00
	Claim No. 12,404	Michael Ketchelidis	1,250.00
	Claim No. 12,405	State Farm as subrogee for Karen Stein	6,102.65
	Claim No. 12,406	Project Resources Group	2,456.35
	Claim No. 12,407	Rosewood Court Senior Housing	215.44
	Claim No. 12,408	State Farm Mutual Automobile Insurance Company as subrogee for Earl J. Beadle	Not stated
	Claim No. 12,409	Paragon Subrogation Services, Inc. as subrogee for Allstate Insurance/Vahe Melkonyan	531.00
	Claim No. 12,410	Marlys Mayberry	Not stated
	Claim No. 12,411	Omar Segura	25,000.00+

PUBLIC HEARING SET

**June 1, 2015, 7:00 p.m.** – Implement Level 2 Water Supply Shortage Plan and Consideration of Additional Water Conservation Measures as Provided in Chapter 13.10 of the Pasadena Municipal Code

It was moved by Councilmember Gordo, seconded by Councilmember McAustin, to approve all items on the Consent Calendar with the exception of Item 12 (Resignation of Jose Noel Toro from the Northwest Commission), which was held to a future meeting. (Motion unanimously carried) (Absent: Councilmember Madison and Vice Mayor Masuda)

**ORDINANCE – FIRST  
READING**

**Conduct first reading of “AN ORDINANCE OF THE CITY OF PASADENA AMENDING CHAPTER 10.41 OF THE PASADENA MUNICIPAL CODE EXPANDING THE PREFERENTIAL PARKING PERMIT PROGRAM TO RESIDENTIAL STREETS WITH TIME LIMITED PARKING RESTRICTIONS”**

The above ordinance was offered for first reading by Councilmember McAustin:

AYES: Councilmembers Gordo, Hampton, Kennedy, McAustin, Mayor Tornek

NOES: None

ABSENT: Councilmember Madison and Vice Mayor Masuda

**RECOMMENDATIONS FROM  
OFFICERS AND  
DEPARTMENTS**

**ACKNOWLEDGE THE VACANCY CREATED BY THE RESIGNATION OF COUNCILMEMBER TERRY TORNEK REPRESENTING CITY COUNCIL DISTRICT 7 AND DIRECT THE CITY CLERK TO FILE A NOTICE OF INTENTION TO FILL A VACANCY ON THE CITY COUNCIL BY APPOINTMENT IN ACCORDANCE WITH PASADENA CITY CHARTER, SECTION 404**

**Recommendation:**

- (1) Acknowledge the vacancy created by the resignation of City Councilmember Terry Tornek, representing Council District 7;
- (2) Direct the City Clerk to publish a Notice of Intention to Fill the Vacancy on the City Council by Appointment in accordance with Pasadena City Charter, Section 404; and
- (3) Provide direction to staff on the application and interview process, and approve the suggested appointment timeline for the appointment process.

Mark Jomsky, City Clerk, introduced the agenda item and reviewed the agenda report as part of a PowerPoint presentation, and responded to questions.

Councilmember Kennedy suggested that the nomination process to fill the District 7 vacancy include the City Charter provision to gather a minimum of 25 qualified signatures of registered voters living in District 7 in order to be considered by the City Council for appointment, as part of the application process, including a \$25 filing fee, noting that this will add some additional effort to the process similar to that of the elected City Council, and asked that the City Council strongly consider the matter.



Following discussion, Councilmember Gordo agreed with the added signature gathering provision, and suggested that the City Council interview each applicant publicly so that the public can observe the selection process for the Council District 7 representative.

Councilmember McAustin noted the advantages of utilizing an ad hoc committee to oversee the details of the process, and her desire for the City Council to move forward expeditiously.

Councilmember Gordo clarified that he supports an ad hoc committee being formed to develop the questions and to outline the interview process, however, reiterated the need to have all the applicants interviewed publicly for transparency purposes, including the deliberations of the City Council.

Councilmember Kennedy stated his support for the staff recommendation, with the amendment that each applicant be required to gather a minimum of 25 qualified signatures of registered voters residing in District 7 as part of the application process, including the submittal of a \$25 filing fee, formation of an ad hoc committee to develop questions and to outline the interview process for the full City Council's consideration, and to provide staff direction related to the interview process based on the proposed timeline.

In response to the City Clerk, Councilmember Gordo suggested that applicants personally obtain the 25 qualified signatures of registered voters living in District 7.

The Mayor requested that Councilmember McAustin and Masuda serve on the ad hoc committee with him to formulate the rules to the process.

Following discussion, it was moved by Councilmember Kennedy, seconded by Councilmember Gordo, to approve the staff recommendation, including the proposed timeline, application, and selection process; amended to require each applicant, as part of the application process, to gather a minimum of 25 qualified signatures of registered voters living in District 7 for the purpose of nominating the applicant for City Council consideration and to submit a \$25 filing fee to cover signature verification costs; and to form an ad hoc committee to develop questions and any other organizational detail relating to the appointment/interview process for recommendation to the full City Council. (Motion unanimously carried) (Absent: Councilmember Madison and Vice Mayor Masuda).

## PUBLIC HEARINGS

### **PUBLIC HEARING: FISCAL YEAR 2016 RECOMMENDED GENERAL FEE SCHEDULE**

**Recommendation:** It is recommended that the City Council:

- (1) Open the public hearing on the Fiscal Year (FY) 2016 Recommended General Fee Schedule; and
- (2) Continue the public hearing to each subsequent regular meeting of the City Council at 7:00 p.m., until June 22, 2015, or such other date as the City Council may determine, and, at which time, the City Council will be asked to close the public hearing and formally adopt the Fiscal Year 2016 General Fee Schedule.

The Mayor opened the public hearing.

The City Clerk reported that the notice of public hearing was published on March 26, April 2 and 9, 2015 in the Pasadena Journal; and no correspondence was received by the City Clerk's office.

Mayor Tornek, Chair of the Finance Committee, provided a brief summary of the discussion at the Finance Committee meeting held on May 11, 2015, regarding the City's General Fee Schedule.

No one appeared for public comment on the item.

It was moved by Councilmember Gordo, seconded by Councilmember McAustin, to continue the public hearing to May 18, 2015 at 7:00 p.m. (Absent: Councilmember Madison and Vice Mayor Masuda)

### **PUBLIC HEARING: FISCAL YEAR 2016 RECOMMENDED SCHEDULE OF TAXES, FEES, AND CHARGES**

**Recommendation:** It is recommended that the City Council:

- (1) Open the public hearing on the Fiscal Year (FY) 2016 Recommended Schedule of Taxes, Fees, and Charges; and
- (2) Continue the public hearing to each subsequent regular meeting of the City Council at 7:00 p.m., until June 22, 2015, or such other date as the City Council may determine, and, at which time, the City Council will be asked to close the public hearing and formally adopt the Fiscal Year 2016 Schedule of Taxes, Fees, and Charges.

The Mayor opened the public hearing.

The City Clerk reported that the notice of public hearing was published on March 27, 2015 in the Pasadena Star News; April 2 and 9, 2015 in the Pasadena Journal; and no correspondence was received by the City Clerk's office.

Mayor Tornek, Chair of the Finance Committee, provided a brief summary of the discussion at the Finance Committee meeting held on May 11, 2015, regarding Fiscal Year 2016 Recommended Schedule of Taxes, Fees, and Charges.

No one appeared for public comment on the item.

It was moved by Councilmember Kennedy, seconded by Councilmember Gordo, to continue the public hearing to May 18, 2015 at 7:00 p.m. (Absent: Councilmember Madison and Vice Mayor Masuda)

**COUNCIL COMMENTS**

Councilmember McAustin reminded the community about the upcoming “Workshop on the Implementation of a Level 2 Water Supply Shortage Plan”, to be held at the City Council meeting on May 18, 2015, and urged the community to attend and provide input on the matter.


Councilmember Kennedy announced that a Council District 3 community meeting has been scheduled for Thursday, May 14, 2015, 6:00 p.m. – 7:30 p.m., at All Saints Church, and highlighted several items to be addressed.

The Mayor reminded everyone that the next Joint Finance Committee and City Council meeting will be held on May 18, 2015 at 3:00 p.m., and invited the community to the upcoming portrait unveiling ceremony in honor of former Mayor Loretta Thompson Glickman on Thursday, May 14, 2015, at 4:30 p.m.

Councilmember Gordo announced that a panel discussion on the proposed Rose Bowl Music & Arts Festival will be held at the Convention Center on May 14, 2015 at 7:00 p.m., and strongly encouraged the community to attend the informative meeting.

**ADJOURNMENT**

On order of the Mayor, the regular meeting of the City Council adjourned at 7:42 p.m.

  
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Terry Tornek, Mayor  
City of Pasadena

ATTEST:  
  
\_\_\_\_\_  
City Clerk