

Agenda Report

January 13, 2014

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: WATER AND POWER DEPARTMENT

SUBJECT: AUTHORIZATION TO ENTER INTO A CONTRACT WITH IBN CONSTRUCTION, INC., TO FURNISH AND INSTALL LEVEL 5 SECURITY WINDOWS FOR THE WATER AND POWER DEPARTMENT.

RECOMMENDATION:

It is recommended that the City Council:

1. Find that the project is exempt from California Environmental Quality Act ("CEQA") review pursuant to State CEQA Guidelines Section 15302 (c), (Replacement or Reconstruction);
2. Accept the bid dated November 5, 2013 submitted by IBN Construction, Inc. in response to Specifications LD-13-13 to furnish and install Level 5 windows at the Power Dispatch Center; and authorize a contract to IBN Construction, Inc. not to exceed \$157,550.

BACKGROUND:

The Pasadena Water and Power Department ("PWP") Power Dispatch Center is the control center for Pasadena's power grid. As such, it is the nerve center for coordinating around the clock control and emergency response on Pasadena's power and water systems.

PWP has identified the need to replace the windows to improve the security at the Dispatch Center. This project is consistent with industry best practices for control centers, and it will help bring the Pasadena Power Dispatch Center in compliance with any applicable North American Electric Reliability Corporation security standards.

On October 9, 2013, a Notice Inviting Bids to furnish and install Level 5 security windows was published in *The Pasadena Journal* and posted on the City's web page. In addition, specifications were mailed to 6 businesses on the Purchasing Division's vendor list. Five responsive bids were opened on November 5, 2013.

| <u>Contractor</u> | <u>Bid Amount</u> |
|---|--------------------------|
| IBN Construction Inc., Orange, CA | \$137,000 |
| 1 st California Construction, Inc., Pasadena, CA | \$143,440 |
| AC Pros Inc., Tarzana, CA | \$165,380 |
| Ventura Construction, Inc., Westlake Village, CA | \$229,000 |
| Montgomery Hardware Co., Rancho Cucamonga, CA | \$298,467 |
| Engineer's Estimate | \$230,000 |

IBN Construction was the lowest responsive bidder that met all the requirements of the specifications. Staff recommends award of a contract to IBN Construction, for an amount not to exceed \$157,550, which includes the base bid and a 15% contingency for any necessary change orders, clean up and abatement work.

The proposed contract complies with Competitive Bidding and Purchasing Ordinance P.M.C. 4.08 and the rules and regulations promulgated there under.

COUNCIL POLICY CONSIDERATION:

The proposed contract is consistent with the Public Facilities Element of the General Plan and supports the Council's goal to improve, maintain and enhance public facilities infrastructure; to provide a high level of public service which adds to the quality of life in the City and increase its attractiveness through more efficient management of resources.

ENVIRONMENTAL ANALYSIS:

The proposed contract is exempt from CEQA pursuant to the State CEQA Guidelines Section 15302(c) (Replacement or Reconstruction), which exempts the replacement and/or reconstruction of existing facilities or structures, including utility systems and/or facilities, involving negligible or no expansion of capacity.

FISCAL IMPACT:

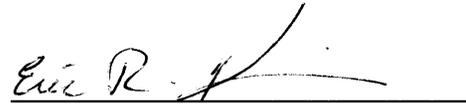
The maximum cost of this action will be \$167,550, which includes contract administration and inspections. Funding for this action will be addressed by utilization of existing appropriation in the Power Capital Fund 411, Capital Improvement Project No. 3013, Power Facilities Security. It is anticipated that all costs will be spent in the current fiscal year.

The following table presents a contract summary.

| | |
|--|---------------------|
| Base Contract Amount | \$137,000.00 |
| Contingency | \$20,550.00 |
| Not to Exceed Amount | \$157,550.00 |
| Administration/Inspections | \$10,000.00 |
| Total Maximum Fiscal Impact in 2014 | \$167,550.00 |

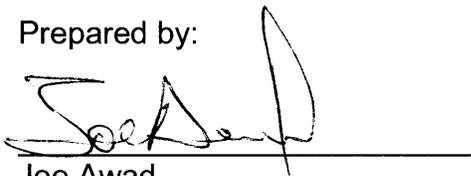
It is anticipated that the impact to other operational programs or capital projects will be minimal.

Respectfully submitted,



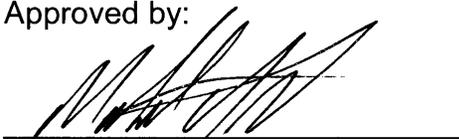
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