

# Agenda Report

October 20, 2014

**TO:** Honorable Mayor and City Council

**THROUGH:** Public Safety Committee

**FROM:** Police Department

**SUBJECT: AUTHORIZATION TO ENTER INTO A CONTRACT WITH  
WATCHGUARD VIDEO FOR REPLACEMENT OF THE MOBILE AUDIO  
VIDEO SYSTEM IN POLICE PATROL VEHICLES**

## **RECOMMENDATION:**

It is recommended that the City Council:

1. Find that the proposed contract is exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines Section 15061(b) (3);
2. Authorize the City Manager to enter into a contract with WatchGuard Video to furnish and deliver software, hardware, and services for a Mobile Audio Video system for an amount not to exceed \$785,112. Competitive bidding is not required pursuant to City Charter Article X Section 1002(F), Contracts for professional or unique services.

## **BACKGROUND:**

Patrol vehicle mobile audio and video (MAV) systems are a necessary component of modern police work. The Pasadena Police Department utilizes MAV to assist with contacts, complaints, courtroom testimony, and internal investigations. The system provides recorded evidence during a traffic stop and critical incidents. The data captured by the system allows for more accurate review and analysis of incidents and provides for improved training of Department personnel and improved service to the community.

The system currently in use was purchased in 2008 from International Police Technologies, Inc. (IPT). The system is outdated, unsupported by the vendor, and the hardware components are reaching the end of their useful life. As a result, maintaining the system is no longer cost efficient or effective for reliable operations.

The installation of a new system will replace the outdated system and provide enhanced functionality to meet the needs of the Police Department. Specifically, the scope of work includes the replacement of digital recording capability in all patrol vehicles, wireless uploading from multiple hot spots located around the Police Department building with an integrated digital evidence management system, and complete storage and archival capabilities.

The Department of Information Technology (DoIT) issued a Request for Proposals (RFP) on March 24, 2014. On April 14, 2014, the City received a total of eight responsive proposals in response to the RFP. A panel of reviewers from the Police Department and DoIT scored each proposal based on the evaluation criteria stated in the RFP, which includes technical specifications and capabilities, technology infrastructure requirements, vendor support, service, vision, viability, references with comparable environments, cost, Pasadena local business and small or micro-business preference.

Based on the evaluation procedures and criteria in the RFP, the firms were scored and ranked as follows:

Company Name	Location	Total Score (100 max)
WatchGuard Video	Allen, TX	85
L-3 Mobile-Vision, Inc.	Boonton, NJ	79
COBAN Technologies, Inc.	Houston, TX	78
Media Solv Solutions Corp.	Herndon, VA	73
Wild Rose LTD	Anaheim, CA	60
Polytron Corporation	San Martin, CA	59
VisualPro 360 Inc.	Tempe, AZ	58
Taser, International	Scottsdale, AZ	53

Based on the scoring above, staff is recommending authorization for the City Manager to enter into a contract with WatchGuard Video for an amount not to exceed \$785,112. The cost includes all software, hardware, licensing, professional services including installation, testing and training, plus maintenance and support for five years.

The proposed contract will be set up as follows:

Base Bid	\$644,647
Maintenance and Support	\$ 76,000
Contingency Allowance (10%)	<u>\$ 64,465</u>
Contract "Not To Exceed" Amount	\$785,112

Staff anticipates that the project will take approximately six months to complete upon contract signing, and a comprehensive implementation plan will be defined as part of the project planning phase with the vendor.

**COUNCIL POLICY CONSIDERATION:**

This action supports the City Council's strategic goal to ensure public safety by enhancing the mobile audio and video recording capabilities of the Pasadena Police Patrol vehicles.

**ENVIRONMENTAL ANALYSIS:**

This contract is exempt from CEQA per section 15061(b) (3), the General Rule. The General Rule can be applied when it can be seen with certainty that the activity will not have a significant effect on the environment. The proposed action is for the replacement of the existing mobile audio video system in the Police patrol vehicles and will not result in any new development or physical changes.

**FISCAL IMPACT:**

The cost of this action will be \$785,112. Funding for this action will be addressed by the utilization of existing budgeted appropriations in the capital improvement project 71156, In Car Police Video – Mobile Audio/Video (MAV) System. It is anticipated that the entire contract amount will be spent during the current fiscal year.

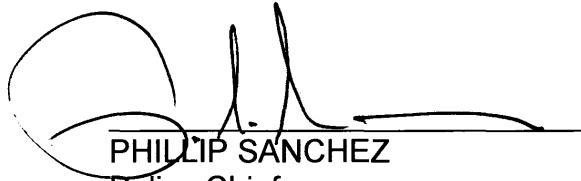
The proposal includes maintenance support for five years. At the conclusion of that period, staff will evaluate the quality of service from WatchGuard Video, as well as the pricing, terms and conditions, to determine an appropriate course of action in the best interests of the City. In future years, any ongoing maintenance and support costs will be addressed by the utilization of budgeted appropriations in the Police Department's operating budget.

The anticipated impact to other operational programs or capital projects as a result of this action will be minimal.

The following table presents a contract summary:

Base Bid	\$644,647
Maintenance and Support	\$ 76,000
Contingency	\$ 64,465
<b>Total Fiscal Impact</b>	<b>\$785,112</b>

Respectfully submitted,



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