

Agenda Report

November 17, 2014

TO: Honorable Mayor and City Council

FROM: Water and Power Department

SUBJECT: AUTHORIZATION TO ENTER INTO A PURCHASE ORDER CONTRACT WITH FRONTIER FORD FOR THE PURCHASE OF THREE FORD F250 SUPER CAB PICK-UP TRUCKS FOR THE WATER AND POWER DEPARTMENT

RECOMMENDATION:

It is recommended that the City Council:

1. Find the proposed action is exempt from the California Environmental Quality Act ("CEQA") in accordance with Section 15061(b)(3), the General Rule that CEQA only applies to projects that may have an effect on the environment; and
2. Accept the bid received on August 21, 2014, submitted by Frontier Ford in response to Specifications LD-14-11, and authorize a Purchase Order Contract with Frontier Ford in an amount not to exceed \$76,871.25 for the purchase of three Ford F250 Super Cab pick-up trucks.

BACKGROUND:

The Water and Power Department ("PWP") Power Delivery Field Operations Division performs routine and emergency operations, maintenance and construction of the City's electrical distribution system. The supervisors require pick-up trucks that can carry work tools, material and equipment that are essential for their work crews.

PWP received approval in the Fiscal Year 2015 operating budget to replace three pick-up trucks. Vehicle 0127 is 16 years old, has been driven 151,411 miles and has accrued approximately \$39,996 in costs. Vehicle 1840 is 12 years old, has been driven 187,023 miles and has accrued approximately \$28,949 in costs. Vehicle 1684 is 13 years old, has been driven 139,138 miles and has accrued approximately \$17,631 in costs. All three vehicles will continue to require costly repairs that will keep them out of service for extended periods. It would be prudent to dispose of them in accordance with City policy and replace them with more reliable vehicles.

The proposed replacement vehicles use unleaded fuel and comply with all South Coast Air Quality Management District ("SCAQMD") rules and regulations for light and medium vehicle engine emissions and clean air standards in the South Coast Basin.

A Notice Inviting Bids for the purchase of three 2015 Ford F250 Super cab pick-up trucks was published on August 21, 2014, and copies of the specifications were e-mailed to three vendors. There are no local Ford dealers, but staff contacted dealers in the area to notify them of this opportunity. On September 3, 2014, one responsive bid was received:

<u>Vender:</u>	<u>Bid Amount</u>
Frontier Ford, Santa Clara , CA	\$76,871.25

Frontier Ford was the lowest responsive bidder that met all requirements of the specifications and is recommended to receive the contract award. Staff recommends that City Council authorize a purchase order contract to Frontier Ford in an amount not to exceed \$76,871.25 for three Ford 2015 F250 Super cab pick-up trucks.

The proposed contract complies with the Competitive Bidding and Purchasing Ordinance P.M.C.4.08 and the rules and regulations promulgated thereunder.

COUNCIL POLICY CONSIDERATION:

By providing PWP supervisors with the vehicles needed to perform their duties, the proposed contract is consistent with the Public Facilities Element of the General Plan and supports the City Council's goal to improve, maintain and enhance public facilities infrastructure and to implement capital improvements that will maintain and rehabilitate infrastructure.

ENVIRONMENTAL ANALYSIS:

The proposed action is the purchase of equipment to allow for ongoing maintenance and operation of the City's electrical distribution system. This action has been determined to be exempt from the CEQA process pursuant to State CEQA Guidelines Section 15061(b)(3), the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question, such as purchasing equipment to allow for ongoing maintenance and operation activities, may have a significant effect on the environment, the activity is not subject to CEQA. This action does not have the potential for causing a significant effect on the environment and is therefore exempt from CEQA per Section 15061(b)(3) (General Rule).

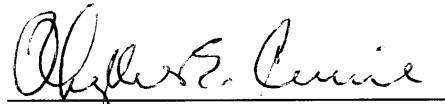
The purchase complies with SCAQMD rule 1191, which requires all government agencies to purchase clean light and medium-duty dedicated gasoline or alternative-fueled vehicles to reduce air toxic and pollutant emissions.

FISCAL IMPACT:

The maximum cost of this action will be \$76,871.25. Funding for this action will be addressed by utilizing existing funds in the Water and Power Department's Transportation Equipment account 8505-411-843220-0392 for two trucks and 8505-411-843300-0392 for one truck. It is anticipated that all funds will be spent in the current fiscal year.

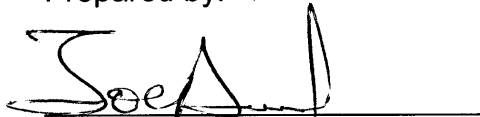
Maintenance, repair and fuel costs are anticipated to be approximately \$20,000 over the life span of each vehicle. Sufficient funds will be requested annually in operating budget accounts 8616-401-843220 & 8616-401-843300 for maintenance and 8618-401-843220 & 8618-401-843300 for fuel.

Respectfully submitted,



Phyllis E. Currie
General Manager
Water and Power Department

Prepared by:



Joe Awad
Assistant General Manager
Water and Power Department

Approved by:



Michael J. Beck
City Manager