

Agenda Report

March 24, 2014

TO: Honorable Mayor and City Council

THROUGH: Finance Committee

FROM: Department of Public Works

SUBJECT: APPROVE JOURNAL VOUCHER AMENDING PROJECTS IN THE FISCAL YEAR 2014 CAPITAL IMPROVEMENT PROGRAM BUDGET

RECOMMENDATION:

It is recommended that the City Council approve a journal voucher with a net increase of \$ 4,347,224 amending 15 projects in the Fiscal Year 2014 Capital Improvement Program Budget as detailed in the Fiscal Impact section of this report.

ROSE BOWL OPERATING COMPANY RECOMMENDATION:

On March 5, 2014, the Rose Bowl Operating Company recommended appropriating \$661,700 in Rose Bowl Funds to the *Rose Bowl Preventive and Major Maintenance* project in the Fiscal Year 2014 CIP Budget.

BACKGROUND:

As part of the process to update the CIP budget, the Department of Public Works has completed this report detailing necessary budget adjustments. The budget adjustments are needed due to changes in the status of various capital projects. The budgetary changes to the projects are listed below and must be recognized through the City's journal voucher process to formalize the changes. The changes are summarized in Attachment A.

1. **Rose Bowl Preventive and Major Maintenance (80218)** – The Rose Bowl Operating Company (RBOC) recommends appropriating \$661,700 in Rose Bowl Funds to this project. The stadium has been provided the opportunity to host multiple addition events this year. These events include: an international soccer match, three One Direction concerts, and two August concert events. This appropriation will allow staff to start the FY 2015 preventive maintenance capital improvements prior to these events.

2. **Annandale Canyon Open Space Trail Access and Trail Improvements (78240)**
– The Department of Public Works recommends appropriating \$196,000 in Residential Impact Fees to this project and amending the project as follows:
 - Change the name from “Annandale Canyon Open Space Trail Access and Trail Improvements” to “Annandale Canyon Open Space Trail Access, Improvements and Park Expansion”;
 - Increase the total estimated project cost by \$270,000 to \$770,000; and
 - Modify the project scope to include the acquisition of three additional parcels which will expand the footprint of the park.

3. **Restroom Building (Replace or Construct) – Jefferson, McDonald, Allendale, Victory, Grant, Villa, Singer, Eaton-Blanche, Memorial, Hamilton Parks (78038)**
– The Department of Public Works recommends appropriating \$600,000 in Residential Impact Fees to this project for the construction of the restroom in Grant Park. Design was completed ahead of schedule and this appropriation will allow staff to begin construction in early summer.

4. **Sidewalk Improvement Program – Citywide (73604)** - The Department of Public Works recommends appropriating \$116,004 in Private Capital to this project. These are funds have been collected from various property owners in response to the Pilot Sidewalk Repair Partnership Program. This appropriation will allow the next phase of repairs to take place in FY 2014.

5. **Preventive Maintenance – Curb and Gutters FY 2011 – 2015 (76903)** – The Department of Public Works recommends appropriating \$212,109 in Private Capital to this project. These funds have been collected from various property owners and developers as a condition of development or sale of the property. This appropriation will be used for sidewalk repairs as part of the larger curb and gutter project.

6. **Street Lighting For Residential Streets – Various Locations (74411)** – The Department of Public Works recommends appropriating \$125,000 in Gas Tax to this project. These funds will allow staff to advertise the installation of street lights on Sunnyslope Avenue from Hermanos Street to Del Vina Street and other locations this month so construction can begin in June.

7. **Neighborhood Traffic Management Program FY 2011 – 2015 (75903)** – The Department of Transportation recommends appropriating \$50,000 in Private Capital as a condition of development from BIT Playhouse Plaza, LLC. These funds will be used to implement traffic management measures to protect neighborhoods that could potentially be impacted by the development at 680 E. Colorado Boulevard.

8. **Implementation of a Citywide Transportation Performance Monitoring Network (75602)** – The Department of Transportation recommends appropriating \$12,500 in Private Capital from various developers as conditions of developments.

These funds will be used for the purchase and installation of five traffic monitoring stations throughout the City.

9. **In Car Police Video (71156)** – The Police Department recommends appropriating \$200,000 in Supplemental Law Enforcement Fund and \$100,000 in Public Safety Augmentation Fund to this project. This project provides for replacement of the failing mobile audio/video system and includes replacement/overhaul of in-car components, wireless infrastructure, and server/storage infrastructure used in Pasadena Police Department vehicles. This appropriation will allow this project to move forward with the request for proposals and the vendor selection process. The remaining funds will be appropriated as part of the FY 2015 CIP budget.
10. **City Fiber Network Expansion (71212)** – The Department of Information Technology (DoIT) recommends appropriating \$181,900 in Library Services Fund to this project to fund fiber connectivity to the La Pintoresca, Hastings, Hill Avenue and Lamanda Park Libraries. These four libraries were identified as prime candidates for connectivity to the City's fiber ring given their bandwidth needs and proximity to the City's fiber ring. The fiber links allow the City to significantly boost the bandwidth available to branch patrons and eliminate ongoing monthly costs for leased lines. This effort will increase the number of fiber-connected libraries from two to six (Central Library and the Villa Parke Branch Library were previously connected via City Fiber). In addition, DoIT recommends appropriating \$95,000 in Pasadena Economic Development Funds to this project to fund fiber connectivity needed to spur economic development as opportunities arise.
11. **Meters and Services FY 2012 – 2016 (1002)** – The Department of Water and Power recommends unappropriating \$500,000 in CIC (Water Fund) from this project. Work on this project during FY 2014 includes the installation of small and large water meters, services, and new meter vaults and covers. Sufficient funds remain in this project for the completion of scheduled work.
12. **Distribution Mains FY 2012 – 2016 (1001)** – The Department of Water and Power recommends appropriating \$500,000 in CIC (Water Fund) to this project. This additional appropriation is needed for work scheduled through the remainder of FY 2014. The ramp-up of the gate valve installation program began earlier than originally anticipated. Gate valves will continue to be installed or replaced through FY 2019. Also, the bulk of work associated with the installation of the new water distribution main at North Raymond Avenue was delayed to FY 2014. Staff expects to spend approximately \$3,015,000 through the end of FY 2014. Work scheduled for completion during FY 2014 is part of the Water Master Plan and performance goals established at the beginning of the program year.
13. **Energy Reporting System Update (3193)** – The Department of Water and Power recommends unappropriating \$1,302,989 in Power Fund from this project and lower the total estimated project cost to \$100,000. The creation of a data warehouse and reporting system is currently being done as a part of the Power System Scheduling (3136) project. The remaining work on this project will be for future enhancements

that will extend the life and usability of the system and will be implemented on an as needed basis.

14. **Services from Utility Underground System Private Property Vaults (3001)** – The Department of Water and Power recommends appropriating \$2,000,000 in Aid to Construction (Power Fund) to this project. This project provides for the installation of cables, transformers, switches and other equipment in vaults or enclosures provided by customers on their own property. Additional funds are needed to meet customer demand. The number of customer projects has increased and is expected to continue to increase throughout the year. Costs incurred under this project are reimbursed and funded by the customer.
15. **Services From Public Right-of-Way (3023)** – The Department of Water and Power recommends appropriating \$1,100,000 in Aid of Construction (Power Fund) to this project. This project provides for the installation of high and low voltage cables, transformers, switches and other equipment in the public right-of-way for customers whose electrical needs are too small to require equipment on their own property. Additional funds are needed to meet the increase in customer requests for new or upgraded electric service. Costs incurred under this project are reimbursed and funded by the customer.

COUNCIL POLICY CONSIDERATION:

All of the above projects and actions address City Council's goals to maintain fiscal responsibility and stability and improve, maintain, and enhance public facilities and infrastructure. All of the projects have been found consistent with the General Plan.

ENVIRONMENTAL ANALYSIS:

As work for each project moves through the City's approval process, the appropriate environmental analysis will be conducted and brought to the City Council.

FISCAL IMPACT:

The cumulative result of these recommendations will increase the FY 2014 CIP budget by \$4,347,224. The specific funding sources are listed below, and Attachment A shows the detailed changes to each project.

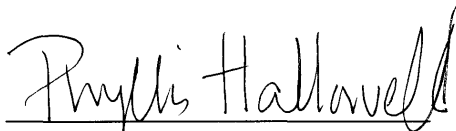
Fund	Available Fund Balance Dec. 31, 2013	Revenues			Appropriations
		Use of Fund Balance	Proposed Amendments	Net New Resources	Proposed Amendments
Rose Bowl Operating Company Fund	1,205,754	661,700	0	0	661,700
Residential Impact Fees Fund (304)	4,287,510	796,000	0	0	796,000
Private Capital – Various	N/A	0	390,613	390,613	390,613
Gas Tax Fund (210)	4,374,821	125,000	0	0	125,000
Supplemental Law Enforcement Fund (201)	417,516	200,000	0	0	200,000
Public Safety Augmentation Fund (202)	760,213	100,000	0	0	100,000
Library Services Fund	2,977,260	181,900	0	0	181,900
Pasadena Economic Development Fund (105)	1,900,858	95,000	0	0	95,000
Power Fund	42,576,700	1,797,011	0	0	1,797,011
Water Fund	20,507,651	500,000	(500,000)	(500,000)	0
Fiscal Impact Total	74,633,462	4,456,611	-109,387	-109,387	4,347,224

Respectfully submitted,



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 Director of Public Works

Prepared by:



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 Management Analyst V

Approved by



 MICHAEL J. BECK
 City Manager

Attachment A – Changes to FY 2014 CIP