

Agenda Report

Date: March 17, 2014

TO: CITY COUNCIL

FROM: CITY MANAGER

SUBJECT: REJECTION OF SINGLE BID RECEIVED TO FURNISH AND DELIVER AN INTERNET PROTOCOL VIDEO SURVEILLANCE SYSTEM FOR THE WATER AND POWER DEPARTMENT

RECOMMENDATION:

It is recommended that the City Council:

1. Find that this action is exempt from environmental review pursuant to the guidelines of the California Environmental Quality Act ("CEQA") §15301 (Existing Facilities); and,
2. Reject the single bid received on January 23, 2014, in response to the Notice to furnish and deliver an Internet Protocol Video Surveillance System for the Water and Power Department.

BACKGROUND:

The Water and Power Department ("PWP") is in the process of implementing new systems and improvements to existing systems to enhance security at its facilities throughout the City. Some of the projects underway include replacement of doors and windows at the Dispatch facility and planned construction of a permanent wall around the TM Goodrich receiving station. PWP is also in the process of replacing the existing outdated surveillance and access control system that provides monitoring and tracks physical access to security perimeters of each facility. Replacement of this aging system will ensure that PWP is adhering to Critical Infrastructure Protection standard 006-3 "Cyber Security – Physical Security of Critical Cyber Assets" as mandated by the North American Electric Reliability Corporation ("NERC").

PWP collaborated with the Department of Information Technology ("DoIT") to develop a specification to replace the City's current outdated system with a modern high definition system that would meet NERC requirements and could also be expanded and scaled to support all City facilities when surveillance requirements Citywide are defined and funding is available.

On January 9, 2014, a Notice Inviting Bids to furnish and deliver an Internet Protocol ("IP") Video Surveillance System was published in *The Pasadena Journal* and posted on the City's web page. Although more than 70 respondents accessed the specification from the online posting, only one responsive bid was received and opened on January 23, 2014.

A single bid for this project may not ensure a comprehensive evaluation of the technology and pricing available for this project. As a result, PWP is recommending that the City Council reject this single bid. PWP and DoIT staff will revise and reissue the specifications for a high definition video surveillance system that will satisfy NERC requirements and meet the City's needs. A recommendation of contract award will be brought to the City Council at a later date.

COUNCIL POLICY CONSIDERATION:

Rejecting the bids supports the City's goal of efficient use of funds towards the improvement of the PWP and City facilities. The contract is consistent with the Public Facilities Element of the General Plan and supports the City Council's goal to improve, maintain and enhance public facilities infrastructure and to implement capital improvements that will maintain and rehabilitate infrastructure.

ENVIRONMENTAL ANALYSIS:

The proposed action is exempt from the CEQA pursuant to California CEQA Guidelines Section 15301 (Existing Facilities), which exempts actions such as maintenance, repair and operations relating to existing facilities, mechanical equipment or structures where there is negligible or no expansion of the use. The proposed project is for installation of equipment that will only be used to surveillate city facilities on the corporate network infrastructure and will not add capacity.

FISCAL IMPACT:

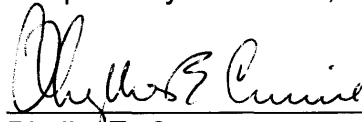
The fiscal impact for this project cannot be accurately determined on the basis of the single bid received. Funds for this project are available in existing budgeted appropriations as follows:

Power Capital Fund 411:
CIP 3013 - Facility Security System
CIP 3119 - Management Information System

Water Capital Fund 412:
CIP 1025 - Management Information System

A complete fiscal impact will be determined when additional bids for this project have been received and evaluated.

Respectfully submitted,



Phyllis E. Currie
General Manager
Water and Power Department

Prepared by:



Shari M. Thomas
Assistant General Manager
Water and Power Department

Approved by:



Michael J. Beck
City Manager