

Agenda Report

January 13, 2014

TO: Honorable Mayor and City Council

FROM: Water and Power Department

SUBJECT: AUTHORIZATION TO ENTER INTO A CONTRACT WITH GENERAL PUMP COMPANY TO PROVIDE LABOR AND MATERIALS FOR DEEP WELL AND PUMP MAINTENANCE FOR THE WATER AND POWER DEPARTMENT IN AN AMOUNT NOT TO EXCEED \$500,000 ANNUALLY

RECOMMENDATION:

It is recommended that the City Council:

1. Find that the project is exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines Sections 15301 (Existing Facilities) and 15302 (Replacement or Reconstruction).
2. Accept the bid dated December 16, 2013 submitted by General Pump Company in response to Specification WD-13-04 to provide labor and materials for deep well and pump maintenance to the Water and Power Department ("Department") and authorize the City Manager to issue a Contract for a one-year period, or until the funds are expended, whichever occurs first in the amount of \$500,000 to General Pump Company, with three optional one-year extensions subject to the approval of the City Manager, each year not to exceed \$500,000, or until the funds are expended, whichever occurs first.

BACKGROUND:

Specification WD-13-04 provides for labor and materials for deep well and pump maintenance for the Department. The work includes emergency pump pulling and installation, water well rehabilitations, well casing repairs and installations and/or repair services on various types of pumps at various well and pumping plant sites within the service area of the Department. The Department operates sixteen wells, which provide approximately 40% of the City's water supply, and nineteen booster pump stations throughout the water system. Repairs to these wells and pumping equipment require specialized skills and equipment, which are beyond the expertise of staff. When failure of any of these critical facilities occurs, timely repair is essential and this contract will provide an efficient means for addressing this need.

The Notice Inviting Bids was published in the Pasadena Journal and posted on the City's web page on November 27, 2013. Specifications were obtained by 22 prospective bidders and two responses were received in the City Clerk's office on December 16, 2013.

The results of the bids were as follows:

<u>Bidders</u>	<u>Grand Total Price</u>
1. General Pump Company, San Dimas, CA	\$61,600.00
2. Weber Water Resources, Ontario, CA	\$80,605.00

The bids were evaluated based on the lowest Grand Total Price. The quantities contained in the bid documents were approximate only and were for the sole purpose of comparing bids. The Grand Total Price does not represent an actual dollar amount, but provides a method of comparing bids. This evaluation method was fully disclosed in Specification WD-13-04.

General Pump Company is the lowest responsive and responsible bidder and complies in all respects with the requirements of the specification. Staff recommends that the City Council authorize the City Manager to issue a contract to General Pump Company for a one-year period, or until the funds are expended, whichever occurs first, in the amount of \$500,000. The recommended contract amount is based on the Department's expected annual expenditure for this work.

The proposed contract complies with Competitive Bidding and Purchasing Ordinance P.M.C. 4.08 and the rules and regulations promulgated thereunder.

COUNCIL POLICY CONSIDERATION:

The proposed contract is consistent with the Public Facilities Element of the General Plan and supports the City Council's goal to improve, maintain and enhance public facilities infrastructure and to implement capital improvements that will maintain and rehabilitate infrastructure.

ENVIRONMENTAL ANALYSIS:

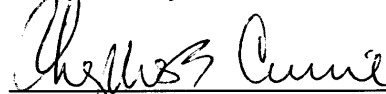
The project has been determined to be exempt from environmental review pursuant to the guidelines of the CEQA, Section 15301 (Existing Facilities) and Section 15302 (Replacement and Reconstruction). Section 15301 exempts actions (such as maintenance, repair, operation, etc.) relating to existing facilities or structures where there is negligible or no expansion of the use. Section 15302 exempts the replacement and/or reconstruction of existing facilities or structures including utility systems and/or facilities involving negligible or no expansion of capacity. The proposed work is necessary to maintain current operation of the facility and will not expand the capacity of the system.

FISCAL IMPACT:

The maximum cost of this action will be \$500,000 for the initial term and an additional \$1,500,000 if the three one-year extensions are approved. Funding for this action will be addressed by the utilization of current and future appropriations in the Water Capital Fund 412, Capital Improvement Program Budget Number 1020 – Upgrade Wells and Booster Pumps. It is anticipated that \$150,000 of the cost will be spent during fiscal year 2014. The remainder of the costs, not to exceed \$500,000 annually, will be spent over the next four fiscal years if the three one-year extensions are approved.

The anticipated impact to other operational programs or capital projects as a result of this action will be none.

Respectfully submitted,

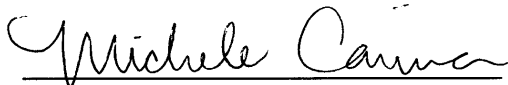


PHYLLIS E. CURRIE

General Manager

Water and Power Department

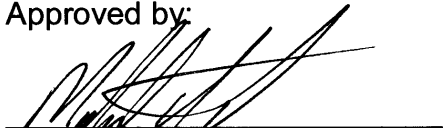
Prepared by:



MICHELE CARINA

Principal Engineer

Approved by:



MICHAEL J. BECK

City Manager