

Agenda Report

January 13, 2014

TO: Honorable Mayor and City Council
FROM: Department of Public Works
SUBJECT: AUTHORIZE ISSUANCE OF PURCHASE ORDER WITH H. W. HUNTER INC., FOR PURCHASE OF THREE REPLACEMENT PARKING ENFORCEMENT JEEP WRANGLERS IN AN AMOUNT NOT TO EXCEED \$102,420

RECOMMENDATION:

It is recommended that the City Council:

1. Find that this action is exempt under the California Environmental Quality Act (CEQA) in accordance with Section 15061(b)(3), the General Rule that CEQA only applies to projects that may have an effect on the environment;
2. Find that neither competitive bidding nor competitive selection is required pursuant to the City Charter Section 1002 (A-H), and Pasadena Municipal Code Section 4.08.049; and
3. Authorize the issuance of a purchase order with H. W. Hunter, Inc., in an amount not to exceed \$102,420 for the purchase of three replacement parking enforcement Jeep Wranglers without competitive bidding pursuant to City Charter section 1002(H), contracts with other governmental entities or their contractors for labor, material, supplies or services.

BACKGROUND:

The Department of Transportation requires specialized vehicles for parking enforcement functions. The specifications for a parking enforcement vehicle include a factory-engineered right hand drive steering wheel, modified suspension package, removable right door for the ease of marking tires, and compliance with emission standards for new engines mandated by California Air Resources Board (CARB) Executive Order A-009-1159 executed on May 3, 2012.

The Fleet Management Section in the Department of Public Works recommends the purchase of three replacement right hand drive Jeep Wranglers because the existing

eleven to thirteen year old compact pick-up trucks identified in this report exceed the criteria for the City's 15-point replacement program, which is based on vehicle age, mileage, and maintenance history. The identified vehicles surpass the 100,000 mile threshold, industry standard ten-year lifecycle, and are experiencing transmission and suspension problems. Attachment A contains the Vehicle Condition Report. Purchase of the replacement vehicles would eliminate the need for costly repairs and unnecessary downtime. When the replacement vehicles are delivered, the three existing compact pick-ups will be salvaged per City policy and the estimated total salvage value of \$3,000 will be returned to the Fleet Replacement Fund.

The City of Los Angeles has a purchase order in place with H. W. Hunter, located in Lancaster California, for the purchase of 20, 2014 right hand drive Jeep Wranglers (No. 1410657 dated May 20, 2013). H. W. Hunter, Inc., has offered to extend this contract price to the City of Pasadena for three Jeep Wranglers.

Purchasing the requested vehicles from H. W. Hunter, Inc., is in the City's best interest because the vehicles purchased by the City of Los Angeles are the same configuration as the Jeep Wranglers currently used by the City of Pasadena since 2006. Continuing to purchase Jeep Wranglers with the same configuration is fiscally and operationally advantageous. Consistent equipment minimizes equipment downtime, allows for standardization of parts and promotes mechanic and operator familiarity with the units.

COUNCIL POLICY CONSIDERATION:

This purchase supports the City Council goals to increase conservation and sustainability and maintain fiscal responsibility and stability. Additionally, this purchase complies with United Nations Urban Environmental Accords action 14, purchase of advanced emission controls on all public fleets to reduce particulate matter and smog-forming emissions by 50 percent by the year 2012.

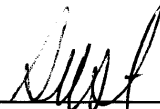
ENVIRONMENTAL IMPACT:

This purchase complies with all South Coast Air Quality Management District rules and regulations for engine emissions and clean air standards in the South Coast basin.

FISCAL IMPACT:

The cost of this action is \$102,420. Funding will be addressed by the utilization of existing budgeted appropriations from the Fleet Replacement Fund (budget account 8505-503-766300). It is anticipated that the entire cost will be spent during the current fiscal year. Indirect and support costs such as maintenance and repair are anticipated to be \$163,665 over the lifecycle of the vehicles and will be addressed annually by the utilization of existing budgeted appropriations in the Fleet Maintenance-Equipment Maintenance portion of the Department of Transportation operating budget (budget account 8616-101-774100).

Respectfully submitted,



SIOBHAN FOSTER
Director of Public Works

Prepared by:



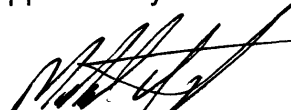
George J. Aleman
Management Analyst

Concurred by:



ANDREW GREEN
Director of Finance
Department of Finance

Approved by:



MICHAEL J. BECK
City Manager

Attachment A

**Building Systems and Fleet Management
Vehicle Replacement - Department of Transportation - Condition Report**

Vehicle #	Make/ Model Year / Age / Mileage	Lifetime Vehicle Costs	Division	Comments
1692	Compact P/U 01/13yrs/ 101,569	\$38,538	Pk Enforcement	Needs Transmission
1895	Compact P/U 03/11yrs/ 186,668	\$60,234	Pk Enforcement	Suspension Weak
1898	Compact P/U 03/11yrs/ 181,821	\$64,892	Pk Enforcement	Suspension Weak

Lifetime vehicle costs are based on actual O&M charges

Estimated replacement cost of these vehicles is \$102,420

These vehicles are scheduled replacements for FY14 and funds are available in Vehicle Replacement Fund account # 8505-503-766300

Salvage value of vehicles estimated to be \$3,000 total

**Disclosure Pursuant to the
City of Pasadena Taxpayer Protection Amendment
Pasadena City Charter, Article XVII**

Contractor/Organization hereby discloses its trustees, directors, partners, officers, and those with more than 10% equity, participation, or revenue interest in Contractor/Organization, as follows:

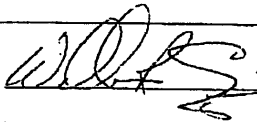
(If printing, please print legibly. Use additional sheets as necessary.)

1. Contractor/Organization Name: H.W. HUNTER INC.

2. Type of Entity:
 non-government nonprofit 501(c)(3), (4), or (6)

3. Name(s) of trustees, directors, partners, officers of Contractor/Organization:
TIM FULLER - PRESIDENT
TOM FULLER - VICE - PRESIDENT

4. Names of those with more than a 10% equity, participation or revenue interest in Contractor/Organization:
TIM FULLER - PRESIDENT
TOM FULLER - VICE - PRESIDENT

Prepared by:  WILLIAM CARR

Title: FLEET MANAGER

Phone: (661) 948-8411

Date: 12/26/13