

Agenda Report

January 13, 2014

TO: Honorable Mayor and City Council

FROM: Housing and Career Services Department

SUBJECT: ADOPTION OF RESOLUTION TO AUTHORIZE SUBMITTAL OF APPLICATION TO STATE OF CALIFORNIA FOR HOUSING-RELATED PARKS PROGRAM GRANT FUNDS

RECOMMENDATION:

It is recommended that the City Council take the following actions:

- 1) Adopt a resolution authorizing the City to submit a grant application to the State of California under the Housing-Related Parks ("HRP") Program; and
- 2) Authorize the City Manager or his designee to approve any documents in connection with the HRP grant application or, in the event that the City receives an award, any HRP grant contract documents that may be required by the State.

BACKGROUND:

On October 2, 2013 the State of California issued a Notice of Funding Availability announcing \$25 million in grant funds for FY 2014 under its Housing-Related Parks ("HRP") Program. The HRP Program objectives are to incentivize the production/preservation of affordable housing, reward compliance with State Housing Element Law, and fund the creation of community park and recreational projects. The funds are available to local jurisdictions statewide. Applicants must meet threshold eligibility criteria which include submittal of Housing Element annual progress reports to the State. The amount of funding that a city can receive is tied to the number of very low- and low-income affordable housing units, and the total number of bedrooms in those units, that were permitted during the HRP Program period from January 1, 2010 through June 30, 2013. The application deadline is January 22, 2014.

The City's application currently in preparation will be in the amount of approximately \$413,200. Of this total, an amount of \$205,200 is based on building permits issued by the City for housing projects containing very low- and low-income units during the HRP Program period. In addition, the City is eligible for a bonus award in the amount of \$208,000 if the application identifies community park or recreational projects which meet the following criteria: a) the project is located in a Qualified Census Tract or in a census tract determined by HUD as having at least 51% of its residents at low- or

moderate-income levels ("Disadvantaged Communities" criteria); and b) the amount of useable park space for every 1,000 residents within a ½-mile radius of the project is less than three acres ("Park-Deficient" criteria). Eligible City projects that meet these criteria include Robinson Park (Phase II Implementation of Master Plan) and Muir High School Soccer Field. Both are identified in the FY 2014-2018 Capital Improvement Program as projects with an unfunded need.

The HRP grant funds may be used on projects for: 1) construction, rehabilitation or acquisition of capital assets that benefit the community; 2) physical property with a useful life of 15 years or more; 3) equipment with a useful life of two years or more; and 4) costs related to construction or acquisition (e.g., planning, design, engineering, environmental studies, appraisals).

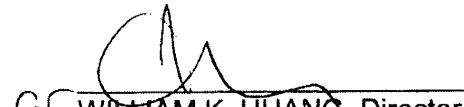
COUNCIL POLICY CONSIDERATION:

The proposed action supports the City Council strategic objectives to maintain fiscal responsibility and stability and to support and promote the quality of life and the local economy.

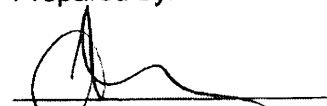
FISCAL IMPACT:

Approval of the staff recommendation will have no fiscal impact on the City. However, in the event that the City receives an HRP Program grant award, staff will return with a recommendation to amend the Public Works Department operating budget accordingly.

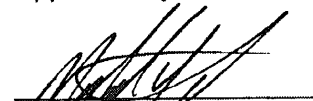
Respectfully submitted,


for WILLIAM K. HUANG, Director
Housing and Career Services

Prepared by:


James Wong
Senior Project Manager

Approved by:


MICHAEL J. BECK
City Manager

RESOLUTION NO. 9332

I hereby certify that the foregoing document is a full, true and correct copy of Resolution 9332 on file in the office of the City Clerk of the City of Pasadena, California.
Rita Buchanan
 City Clerk

A RESOLUTION OF THE PASADENA CITY COUNCIL AUTHORIZING THE SUBMITTAL OF AN APPLICATION FOR HOUSING RELATED PARKS PROGRAM GRANT AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE APPLICATION AND ALL OTHER RELATED DOCUMENTS, AGREEMENTS, AND CERTIFICATIONS.

WHEREAS, the City of Pasadena is a municipal corporation which exercises governmental functions and powers, and is a chartered city organized and existing under the laws of the State of California; and

WHEREAS, The State of California Department of Housing and Community Development (Department) has issued a Notice of Funding Availability October 2, 2013 (NOFA), under its Housing-Related Parks (HRP) Program; and

WHEREAS, the City of Pasadena ("Applicant") desires to apply for a HRP Program grant and submit the 2013 Designated Program Year Application Package released by the Department for the HRP Program; and

WHEREAS, the Department is authorized to approve funding allocations for the HRP Program, subject to the terms and conditions for the NOFA, Program Guidelines, Application Package, and Standard Agreement.

NOW, THEREFORE, BE IT RESOLVED by the Pasadena City Council as follows:

1. Applicant, acting by and through its City Manager, is hereby authorized and directed to apply for and submit to the Department the HRP Program Application Package released October 2013 and for the 2013 Designated Program Year. If the Application is approved, the Applicant is hereby authorized and directed to enter into, execute, and deliver a State of California Standard Agreement (Standard Agreement), and any and all other documents required or deemed necessary or appropriate to secure the HRP Program Grant from the Department, and all amendments thereto (collectively, the "HRP Grant Documents").
2. Applicant shall be subject to the terms and conditions as specified in the Standard Agreement. Funds are to be used for allowable capital asset project expenditures to be identified in **Exhibit A** of the Standard Agreement. The application in full is incorporated as part of the Standard Agreement. Any and all activities funded, information provided, and timelines represented in the application are enforceable through the Standard Agreement. Applicant hereby agrees to use funds for eligible capital asset(s) in the manner presented in the application as approved by the Department and in accordance with the NOFA and Program Guidelines and Application Package.
3. That the City Manager, or his designee, is authorized to execute, in the name of Applicant, the HRP Program Application Package and the HRP Grant Documents as required by the Department for participation in the HRP Program.

4. The City Clerk is hereby authorized and directed for and on behalf of the City to attest any documents, assurances and certificates executed by the City Manager which are deemed necessary and appropriate to complete the City's allocation of funds to secure the obtainment thereof under the HRP Grant Program.


Adopted at the regular meeting of the Pasadena City Council on the 13th day of JANUARY, 2014, by the following vote:

AYES: Councilmembers Gordc, Kennedy , Madison, Masuda, McAustin, Tornek, Vice Mayor Robinson, Mayor Bogaard

NOES: None

ABSENT: None

ABSTAIN: None



MARK JOMSKY, CMC
CITY CLERK

APPROVED AS TO FORM:



BRAD L. FULLER,
ASSISTANT CITY ATTORNEY