

Agenda Report

November 4, 2013

TO: City Council/Plan Trustees

FROM: Deferred Compensation Oversight Committee

**SUBJECT: CITY OF PASADENA 457 DEFERRED COMPENSATION PLAN
PERFORMANCE REVIEW FOR THE PERIOD ENDING JUNE 30, 2013**

RECOMMENDATION:

In conformance with the City's 457 Deferred Compensation Plan (Plan), it is recommended that the Deferred Compensation Plan Trustees (Trustees) receive and file the performance review for the Plan for the period ending June 30, 2013.

BACKGROUND:

The City of Pasadena offers its employees the opportunity to participate in a 457 Deferred Compensation Program (Plan). The City Council acts as Trustees of the Plan and has ultimate responsibility for the Plan. The Director of Finance serves as the Plan Administrator and is responsible for the day-to-day management of the Plan. There is also a Deferred Compensation Oversight Committee that provides oversight and direction to the Plan Administrator. The Oversight Committee consists of three members elected by current City employees participating in the Plan, and two members appointed by the City Council. Each of these parties has a fiduciary responsibility to ensure that participant assets are managed in an appropriate manner. Submission of an annual performance review to the Trustees is in conformance with the Plan.

The Hyas Group has been retained to assist in ensuring that investment options in the Plan are within the parameters established by the 457 Deferred Compensation investment policy. The Hyas Group also performs extensive semi-annual evaluations of each investment option contained in the Plan. As of October 23, 2013, the assets of the Plan totaled \$215,000,000 with 2,379 participants. A more detailed review of the Plan performance will be presented at the November 4, 2013 City Council meeting.

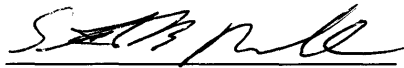
COUNCIL POLICY CONSIDERATION:

The City Council's strategic planning goal to maintain fiscal responsibility and stability for the City will be advanced through the annual performance review of the City's 457 Deferred Compensation Plan.

FISCAL IMPACT:

There is no fiscal impact as a result of this action nor will it have any indirect or support cost requirements. There is no anticipated impact to other operational programs or capital projects as a result of this action.

Respectfully submitted,



STEVE MERMELL
Assistant City Manager/
Chairman, Deferred Compensation Committee

Prepared by:



Veronica Jones
Management Analyst

Approved by:



ANDREW GREEN
Director of Finance/Plan Administrator

Attachments: (1)

Attachment A: City of Pasadena 457 Deferred Compensation-Second Quarter 2013 Performance Report