

Agenda Report

November 18, 2013

TO: Honorable Mayor and City Council

FROM: Department of Public Works

SUBJECT: CONTRACT AWARD TO GEORGE SALINAS TREE PRESERVATION FOR HARDWOOD PRUNING FOR AN AMOUNT NOT TO EXCEED \$630,300 AND FOR PALM TREE PRUNING SERVICES FOR AN AMOUNT NOT TO EXCEED \$379,500

RECOMMENDATION:

It is recommended that the City Council:

1. Acknowledge the project (Contracts for Tree Trimming Services) to be categorically exempt under Section 21084(a) of the California Environmental Quality Act of 1984 in accordance with Article 19, Section 15301 (Class 1), Subsection (h) of the Guidelines (maintenance of existing landscaping) and authorize the City Clerk to file a Notice of Exemption for the project with the Los Angeles County Clerk
2. Accept the bid dated November 5, 2013, submitted by George Salinas Tree Preservation in response to the Notice Inviting Bids for the Tree Pruning Services, and authorize the City Manager to enter into such contract for hardwood pruning as is required for an amount not to exceed \$630,300 over a three-year period. This contract will have an option of two additional one-year terms not to exceed \$210,100 per year, renewable at the discretion of the City Manager, for a total contract length of five years; and
3. Accept the bid dated November 5, 2013, submitted by George Salinas Tree Preservation in response to the Notice Inviting Bids for the Tree Pruning Services, and authorize the City Manager to enter into such contract for palm tree pruning as is required for an amount not to exceed \$379,500 over a three-year period. This contract will have an option of two additional one-year terms not to exceed \$126,500 per year, renewable at the discretion of the City Manager, for a total contract length of five years.

BACKGROUND:

The City of Pasadena has thousands of mature street and park trees that contribute to long-term aesthetic, environmental and economic benefits to the City. Aesthetically

trees offer dimensions in the form of color, shape, texture, scale and variety. Environmental benefits derived by trees include the filtering of air and water pollutants, increasing atmospheric oxygen levels, and reducing the negative effects of solar glare. The economic benefits derived from trees include increase property values and revenue generated by businesses, visitors and new residents attracted to the urban forest images of the city.

Pasadena is well known for its tree community, having been awarded a Tree City USA designation for 23 years and Tree City Growth Award for 13 years. The Pasadena urban forest necessitates pruning to ensure the health, safety, and beauty of the trees. By entering into long-term contracts for the pruning of public trees, the City of Pasadena can maintain its established pruning cycle for street and park trees that will improve the health of the urban forest and provide safe conditions for residents, pedestrians and traffic within the city.

There are approximately 63,000 street and 1,400 park trees within the City of Pasadena comprised of the following:

Type	Count
Palm trees	6,000
Young trees (planted within last 5 years)	8,000
Hardwood trees	49,000
Park trees (includes some palm trees)	1,400
Total	64,400

All trees need to be inspected and pruned on a regular basis for safety, aesthetic, and health purposes.

The City's tree trimming cycles are as follows:

Type	Cycle (years)
Palm trees	3
Fast to moderate tree growth	5
Slow tree growth	7

Forestry Section crews prune 4,400 hardwood trees and 1,080 young trees annually. In addition, Forestry crews handle tree and stump removals, root pruning, emergency call-outs, tree watering, tree-well maintenance, stake removals, customer service requests, tree damage, and pruning that is needed in-between pruning cycles.

The Forestry Section utilizes contract services to augment City-provided maintenance operations. The selected contractor will be expected to prune approximately 5,300 mature hardwood and 2,100 palm trees annually based upon the City's pruning cycles. The contractor is also expected to provide services on an as needed basis during emergency conditions, such as the conditions created by the 2011 Windstorm.

The Department of Public Works prepared specifications for this project in accordance with Section 4.08 of the Pasadena Municipal Code, bids were requested and received.

On October 17, 2013, a Notice Inviting Bids was published in *The Pasadena Journal* and posted on the City's web page. On November 5, 2013, five bids were received and opened.

Following advertising, bids were received on November 5, 2013, and are as follows:

Bidder – Hardwood Pruning	Evaluated Bid Price (\$)
1. George Salinas, Yorba Linda	\$191
2. Trimming Land Company, South Gate	\$227
3. Mariposa Landscapes Inc., Irwindale	\$417
4. Tru Pros Inc., Chino	\$775
5. International Environmental Corporation, Panorama City	\$1450

Bidder – Palm Pruning	Evaluated Bid Price (\$)
1. George Salinas, Yorba Linda	\$310
2. Trimming Land Company, South Gate	\$345
3. Mariposa Landscapes Inc., Irwindale	\$492
4. Tru Pros Inc., Chino	\$620
5. International Environmental Corporation, Panorama City	\$2,300

The evaluated bid prices are based on criteria set forth in the specification which use bid price per tree and a weighting factor which accounts for the anticipated frequency of different types of work and, in the case of the palm trees, the difficulty involved in maintaining different tree species. The evaluated bid prices do not represent the actual unit pricing.

George Salinas Tree Preservation was the lowest responsive bidder that met all of the required specifications for both hardwood pruning and palm pruning.

The Department of Public Works recommends that the City Council authorize a contract for an amount not-to-exceed \$630,300 representing an annual cost of \$210,100 to George Salinas Tree Preservation for the pruning of public hardwood trees for three years from the date of execution. Additionally, the Department recommends that the City Council authorize a contract for an amount not-to-exceed \$379,500, representing an annual cost of \$126,500 to George Salinas Tree Preservation for the pruning of public palm trees for three years from the date of execution by the City. The issuance of two separate contracts will enable staff to efficiently track pruning expenses between hardwood and palm trees.

These contracts may be extended for a period of up to two additional one-year periods, totaling an amount not to exceed \$336,600 per contract year for both contracts, subject to the approval of the City Manager.

COUNCIL POLICY CONSIDERATION:

This project is consistent with three of the City Council's goals to improve, maintain and enhance public facilities and infrastructure; support and promote the quality of life and local economy; and ensure public safety. Furthermore, the project is consistent with the Green City Action Plan's emphasis to reduce green waste to establish a policy to achieve zero waste to landfills and incinerators by 2040 and implement a user-friendly recycling and composting program, with the goal of reducing by 20% per capita solid waste disposal to landfill and incineration in seven years.

ENVIRONMENTAL ANALYSIS:

This project is categorically exempt from the provisions of the California Environmental Quality Act of 1984 in accordance with Article 19, Section 15301 (Class 1), Subsection (h) of the Guidelines (maintenance of existing landscaping).

FISCAL IMPACT:

The cost of these contracts is \$1,009,800 and the total cost of this action will be \$1,159,800. Funding for this action exists within the budgeted appropriations in the Parks and Natural Resources Division Operating Budget (budget accounts 8114-101-765100, 8114-101-765210, and 8114-101-765300). It is anticipated that costs will be spent over the next three years, or up to five years if the contract options are exercised. There are support costs such as contract administration and tree inspections which are already including in the operating budget.

The following tables represent a summary for each contract.

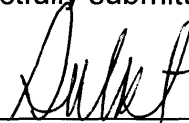
Hardwood Pruning

Base Contract	\$ 573,000
Contingency	\$ 57,300
Contract Administration/ Inspection	\$75,000
Total Fiscal Impact	\$705,300

Palm Pruning

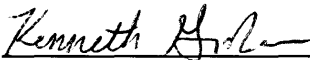
Base Contract	\$ 345,000
Contingency	\$ 34,500
Contract Administration/ Inspection	\$75,000
Total Fiscal Impact	\$454,500

Respectfully submitted,



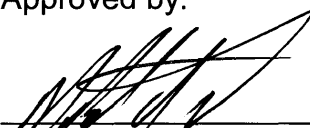
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