

Introduced by: \_\_\_\_\_

ORDINANCE NO. \_\_\_\_\_

**AN URGENCY ORDINANCE OF THE CITY OF PASADENA AMENDING VARIOUS PROVISIONS OF TITLE 17 (THE ZONING CODE) TO ALLOW EMERGENCY SHELTERS, LIMITED**

The People of the City of Pasadena ordain as follows:

**SECTION 1.** This ordinance, due to its length and corresponding cost of publication, will be published by title and summary as permitted in Section 508 of the Pasadena City Charter. The approved summary of this ordinance is as follows:

**“Summary**

“Ordinance No. \_\_\_\_\_ amends various provisions of Title 17 (the Zoning Code), as required by state law, to create a new use classification entitled “emergency shelters, limited,” and amends the land use tables to allow this use by right within the Central District, South Fair Oaks Specific Plan and Subarea D1 of the East Pasadena Specific Plan. Emergency shelters, limited provide short-term lodging without rent or fees on a first-come first-serve basis for not more than twelve persons at one time where people must vacate the facility each morning and have no guaranteed bed for the next night. Location and operational standards are also established.

Ordinance No. \_\_\_\_\_ is an Urgency Ordinance to satisfy requirements of the California Housing and Community Development Department and therefore shall take effect upon publication.”

**SECTION 2.** Pasadena Municipal Code, Title 17, Article 3, Chapter 17.30, Section 17.30.030, **TABLE 3-1 - ALLOWED USES AND PERMIT REQUIREMENTS FOR CD ZONING DISTRICTS** is amended as shown in Exhibit 1, attached hereto and incorporated by this reference.

**SECTION 3.** Pasadena Municipal Code, Title 17, Article 3, Chapter 17.32, Section 17.32.050, **TABLE 3-5 - ALLOWED USES AND PERMIT REQUIREMENTS EAST PASADENA SPECIFIC PLAN (EPSP) SUBAREA D1 DISTRICTS** is amended as shown in Exhibit 2, attached hereto and incorporated by this reference.

**SECTION 4.** Pasadena Municipal Code, Title 17, Article 3, Chapter 17.35, Section 17.35.030, Subsection A is amended by modifying Paragraph 4 and adding the following new Paragraph 5 as follows:

~~“4. Residential care, general.~~

4. Residential care, general;

5. Emergency shelters, limited.

See Section 17.50.105 for specific use standards.”

**SECTION 5.** Pasadena Municipal Code, Title 17, Article 3, Chapter 17.46, Section 17.46.040, **TABLE 4-6 - OFF-STREET PARKING SPACE REQUIREMENTS** is amended as shown in Exhibit 3, attached hereto and incorporated by this reference.

**SECTION 6.** Pasadena Municipal Code, Title 17, Article 5, Chapter 17.50 is amended by adding a new Section 17.50.105 entitled, Emergency Shelters, Limited to read as follows:

**“17.50.105 - Emergency Shelters, Limited**

**A. Applicability.** The following standards apply to emergency shelters, limited.

**B. Separation requirements.**

1. There shall be no more than one emergency shelter, limited within 300 feet of another emergency shelter, limited or emergency shelter.
2. Emergency shelters, limited shall be a minimum of 150 feet from a residential zoning district.
3. The distance separations shall be measured in a straight line in all directions, without regard to intervening structures, from the closest point on a property line of the proposed emergency shelter, limited to the closest point on a property line of an existing emergency shelter, emergency shelter, limited, or residential zoning district boundary.

**C. Operational Requirements**

1. Lodging and meals shall be provided only for guests, paid staff and volunteers.
2. A minimum of one paid staff shall be present whenever guests are present.
3. Storage area or locker of a minimum of eight square feet shall be provided for each bed.
4. Admission to the facility shall be limited to the hours between 7:00 a.m. and 10:00 p.m.
5. No outdoor waiting areas shall be allowed.
6. Parking areas shall have lighting to provide security for clients, visitors and

employees.

7. Temporary shelters shall be available to clients for no more than six continuous months.

8. The provider shall have a written management plan subject to the review and approval of the Zoning Administrator. It shall include provisions for staff training, neighborhood outreach, security, screening of clients to ensure compatibility with proposed services provided, counseling, particularly for assisting in finding permanent housing and a source of income, training and treatment programs for clients, drug and alcohol dependency referrals and an exit strategy.

9. A refuse storage area shall be provided in accordance with Section 17.40.120 (Refuse Storage Facilities).

10. The provider shall pick up and remove litter daily along any street or alley abutting the site for a 300-foot distance .

**SECTION 7.** Pasadena Municipal Code, Title 17, Article 8, Chapter 17.80, Section 17.80.020 is amended as follows:

a. By amending the following definition of Emergency Shelters:

**“Emergency Shelters (land use).** A nonprofit facility that provides short-term lodging without rent or fees on a first-come first-serve basis where people must vacate the facility each morning and have no guaranteed bed for the next night.”

b. By adding the following new definition in the proper alphabetical sequence:

**“Emergency Shelters, Limited (land use).** A nonprofit facility that provides

short-term lodging without a fee or rent on a first-come first-serve basis for not more than twelve persons at one time where people must vacate the facility each morning and have no guaranteed bed for the next night.”

**SECTION 8.** This ordinance is an Urgency Ordinance and shall take effect upon publication.

Signed and approved this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

\_\_\_\_\_  
Bill Bogaard  
Mayor of the City of Pasadena

I HEREBY CERTIFY that the foregoing ordinance was adopted by the City Council of the City of Pasadena at its meeting held this \_\_\_\_\_ day of \_\_\_\_\_ 2013, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Date Published:

Approved as to form:



Theresa E. Fuentes  
Assistant City Attorney

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Mark Jomsky  
City Clerk