



Agenda Report

October 29, 2012

TO: Honorable Mayor and City Council

FROM: Housing Department

SUBJECT: PUBLIC HEARING: DRAFT CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (2011-2012 PROGRAM YEAR) FOR PROJECTS FUNDED FROM COMMUNITY DEVELOPMENT BLOCK GRANT, EMERGENCY SHELTER GRANT, HOME INVESTMENT PARTNERSHIP ACT, AND HUMAN SERVICES ENDOWMENT FUND PROGRAMS

RECOMMENDATION:

It is recommended that the City Council, following the public hearing, approve the submission, to the U.S. Department of Housing and Urban Development (HUD), of the Consolidated Annual Performance and Evaluation Report (CAPER) for the 2011-2012 Program Year for projects funded under the Community Development Block Grant (CDBG), Emergency Shelter Grant (ESG), the HOME Investment Partnership Act, and the Human Services Endowment Fund (HSEF) programs.

BACKGROUND:

The City of Pasadena receives Community Development Block Grant (CDBG), HOME Investment Partnership Act (HOME) and Emergency Shelter Grant (ESG) entitlement funds from the U.S. Department of Housing and Urban Development (HUD) on an annual basis. As a recipient of these funds the City is required to prepare a five-year Consolidated Plan that identifies and prioritizes housing and community needs, and sets forth a plan and resources to address those needs. The Consolidated Plan for the period of 2010-2015 was approved by the City Council on May 10, 2010.

In addition to the Consolidated Plan, the City is required to prepare and submit to HUD a Consolidated Annual Performance and Evaluation Report (CAPER) detailing the City's accomplishments toward achieving the Consolidated Plan goals. The CAPER for the 2011-2012 Program Year contains performance assessments for 38 projects and programs supported with CDBG, ESG and HOME funds. The total amount of funds covered by the CAPER is \$3,789,181.51, which represents the City's 2011-2012 Entitlement award of \$3,309,548, program income and reallocated funding of

\$479,633.51, funding from the Human Services Endowment Fund of \$103,895 and \$50,000 in local match dollars.

Jurisdictions receiving CDBG, ESG and HOME funds are required to make a draft CAPER available for a minimum fifteen days public review/ comment prior to its submission to HUD. The public review/ comment period for the 2011-2012 CAPER was September 27, 2012 to October 15, 2012. As part of the public review/ comment requirement a public notice was published in the Pasadena Journal. Copies of the draft CAPER were made available at community centers and at the Housing Department. Public comments received will be included in the final CAPER submitted to HUD.

The Housing Department performs the oversight and program administration for the funding received under the CDBG, ESG and HOME programs. An annual on-site monitoring assessment (fiscal and programmatic) is conducted on each CDBG funded project. The monitoring review is performed in accordance with the provisions set forth in the Code of Federal Regulations which requires the City, as a grantee, to make annual determinations that all sub-recipients are in compliance with the federal statutes and have the continuing capacity to administer and/or implement the project for which federal assistance has been provided. As part of the ongoing program administration, each sub-recipient is also required to provide monthly progress/activity reports and invoices including back-up documentation, for reimbursement of approved costs for the funded projects. Similar monitoring and oversight is conducted by the Human Services and Recreation Department for the human/public service programs funded by the Human Services Endowment Program.

The results of these annual assessments are contained in the CAPER and indicate that the projects/programs funded by the City have largely achieved their specified goals and objectives. As a result, the City has achieved a majority of the goals identified in the 2010-2015 Consolidated Plan for the 2010-2015 planning period.

Specifically, in the 2011-2012 Program Year, 22 projects were assisted with CDBG, ESG and HSEF public/human service funds, serving over 6,600 unduplicated persons. These projects provided programming that addresses community violence and safety, education, food and nutrition, healthcare, homelessness, "at risk" youth and young adults, and general social services. With CDBG non-public service funds, 16 projects received support for public facility improvements, enhanced code enforcement, fair housing services, housing rehabilitation, and economic development. A total of \$76,000 of non-public service CDBG capital improvement funds were reallocated to the Public Works Department for ADA compliance projects. These funds came from other capital improvement projects that were cancelled or completed with funds remaining. Through HOME funds and other funding sources, four projects/programs received support for the provision of affordable housing including the 45-unit Hudson Oaks senior housing project which was completed in May 2012.

COUNCIL POLICY CONSIDERATION:

This proposed action supports the City Council Strategic Planning Three-Year Goals specifically in the areas of improving, maintaining and enhancing public facilities and infrastructure, supporting the quality of life and maintaining fiscal responsibility and stability.

FISCAL IMPACT:

There is no fiscal impact as a result of this action and will not have any indirect or support cost requirements. The anticipated impact to other operational programs or capital projects as a result of this action will be none.

Respectfully submitted,



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Approved by:



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