

Agenda Report

September 24, 2012

TO: Honorable Mayor and City Council

THROUGH: Finance Committee

FROM: Department of Public Works

SUBJECT: **APPROVAL OF A JOURNAL VOUCHER AMENDING PROJECTS IN THE FISCAL YEAR 2013 CAPITAL IMPROVEMENT PROGRAM BUDGET AND OPERATING BUDGET**

RECOMMENDATION:

It is recommended that the City Council:

1. Approve a journal voucher with a net increase of \$1,790,100 amending 17 projects in the Fiscal Year 2013 Capital Improvement Program (CIP) budget as detailed in the Proposed CIP Amendments section of this report; and
2. Approve a journal voucher increase of \$50,000 amending the Fiscal Year 2013 Operating Budget as detailed in the Proposed CIP and Operating Budget Amendments section of this report.

BACKGROUND:

As part of the process to update the CIP budget, the Department of Public Works has completed this report detailing necessary budget adjustments. The budget adjustments are needed due to changes in the status of various capital projects. The budgetary changes to the projects are listed below and must be recognized through the City's journal voucher process to formalize the changes. The changes are summarized in Attachment A.

Proposed CIP Amendments

1. **Community Health Center – Service Expansion (71148)** – Staff recommends expanding the scope and increasing the total estimated cost of this project to include the renovation of the dental clinic on the first floor of the Community Health Center and appropriating the funds listed below. The total estimated

project cost will increase from \$100,000 to \$301,500. The renovation will be completed in FY 2013.

Funding Sources	Appropriations Through FY 2013	Changes	Revised Appropriation
General Fund	\$100,000	0	\$100,000
Private Capital – OCHIN settlement	0	\$126,900	\$126,900
Private Capital - Patron Saints Foundation	0	\$30,000	\$30,000
Private Capital - Pasadena Community Foundation	0	\$40,000	\$40,000
State Realignment Funds	0	\$4,600	\$4,600
Total	\$100,000	\$201,500	\$301,500

2. **City Fiber Network Expansion Project (71212)** – Staff recommends appropriating \$40,000 from CDBG fund balance to this project for the Villa Parke Fiber Cable project. The Villa Parke Fiber Cable project involves an extension of the City’s fiber network along Villa Street from Marengo Avenue to the Villa Parke Community Center, leveraging existing conduit infrastructure to minimize the need for new construction. This action will place the funds in the appropriate budget account so the work can be completed in FY 2013.

3. **Preventive Maintenance – Asphalt Streets FY 2011- 2015 (73901)** – Staff recommends recognizing and appropriating \$512,469 in Federal Surface Transportation Program (STPL) to this project. The City of Pasadena had previously transferred \$553,000 in STPL funding to the County of Los Angeles as a match for a grant for the retrofit of the Oak Grove Drive Bridge over Arroyo Seco Chanel and the Oak Grove Drive Bridge over Flint Canyon Wash. The County completed the project with Proposition B funds and is returning \$512,469 in unused STPL funding. Staff recommends using this funding for a joint project with Los Angeles County for needed street repairs on Foothill Boulevard from Rosemead Boulevard to Michillinda Avenue and Michillinda Avenue from Sears Way to Foothill Boulevard. This project will begin in FY 2013 and be completed in FY 2014.

4. **East Colorado Boulevard Specific Plan (73582)** – Staff recommends recognizing and appropriating \$8,000 in Private Capital from Citizens Business Bank to this project. This is a condition of development for public improvements (trash receptacles, tree grates and other necessary work) that complies with the East Colorado Specific Plan. This action will place the funds in the appropriate budget account so the work can be completed in FY 2013.

5. **Preventive Maintenance – Sewer System FY 2011 – 2015 (76901)** – Staff recommends recognizing and appropriating \$954 in Private Capital from a property owner at 218 La Mirada Road as his fair share contribution for sewer manhole repairs. This action will place the funds in the appropriate budget account so the work can be completed in FY 2013.

6. **Building Preventive Maintenance – FY 2011 – 2015 (71901)** – Staff recommends recognizing and appropriating \$7,032 in Private Capital received from T-Mobile for the placement of a cell tower on the upper parking lot at the City Yards. The funds were used to replace a main waterline at a restroom in Hahamongna Watershed Park. Work was completed in FY 2013.
7. **Repair and/or Replacement of Existing Street Lighting Systems (74346)** – Staff recommends recognizing and appropriating \$6,000 in Metro Gold Line Construction Authority funding for the installation of four power feeds for traffic signals and street lights that are controlled by the Gold Line. This action will place the funds in the appropriate budget account for work that has been completed.
8. **Laguna Road Trunk Sewer – Rehabilitation (76534)** – Staff recommends recognizing and appropriating \$5,400 in Private Capital received from four property owners on Laguna Road for the repair and re-lining of house sewer lines by the City. This action will place the funds in the appropriate budget account for work that has been completed.
9. **Street Lighting for Residential Streets – Various Locations (74411)** – Staff recommends recognizing and appropriating \$708 in Private Capital from the South Lake Business District and \$952 in Private Capital from the Old Pasadena Management District as their fair share of the cost for installing photo-eyes needed to connect decorative holiday lighting to the street light systems throughout the two business districts. This action will place the funds in the appropriate budget account for work that has been completed.
10. **Preventive Maintenance – Curbs and Gutters FY 2011 – 2015 (76903)** – Staff recommends recognizing and appropriating \$24,853 in Private Capital from Walton Construction Services as reimbursement for sidewalk improvements. This action will place the funds in the appropriate budget account for work that has been completed.
11. **Implementation of a Citywide Transportation Performance Monitoring Network (75602)** – Staff recommends recognizing and appropriating \$5,000 in Private Capital from the International Montessori Academy for the purchase and installation of two traffic monitoring stations. These stations will help mitigate the traffic impacts of the school's expansion. This action will place the funds in the appropriate budget account so the work can be completed in FY 2013.
12. **Preventive Maintenance – Bridges FY 2011 – 2015 (73902)** – Staff recommends appropriating \$190,000 in Gas Tax as a match to the \$1,075,000 Highway Bridge Program Grant that was awarded to the County of Los Angeles for bridge repairs in Pasadena. Repairs will be made to the New York Drive, Arroyo Boulevard, Walnut Street, Fair Oaks Avenue, Prospect Boulevard, Del Mar Boulevard, Holly Street, Oak Grove Drive, and San Rafael Avenue bridges. Repairs will include asphalt overlay, expansion joint seals, repair to damaged

concrete, rebar, and deck drains. This project will begin in FY 2013 and be completed in FY 2014.

13. **Left Turn Signal Phasing at Washington Boulevard and Hill Avenue and at Los Robles Avenue and Union Street (75804)** – Staff recommends appropriating \$75,000 in Gas Tax to this project which was recently completed. This project was funded with a Highway Safety Improvement Grant. As an intersection improvement project, the City is required to install ADA ramps per the new Public Right-of-Way Accessibility Guidelines. The original project estimate did not include the installation of ADA ramps. The installation of the ramps necessitated modifying three storm drain culverts.
14. **Los Robles Avenue – Electric System Undergrounding, Washington Boulevard to North City Limits (74841)** – Staff recommends appropriating \$335,000 in Underground Surtax, \$230,000 in Private Capital from AT&T and \$185,000 in Private Capital from Charter Communications to this project. These two utilities, as well as the City of Pasadena, provide funding to reimburse property owners' costs associated with underground conversion to connect to the underground system. This project was used as a pilot project where the City paid the property owners' conversion costs upfront and will in turn receive the property owners' reimbursement payment from the utilities. Currently, the City provides property owners a \$3,000 reimbursement for undergrounding their overhead power service, AT&T \$500, and Charter Communications \$350. The pilot program utilized approved electrical contractors through the City's Local Hiring Program. Upon completion of the project when all overhead wires and poles are removed in FY 2013, the City will invoice AT&T and Charter Communication for reimbursement. The \$335,000 appropriation of Underground Surtax is needed to fund the cost of resurfacing this stretch of roadway which was needed due to the poor ride quality produced from all the trench cuts necessary to underground the utilities. This work was not included in this project's original estimated cost.
15. **La Pintesca Teen Center (71146)** – Staff recommends recognizing and appropriating \$3,964 in CDBG funds to close this project. Due to an administrative error, \$156,128 in CDBG funds was appropriated to this project but \$160,092 was needed. This action will appropriate the funds and allow the project to be closed.
16. **Replace Deteriorated Guard Rails (73403)** – Staff recommends appropriating \$8,268 in Street Occupancy Fees to this project so it can be closed. This project had a budget of \$264,777 and was completed for at a cost \$224,535. However, because the project did not receive the full allocation of the Hazard Elimination Safety Grant, \$8,268 is needed to close this project.

Proposed CIP and Operating Budget Amendments

17. **South Access Pedestrian Corridor Improvements from Colorado Boulevard to the Sierra Madre Villa Light Rail Station (75068) and Capital Public Art Fund** – Staff recommends transferring \$50,000 in Gold Line Surplus Funds to the Capital Public Art Fund (7169-310-442000) for the development of a public art piece for the pedestrian access corridor. The art placement is expected to be completed in the summer of 2013.

COUNCIL POLICY CONSIDERATION:

All of the above projects and actions address the City Council's goals to "Maintain fiscal responsibility and stability" and "Improve, maintain, and enhance public facilities and infrastructure." Also, all of the projects have been found consistent with the General Plan.

ENVIRONMENTAL ANALYSIS:

As work for each project moves through the City's approval process, the appropriate environmental analysis will be conducted and brought to the City Council.

FISCAL IMPACT:

The cumulative impact of these recommendations will increase the FY 2013 CIP budget by \$1,790,100 and the Operating Budget by \$50,000. The specific CIP funding sources are listed below, and Attachment A shows the detail changes to each CIP project.

State Realignment Fund	4,600
CDBG Funds	43,964
Federal Surface Transportation Program	512,469
Private Capital	664,799
Metro Goldline Construction Authority	6,000
Gas Tax	265,000
Underground Surtax	335,000
Street Occupancy Fees	8,268
Gold Line Surplus Funds	(50,000)
Total Fiscal Impact	\$1,790,100

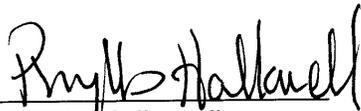
In addition, Operating Budget Capital Public Art fund (account number 7169-310-442000) will increase by \$50,000 in Gold Line Surplus Funds.

Respectfully submitted,



SIOBHAN FOSTER
Director of Public Works

Prepared by:



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Approved by:



Cm MICHAEL J. BECK
City Manger

Attachment A – Changes to FY 2013 CIP

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Project/Fund Source	Appropriations Through FY 2013	Changes	Revised Appropriation
1 Community Health Center - Service Expansion (71148)			
Private Capital - OCHIN Settlement	0	126,900	126,900
Private Capital - Patron Saints Foundation	0	30,000	30,000
Private Capital - Pasadena Community Foundation	0	40,000	40,000
State Realignment Fund	0	4,600	4,600
Total	0	201,500	201,500
2 City Fiber Network Expansion Project (71212)			
CDBG Funds	0	40,000	40,000
Total	0	40,000	40,000
3 Preventive Maintenance - Asphalt Streets FY 2011 - 2015 (73901)			
Federal Surface Transportation Program	1,651,008	512,469	2,163,477
Total	1,651,008	512,469	2,163,477
4 East Colorado Boulevard Specific Plan (73582)			
Private Capital - Citizens Business Bank	0	8,000	8,000
Total	0	8,000	8,000
5 Preventive Maintenance - Sewer System FY 2011 - 2015 (76901)			
Private Capital - 218 La Mirada	0	954	954
Total	0	954	954
6 Building Preventive Maintenance - FY 2012 - 2015 (71901)			
Private Capital - T- Mobile	0	7,032	7,032
Total	0	7,032	7,032
7 Repair and/or Replacement of Existing Street Lighting Systems (74346)			
Metro Gold Line Construction Authority	0	6,000	6,000
Total	0	6,000	6,000
8 Laguna Road Trunk Sewer - Rehabilitation (76534)			
Private Capital - Laguna Road	0	5,400	5,400
Total	0	5,400	5,400
9 Street Lighting for Residential Streets - Various Locations (74411)			
Private Capital - South Lake Business District	0	708	708
Private Capital - Old Pasadena Management District	0	952	952
Total	0	1,660	1,660
10 Preventive Maintenance - Curbs and Gutters FY 2011 - 2015 (76903)			
Private Capital - Walton Construction	0	24,853	24,853
Total	0	24,853	24,853
11 Implementation of Citywide Transportation Performance Monitoring Network (75602)			
Private Capital - International Montessori Academy	0	5,000	5,000
Total	0	5,000	5,000
12 Preventive Maintenance - Bridges FY 2011 - 2015 (73902)			
Gas Tax	280,000	190,000	470,000
Total	280,000	190,000	470,000
13 Left Turn Signal Phasing at Washington Boulevard and Hill Avenue and at Los Robles Avenue and Union Street (75804)			
Gas Tax	27,000	75,000	102,000
Total	27,000	75,000	102,000
14 Los Robles Avenue - Electric System Undergrounding, Washington Boulevard to North City Limits (74841)			
Underground Surtax	2,512,520	335,000	2,847,520
Private Capital - AT&T	0	230,000	230,000
Private Capital - Charter Communication	0	185,000	185,000
Total	2,512,520	750,000	3,262,520
15 La Pintesca Teen Center (71146)			
CDBG Funds	156,128	3,964	160,092
Total	156,128	3,964	160,092
16 Replace Deteriorated Guard Rails (73403)			
Street Occupancy Fees	0	8,268	8,268
Total	0	8,268	8,268
17 South Access Pedestrian Corridor Improvements from Colorado Boulevard to the Sierra Madre Villa Light Rail Station (75068)			
Gold Line Surplus Funds	1,790,442	(50,000)	1,740,442
Total	1,790,442	(50,000)	1,740,442
Net Change to Capital Budget		1,790,100	