## **ATTACHMENT A**

CITY ADVISORY BOARDS, COMMISSIONS AND COMMITTEES AGENDAS

## ACCESSIBILITY AND DISABILITY COMMISSION

## MEETING AGENDA THE ACCESSIBILITY AND DISABILITY COMMISSION TUESDAY, DECEMBER 7, 2010, AT 3:00 PM CITY HALL, 100 N. GARFIELD AVENUE GRAND CONFERENCE ROOM S038



The Grand Conference Room S038 can be found by taking the elevator in the southeast corner of City Hall (near corner of Euclid and Union) to Basement; then exit and turn right. The first door on the left is S038.

- I. CALL TO ORDER AND REMARKS FROM CHAIR
- II. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA
- III. APPROVE MINUTES OF NOVEMBER 2, 2010
- IV. DISCUSS CITY HALL ARTISTS WITH DISABILITIES PROJECT WITH MARGARET MORRIS FROM VILLA ESPERANZA
- V. DISCUSS RECOMMENDATIONS FOR COMMISSION RETREAT
- VI. REVIEW COMMISSION WORKPLAN TIMELINE
- VII. UPDATE ON REESE'S RETREAT AND GRAND OPENING PLANS
- VIII. COORDINATOR'S REPORT
  - 1. ROSE PARADE
  - 2. ACCESSIBLE PEDESTRIAN SIGNALS
  - 3. RED CROSS COTS
  - 4. LOOPING SYSTEM FOR COUNCIL CHAMBER
- IX. COMMITTEE REPORTS
  - 1. DISASTER PREPAREDNESS
  - 2. PROGRAMMATIC ISSUES AND COMMUNICATION

## X. ADJOURNMENT

Posting Statement: I hereby certify that this agenda was posted in its entirety on the bulletin board at Council Chamber, Room S249 and the bulletin board in the rotunda area of City Hall, 100 N. Garfield Avenue, and that a copy of this agenda was provided to the Information Service Department, Main Library, for posting by 5:30 PM on the 2<sup>nd</sup> day of December 2010. Any documents distributed to a majority of the Commission regarding any item on this agenda will be made available at the Human Resources Counter at City Hall located at Room S-135. For information on accessibility and to request reasonable accommodations at least 3 days in advance, contact Robert Gorski, Accessibility and Disability Issues Coordinator at 744-4782 or 744-4371 TTY.

# SPECIAL MEETING AGENDA ACCESSIBILITY AND DISABILITY COMMISSION TUESDAY, JANUARY 11, 2011, AT 3:00 PM CITY HALL, 100 N. GARFIELD AVENUE GRAND CONFERENCE ROOM S038

To arrive at the meeting location, take the elevator in the southeast corner of City Hall (near corner of Euclid and Union) to Basement; exit, turn right, and enter the first door on the left.

- I. CALL TO ORDER AND REMARKS FROM CHAIR
- II. PUBLIC COMMENT ONLY ON ITEMS ON THE AGENDA
- III. APPROVE MINUTES OF DECEMBER 7 AND NOVEMBER 2, 2010
- IV. UPDATE ON PLANNING FOR REESE'S RETREAT GRAND OPENING
- V. DISCUSS INCLUDING ACCESSIBILITY IMPROVEMENTS IN PUBLIC AND PRIVATE DEVELOPMENT PROJECTS
- VI. DISCUSS AGENDA AND ARRANGEMENTS FOR COMMISSION RETREAT
- VII. COMMITTEE REPORTS
  - 1. PROGRAMMATIC AND COMMUNICATION ACCESS
  - 2. DISASTER PREPARATION
- VIII. COORDINATOR REPORT ON RECENT ACCESSIBILITY DEVELOPMENTS
  - 1. 2011 ROSE PARADE
  - 2. INSTALL LOOP SYSTEM IN COUNCIL CHAMBER
  - 3. NORTH LAKE PARKING IMPROVEMENT PROJECT
  - 4. ADA TRANSITION PLAN FOR STRUCTURAL CHANGES

## IX. ADJOURNMENT

Posting Statement: I hereby certify that this agenda was posted in its entirety on the bulletin board at Council Chamber, Room S249 and the bulletin board in the rotunda area of City Hall, 100 N. Garfield Avenue, and that a copy of this agenda was provided to the Information Service Department, Main Library, for posting by 5:30 PM on the 6<sup>th</sup> day of January 2010. Any documents distributed to a majority of the Commission regarding any item on this agenda will be made available at the Human Resources Counter at City Hall located at Room S-135. For information on accessibility and to request reasonable accommodations at least 3 days in advance, contact Robert Gorski, Accessibility and Disability Issues Coordinator at 744-4782 or 744-4371 TTY.

# SPECIAL MEETING AGENDA ACCESSIBILITY AND DISABILITY COMMISSION TUESDAY, FEBRUARY 1, 2011, AT 3:00 PM CITY HALL, 100 N. GARFIELD AVENUE GRAND CONFERENCE ROOM S038

To arrive at the meeting location, take the elevator in the southeast corner of City Hall (near corner of Euclid and Union) to Basement; exit, turn right, and enter the first door on the left.

- I. CALL TO ORDER AND REMARKS FROM CHAIR
- II. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA
- III. APPROVE MINUTES OF JANUARY 11, 2011
- IV. PRESENTATION ON PUBLIC ART BY LESLIE FISCHER, PUBLIC ARTS COORDINATOR, OFFICE OF CULTURAL AFFAIRS
- V. REVIEW OF PROGRESS REPORT ON ADA TRANSITION PLAN FOR STRUCTURAL CHANGES
- VI. DISCUSS ARRANGEMENTS AND AGENDA FOR COMMISSION RETREAT
- VII. UPDATE ON PLANNING FOR REESE'S RETREAT GRAND OPENING
- VIII. COMMITTEE REPORTS
  - 1. PROGRAMMATIC AND COMMUNICATION ACCESS
  - 2. DISASTER PREPARATION
- IX. COORDINATOR REPORT ON ACCESSIBILITY DEVELOPMENTS

## IX. ADJOURNMENT

Posting Statement: I hereby certify that this agenda was posted in its entirety on the bulletin board at Council Chamber, Room S249 and the bulletin board in the rotunda area of City Hall, 100 N. Garfield Avenue, and that a copy of this agenda was provided to the Information Service Department, Main Library, for posting by 5:30 PM on the 27<sup>th</sup> day of January 2011. Any documents distributed to a majority of the Commission regarding any item on this agenda will be made available at the Human Resources Counter at City Hall located at Room S-135. For information on accessibility and to request reasonable accommodations at least 3 days in advance, contact Robert Gorski, Accessibility and Disability Issues Coordinator at 744-4782 or 744-4371 TTY.

## CITY OF PASADENA ACCESSIBILITY AND DISABILITY COMMISSION MEETING AGENDA TUESDAY, MARCH 1, 2011, AT 3:00 PM CITY HALL, 100 N. GARFIELD AVENUE GRAND CONFERENCE ROOM S038

Take the elevator located in the southeast corner of City Hall (near corner of Euclid and Union) to Basement; exit and turn right. First door on the left is S038.

- I. CALL TO ORDER AND REMARKS FROM CHAIR
- II. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA
- III. APPROVE MINUTES OF FEBRUARY 1, 2011
- IV. PRESENTATION BY SARKIS NAZARIAN, CITY BUILDING OFFICIAL, ON PROMOTING ACCESSIBILITY IN THE PRIVATE SECTOR
- V. ACCESSIBILITY OF THE CITY'S EMERGENCY PREPAREDNESS VIDEO
- VI. REVIEW OF QUESTIONAIRE FOR CITY WEBSITE USER WITH DISABILITIES
- VII. REPORT ON SMOKING ORDINANCE FOR MULTI-FAMILY RESIDENCES
- VIII. UPDATE ON REESE'S RETREAT GRAND OPENING
- IX. UPDATE ON COMMISSION RETREAT PLANS
- X. COMMITTEE REPORTS
- XI. COORDINATOR REPORT
- XII. ADJOURNMENT

Posting Statement: I hereby certify that this agenda was posted in its entirety on the bulletin board at Council Chamber, Room S249 and the bulletin board in the rotunda area of City Hall, 100 N. Garfield Avenue, and that a copy of this agenda was provided to the Information Service Department, Main Library, for posting by 5:30 PM on the 24<sup>th</sup> day of February 2010. Documents distributed to a majority of the Commission regarding any item on this agenda will be made available at the Human Resources Counter at City Hall located at Room S-135. For information on accessibility and to request reasonable accommodations at least 3 days in advance, contact Robert Gorski, Accessibility and Disability Issues Coordinator at 744-4782 or 744-4371 TTY.

## SPECIAL MEETING CITY OF PASADENA

## ACCESSIBILITY AND DISABILITY COMMISSION MEETING AGENDA MONDAY, MARCH 14, 2011, AT 10:00 AM PASADENA MUSEUM OF HISTORY, GIDDINGS ROOM 345 WEST WALNUT AVE.

- I. CALL TO ORDER
- II. PUBLIC COMMENT ON ITEMS ON THE AGENDA
- III. COMMISSION RETREAT
- IV. ADJOURNMENT

Posting Statement: I hereby certify that this agenda was posted in its entirety on the bulletin board at Council Chamber, Room S249 and the bulletin board in the rotunda area of City Hall, 100 N. Garfield Avenue, and that a copy of this agenda was provided to the Information Service Department, Main Library, for posting by 5:30 PM on the 12<sup>th</sup> day of March 2011. Any documents distributed to a majority of the Commission regarding any item on this agenda will be made available at the Human Resources Counter at City Hall located at Room S-135. For information on accessibility and to request reasonable accommodations at least 3 days in advance, contact Robert Gorski, Accessibility and Disability Issues Coordinator at 744-4782 or 744-4371 TTY.

## CITY OF PASADENA ACCESSIBILITY AND DISABILITY COMMISSION MEETING AGENDA TUESDAY, APRIL 5, 2011, AT 3:00 PM CITY HALL, 100 N. GARFIELD AVENUE GRAND CONFERENCE ROOM S038

Take the elevator located in the southeast corner of City Hall (near corner of Euclid and Union) to Basement; exit and turn right. First door on the left is S038.

- I. CALL TO ORDER AND REMARKS FROM CHAIR
- II. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA
- III. APPROVE MINUTES OF MARCH 1 AND MARCH 14, 2011
- IV. PRESENTATION BY JACK DARAKJIAN ON THE PASADENA MARATHON
- V. DISCUSS ADDING CAPTIONS AND AUDIO DESCRIPTION TO CITY WEB SITE VIDEO ON EMERGENCY PREPAREDNESS
- VI. REPORT FROM DISASTER PREPAREDNESS COMMITTEE
- VII. DISCUSSION WITH DAN RIX ON CITY'S PEDESTRIAN ACCESS AND SAFETY PROGRAM
- VIII. UPDATE ON REESE'S RETREAT GRAND OPENING
- IX. REVIEW OF COMMISSION RETREAT
- X. COORDINATOR REPORT
- XI. ADJOURNMENT

Posting Statement: I hereby certify that this agenda was posted in its entirety on the bulletin board at Council Chamber, Room S249 and the bulletin board in the rotunda area of City Hall, 100 N. Garfield Avenue, and that a copy of this agenda was provided to the Information Service Department, Main Library, for posting by 5:30 PM on the 30<sup>th</sup> day of March 2010. Documents distributed to a majority of the Commission regarding any item on this agenda will be made available at the Human Resources Counter at City Hall located at Room S-135. For information on accessibility and to request reasonable accommodations at least 3 days in advance, contact Robert Gorski, Accessibility and Disability Issues Coordinator at 744-4782 or 744-4371 TTY.

## CITY OF PASADENA ACCESSIBILITY AND DISABILITY COMMISSION MEETING AGENDA TUESDAY, MAY 3, 2011, AT 3:00 PM CITY HALL, 100 N. GARFIELD AVENUE GRAND CONFERENCE ROOM S038

Take the elevator located in the southeast corner of City Hall (near corner of Euclid and Union) to Basement; exit and turn right. First door on the left is \$038.

- I. CALL TO ORDER AND REMARKS FROM CHAIR
- II. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA
- III. APPROVE MINUTES OF APRIL 5, 2011
- IV. PRESENTATION ON MACH1 BY JOY RITTENHOUSE
- V. DISCUSSION WITH DAN RIX ON CITY'S PEDESTRIAN ACCESS AND SAFETY PROGRAM
- VI. COMMISSION PARTICIPATION IN ADAPTIVE RECREATION FUNDRAISER
- VII. REVIEW OF GRAND OPENING CELEBRATION FOR REESE'S RETREAT
- VIII. APPOINTMENT OF COMMISSION NOMINATING COMMITTEE
- IX. UPDATE ON MODIFYING CITY WEB DISASTER PREPARATION VIDEO
- X. COMMITTEE REPORTS
  - 1. DISASTER PREPARATION
  - 2. PROGRAMMATIC AND SENSORY ACCESS
- XI. DISCUSS FUTURE MEETING WITH DIRECTOR OF PLANNING DEPARTMENT
- XII. COORDINATOR REPORT

## XI. ADJOURNMENT

Posting Statement: I hereby certify that this agenda was posted in its entirety on the bulletin board at Council Chamber, Room S249 and the bulletin board in the rotunda area of City Hall, 100 N. Garfield Avenue, and that a copy of this agenda was provided to the Information Service Department, Main Library, for posting by 5:30 PM on the 28<sup>th</sup> day of April 2011. Documents distributed to a majority of the Commission regarding any item on this agenda will be made available at the Human Resources Counter at City Hall located at Room S-135. For information on accessibility and to request reasonable accommodations at least 3 days in advance, contact Robert Gorski, Accessibility and Disability Issues Coordinator at 744-4782 or 744-4371 TTY.

# CITY OF PASADENA ACCESSIBILITY AND DISABILITY COMMISSION MEETING AGENDA TUESDAY, JUNE 7, 2011, AT 3:00 PM CITY HALL, 100 N. GARFIELD AVENUE GRAND CONFERENCE ROOM S038

Take the elevator located in the southeast corner of City Hall (near corner of Euclid and Union) to Basement; exit and turn right. First door on the left is \$038.

- I. CALL TO ORDER AND REMARKS FROM CHAIR
- II. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA
- III. APPROVE MINUTES OF MAY 3, 2011
- IV. UPDATE ON ACCESSIBILITY OF CITY PREPAREDNESS VIDEO
- V. REVIEW BUDGET FOR FUNDING COMMISSION RELATED PROJECTS
- VI. REPORT ON MEETING WITH PUSD SPECIAL EDUCATION DIRECTOR DR. ELIZABETH BLANCO AND BLANCA SEIBELS, CHAIR OF PARENT ADVISORY COMMITTEE
- VII. NOMINATING COMMITTEE REPORT
- VIII. DISCUSS ACCESS ISSUES IN THE PRIVATE SECTOR WITH SARKIS NAZERIAN
- IX. DISCUSS INVITING CITY PLANNING DIRECTOR TO FUTURE MEETING
- X. REPORT ON MEETING WITH ACCESS SERVICES REPRESENTATIVES
- XI. COORDINATOR'S REPORT
- XII. COMMITTEE REPORTS
  - 1. DISASTER PREPARATION
  - 2. PROGRAMMATIC ACCESS AND COMMUNICATION
- XIII. DISCUSS SUMMER MEETING SCHEDULE

## XIV. ADJOURNMENT

Posting Statement: I hereby certify that this agenda was posted in its entirety on the bulletin board at Council Chamber, Room S249 and the bulletin board in the rotunda area of City Hall, 100 N. Garfield Avenue, and that a copy of this agenda was provided to the Information Service Department, Main Library, for posting by 5:30 PM on the 1<sup>st</sup> day of June 2011. Documents distributed to a majority of the Commission regarding any item on this agenda will be made available at the Human Resources Counter at City Hall located at Room S-135. For information on accessibility and to request reasonable accommodations at least 3 days in advance, contact Robert Gorski, Accessibility and Disability Issues Coordinator at 744-4782 or 744-4371 TTY.

## ARTS AND CULTURE COMMISSION



## REGULAR MEETING OF THE ARTS & CULTURE COMMISSION Wednesday, December 8, 2010 5:30 PM 175 N. Garfield Avenue, Hearing Room Pasadena CA 91101

- 1. ROLL CALL
- 2. APPROVAL OF MINUTES
  - A. October 13, 2010
- 3. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA
- 4. STAFF RECOMMENDATIONS
  - A. Review and Approval of Fall 2010 ArtNight Final Report
- 5. COMMISSION ITEMS
  - A. Appointment of Subcommittee Chair
- 6. INFORMATION ITEMS
  - A. Update of Public Art Master Plan, Barbara Goldstein
  - B. Update of Rotating Public Art Exhibition Program, Leslie Elwood
- 7. STAFF ITEMS
- 8. REPORTS AND COMMENTS FROM COMMISSIONERS AND COMMITTEES
  - A. Comments from the Chair
  - B. Community Development Subcommittee
  - C. Grants Subcommittee
  - D. Public Art Subcommittee
  - E. Design Commission

9/ADJOURNMENT

Patrick Conyers, Chair

## **POSTING STATEMENT:**

I HEREBY CERTIFY that this Agenda was posted in its entirety on the council chamber Bulletin Board, Room S249, and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue, on the 2<sup>nd</sup> day of December, 2010 by 5:30pm. The agenda was also posted on the bulletin board outside the front entrance of the Hale Building, 175 N Garfield



## REGULAR MEETING OF THE ARTS & CULTURE COMMISSION Wednesday, January 12, 2011 5:30 PM 175 N. Garfield Avenue, Hearing Room Pasadena CA 91101

- 1. ROLL CALL
- 2. APPROVAL OF MINUTES
  - A. September 24, 2010 Commission Retreat
  - B. October 6, 2010 Special Meeting
- 3. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA
- 4. STAFF RECOMMENDATIONS
  - **A.** Approval of Recommendations for the 2011-2012 Grants Program (R. Branch)
- 5. COMMISSION ITEMS
  - A. Discussion of Annual Grants Program Thank You Letter to Council
  - **B.** Appointment of Commissioners for Rotating Public Art Exhibition Program Selection Process
- 6. INFORMATION ITEMS
- 7. STAFF ITEMS
  - A. Informational Presentation: Neighborhood Enhancement Mural Program Replacement Mural by Artist Christian Alderete (L. Fischer)
- 8. REPORTS AND COMMENTS FROM COMMISSIONERS AND COMMITTEES
  - A. Comments from the Chair
  - B. Community Development Subcommittee
  - C. Grants Subcommittee
  - D. Public Art Subcommittee
  - E. Design Commission

9. ADJOURNMENT

atrick Convers. Chair



## REGULAR MEETING OF THE ARTS & CULTURE COMMISSION Wednesday, February 9, 2011 5:30 PM 175 N. Garfield Avenue, Hearing Room Pasadena CA 91101

- 1. ROLL CALL
- 2. APPROVAL OF MINUTES
- 3. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA
- 4. STAFF RECOMMENDATIONS
  - **A.** Approval of \$46,000 from the Cultural Trust Fund for the production of Spring 2011 ArtNight
  - **B.** Approval of \$5000 from the Cultural Trust Fund for Spring 2011 ArtNight Mini-Grants
- 5. COMMISSION ITEMS
  - **A.** Appointment of Commissioners for Rotating Public Art Exhibition Program Selection Process
  - B. Appointment of Commissioners for Public Art Master Plan Advisory Group
- 6. INFORMATION ITEMS
  - A. Erlinda Romo, Executive Director Playhouse District Public Art Project
  - B. Ilene Balinget, Manager San Marino Gallery
- 7. STAFF ITEMS
- 8. REPORTS AND COMMENTS FROM COMMISSIONERS AND COMMITTEES
  - A. Comments from the Chair
  - B. Community Development Subcommittee
  - C. Grants Subcommittee
  - D. Public Art Subcommittee
  - E. Design Commission
- 9. ADJOURNMENT

Patrick Convers, Chair



## **CITY OF PASADENA**

## NOTICE OF CANCELLATION

## REGULAR MEETING of the ARTS & CULTURE COMMISSION

NOTICE IS HEREBY GIVEN that the regular meeting of the Arts & Culture Commission, scheduled for <u>Wednesday</u>, <u>March 9</u>, <u>2011 at 5:30 PM</u> in Hale Building Permit Center Hearing Room, is cancelled.

Rochelle Branch

Cultural Affairs Manager

I HEREBY CERTIFY that this Notice of Cancellation was posted in its entirety on the Council Chamber Bulletin Board, Room S249, the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue, and the bulletin board outside the main entrance of the Hale Building, 175 N. Garfield Avenue this 4<sup>th</sup> day of March 2011.

Monica Brown

Staff Assistant III



## REGULAR MEETING OF THE ARTS & CULTURE COMMISSION Wednesday, April 13, 2011 5:30 PM 175 N. Garfield Avenue, Hearing Room Pasadena CA 91101

- 1. ROLL CALL
- 2. APPROVAL OF MINUTES
  - A. November 10, 2010
  - B. January 12, 2011
- 3. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA
- 4. STAFF RECOMMENDATIONS
  - **A.** Review and Approval of the Rotating Public Art Exhibition Program Selected Artworks and Public Art Concepts
- 5. COMMISSION ITEMS
  - A. Review of FY 2011 Work Plan
  - B. Appointment of Nominating Committee for FY2012 Officers
  - C. Thank You Letter to City Council for FY2011 Annual Grants Program Allocation
- 6. INFORMATION ITEMS
  - A. Reviews by Women Sylvia Holmes & Jo Nelsen
  - B. Black History Month Program Staff
- 7. STAFF ITEMS
- 8. REPORTS AND COMMENTS FROM COMMISSIONERS AND COMMITTEES
  - A. Comments from the Chair
  - B. Community Development Subcommittee
  - C. Grants Subcommittee
  - D. Public Art Subcommittee
  - E. Design Commission

9. ADJOURNMENT

Patrick Convers, Chair

## **POSTING STATEMENT:**

I HEREBY CERTIFY that this Agenda was posted in its entirety on the council chamber Bulletin Board, Room S249, and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue, on the 7<sup>th</sup> day of April, 2011 by 5:30pm. The agenda was also posted on the bulletin board outside the front entrance of the Hale Building, 175 N Garfield Avenue, an electronic copy sent to the Central Library for posting, and may also be viewed at the City's website at:

http://www.ci.pasadena.ca.us/planning/meetings/notices.asp

Monica Brown, Recording Secretary

Any submitted materials, including any material that is unable to be posted on the City's website or duplicated due to size, will be made available for public review at the Permit Center, 175 North Garfield Avenue, 8:30 a.m. to 4:30 p.m. Monday through Thursday and 8:30 a.m. to 12:00 p.m. Friday. Please contact Cultural Affairs at (626) 744-7062 for specific time and date of availability.

Arts & Culture Commission Meetings are held on the 2<sup>nd</sup> Wednesday of each month. In compliance with the Americans with Disabilities Act of 1990, listening assistive devices are available from the City Clerk's Office with 24 hours' advance notice. Please call (626) 744-7062 or (626) 744-4785 to request use of a listening device.

Arts & Culture Commission agendas are also available on the internet, at <a href="https://www.ci.pasadena.ca.us/planning/meetings/homemtgs.asp">www.ci.pasadena.ca.us/planning/meetings/homemtgs.asp</a>



# REGULAR MEETING OF THE ARTS & CULTURE COMMISSION Wednesday, May 11, 2011 5:30 PM 175 N. Garfield Avenue, Hearing Room Pasadena CA 91101

- 1. ROLL CALL
- 2. APPROVAL OF MINUTES
  - **A.** February 9, 2011
- 3. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA
- 4. STAFF RECOMMENDATIONS
- 5. COMMISSION ITEMS
  - A. Review and Approval of FY 2012 Cultural Trust Fund Budget
  - B. Appointment of FY 2012 Nominating Committee
  - C. Discussion of FY 2011 Work Plan Accomplishments
  - D. Scheduling of Annual Commission Retreat
- 6. INFORMATION ITEMS
  - A. Fair Oaks Laundry Mural (1347 N Fair Oaks) Mri Scott ElBey
  - B. Mark Woods Pasadena Society of Artists
- 7. STAFF ITEMS
  - A. Informational Presentation: Vincent P. Bertoni, Director of Planning City of Pasadena
- 8. REPORTS AND COMMENTS FROM COMMISSIONERS AND COMMITTEES
  - A. Comments from the Chair
  - B. Community Development Subcommittee
  - C. Grants Subcommittee
  - D. Public Art Subcommittee
  - E. Design Commission
  - F. General Plan Committee

9. ADJOURNMENT

Patrick Conyers, Chair



## REGULAR MEETING OF THE ARTS & CULTURE COMMISSION Wednesday, June 8, 2011 5:30 PM 175 N. Garfield Avenue, Hearing Room Pasadena CA 91101

- 1. ROLL CALL
- 2. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA
- 3. STAFF RECOMMENDATIONS
  - A. Review & Approval of \$46,000 from the Cultural Trust Fund for Fall 2011 ArtNight
  - **B.** Review & Approval of \$5,000 from the Cultural Trust Fund for 2011 Fall ArtNight Mini-Grants

### 4. COMMISSION ITEMS

- A. Cancellation of Regular Arts & Culture Commission Meeting 8/10/11
- B. Election of FY 2012 Officers
- C. Scheduling of Commission Annual Retreat

### 5. INFORMATION ITEMS

- A. Pasadena Museum of California Art: Shirlae Cheng-Lifshin, Exhibition Manager
- B. Make Space Arts: Sarah Jerome, Owner

### 6. STAFF ITEMS

- A. Annual Grants Program FY 2011/2012 Panel Assignments
- B. Update: "Bridging Boundaries" Exhibition

## 7. REPORTS AND COMMENTS FROM COMMISSIONERS AND COMMITTEES

- A. Comments from the Chair
- B. Community Development Subcommittee
- C. Grants Subcommittee
- D. Public Art Subcommittee
- E. Design Commission

8,∕ADJQURNMENT

Ratrick Conyers, Chair

## CODE ENFORCEMENT COMMISSION



## **CITY OF PASADENA**

## NOTICE OF CANCELLATION CODE ENFORCEMENT COMMISSION MEETING THURSDAY, DECEMBER 2, 2010

NOTICE IS HEREBY GIVEN that the Regular Meeting of the Code Enforcement Commission, scheduled for Thursday, December 2, 2010, at 4:00 P.M. in the City of Pasadena Permit Center Hearing Room, 175 North Garfield Avenue, Pasadena, California, is canceled.

Jon Pollard

Code Compliance Manager

### POSTING STATEMENT:

I HEREBY CERTIFY that this Notice, in its entirety was posted on the Council Chamber Bulletin Board S249, and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on the 22<sup>nd</sup> day of November 2010, by 4:00 P.M. The notice will also be posted on the bulletin board outside the front entrance of the Hale Building, 175 N. Garfield Avenue, an electronic copy sent to the Central Library for posting and the notice may be viewed at the City's website at: <a href="http://www.ci.pasadena.ca.us/planning/meetings/notices.asp">http://www.ci.pasadena.ca.us/planning/meetings/notices.asp</a>.

øsette Pastrana

Recording Secretary

Distribution: City Council, City Manager, City Attorney, Public Information Officer, Neighborhood Connections, Central Library, La Opinion, Los Angeles Times, Pasadena Journal, Pasadena Weekly, Star News



## AGENDA CODE ENFORCEMENT COMMISSION JANUARY 6, 2011

Regular Meeting 4:00 P.M. Permit Center, Hearing Room 175 N. Garfield Avenue, Pasadena

## CODE ENFORCEMENT COMMISSION PANEL NO. 2 Robert Clinton Barbara King Peter Wong, Panel Chair

### **STAFF**

Roderick A. Olguin, Building and Neighborhood Revitalization Manager
Jon Pollard, Code Compliance Manager
Carolyn Williams, Assistant City Attorney
Gevorg Grigoryan, Sr. Code Compliance Officer
Josette Pastrana, Recording Secretary

Any submitted materials will be made available for public review at the Permit Center, 175 North Garfield Avenue, between 8:00 a.m. to 5:00 p.m. Monday through Thursday and 8:00 a.m. to 12:00 p.m. Friday. Please contact the Neighborhood Services Division at (626) 744-4633 for specific time and date of availability.

Code Enforcement Commission regular meetings are held on the first Thursday of each month.

In compliance with the Americans with Disabilities Act of 1990, listening assistive devices are available from the City Clerk's Office with a 24-hour advance notice. Please call (626) 744-4633 or (626) 744-4785 to request use of a listening device at least one week in advance of the meeting.

Code Enforcement Commission agendas are also available on the internet: http://cityofpasadena.net/planning/meetings/cecomm/homecec.asp

## AGENDA CODE ENFORCEMENT COMMISSION JANUARY 6, 2011

Regular Meeting
4:00 P.M.
City of Pasadena Permit Center
Hearing Room
175 N. Garfield Avenue
Pasadena, California 91101

- 1. CALL TO ORDER
- 2. ROLL CALL
- 3. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA (Please request yellow comment cards to be submitted to the Recording Secretary.)

Please limit comments to three minutes for each speaker.

4. APPROVAL OF MINUTES

Approval of minutes of the Code Enforcement Commission Regular Meeting of October 7, 2010, the Special Meeting of October 14, 2010, and the Regular Meeting of November 4, 2010.

- 5. PUBLIC HEARING: REGULAR CASES
  - A. Case No. CTP2010-00515 -- 856 Mountain Pl. Council District #5

Violations: Pasadena Municipal Code

Section 1.24.010(A) – General penalty

"No person shall violate or fail to comply with any provision or requirement of this code. Any person who violates or fails to comply with any provision or requirement of this code shall be guilty of a misdemeanor, unless (1) such violation or failure is designated as an infraction or is subsequently prosecuted as an infraction, in which case such person is guilty of an infraction; or (2) such a violation or failure is prosecuted as a civil administrative action pursuant to Chapter 1.25 or Chapter 1.26 of this title."

## Section 14.16.030(A) - Certificate of Occupancy Required

"No person shall occupy, change the use of or sell, exchange, rent, lease or otherwise permit any unit which is hereafter vacated by the occupant thereof to be reoccupied until a certificate of occupancy, quadrennial certificate of occupancy or temporary certificate of occupancy is issued by the administrator, as hereinafter provided.

[A] With respect to single-family units and duplexes, such inspection shall occur each time the unit is sold, rented, leased or exchanged."

## Section 14.12.320 - Permit separate for each building.

"No person shall erect, construct, enlarge, alter, repair, move, improve, remove, convert or demolish any building, or cause or permit the same to be done, without first obtaining a separate building permit for each such building from the housing and community development department, in the manner and according to the applicable conditions prescribed in Chapter 3 of the Pasadena building code."

## Section 14.04.030 - Violation of building code.

"It shall be unlawful for any person, firm or corporation to erect, construct, enlarge, alter, repair, move, improve, remove, convert, or demolish, equip, use, occupy, or maintain any building or structure in the City, or cause same to be done, contrary to or in violation of any of the provisions of this chapter. Any person, firm, or corporation violating any of the provisions of this Ordinance, shall be deemed guilty of a misdemeanor, and each such person shall be deemed guilty of a separate offense for each and every day or portion thereof during which any violation of any of the provisions of this Ordinance is committed, continued, or permitted, and upon conviction of any such violation such persons shall be punished by a fine of not more than one thousand dollars (\$1,000) or by imprisonment for not more than one (1) year, or by both such fine and imprisonment. In addition to the above penalty provisions, of any of the provisions of this chapter may be subject to the administrative proceedings set forth in Chapter 1.25 of this code."

## Section 14.04.015 - Zoning permit required

"A zoning permit may be required for items exempted from building permit requirements under Appendix 1 Section 105.2. Exempted work shall not violate any provisions of this code, Federal, State, Local laws, or regulations."

### Sr. Code Compliance Officer: Gevorg Grigoryan

## **Recommended Commission Corrective Action:**

The Commission orders Gabriel Perez and Dayrin Galindo to take the following corrective action(s) <u>within ten (10) calendar days</u> from the mailing date of the Order of the Code Enforcement Commission:

- Pay all fees associated with a new Occupancy Inspection. Then schedule an inspection with Senior Code Compliance Officer Gevorg Grigoryan and provide him with full access to the property so that he may conduct the required inspection.
- 2. Correct all outstanding Municipal Code violations and thereafter obtain a Certificate of Occupancy for the property located at 856 Mountain Place.
- 3. Upon correcting all violations found during the Occupancy Inspection, Gabriel Perez or/or Dayrin Galindo shall contact Senior Code Compliance Officer Gevorg Grigoryan at (626) 744-4405, to schedule a re-inspection of the property.
- 6. OLD BUSINESS (See attached table for old business referred to City Prosecutor's Office.)
  - A. Case No. CTP2010-00705 1181-1183 N. Summit Ave. Council District #3

**Violations:** Construction without building permits. (Pasadena Municipal Code Sections 1.24.10(A) – General penalties; and 14.12.320 – Permit separate for each building)

Code Compliance Officer: Antonio Escamilla

Panel Decision (Commissioners M. Kitsinian and B. Reeves Neal): The Commission ordered Juan Pineda to take the following corrective actions within ten (10) calendar days from the mailing date of the Order of the Code Enforcement Commission:

- 1. Contact Code Compliance Officer Tony Escamilla and arrange a meeting at the Permit Center in order to obtain a clear understanding of what is required and identify the proper permits that are needed.
- 2. Obtain the necessary permits for the remaining unpermitted construction and obtain final inspection and approval within thirty (30) calendar days of the mailing date of the order of the Code Enforcement Commission.
- 3. Upon obtaining the permits, inspections and final approvals, Juan Pineda shall contact Code Compliance Officer Tony Escamilla at (626) 744-7893 to schedule a re-inspection of the property.

Compliance Date: November 22, 2010 (10 calendar days) and December 13, 2010 (30 calendar days)

**Status:** Property owner has not obtained permits. Staff preparing case for submittal to the City Prosecutor.

## B. Case No. CTP2009-04522 - 1988 N. Summit Ave. - Council District #1

**Violations:** Lack of required Certificate of Occupancy. (Pasadena Municipal Code Sections 1.24.10(A) – General penalties; and 14.16.030(A) – Certificate of Occupancy Required)

Code Compliance Officer: Antonio Escamilla

Panel Decision (Commissioners M. Kitsinian and B. Reeves Neal): The Commission ordered Elizabeth Melendrez to take the following corrective actions within thirty (30) calendar days from the mailing date of the Order of the Code Enforcement Commission:

- 1. Arrange a meeting with Code Compliance Officer Tony Escamilla to meet at the property and review the property violations.
- 2. Obtain a temporary certificate of occupancy for a period of <u>one hundred</u> <u>eighty (180) calendar days.</u>
- 3. Obtain all required building permits, and re-active all expired building permits necessary as part of correction of the "Major" code violations described on the May 7, 2009, housing occupancy inspection report.
- 4. Make the necessary corrections of the violations as set forth on the housing inspection report dated May 7, 2009, and the updated inspection report that she will be getting in the next thirty days, and obtain all required Building inspections as part of the permit finalization process.
- 5. Upon making the corrections as set forth on the occupancy housing inspection dated May 7, 2009, Elizabeth Melendrez shall contact Code Compliance Officer Tony Escamilla at (626) 744-7893 to schedule a reinspection of the property where after Mr. Escamilla may produce the required Certificate of Occupancy within one hundred eighty (180) calendar days from the mailing date of the Order of the Code Enforcement Commission.

Compliance Date: December 13, 2010 (30 days) and May 10, 2011 (180 days)

Status: Ongoing.

## C. Case No. CTP2009-01175 - 915-917 N. Los Robles Ave. - Council District #5

**Violations:** Construction without permits. (Pasadena Municipal Code Sections 1.24.10(A) – General penalties; and 14.12.320 – Permit – Separate for each building)

Code Compliance Officer: Sharon Gray

Panel Decision (Commissioners M. Kitsinian and B. Reeves Neal): The Commission ordered Steven Sheard and Richard G. Sheard, Jr. to take the following corrective actions within thirty (30) calendar days from the mailing date of the Order of the Code Enforcement Commission:

- Obtain Planning Approval and Building Permits for the two-story accessory structure located in the rear/side yard of the property at 915-917 N. Los Robles or;
- 2. Completely remove the illegal accessory structure.
- 3. That upon meeting all code requirements, Steven Sheard or Richard G. Sheard, Jr. shall call Code Compliance Officer Sharon Gray at (626) 744-3974 to schedule a re-inspection of the property.
- 4. That should the property owners fail to comply, this case shall be referred to the City Prosecutor's Office for prosecution.

Compliance Date: December 13, 2010

Status: Preparing case for referral to City Prosecutor's Office

## D. Case No. 10-049625 – 1315 Hastings Ranch Rd. – Council District #4

**Violations:** Public nuisance dogs. (Pasadena Municipal Code Sections 1.24.010(A) – General penalties; 6.12.010(A) – Running at large prohibited; 6.16.010 – License and Registration Required; and 6.18.015(1)(2)(3)(7) – Prohibited activities.

Humane Society Officer: Sgt. Derek Hensel

Panel Decision (Commissioners M. Warner, G. Rowland, and D. Yao): The Commission ordered Peter Eugene Abruzzese Jr. and Anthony Joseph Festa to take the following corrective actions within thirty (30) calendar days from the mailing date of the Order of the Code Enforcement Commission:

- "Eva" and "Baby" shall be prohibited from residing in the City of Pasadena and shall be permanently removed from the City of Pasadena. Both "Eva" and "Baby" shall have a micro chip implanted to serve as positive identification to ensure they do not return to Pasadena.
- 2. Anthony Joseph Festa shall identify the intended new residence of "Eva" and "Baby" for confirmation by Pasadena Humane Society prior to their return to him (for placement at a location outside the City of Pasadena).
- 3. Modify the internal manual metal gate, which separates the back yard and residence from the driveway area, such that it is equipped with a self-closing mechanism paired with a secure latch such that it is capable of containing "Madi" (or any other dog).
- 4. "Madi" and any other dogs kept on the property shall be maintained within the internal fenced backyard, and prohibited from the driveway unless they are maintained on-leash in control of a competent person.
- 5. Peter Abruzzese Jr. shall renew his dog license for "Madi" within 10 days from the mailing date of the Order of the Code Enforcement Commission.

- 6. No more than four dogs over the age of four months shall be maintained on the property.
- 7. When the current litter of nine Pit Bull Terrier puppies reach the age of four months, their number must be reduced in compliance with Section 6.24.010(B) of the Pasadena Municipal Code which prohibits more than four dogs over four months of age from being maintained on a single property in a residential neighborhood.
- 8. Dog licenses shall be obtained immediately for any puppies that lawfully remain at 1315 Hastings Ranch Road once they reach four month of age.
- 9. Messrs. Abruzzese and Festa shall pay veterinary bills in the amount of \$146.32 (submitted as Exhibit F), and all fees accrued to Pasadena Humane Society prior to the release of "Eva," "Baby," and "Madi."

Further, the Commission ordered the Pasadena Humane Society to take the following actions:

- 1. The Pasadena Humane Society upon learning of the intended residence of "Eva" and "Baby," shall contact the animal control authority in such jurisdiction by written correspondence and advise such authorities of recent events involving "Eva" and "Baby" as described in the body of this report.
- 2. The Pasadena Humane Society shall not return "Madi" to Mr. Abruzzese until the driveway gate has been verified as fully repaired and such repair is made to the satisfaction of staff from the Pasadena Humane Society.

Compliance Date: November 16, 2010

**Status:** The two Pit Bull Terriers (Eva and Baby) were implanted with micro chips and moved by their owner to Yucaipa after their release from the Humane Society on October 22, 2010. The move was verified by the Pasadena Humane Society. On October 19, 2010, the Rottweiler was returned to the owner after the gate at the property was repaired and passed inspection conducted by the Humane Society. This case is now closed and will be removed from Old Business.

## E. Case No. CTP2009-00862 - 1034 N. Hudson Ave. - Council District #5

**Violations:** Dilapidated structure, overgrown vegetation, and accumulation of junk trash and debris. (Pasadena Municipal Code Sections 1.24.010(A) – General Penalty and 14.50.040(1)(8)(15) – Prohibited activities or conditions.)

Code Compliance Officer: Sharon Gray

Panel Decision (Commissioners M. Warner, G. Rowland, and D. Yao): The Commission ordered D. Frank Culbertson to take the following corrective actions with the respective timeframes subsequent to the mailing date of the Order of the Code Enforcement Commission:

- 1. Within thirty (30) calendar days from the mailing date of the Order of the Code Enforcement Commission: Remove all junk, trash and debris from the site including the garage area, and thereafter maintain the site in a manner and condition consistent with the Pasadena Municipal Code,
- 2. Within forty five (45) calendar days from the mailing date of the Order of the Code Enforcement Commission: Cut all overgrown vegetation on the site and thereafter maintain the site in a manner and condition consistent with the Pasadena Municipal Code;
- 3. Within one hundred eighty (180) calendar days from the mailing date of the Order of the Code Enforcement Commission: Schedule the repair or replacement of the dilapidated wood-framed garage pursuant to the standards set forth in the City's Zoning Code and pursuant to issuance of all required permits, as well as seek assistance from the Pasadena Neighborhood Housing Services.
- 4. Once all code requirements are met, request approval from the Building and Neighborhood Revitalization Manager to waive all citations.
- 5. Upon meeting all code requirements, D. Frank Culbertson shall contact Code Compliance Officer Sharon Gray at (626) 744-3974, to schedule a reinspection of the property.

Compliance Date: Various. 1) November 16, 2010 – Removal of all junk, trash and debris from the property; 2) December 1, 2010 – Removal of overgrown vegetation at the property; 3) April 15, 2011 - Repair or replacement of the dilapidated woodframed garage.

Status: Ongoing. Garage collapsed and was subsequently abated by City.

F. Case No. CTP2009-03582 - 1690 San Pasqual St. - Council District #7

**Violations:** Overgrown vegetation. (Pasadena Municipal Code Sections 1.24.10(A) – General Pe nalties and 14.50.040(8) – Prohibited activities or conditions.)

Code Compliance Officer: Roberto Peña

Panel Decision (Commissioners M. Warner, G. Rowland, and D. Yao): The Commission ordered Suzanne Lefevre to take the following corrective action within thirty (30) calendar days from the mailing date of the Order of the Code Enforcement Commission:

- 1. Cut all overgrown vegetation on the site and thereafter maintain the site in a manner and condition consistent with the Pasadena Municipal Code.
- 2. Upon meeting all code requirements, that Suzanne Lefevre contact Code Compliance Officer Roberto Peña at (626) 744-4201, to schedule a reinspection of the property.

Compliance Date: November 16, 2010

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Status: 'Ongoing.

## G. Case No. CTP2009-02177 - 1114 Worcester Ave. - Council District #3

**Violations:** Construction of wooden fence without proper permits. (Pasadena Municipal Code Sections 1.24.10(A) – General penalties; 14.12.320 – Permit Separate for each building; and 14.04.050, Section 105.2.1, Appendix 1, Section 105.2 of the California Building Code.)

Code Compliance Officer: Sharon Gray

Panel Decision (Commissioners M. Warner, G. Rowland, and D. Yao): The Commission ordered Mark H. and Felicia A. Seibert to take the following corrective action within thirty (30) calendar days from the mailing date of the Order of the Code Enforcement Commission:

- 1. Obtain a Zoning Permit from the City's Planning Section and;
- 2. Modify the configuration and placement of the fence such that it meets the standards of the City's Zoning Code or;
- 3. Remove the fence.
- 4. Upon meeting all code requirements, Mark H. and Felicia A. Seibert shall contact Code Compliance Officer Sharon Gray at (626) 744-3974, to schedule a re-inspection of the property.

Compliance Date: November 16, 2010

Status: Preparing case for referral to City Prosecutor's Office.

## H. Case No. CTP2009-03658 - 1553 Navarro Ave. - Council District #1

**Violations:** Failure to obtain Certificate of Occupancy. (Pasadena Municipal Code Sections 1.24.10(A) – General penalties, and 14.16.030(A) – Certificate of Occupancy Required)

Sr. Code Compliance Officer: Mariela Escos

Panel Decision (Commissioners R. Clinton, B. King, and P. Wong): The Commission ordered Charlene Brown to take the following corrective actions within ten (10) calendar days from the mailing date of the Order of the Code Enforcement Commission:

- 1. Apply for and obtain a Certificate of Occupancy from the Pasadena Permit Center.
- 2. Contact Senior Code Compliance Officer Mariela Escos at (626) 744-4641 to schedule a re-inspection of the property.

3. Once the Certificate of Occupancy is obtained, request approval from the Building and Neighborhood Revitalization Manager to rescind the fines assessed for failure to obtain the required Certificate of Occupancy.

Compliance Date: September 22, 2010

**Status:** The property owner has not complied with the Order. This case is being prepared for submission to the City Prosecutor's Office for prosecution.

I. Case No. CTP2010-01258 – 840 N. Euclid Ave. – Council District #5

**Violations:** Various property maintenance violations such as 1) inadequate security of a vacant building; 2) overgrown vegetation; 3) gross lack of maintenance of grounds; and 4) accumulation of junk, trash and debris. (Pasadena Municipal Code Sections 1.24.10(A) – General penalties, and 14.50.040(1)(8)(11)(12)(15)(16) – Prohibited activities or conditions)

Code Compliance Officer: Sharon Gray

Panel Decision (Commissioners R. Clinton, B. King, and P. Wong): The Commission ordered Janet Bobbitt to take the following corrective action within thirty (30) calendar days from the mailing date of the Order of the Code Enforcement Commission:

- 1. Remove all junk, trash and debris from the site and thereafter maintain the site free of such items;
- 2. Cut all overgrown vegetation on the site and thereafter maintain the site in a manner and condition consistent with the Pasadena Municipal Code;
- Maintain the structure and the site such that it will not have a tendency to substantially deteriorate the aesthetic environment or property value of surrounding properties;
- 4. Remove all graffiti and maintain the building in a manner such that graffiti is removed within 24 hours of being placed on the building;
- 5. Repair all walls, roofs, and other physical and structural components that are in a state of deterioration or disrepair;
- 6. Secure all doors and windows with minimum 1/2" thickness exterior grade plywood which shall extend to the molding stops or studs; and mount at least two wood stocks of minimum 2 X 4 inch thickness to the reverse face of the plywood with minimum 3/8" carriage bolts mated with nuts and two flat washers; and cause all hardware to be galvanized or cadmium plated; and all exterior barricade material to the predominant color of the structure.
- 7. Secure the property with a six foot chain link fence across the driveway and between the north wall of the property and the chain link fence along the north property line.

8. Upon meeting all code requirements, that Janet J. Bobbitt contact Code Compliance Officer Sharon Gray at (626) 744-3974, to schedule a reinspection of the property.

Compliance Date: October 12, 2010

**Status:** Partial compliance. Property owner has made modest improvement to overall condition of property. Has not met conditions set forth in Commission Order. This case is being prepared for submission to the City Prosecutor's Office for prosecution.

## J. Case No. CTP2009-04246 - 162 N. Parkwood Ave. - Council District #2

**Violations:** Construction without the required building permits. (Pasadena Municipal Code Sections 1.24.10(A) – General penalties, 14.12.320 – Permit—Separate for each building, and 14.04.030 – Violations)

Sr. Code Compliance Officer: Gevorg Grigoryan

Panel Decision (Commissioners R. Clinton, B. King, and P. Wong): The Commission ordered Steven C. Schultz to take the following corrective actions within thirty (30) calendar days from the mailing date of the Order of the Code Enforcement Commission:

- 1. Obtain permits for all the construction additions, modifications, or alterations at the property located at 162 N. Parkwood Ave. and / or return the property to its original condition.
- 2. Upon meeting all code requirements, Steven C. Schultz shall contact Senior Code Compliance Officer Gevorg Grigoryan at (626) 744-4405, to schedule a re-inspection of the property.
- 3. That Building Inspector Rodney Parham be allowed access to the property for reinspection within seven (7) calendar days from the date of the hearing;
- 4. That should the property remains vacant, that it be maintained in a secure manner based on Pasadena Municipal Code requirements.

## Compliance Dates:

- 1. September 9, 2010 Comply with the Order of the Code Enforcement Commission to allow Building Inspector Rodney Parham to re-inspect the property.
- 2. October 12, 2010 Deadline to comply with all other stipulations on the Order.

**Status:** The property owner did not allow Building Inspector Rodney Parham access to re-inspect the property per Order of the Commission. The property owner submitted an appeal request for a hearing of the full Commission on September 22,

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2010. The Building and Neighborhood Revitalization Manager has declined the appeal request due to the property owner's failure to meet standard requirements for an appeal. This case has been submitted to the City Prosecutor's Office for prosecution.

### K. Case No. CTP2009-02824 – 1874 Monte Vista Ave. – Council District #2

**Violations:** Construction without the proper building permits. (Pasadena Municipal Code Sections 1.24.10(A) – General penalties, and 14.12.320 – Permit Separate for each building)

Sr. Code Compliance Officer: Andre Temurian

Panel Decision (Commissioners R. Clinton, M. Kitsinian, and M. Warner): The Commission ordered Anthony Schubert and Ashanti Lowry Schubert to take the following corrective actions within thirty (30) calendar days from the mailing date of the Order of the Code Enforcement Commission:

- Obtain all required building permits for the wooden patio deck attached to the rear wall of the dwelling area, and obtain all required building permits for the enclosure of the preexisting covered patio that is attached to the east wall of the garage.
- 2. Upon obtaining all the required building permits, Anthony Schubert and/or Ashanti Lowry Schubert shall contact Sr. Code Compliance Officer Andre Temurian at (626) 744-4231 to schedule a re-inspection of the property.

Compliance Date: September 13, 2010

**Status:** The property owner has not obtained the required building permits. Staff will prepare a report for submittal to the City Prosecutor's Office.

## L. Case No. CTP2009-04201 – 1470 S. Marengo Ave. – Council District #7

**Violations:** Construction without the proper building permits. (Pasadena Municipal Code Sections 1.24.10(A) – General penalties, and 14.12.320 – Permit Separate for each building)

Code Compliance Officer: Roberto Peña

Panel Decision (Commissioners King, Rowland, and Warner): The Commission ordered Mark A. & Catherine A. Johnson to take the following corrective actions within thirty (30) calendar days from the mailing date of the Order of the Code Enforcement Commission:

 Agree to meet with Steven Raney, Building Inspector and Joel Murphy, Building Inspection Supervisor of the Building Department at the property for inspection by July 15, 2010.

- 2. Obtain permits and approvals for the unpermitted construction at the subject property, or obtain permits to remove the unpermitted construction and reconstruct the dwelling to its original configuration.
- 3. Upon final of building permit, request approval from the Building and Neighborhood Revitalization Manager to waive all citations.
- 4. Upon correction of the violations, Mark A. & Catherine A. Johnson shall contact Code Compliance Officer Roberto Peña at (626) 744-4201 to schedule a reinspection of the property.

Compliance Date: August 11, 2010

**Status:** The property owner has obtained the proper permits which is valid for six months. Permit to change plywood on roof expires December 9, 2010; permit to change roof shingles expires February 5, 2011. Code Compliance staff will monitor progress to ensure compliance.

## M. Case No. CTP2009-00528 - 1735 Madison Ave. - Council District #1

**Violations:** No building permits and approvals for a room addition. (Pasadena Municipal Code Section 1.24.010(A) – General penalty, and Section 14.12.320 – Permit-Separate for each building)

Code Compliance Officer: Antonio Escamilla

Panel Decision (Commissioners Wong, Clinton, and Rowland): The Commission ordered Patricia Russ to take the following corrective actions within ten (10) calendar days from the mailing date of the Order of the Code Enforcement Commission:

- 1. Apply for and obtain a permit for the room addition.
- 2. Upon obtaining the necessary permits and approvals for the room addition, Patricia Russ shall contact Code Compliance Officer Tony Escamilla at (626) 744-7893 to schedule a re-inspection of the property.

Compliance Date: March 26, 2010

Status: This case is being submitted to the City Prosecutor's Office for prosecution.

## N. Case No. CTP2009-01802 - 1633 Walnut Street - Council District #2

**Violations:** The building was left in a state of incomplete construction for a period longer than six months. (Pasadena Municipal Code Section 1.24.10(A) – General penalty, and Pasadena Municipal Code Section 14.50.040(13) – Prohibited activities or conditions)

Code Compliance Officer: Nicholas Wiegand

Panel Decision (Commissioners Booker, Kitsinian, and Warner): The Commission ordered William McIntyre to take the following corrective actions within thirty (30) calendar days from the mailing date of the Order of the Code Enforcement Commission:

- 1. Obtain planning approval and permits to complete the necessary construction at the property in question, and continue construction once the permits have been issued.
- 2. Upon issuance of permits and commencement of construction, William McIntyre shall contact Code Compliance Officer Nick Wiegand at (626) 744-3996 to schedule a re-inspection of the property.

Compliance Date: March 15, 2010

**Status:** This case is being prepared for submission to the City Prosecutor's Office for prosecution.

#### 7. REPORTS AND COMMENTS FROM COMMITTEES

## 8. REPORTS AND COMMENTS FROM STAFF

## A. Monthly InterCon Report

Per Bill Kimura, Environmental Health Program Manager in the Public Health Department, InterCon reported nine (9) dog report incidents for the month of October 2010, and two (2) dog report incidents for the month of November 2010. There were zero dog report incidents for the month of December 2010 (see attached report).

## 9. REPORTS AND COMMENTS FROM COMMISSION

### 10. ADJOURNMENT

POSTING STATEMENT: I HEREBY CERTIFY that this Agenda, in its entirety was posted on the Council Chamber Bulletin Board S249, and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on the \_29th\_ day of December 2010, by 4:00 p.m. The agenda will also be posted on the bulletin board outside the front entrance of the Hale Building, 175 N. Garfield Avenue, an electronic copy sent to the Central Library for posting and the agenda may be viewed at the City's website at: <a href="http://www.ci.pasadena.ca.us/planning/meetings/notices.asp">http://www.ci.pasadena.ca.us/planning/meetings/notices.asp</a>. Any items on this agenda will be made available at the Permit Center located at 175 N. Garfield Avenue during normal business hours.

Jon Pollard, Code Compliance Manager

Josette Pastrana, Recording Secretary

## INTERCON BARKING DOG REPORT FOR OCTOBER & NOVEMBER 2010

October 2, 2010

Wright Avenue & Johnson Alley

Complainant called InterCon at 12:05 AM regarding a barking dog at the above address. The officer arrived at the location and stayed for twenty minutes and heard a dog bark a couple of times and then the barking stopped.

October 3, 2010

865 Wright Avenue

Complainant called InterCon at 5:20 AM regarding a barking dog at the above location. The officer arrived at the location and stayed for thirty minutes and observed no barking dog in the area.

October 4, 2010

504 W. Hammond Street

Complainant called InterCon at 1:50 AM regarding a barking dog at the above location. The officer arrived at the location and stayed for twenty five minutes and observed no barking dog in the area.

October 12, 2010

865 Wright Avenue

Complainant called InterCon at 5:15 AM regarding a barking dog at the above location. The officer arrived at the location and stayed for fifteen minutes and observed no barking dog in the area.

October 18, 2010

1553 Paloma Street

Complainant called InterCon at 1:05 AM regarding a barking dog at the above location. The officer arrived at the location at 1:50 AM and heard a dog barking excessively. The officer reported the incident.

October 24, 2010

2005 El Sereno Avenue

Complainant called InterCon at 5:35 AM regarding a barking dog at the above location. The officer arrived at the location and stayed for ten minutes and observed no barking dog in the area.

October 30, 2010

1844 Lundy Avenue

Complainant called InterCon at 9:11 PM regarding a barking dog at the above location. The officer arrived at the location and stayed for fifteen minutes and observed no barking dog in the area.

October 30, 2010

#### 1905 Marengo Avenue

Complainant called InterCon at 12:03 AM regarding a barking dog at the above location. The officer arrived at the location and stayed for fifteen minutes and observed no barking dog in the area.

October 31, 2010

#### 888 Sunset Avenue

Complainant called InterCon at 7:40 PM regarding a barking dog at the above location. The officer arrived at the location and stayed for ten minutes and observed no barking dog in the area.

November 5, 2010

#### 825 Calderwood Lane

Complainant called InterCon at 12:45 AM regarding a barking dog at the above location. The officer arrived at the location and stayed for twenty minutes and observed no barking dog in the area.

November 8, 2010

#### 943 Mentor Avenue

Complainant called InterCon at 2:40 AM regarding a barking dog at the above location. The officer arrived at the location and stayed for twenty minutes and observed no barking dog in the area.

# Old Business List of Cases Referred to City Prosecutor's Office As of December 2010

				•	
Case Number	Property Owner / Property Address	Hearing Date	Violation	Hearing Commission	Dienoeition
			The state of the s		
Case No. A07-   009316	Marco and Hada Tapia	02/02/08	Public Nuisance Dog	N. Lambajian, P.	No change. Arrest
				Wong, M. Zitter	Warrant still outstanding
CTP2005-00991	Rudolf Alexander Eleff /	9/7/2006	Accumulation of dirt, litter, junk, salvage	G. Hughes, M.	(issued on 11/14/08) Ongoing receivership
	יסל במנסח טחעפ		materials, lumber or other debris visible	Zitter	action being sought by
-	-		Irom a street, sidewalk, alley or neighboring		City Attorney's Office.
			means.		
Case # C1P-2008-   00367	Onecimo "Ricardo" Granados and Luz M.	2/5/2009	Construction without the required building permit. Enclosure of patio cover attached to	N. Lambajian, P. Wong, M. Zitter	Defendant paid all fines, obtained all the
	Velez 1015 N. Hudson Ave.		garage and construction/addition of a bathroom within the narane structure		necessary permits and
			without required planning approval and		abated the violations at the property. The City
			building permits.		Prosecutor's Office
				•	dismissed the case at the
					pretrial hearing on
Case # CTP2009-	Frank's 2000 Detail	0 1 1	Operation of a business without the	Full Commission	Ongoing.
9	Frank Chavez – owner	Appealed 1/14/10	required licenses and conditional use	·	•
	1870 E. Walnut Street				



## AGENDA CODE ENFORCEMENT COMMISSION SPECIAL MEETING January 13, 2011 6:00 P.M.

Location: Victory Park Center Multi-Purpose Room #3 2575 Paloma St. Pasadena, CA 91107

#### **CODE ENFORCEMENT COMMISSION**

Robert Clinton
Barbara King
Meroujan S. Kitsinian
Barbara Reeves Neal
Dr. Glovioell Rowland
Michael Warner
Peter J. Wong
Deborah Yim

#### **STAFF**

Roderick A. Olguin, Building and Neighborhood Revitalization Manager
Jon Pollard, Code Compliance Manager
Josette Pastrana, Recording Secretary

Any submitted materials will be made available for public review at the Permit Center, 175 North Garfield Avenue, between 8:00 a.m. to 5:00 p.m. Monday through Thursday and 8:00 a.m. to 12:00 p.m. Friday.

Please contact the Neighborhood Services Division at (626) 744-4633 for specific time and date of availability.

Code Enforcement Commission regular meetings are held on the first Thursday of each month

In compliance with the Americans with Disabilities Act of 1990, listening assistive devices are available from the City Clerk's Office with a 24-hour advance notice. Please call (626) 744-4633 or (626) 744-4785 to request use of a listening device at least one week in advance of the meeting.

Code Enforcement Commission Agendas are also available on the internet: <a href="http://cityofpasadena.net/planning/meetings/cecomm/homecec.asp">http://cityofpasadena.net/planning/meetings/cecomm/homecec.asp</a>

## AGENDA CODE ENFORCEMENT COMMISSION January 13, 2011

Special Meeting 6:00 P.M. Victory Park Center Multi-Purpose Room #3 2575 Paloma St. Pasadena, CA 91107

- 1. CALL TO ORDER
- 2. ROLL CALL
- 3. PUBLIC COMMENT ON MATTERS ON THE AGENDA
  Please limit comments to three minutes for each speaker.
- 4. GROUP HOMES

Assistant City Attorney Frank Rhemrev will be presenting information on "Group Homes" and discussing how federal, state, and local laws apply to their location and regulation.

- 5. REPORTS AND COMMENTS FROM STAFF
- 6. REPORTS AND COMMENTS FROM COMMISSION
- 7. ADJOURMENT

#### **POSTING STATEMENT:**

I HEREBY CERTIFY that this Agenda, in its entirety was posted on the Council Chamber Bulletin Board S249, and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on the 5<sup>th</sup> day of January 2011, by 5:30 p.m. The agenda will also be posted on the bulletin board outside the front entrance of the Hale Building, 175 N. Garfield Avenue, an electronic copy sent to the Central Library for posting and the agenda may be viewed at the City's website at: <a href="http://www.ci.pasadena.ca.us/planning/meetings/notices.asp">http://www.ci.pasadena.ca.us/planning/meetings/notices.asp</a>. Any items on this agenda will be made available at the Permit Center located at 175 N. Garfield Avenue during normal business hours.

Meloujan Kitsinian, Chair

Code Enforcement Commission

Josette Pastrana, Recording Secretary



#### AGENDA CODE ENFORCEMENT COMMISSION FEBRUARY 3, 2011

Regular Meeting 4:00 P.M. Permit Center, Hearing Room 175 N. Garfield Avenue, Pasadena

CODE ENFORCEMENT COMMISSION PANEL NO. 3
Glovioell Rowland, Ph.D.
Michael Warner, Panel Chair
Deborah Yao, Esq.

#### STAFF

Roderick A. Olguin, Building and Neighborhood Revitalization Manager
Jon Pollard, Code Compliance Manager
Antonio Escamilla, Code Compliance Officer
Josette Pastrana, Recording Secretary

Any submitted materials will be made available for public review at the Permit Center, 175 North Garfield Avenue, between 8:00 a.m. to 5:00 p.m. Monday through Thursday and 8:00 a.m. to 12:00 p.m. Friday. Please contact the Neighborhood Services Division at (626) 744-4633 for specific time and date of availability.

Code Enforcement Commission regular meetings are held on the first Thursday of each month.

In compliance with the Americans with Disabilities Act of 1990, listening assistive devices are available from the City Clerk's Office with a 24-hour advance notice. Please call (626) 744-4633 or (626) 744-4785 to request use of a listening device at least one week in advance of the meeting.

Code Enforcement Commission agendas are also available on the internet: http://cityofpasadena.net/planning/meetings/cecomm/homecec.asp

### AGENDA CODE ENFORCEMENT COMMISSION FEBRUARY 3, 2011

Regular Meeting
4:00 P.M.
City of Pasadena Permit Center
Hearing Room
175 N. Garfield Avenue
Pasadena, California 91101

- 1. CALL TO ORDER
- 2. ROLL CALL
- 3. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA (Please request yellow comment cards to be submitted to the Recording Secretary.)

Please limit comments to three minutes for each speaker.

4. APPROVAL OF MINUTES

Approval of minutes of the Code Enforcement Commission Regular Meeting of January 6, 2011, and the Special Meeting of January 13, 2011.

- 5. PUBLIC HEARING: REGULAR CASES
  - A. Case No. CTP2010-01786 1846 N. Madison Ave. Council District #1

Violations: Pasadena Municipal Code

Section 1.24.010(A) - General penalty

"No person shall violate or fail to comply with any provision or requirement of this code. Any person who violates or fails to comply with any provision or requirement of this code shall be guilty of a misdemeanor, unless (1) such violation or failure is designated as an infraction or is subsequently prosecuted as an infraction, in which case such person is guilty of an infraction; or (2) such a violation or failure is prosecuted as a civil administrative action pursuant to Chapter 1.25 or Chapter 1.26 of this title."

#### Section 14.12.320 - Permit separate for each building.

"No person shall erect, construct, enlarge, alter, repair, move, improve, remove, convert or demolish any building, or cause or permit the same to be done, without first obtaining a separate building permit for each such building from the housing and community development department, in the manner and according to the applicable conditions prescribed in Chapter 3 of the Pasadena building code."

Code Compliance Officer: Antonio Escamilla

#### **Recommended Commission Corrective Action:**

The Commission orders Hilda M. Delgado to take the following corrective actions within thirty (30) calendar days from the mailing date of the Order of the Code Enforcement Commission:

- 1. Remove all unpermitted construction and return the garage to it's original configuration and use or;
- If the property owner wishes to maintain the present garage conversion, obtain all permits, approvals and inspections from the Planning Department necessary to legalize the garage conversion; and obtain all permits approvals and inspections from the Planning Department necessary to construct replacement off-street parking.
- 3. Upon making the corrections, Hilda M. Delgado shall contact Code Compliance Officer Tony Escamilla at (626) 744-7893 to schedule a reinspection of the property.

#### B. Case No. CTP2010-01875 - 48 N. Craig Ave. - Council District #4

Violations: Pasadena Municipal Code

#### Section 1.24.010(A) - General penalty

"No person shall violate or fail to comply with any provision or requirement of this code. Any person who violates or fails to comply with any provision or requirement of this code shall be guilty of a misdemeanor, unless (1) such violation or failure is designated as an infraction or is subsequently prosecuted as an infraction, in which case such person is guilty of an infraction; or (2) such a violation or failure is prosecuted as a civil administrative action pursuant to Chapter 1.25 or Chapter 1.26 of this title."

#### Section 14.16.030(B) - Certificate of Occupancy Required.

"No person shall occupy, change the use of or sell, exchange, rent, lease or otherwise permit any unit which is hereafter vacated by the occupant thereof to be reoccupied until a certificate of occupancy, quadrennial certificate of occupancy or temporary certificate of occupancy is issued by the administrator, as hereinafter provided. [B] With respect to multifamily residential units and rooming and boarding houses, each unit shall be inspected not less than once every four years."

#### Section 14.50.040(13)(15)

"It is declared unlawful and a public nuisance for any person owning, leasing, occupying, or having charge or possession of any property in this city to maintain such property, regardless of whether such property contains a conforming or legal non-conforming use or structure, in a manner than any of the following conditions or activities are found to exist thereon (13) Residential or commercial buildings left in a state of incomplete construction, partial demolition, damaged by vandalism, fire, earthquake or other acts for a period of 6 months (excluding such time when work is in progress pursuant to a valid building permit or other construction permit), (15) Any structure in a state of substantial deterioration, including but not limited to: peeling paint on a façade broken windows, roof in disrepair, damaged porch, broken steps or other deterioration or disrepair, visible from a public street, sidewalk, or from neighboring properties, where such condition would have a tendency to substantially depreciate the aesthetic environment or property values of surrounding properties." (emphasis added.)

Code Compliance Officer: Antonio Escamilla

#### **Recommended Commission Corrective Action:**

The Commission orders John Axline to take the following corrective actions <u>within</u> thirty (30) calendar days from the mailing date of the Order of the Code Enforcement Commission:

- Make the necessary corrections of the violations as set forth in the Housing Occupancy Inspection report dated April 19, 2010. Such correction shall include obtaining all necessary Planning department approvals, permits and final inspections needed to make the corrections.
- Upon making the corrections as set forth on the Housing Occupancy Inspection report dated April 19, 2010, John Axline shall contact Code Compliance Officer Tony Escamilla at (626) 744-7893 to schedule a reinspection of the property.
- 6. OLD BUSINESS (See attached table for old business referred to City Prosecutor's Office.)
  - A. Case No. CTP2010-00515 856 Mountain Pl. Council District #5

**Violations:** No Certificate of Occupancy; unpermitted construction; and installation of a fence without Zoning Permit. (Pasadena Municipal Code Sections1.24.010(A) – General Penalty, 14.16.030(A) – Certificate of Occupancy Required; 14.12.320 – Permit separate for each building; 14.04.030 – Violation of building code; and 14.04.015 – Zoning permit required.)

Sr. Code Compliance Officer: Gevorg Grigoryan

Panel Decision (Commissioners R. Clinton, B. King, and P. Wong): The Commission ordered Gabriel Perez and Dayrin Galindo to take the following corrective actions within ten (10) calendar days from the mailing date of the Order of the Code Enforcement Commission:

- 1. Pay all fees associated with a new Occupancy Inspection. Then schedule an inspection with Senior Code Compliance Officer Gevorg Grigoryan and the Supervising Building Inspector, and provide them with full access to the property so that they may conduct the required inspection.
- 2. Within thirty (30) days of the inspection, Gabriel Perez and/or Dayrin Galindo shall obtain either a demolition permit to demolish the unpermitted structure or obtain a building permit to bring the structure into compliance.
- 3. Correct all outstanding Municipal Code violations and thereafter obtain a Certificate of Occupancy for the property located at 856 Mountain Place.
- Upon correcting all violations found during the Occupancy Inspection, Gabriel Perez and/or Dayrin Galindo shall contact Senior Code Compliance Officer Gevorg Grigoryan at (626) 744-4405, to schedule a re-inspection of the property.

Compliance Date: January 24, 2011

**Status:** The Sr. Code Compliance Officer and Supervising Building Inspector are in the process of scheduling an inspection with the property owner.

#### B. Case No. CTP2010-00705 - 1181-1183 N. Summit Ave. - Council District #3

**Violations:** Construction without building permits. (Pasadena Municipal Code Sections 1.24.10(A) – General penalties; and 14.12.320 – Permit separate for each building)

Code Compliance Officer: Antonio Escamilla

Panel Decision (Commissioners M. Kitsinian and B. Reeves Neal): The Commission ordered Juan Pineda to take the following corrective actions within ten (10) calendar days from the mailing date of the Order of the Code Enforcement Commission:

- 1. Contact Code Compliance Officer Tony Escamilla and arrange a meeting at the Permit Center in order to obtain a clear understanding of what is required and identify the proper permits that are needed.
- 2. Obtain the necessary permits for the remaining unpermitted construction and obtain final inspection and approval within thirty (30) calendar days of the mailing date of the order of the Code Enforcement Commission.
- 3. Upon obtaining the permits, inspections and final approvals, Juan Pineda shall contact Code Compliance Officer Tony Escamilla at (626) 744-7893 to schedule a re-inspection of the property.

**Compliance Date:** November 22, 2010 (10 calendar days) and December 13, 2010 (30 calendar days)

**Status:** Staff is currently working with the property owner to obtain the necessary permits and inspections.

#### C. Case No. CTP2009-04522 - 1988 N. Summit Ave. - Council District #1

**Violations:** Lack of required Certificate of Occupancy. (Pasadena Municipal Code Sections 1.24.10(A) – General penalties; and 14.16.030(A) – Certificate of Occupancy Required)

Code Compliance Officer: Antonio Escamilla

Panel Decision (Commissioners M. Kitsinian and B. Reeves Neal): The Commission ordered Elizabeth Melendrez to take the following corrective actions within thirty (30) calendar days from the mailing date of the Order of the Code Enforcement Commission:

- 1. Arrange a meeting with Code Compliance Officer Tony Escamilla to meet at the property and review the property violations.
- 2. Obtain a temporary certificate of occupancy for a period of <u>one hundred</u> <u>eighty (180) calendar days</u>.
- 3. Obtain all required building permits, and re-active all expired building permits necessary as part of correction of the "Major" code violations described on the May 7, 2009, housing occupancy inspection report.
- 4. Make the necessary corrections of the violations as set forth on the housing inspection report dated May 7, 2009, and the updated inspection report that she will be getting in the next thirty days, and obtain all required Building inspections as part of the permit finalization process.
- 5. Upon making the corrections as set forth on the occupancy housing inspection dated May 7, 2009, Elizabeth Melendrez shall contact Code Compliance Officer Tony Escamilla at (626) 744-7893 to schedule a reinspection of the property where after Mr. Escamilla may produce the required Certificate of Occupancy within one hundred eighty (180) calendar days from the mailing date of the Order of the Code Enforcement Commission.

Compliance Date: December 13, 2010 (30 days) and May 10, 2011 (180 days)

**Status**: The property owner met with code compliance staff and is working to obtain the necessary permits.

#### D. Case No. CTP2009-01175 - 915-917 N. Los Robles Ave. - Council District #5

**Violations:** Construction without permits. (Pasadena Municipal Code Sections 1.24.10(A) – General penalties; and 14.12.320 – Permit – Separate for each building)

Code Compliance Officer: Sharon Gray

Panel Decision (Commissioners M. Kitsinian and B. Reeves Neal): The Commission ordered Steven Sheard and Richard G. Sheard, Jr. to take the following corrective actions within thirty (30) calendar days from the mailing date of the Order of the Code Enforcement Commission:

- Obtain Planning Approval and Building Permits for the two-story accessory structure located in the rear/side yard of the property at 915-917 N. Los Robles or;
- 2. Completely remove the illegal accessory structure.
- That upon meeting all code requirements, Steven Sheard or Richard G. Sheard, Jr. shall call Code Compliance Officer Sharon Gray at (626) 744-3974 to schedule a re-inspection of the property.
- 4. That should the property owners fail to comply, this case shall be referred to the City Prosecutor's Office for prosecution.

Compliance Date: December 13, 2010

Status: This case is being prepared for submission to the City Prosecutor's Office for prosecution.

#### E. Case No. CTP2009-00862 - 1034 N. Hudson Ave. - Council District #5

**Violations:** Dilapidated structure, overgrown vegetation, and accumulation of junk trash and debris. (Pasadena Municipal Code Sections 1.24.010(A) — General Penalty and 14.50.040(1)(8)(15) — Prohibited activities or conditions.)

Code Compliance Officer: Sharon Gray

Panel Decision (Commissioners M. Warner, G. Rowland, and D. Yao): The Commission ordered D. Frank Culbertson to take the following corrective actions with the respective timeframes subsequent to the mailing date of the Order of the Code Enforcement Commission:

- 1. Within thirty (30) calendar days from the mailing date of the Order of the Code Enforcement Commission: Remove all junk, trash and debris from the site including the garage area, and thereafter maintain the site in a manner and condition consistent with the Pasadena Municipal Code,
- 2. Within forty five (45) calendar days from the mailing date of the Order of the Code Enforcement Commission: Cut all overgrown vegetation on the site and thereafter maintain the site in a manner and condition consistent with the Pasadena Municipal Code;
- 3. Within one hundred eighty (180) calendar days from the mailing date of the Order of the Code Enforcement Commission: Schedule the repair or replacement of the dilapidated wood-framed garage pursuant to the standards set forth in the City's Zoning Code and pursuant to issuance of all required permits, as well as seek assistance from the Pasadena Neighborhood Housing Services.

- 4. Once all code requirements are met, request approval from the Building and Neighborhood Revitalization Manager to waive all citations.
- 5. Upon meeting all code requirements, D. Frank Culbertson shall contact Code Compliance Officer Sharon Gray at (626) 744-3974, to schedule a reinspection of the property.

Compliance Date: Various. 1) November 16, 2010 – Removal of all junk, trash and debris from the property; 2) December 1, 2010 – Removal of overgrown vegetation at the property; 3) April 15, 2011 - Repair or replacement of the dilapidated woodframed garage.

**Status:** Ongoing. Garage collapsed and was subsequently abated by City. The property owner is still working on cleaning up of his property of junk and debris and overgrown vegetation.

#### F. Case No. CTP2009-03582 - 1690 San Pasqual St. - Council District #7

**Violations:** Overgrown vegetation. (Pasadena Municipal Code Sections 1.24.10(A) – General Penalties and 14.50.040(8) – Prohibited activities or conditions.)

Code Compliance Officer: Roberto Peña

Panel Decision (Commissioners M. Warner, G. Rowland, and D. Yao): The Commission ordered Suzanne Lefevre to take the following corrective action within thirty (30) calendar days from the mailing date of the Order of the Code Enforcement Commission:

- 1. Cut all overgrown vegetation on the site and thereafter maintain the site in a manner and condition consistent with the Pasadena Municipal Code.
- 2. Upon meeting all code requirements, that Suzanne Lefevre contact Code Compliance Officer Roberto Peña at (626) 744-4201, to schedule a reinspection of the property.

Compliance Date: November 16, 2010

**Status:** The property owner hired MASH to clean up the property of overgrown vegetation. The property maintenance violations have been corrected and this case is now closed.

#### G. Case No. CTP2009-02177 - 1114 Worcester Ave. - Council District #3

**Violations:** Construction of wooden fence without proper permits. (Pasadena Municipal Code Sections 1.24.10(A) — General penalties; 14.12.320 — Permit Separate for each building; and 14.04.050, Section 105.2.1, Appendix 1, Section 105.2 of the California Building Code.)

Code Compliance Officer: Sharon Gray

Panel Decision (Commissioners M. Warner, G. Rowland, and D. Yao): The Commission ordered Mark H. and Felicia A. Seibert to take the following corrective

action within thirty (30) calendar days from the mailing date of the Order of the Code Enforcement Commission:

- 1. Obtain a Zoning Permit from the City's Planning Section and;
- 2. Modify the configuration and placement of the fence such that it meets the standards of the City's Zoning Code or;
- 3. Remove the fence.
- 4. Upon meeting all code requirements, Mark H. and Felicia A. Seibert shall contact Code Compliance Officer Sharon Gray at (626) 744-3974, to schedule a re-inspection of the property.

Compliance Date: November 16, 2010

Status: This case is being prepared for referral to the City Prosecutor's Office for prosecution.

#### H. Case No. CTP2009-03658 - 1553 Navarro Ave. - Council District #1

**Violations:** Failure to obtain Certificate of Occupancy. (Pasadena Municipal Code Sections 1.24.10(A) – General penalties, and 14.16.030(A) – Certificate of Occupancy Required)

Sr. Code Compliance Officer: Mariela Escos

Panel Decision (Commissioners R. Clinton, B. King, and P. Wong): The Commission ordered Charlene Brown to take the following corrective actions within ten (10) calendar days from the mailing date of the Order of the Code Enforcement Commission:

- 1. Apply for and obtain a Certificate of Occupancy from the Pasadena Permit Center.
- 2. Contact Senior Code Compliance Officer Mariela Escos at (626) 744-4641 to schedule a re-inspection of the property.
- Once the Certificate of Occupancy is obtained, request approval from the Building and Neighborhood Revitalization Manager to rescind the fines assessed for failure to obtain the required Certificate of Occupancy.

Compliance Date: September 22, 2010

**Status:** The property owner has not complied with the Order. This case is being prepared for submission to the City Prosecutor's Office for prosecution.

#### I. Case No. CTP2010-01258 - 840 N. Euclid Ave. - Council District #5

Violations: Various property maintenance violations such as 1) inadequate security of a vacant building; 2) overgrown vegetation; 3) gross lack of maintenance of grounds; and 4) accumulation of junk, trash and debris. (Pasadena Municipal Code

Code Enforcement Commission Agenda February 3, 2011 Page 9

Sections 1.24.10(A) – General penalties, and 14.50.040(1)(8)(11)(12)(15)(16) – Prohibited activities or conditions)

Code Compliance Officer: Sharon Gray

Panel Decision (Commissioners R. Clinton, B. King, and P. Wong): The Commission ordered Janet Bobbitt to take the following corrective action within thirty (30) calendar days from the mailing date of the Order of the Code Enforcement Commission:

- 1. Remove all junk, trash and debris from the site and thereafter maintain the site free of such items;
- 2. Cut all overgrown vegetation on the site and thereafter maintain the site in a manner and condition consistent with the Pasadena Municipal Code;
- Maintain the structure and the site such that it will not have a tendency to substantially deteriorate the aesthetic environment or property value of surrounding properties;
- 4. Remove all graffiti and maintain the building in a manner such that graffiti is removed within 24 hours of being placed on the building:
- 5. Repair all walls, roofs, and other physical and structural components that are in a state of deterioration or disrepair;
- 6. Secure all doors and windows with minimum 1/2" thickness exterior grade plywood which shall extend to the molding stops or studs; and mount at least two wood stocks of minimum 2 X 4 inch thickness to the reverse face of the plywood with minimum 3/8" carriage bolts mated with nuts and two flat washers; and cause all hardware to be galvanized or cadmium plated; and all exterior barricade material to the predominant color of the structure.
- 7. Secure the property with a six foot chain link fence across the driveway and between the north wall of the property and the chain link fence along the north property line.
- 8. Upon meeting all code requirements, that Janet J. Bobbitt contact Code Compliance Officer Sharon Gray at (626) 744-3974, to schedule a reinspection of the property.

Compliance Date: October 12, 2010

**Status:** Property owner has made modest improvement to the overall condition of property and has not met conditions set forth in the Commission Order. This case is being prepared for submission to the City Prosecutor's Office for prosecution.

#### J. Case No. CTP2009-02824 - 1874 Monte Vista Ave. - Council District #2

**Violations:** Construction without the proper building permits. (Pasadena Municipal Code Sections 1.24.10(A) – General penalties, and 14.12.320 – Permit Separate for each building)

Sr. Code Compliance Officer: Andre Temurian

Panel Decision (Commissioners R. Clinton, M. Kitsinian, and M. Warner): The Commission ordered Anthony Schubert and Ashanti Lowry Schubert to take the following corrective actions within thirty (30) calendar days from the mailing date of the Order of the Code Enforcement Commission:

- Obtain all required building permits for the wooden patio deck attached to the rear wall of the dwelling area, and obtain all required building permits for the enclosure of the preexisting covered patio that is attached to the east wall of the garage.
- 2. Upon obtaining all the required building permits, Anthony Schubert and/or Ashanti Lowry Schubert shall contact Sr. Code Compliance Officer Andre Temurian at (626) 744-4231 to schedule a re-inspection of the property.

Compliance Date: September 13, 2010

**Status:** The property owner has not obtained the required building permits. Staff will prepare a report for submittal to the City Prosecutor's Office.

#### K. Case No. CTP2009-04201 - 1470 S. Marengo Ave. - Council District #7

**Violations:** Construction without the proper building permits. (Pasadena Municipal Code Sections 1.24.10(A) – General penalties, and 14.12.320 – Permit Separate for each building)

Code Compliance Officer: Roberto Peña

Panel Decision (Commissioners King, Rowland, and Warner): The Commission ordered Mark A. & Catherine A. Johnson to take the following corrective actions within thirty (30) calendar days from the mailing date of the Order of the Code Enforcement Commission:

- Agree to meet with Steven Raney, Building Inspector and Joel Murphy, Building Inspection Supervisor of the Building Department at the property for inspection by <u>July 15, 2010</u>.
- 2. Obtain permits and approvals for the unpermitted construction at the subject property, or obtain permits to remove the unpermitted construction and reconstruct the dwelling to its original configuration.
- 3. Upon final of building permit, request approval from the Building and Neighborhood Revitalization Manager to waive all citations.
- Upon correction of the violations, Mark A. & Catherine A. Johnson shall contact Code Compliance Officer Roberto Peña at (626) 744-4201 to schedule a reinspection of the property.

Compliance Date: August 11, 2010

**Status:** Ongoing. The property owner has obtained the proper permits which is valid for six months. Permit to change plywood on roof expires December 9, 2010; permit to change roof shingles expires February 5, 2011. Code Compliance staff will monitor progress to ensure compliance.

#### L. Case No. CTP2009-00528 - 1735 Madison Ave. - Council District #1

**Violations:** No building permits and approvals for a room addition. (Pasadena Municipal Code Section 1.24.010(A) – General penalty, and Section 14.12.320 – Permit-Separate for each building)

Code Compliance Officer: Antonio Escamilla

Panel Decision (Commissioners Wong, Clinton, and Rowland): The Commission ordered Patricia Russ to take the following corrective actions within ten (10) calendar days from the mailing date of the Order of the Code Enforcement Commission:

- Apply for and obtain a permit for the room addition.
- 2. Upon obtaining the necessary permits and approvals for the room addition, Patricia Russ shall contact Code Compliance Officer Tony Escamilla at (626) 744-7893 to schedule a re-inspection of the property.

Compliance Date: March 26, 2010

**Status:** The property is currently in escrow. The City Prosecutor has determined there is insufficient information to prosecute the property owner. A "Notice of Substandard Property" and "Power Hold" (to prevent establishment of new electric service) has been filed. Staff will monitor the current sale of the property and work with the new purchaser to have the violations corrected.

#### M. Case No. CTP2009-01802 - 1633 Walnut Street - Council District #2

**Violations:** The building was left in a state of incomplete construction for a period longer than six months. (Pasadena Municipal Code Section 1.24.10(A) – General penalty, and Pasadena Municipal Code Section 14.50.040(13) – Prohibited activities or conditions)

Code Compliance Officer: Nicholas Wiegand

Panel Decision (Commissioners Booker, Kitsinian, and Warner): The Commission ordered William McIntyre to take the following corrective actions within thirty (30) calendar days from the mailing date of the Order of the Code Enforcement Commission:

 Obtain planning approval and permits to complete the necessary construction at the property in question, and continue construction once the permits have been issued. 2. Upon issuance of permits and commencement of construction, William McIntyre shall contact Code Compliance Officer Nick Wiegand at (626) 744-3996 to schedule a re-inspection of the property.

Compliance Date: March 15, 2010

**Status:** This case is being prepared for submission to the City Prosecutor's Office for prosecution.

#### 7. REPORTS AND COMMENTS FROM COMMITTEES

#### 8. REPORTS AND COMMENTS FROM STAFF

#### A. Monthly InterCon Report

Per Bill Kimura, Environmental Health Program Manager in the Public Health Department, InterCon reported two (2) dog report incidents for the month of January 2011 (see attached report).

#### 9. REPORTS AND COMMENTS FROM COMMISSION

#### 10. ADJOURNMENT

POSTING STATEMENT: I HEREBY CERTIFY that this Agenda, in its entirety was posted on the Council Chamber Bulletin Board S249, and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on the 31<sup>st</sup> day of January 2011, by 4:00 p.m. The agenda will also be posted on the bulletin board outside the front entrance of the Hale Building, 175 N. Garfield Avenue, an electronic copy sent to the Central Library for posting and the agenda may be viewed at the City's website at: <a href="http://www.ci.pasadena.ca.us/planning/meetings/notices.asp">http://www.ci.pasadena.ca.us/planning/meetings/notices.asp</a>. Any items on this agenda will be made available at the Permit Center located at 175 N. Garfield Avenue during normal business hours.

Jon Pollard, Code Compliance Manager

Josefte Pastrana, Recording Secretary

# Old Business List of Cases Referred to City Prosecutor's Office As of January 2011

William Committee of the Committee of th					
Case Number	Property Owner/ Property Address	Hearing Date	Violation	Hearing Commission	Dienoeifion
Case No. A07-	Marco and Hada Tapia	02/07/08	Public Nuisance Dog	N. Lambajian, P.	No change. Arrest
0108010	565 Lincoin Ave.		•	Wong, M. Zitter	Warrant still outstanding
-		-			(issued on 11/14/08).
1000 #CTD100E	1 32 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 -	00000			Remove from list.
00991	Kudoit Alexander Eleft /   762 Eaton Drive	9///5006	Accumulation of dirt, litter, junk, salvage	G. Hughes, M.	The City has appointed a
)	102 Latol Dive		materials, lumber or other debris visible	Zitter	receivership for the
		-	from a street, sidewalk, alley or neighboring		rehabilitation process.
			property, or verified through other lawful		
Case # CTP2009-	Frank's 2000 Detail	11/5/2000	Operation of a Puniscon with a state		
00129	Center	Appended 1/1/10	Operation of a pusifiess without the	ruii Commission	Ongoing. The property
)			required acenses and conditional use		owner of this business
	1870 E Wolnit Street		permit.		establishment (Steven
	1070 E. Walliut Street				Schultz) currently has
					several cases with the
		•		•	City. The City
		-			Prosecutor's Office is
					looking into consolidating
					all the cases against the
Caro No CTD2000	1 1 1 0				property owner.
04246	Sleven C. Schuliz	01/2/2010	Construction without the proper permits.	R. Clinton, B.	Ongoing. This is another
01110	102 IN. FAIRWOOD AVE.			King, P. Wong	property owned by
				-	Steven Schultz that the
			-	٠	City Prosecutor's Office is
				*****	looking to consolidate
					with other pending cases

#### INTERCON BARKING DOG REPORT FOR JANUARY 2011

January 9, 2011

676 N. Summit Avenue

Complainant called InterCon at 5:45 AM regarding a barking dog at the above address. The officer arrived at the location and stayed for twenty minutes and observed no barking dog in the area.

January 16, 2011

813 Boylston Street

Complainant called InterCon at 5:00 AM regarding a barking dog at the above location. The officer arrived at the location and heard two dogs barking. The officer reported the incident.



#### CITY OF PASADENA

#### NOTICE OF CANCELATION CODE ENFORCEMENT COMMISSION MEETING THURSDAY, MARCH 3, 2011

NOTICE IS HEREBY GIVEN that the Regular Meeting of the Code Enforcement Commission, scheduled for Thursday, March 3, 2011, at 4:00 p.m. at the City of Pasadena Permit Center Hearing Room, 175 North Garfield Avenue, Pasadena, California, is canceled.

Jon Pollard

Code Compliance Manager

#### POSTING STATEMENT:

I HEREBY CERTIFY that this Notice, in its entirety was posted on the Council Chamber Bulletin Board S249, and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on the 28<sup>th</sup> day of February 2011, by 4:00 p.m. The notice will also be posted on the bulletin board outside the front entrance of the Hale Building, 175 N. Garfield Avenue, an electronic copy sent to the Central Library for posting and the notice may be viewed at the City's website at: <a href="http://www.ci.pasadena.ca.us/planning/meetings/notices.asp">http://www.ci.pasadena.ca.us/planning/meetings/notices.asp</a>.

Gabby De La Torre Recording Secretary

Distribution: City Council, City Manager, City Attorney, Public Information Officer, Neighborhood Connections, Central Library, La Opinion, Los Angeles Times, Pasadena Journal, Pasadena Weekly, Star News



#### AGENDA CODE ENFORCEMENT COMMISSION APRIL 7, 2011

Regular Meeting 4:00 P.M. Permit Center, Hearing Room 175 N. Garfield Avenue, Pasadena

CODE ENFORCEMENT COMMISSION PANEL NO. 1
Meroujan Kitsinian
Barbara Reeves-Neal, Esq.
Michael Warner

#### **STAFF**

Frank Rhemrev, Asst. City Attorney Jon Pollard, Code Compliance Manager Gabby De La Torre, Recording Secretary

Any submitted materials will be made available for public review at the Permit Center, 175 North Garfield Avenue, between 8:00 a.m. to 5:00 p.m. Monday through Thursday and 8:00 a.m. to 12:00 p.m. Friday. Please contact the Neighborhood Services Division at (626) 744-4633 for specific time and date of availability.

Code Enforcement Commission regular meetings are held on the first Thursday of each month.

In compliance with the Americans with Disabilities Act of 1990, listening assistive devices are available from the City Clerk's Office with a 24-hour advance notice. Please call (626) 744-4633 or (626) 744-4785 to request use of a listening device at least one week in advance of the meeting.

Code Enforcement Commission agendas are also available on the internet: http://cityofpasadena.net/planning/meetings/cecomm/homecec.asp

### AGENDA CODE ENFORCEMENT COMMISSION April 7, 2011

Regular Meeting
4:00 P.M.
City of Pasadena Permit Center
Hearing Room
175 N. Garfield Avenue
Pasadena, California 91101

- 1. CALL TO ORDER
- 2. ROLL CALL
- 3. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA (Please request yellow comment cards to be submitted to the Recording Secretary.)

Please limit comments to three minutes for each speaker.

- 4. PUBLIC HEARING: REGULAR MATTER
  - A. 125 E. Orange Grove Blvd. Council District #3

Super Liquor – Modification of Business Operating Conditions

Super Liquor is seeking relief from five of the 21 business operating conditions imposed by the Code Enforcement Commission and the City Council subsequent to public hearings in 2009 where the business was determined to be in violation of the City's "Deemed Approved Ordinance." Specifically, Super Liquor is seeking relief from Conditions No's 3, 9, 10, 18 and 19. Those conditions are referenced below.

- Condition No. 3: "The sale or stocking of single containers of distilled spirits, beer, malt beverages, and wine coolers in sizes of 12 oz. or less is prohibited, but may be sold in manufacturer pre-packed multi-unit quantities." The applicant states that "distilled spirits should be removed from the list of prohibited single containers".
- Condition No. 9: "Management shall employ a private security guard to patrol the business premises and the adjacent sidewalks, including the north side of Orange Grove Boulevard adjacent to the property, during all hours of business operation to ensure that no littering, loitering or consumption of alcohol occurs, and make prompt notification to the Pasadena Police Department of instances of loitering, the public consumption of alcohol, or other illegal activity." The applicant states that "Super Liquor will continue to notify the Police Department of illegal activity, but should not be required to employ a private security guard."
- Condition No. 10: "It shall be the responsibility of the business owner/operators of
  the business to remove identifiable litter from the premises and the public right of
  way (limited to the north side of East Orange Grove up to 100 feet from the
  premises.)" The applicant states that "this condition requires clarification as to
  parameters, and the extent to which Super Liquor would be responsible for the
  upkeep of the neighboring apartment complex or neighboring business. The

conditions should also be rewritten to limit Super Liquor's responsibility to remove identifiable litter from the public sidewalks up to only 50 feet from the premises."

- Condition No. 18: "All alcoholic beverages containers shall be identified with a sticker that has the name of the business establishment. Translucent plastic bags shall be identified in the same manner," and; The applicant states that "this condition should be eliminated in its entirety."
- Condition No. 19: "Business hours of operation shall be between 7:00 a.m. and 9:00 p.m. daily with the sale of alcohol to occur only between the hours of 9:00 a.m. and 6:00 p.m. daily." The applicant states that "this condition should be eliminated in its entirety, and Super Liquor should be able to continue to run its business during its current hours of operation, 6:30 a.m. to 10:00 p.m., with no restriction on the sale of alcohol.

Staff: Frank Rhemrev, Assistant City Attorney Jon Pollard, Code Compliance Manager

**Staff Recommendation:** Approve applicant's request for modification of Condition No. 3 and Condition No. 19, disapprove applicant's request for modification of Condition No's 9, 10, and 18, and maintain unchanged Condition No's 1, 2, 4, 5, 6, 7, 8, 11, 12, 13, 14, 15, 16, 17, 20, and 21.

#### 5. OLD BUSINESS

#### A. Case No. CTP2010-00515 - 856 Mountain Pl. - Council District #5

**Violations:** No Certificate of Occupancy; unpermitted construction; and installation of a fence without Zoning Permit. (Pasadena Municipal Code Sections1.24.010(A) – General Penalty, 14.16.030(A) – Certificate of Occupancy Required; 14.12.320 – Permit separate for each building; 14.04.030 – Violation of building code; and 14.04.015 – Zoning permit required.)

Sr. Code Compliance Officer: Gevorg Grigoryan

Panel Decision (Commissioners R. Clinton, B. King, and P. Wong): The Commission ordered Gabriel Perez and Dayrin Galindo to take the following corrective actions within ten (10) calendar days from the mailing date of the Order of the Code Enforcement Commission:

- Pay all fees associated with a new Occupancy Inspection. Then schedule an inspection with Senior Code Compliance Officer Gevorg Grigoryan and the Supervising Building Inspector, and provide them with full access to the property so that they may conduct the required inspection.
- 2. Within thirty (30) days of the inspection, Gabriel Perez and/or Dayrin Galindo shall obtain either a demolition permit to demolish the unpermitted structure or obtain a building permit to bring the structure into compliance.
- 3. Correct all outstanding Municipal Code violations and thereafter obtain a Certificate of Occupancy for the property located at 856 Mountain Place.

4. Upon correcting all violations found during the Occupancy Inspection, Gabriel Perez and/or Dayrin Galindo shall contact Senior Code Compliance Officer Gevorg Grigoryan at (626) 744-4405, to schedule a re-inspection of the property.

Compliance Date: January 24, 2011

**Status:** This case remains open as the Code Compliance Officer works with the property owner in resolving the outstanding Code matters.

#### B. Case No. CTP2010-00705 - 1181-1183 N. Summit Ave. - Council District #3

**Violations:** Construction without building permits. (Pasadena Municipal Code Sections 1.24.10(A) – General penalties; and 14.12.320 – Permit separate for each building)

Code Compliance Officer: Antonio Escamilla

Panel Decision (Commissioners M. Kitsinian and B. Reeves Neal): The Commission ordered Juan Pineda to take the following corrective actions within ten (10) calendar days from the mailing date of the Order of the Code Enforcement Commission:

- 1. Contact Code Compliance Officer Tony Escamilla and arrange a meeting at the Permit Center in order to obtain a clear understanding of what is required and identify the proper permits that are needed.
- 2. Obtain the necessary permits for the remaining unpermitted construction and obtain final inspection and approval within thirty (30) calendar days of the mailing date of the order of the Code Enforcement Commission.
- 3. Upon obtaining the permits, inspections and final approvals, Juan Pineda shall contact Code Compliance Officer Tony Escamilla at (626) 744-7893 to schedule a re-inspection of the property.

Compliance Date: November 22, 2010 (10 calendar days) and December 13, 2010 (30 calendar days)

**Status:** The property owner has not met the requirements of the Commission Order. The Code Compliance Officer will be submitting this matter to the City Attorney's office for prosecution.

#### C. Case No. CTP2009-04522 - 1988 N. Summit Ave. - Council District #1

**Violations:** Lack of required Certificate of Occupancy. (Pasadena Municipal Code Sections 1.24.10(A) – General penalties; and 14.16.030(A) – Certificate of Occupancy Required)

Code Compliance Officer: Antonio Escamilla

Panel Decision (Commissioners M. Kitsinian and B. Reeves Neal): The Commission ordered Elizabeth Melendrez to take the following corrective actions within thirty (30) calendar days from the mailing date of the Order of the Code Enforcement Commission:

- 1. Arrange a meeting with Code Compliance Officer Tony Escamilla to meet at the property and review the property violations.
- 2. Obtain a temporary certificate of occupancy for a period of <u>one hundred</u> <u>eighty (180) calendar days</u>.
- 3. Obtain all required building permits, and re-active all expired building permits necessary as part of correction of the "Major" code violations described on the May 7, 2009, housing occupancy inspection report.
- 4. Make the necessary corrections of the violations as set forth on the housing inspection report dated May 7, 2009, and the updated inspection report that she will be getting in the next thirty days, and obtain all required Building inspections as part of the permit finalization process.
- 5. Upon making the corrections as set forth on the occupancy housing inspection dated May 7, 2009, Elizabeth Melendrez shall contact Code Compliance Officer Tony Escamilla at (626) 744-7893 to schedule a reinspection of the property where after Mr. Escamilla may produce the required Certificate of Occupancy within one hundred eighty (180) calendar days from the mailing date of the Order of the Code Enforcement Commission.

**Compliance Date:** December 13, 2010 (30 days) and May 10, 2011 (180 days)

**Status**: The property owner has not met the requirements of the Commission Order. The Code Compliance Officer will be submitting this matter to the City Attorney's office for prosecution.

#### D. Case No. CTP2009-01175 - 915-917 N. Los Robles Ave. - Council District #5

**Violations:** Construction without permits. (Pasadena Municipal Code Sections 1.24.10(A) – General penalties; and 14.12.320 – Permit – Separate for each building)

Code Compliance Officer: Sharon Gray

Panel Decision (Commissioners M. Kitsinian and B. Reeves Neal): The Commission ordered Steven Sheard and Richard G. Sheard, Jr. to take the following corrective actions within thirty (30) calendar days from the mailing date of the Order of the Code Enforcement Commission:

- 1. Obtain Planning Approval and Building Permits for the two-story accessory structure located in the rear/side yard of the property at 915-917 N. Los Robles or;
- 2. Completely remove the illegal accessory structure.

- 3. That upon meeting all code requirements, Steven Sheard or Richard G. Sheard, Jr. shall call Code Compliance Officer Sharon Gray at (626) 744-3974 to schedule a re-inspection of the property.
- 4. That should the property owners fail to comply, this case shall be referred to the City Prosecutor's Office for prosecution.

Compliance Date: December 13, 2010

Status: The property owner has not met the requirements of the Commission Order. The Code Compliance Officer has submitted this matter to the City Attorney's office for prosecution.

#### E. Case No. CTP2009-00862 - 1034 N. Hudson Ave. - Council District #5

**Violations:** Dilapidated structure, overgrown vegetation, and accumulation of junk trash and debris. (Pasadena Municipal Code Sections 1.24.010(A) – General Penalty and 14.50.040(1)(8)(15) – Prohibited activities or conditions.)

Code Compliance Officer: Sharon Gray

Panel Decision (Commissioners M. Warner, G. Rowland, and D. Yao): The Commission ordered D. Frank Culbertson to take the following corrective actions with the respective timeframes subsequent to the mailing date of the Order of the Code Enforcement Commission:

- 1. Within thirty (30) calendar days from the mailing date of the Order of the Code Enforcement Commission: Remove all junk, trash and debris from the site including the garage area, and thereafter maintain the site in a manner and condition consistent with the Pasadena Municipal Code,
- Within forty five (45) calendar days from the mailing date of the Order of the Code Enforcement Commission: Cut all overgrown vegetation on the site and thereafter maintain the site in a manner and condition consistent with the Pasadena Municipal Code;
- 3. Within one hundred eighty (180) calendar days from the mailing date of the Order of the Code Enforcement Commission: Schedule the repair or replacement of the dilapidated wood-framed garage pursuant to the standards set forth in the City's Zoning Code and pursuant to issuance of all required permits, as well as seek assistance from the Pasadena Neighborhood Housing Services.
- 4. Once all code requirements are met, request approval from the Building and Neighborhood Revitalization Manager to waive all citations.
- 5. Upon meeting all code requirements, D. Frank Culbertson shall contact Code Compliance Officer Sharon Gray at (626) 744-3974, to schedule a reinspection of the property.

Compliance Date: Various. 1) November 16, 2010 – Removal of all junk, trash and debris from the property; 2) December 1, 2010 – Removal of overgrown vegetation

at the property; 3) April 15, 2011 - Repair or replacement of the dilapidated wood-framed garage.

**Status:** Ongoing. Garage collapsed and was subsequently abated by City. The property owner is still working on cleaning up of his property of junk and debris and overgrown vegetation. Compliance is in progress.

#### F. Case No. CTP2009-03582 - 1690 San Pasqual St. - Council District #7

**Violations:** Overgrown vegetation. (Pasadena Municipal Code Sections 1.24.10(A) – General Penalties and 14.50.040(8) – Prohibited activities or conditions.)

Code Compliance Officer: Roberto Peña

Panel Decision (Commissioners M. Warner, G. Rowland, and D. Yao): The Commission ordered Suzanne Lefevre to take the following corrective action within thirty (30) calendar days from the mailing date of the Order of the Code Enforcement Commission:

- 1. Cut all overgrown vegetation on the site and thereafter maintain the site in a manner and condition consistent with the Pasadena Municipal Code.
- Upon meeting all code requirements, that Suzanne Lefevre contact Code Compliance Officer Roberto Peña at (626) 744-4201, to schedule a reinspection of the property.

Compliance Date: November 16, 2010

**Status:** The property owner hired MASH to clean up the property of overgrown vegetation. The property maintenance violations have been corrected and this case is now closed.

#### G. Case No. CTP2009-02177 - 1114 Worcester Ave. - Council District #3

**Violations:** Construction of wooden fence without proper permits. (Pasadena Municipal Code Sections 1.24.10(A) – General penalties; 14.12.320 – Permit Separate for each building; and 14.04.050, Section 105.2.1, Appendix 1, Section 105.2 of the California Building Code.)

Code Compliance Officer: Sharon Gray

Panel Decision (Commissioners M. Warner, G. Rowland, and D. Yao): The Commission ordered Mark H. and Felicia A. Seibert to take the following corrective action within thirty (30) calendar days from the mailing date of the Order of the Code Enforcement Commission:

- 1. Obtain a Zoning Permit from the City's Planning Section and:
- 2. Modify the configuration and placement of the fence such that it meets the standards of the City's Zoning Code or;
- 3. Remove the fence.

4. Upon meeting all code requirements, Mark H. and Felicia A. Seibert shall contact Code Compliance Officer Sharon Gray at (626) 744-3974, to schedule a re-inspection of the property.

Compliance Date: November 16, 2010

**Status:** The property owner has not met the requirements of the Commission Order. The Code Compliance Officer has submitted this matter to the City Attorney's office for prosecution.

#### H. Case No. CTP2009-03658 - 1553 Navarro Ave. - Council District #1

**Violations:** Failure to obtain Certificate of Occupancy. (Pasadena Municipal Code Sections 1.24.10(A) – General penalties, and 14.16.030(A) – Certificate of Occupancy Required)

Sr. Code Compliance Officer: Mariela Escos

Panel Decision (Commissioners R. Clinton, B. King, and P. Wong): The Commission ordered Charlene Brown to take the following corrective actions within ten (10) calendar days from the mailing date of the Order of the Code Enforcement Commission:

- 1. Apply for and obtain a Certificate of Occupancy from the Pasadena Permit Center.
- 2. Contact Senior Code Compliance Officer Mariela Escos at (626) 744-4641 to schedule a re-inspection of the property.
- 3. Once the Certificate of Occupancy is obtained, request approval from the Building and Neighborhood Revitalization Manager to rescind the fines assessed for failure to obtain the required Certificate of Occupancy.

Compliance Date: September 22, 2010

**Status:** The property owner has not met the requirements of the Commission Order. The Code Compliance Officer has submitted this matter to the City Attorney's office for prosecution.

#### I. Case No. CTP2010-01258 - 840 N. Euclid Ave. - Council District #5

**Violations:** Various property maintenance violations such as 1) inadequate security of a vacant building; 2) overgrown vegetation; 3) gross lack of maintenance of grounds; and 4) accumulation of junk, trash and debris. (Pasadena Municipal Code Sections 1.24.10(A) — General penalties, and 14.50.040(1)(8)(11)(12)(15)(16) — Prohibited activities or conditions)

Code Compliance Officer: Sharon Gray

Panel Decision (Commissioners R. Clinton, B. King, and P. Wong): The Commission ordered Janet Bobbitt to take the following corrective action within thirty

(30) calendar days from the mailing date of the Order of the Code Enforcement Commission:

- 1. Remove all junk, trash and debris from the site and thereafter maintain the site free of such items;
- 2. Cut all overgrown vegetation on the site and thereafter maintain the site in a manner and condition consistent with the Pasadena Municipal Code;
- 3. Maintain the structure and the site such that it will not have a tendency to substantially deteriorate the aesthetic environment or property value of surrounding properties;
- 4. Remove all graffiti and maintain the building in a manner such that graffiti is removed within 24 hours of being placed on the building;
- 5. Repair all walls, roofs, and other physical and structural components that are in a state of deterioration or disrepair;
- 6. Secure all doors and windows with minimum 1/2" thickness exterior grade plywood which shall extend to the molding stops or studs; and mount at least two wood stocks of minimum 2 X 4 inch thickness to the reverse face of the plywood with minimum 3/8" carriage bolts mated with nuts and two flat washers; and cause all hardware to be galvanized or cadmium plated; and all exterior barricade material to the predominant color of the structure.
- 7. Secure the property with a six foot chain link fence across the driveway and between the north wall of the property and the chain link fence along the north property line.
- 8. Upon meeting all code requirements, that Janet J. Bobbitt contact Code Compliance Officer Sharon Gray at (626) 744-3974, to schedule a reinspection of the property.

Compliance Date: October 12, 2010

**Status:** The property owner has not met the requirements of the Commission Order. The Code Compliance Officer has submitted this matter to the City Attorney's office for prosecution.

J. Case No. CTP2009-02824 - 1874 Monte Vista Ave. - Council District #2

**Violations:** Construction without the proper building permits. (Pasadena Municipal Code Sections 1.24.10(A) – General penalties, and 14.12.320 – Permit Separate for each building)

Sr. Code Compliance Officer: Andre Temurian

Panel Decision (Commissioners R. Clinton, M. Kitsinian, and M. Warner): The Commission ordered Anthony Schubert and Ashanti Lowry Schubert to take the following corrective actions within thirty (30) calendar days from the mailing date of the Order of the Code Enforcement Commission:

- Obtain all required building permits for the wooden patio deck attached to the rear wall of the dwelling area, and obtain all required building permits for the enclosure of the preexisting covered patio that is attached to the east wall of the garage.
- 2. Upon obtaining all the required building permits, Anthony Schubert and/or Ashanti Lowry Schubert shall contact Sr. Code Compliance Officer Andre Temurian at (626) 744-4231 to schedule a re-inspection of the property.

Compliance Date: September 13, 2010

**Status:** The property owner has not met the requirements of the Commission Order. The Code Compliance Officer has submitted this matter to the City Attorney's office for prosecution.

#### K. Case No. CTP2009-04201 – 1470 S. Marengo Ave. – Council District #7

**Violations:** Construction without the proper building permits. (Pasadena Municipal Code Sections 1.24.10(A) – General penalties, and 14.12.320 – Permit Separate for each building)

Code Compliance Officer: Roberto Peña

Panel Decision (Commissioners King, Rowland, and Warner): The Commission ordered Mark A. & Catherine A. Johnson to take the following corrective actions within thirty (30) calendar days from the mailing date of the Order of the Code Enforcement Commission:

- Agree to meet with Steven Raney, Building Inspector and Joel Murphy, Building Inspection Supervisor of the Building Department at the property for inspection by July 15, 2010.
- 2. Obtain permits and approvals for the unpermitted construction at the subject property, or obtain permits to remove the unpermitted construction and reconstruct the dwelling to its original configuration.
- 3. Upon final of building permit, request approval from the Building and Neighborhood Revitalization Manager to waive all citations.
- Upon correction of the violations, Mark A. & Catherine A. Johnson shall contact Code Compliance Officer Roberto Peña at (626) 744-4201 to schedule a reinspection of the property.

Compliance Date: August 11, 2010

**Status:** Ongoing. The property owner has removed the unpermitted construction and has obtained proper permits for a re-roof of the property. Code Compliance staff will monitor progress to ensure compliance.

#### L. Case No. CTP2009-01802 - 1633 Walnut Street - Council District #2

**Violations:** The building was left in a state of incomplete construction for a period longer than six months. (Pasadena Municipal Code Section 1.24.10(A) – General penalty, and Pasadena Municipal Code Section 14.50.040(13) – Prohibited activities or conditions)

Code Compliance Officer: Nicholas Wiegand/Roberto Pena

Panel Decision (Commissioners Booker, Kitsinian, and Warner): The Commission ordered William McIntyre to take the following corrective actions within thirty (30) calendar days from the mailing date of the Order of the Code Enforcement Commission:

- 1. Obtain planning approval and permits to complete the necessary construction at the property in question, and continue construction once the permits have been issued.
- Upon issuance of permits and commencement of construction, William McIntyre shall contact Code Compliance Officer Nick Wiegand at (626) 744-3996 to schedule a re-inspection of the property.

Compliance Date: March 15, 2010

**Status:** The property owner has not met the requirements of the Commission Order. The Code Compliance Officer has submitted this matter to the City Attorney's office for prosecution.

- 6. REPORTS AND COMMENTS FROM COMMITTEES
- 7. REPORTS AND COMMENTS FROM STAFF
  - A. None
- 8. REPORTS AND COMMENTS FROM COMMISSION
- 9. ADJOURNMENT

POSTING STATEMENT: I HEREBY CERTIFY that this Agenda, in its entirety was posted on the Council Chamber Bulletin Board S249, and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on the 30<sup>th</sup> day of March 2011, by 4:00 p.m. The agenda will also be posted on the bulletin board outside the front entrance of the Hale Building, 175 N. Garfield Avenue, an electronic copy sent to the Central Library for posting and the agenda may be viewed at the City's website at: <a href="http://www.ci.pasadena.ca.us/planning/meetings/notices.asp">http://www.ci.pasadena.ca.us/planning/meetings/notices.asp</a>.

Code Enforcement Commission Agenda April 7, 2011 Page 11

Any items on this agenda will be made available at the Permit Center located at 175 N. Garfield Avenue during normal business hours.

Jon Pollard, Code Compliance Manager

Gabby De La Torre, Recording Secretary



## AGENDA CODE ENFORCEMENT COMMISSION SPECIAL MEETING April 14, 2011 6:00 P.M.

Location: Armenian Center Main Hall 2242 E. Foothill Blvd. Pasadena, CA 91107

#### CODE ENFORCEMENT COMMISSION

Robert Clinton
Barbara King
Meroujan S. Kitsinian
Barbara Reeves Neal
Dr. Glovioell Rowland
Michael Warner
Peter J. Wong
Deborah Yim

#### **STAFF**

Jon Pollard, Code Compliance Manager Gabby De La Torre, Recording Secretary

Guest Presentation: Pasadena Police Department H.O.P.E. Team

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Please contact the Neighborhood Services Division at (626) 744-4633 for specific time and date of availability.

Code Enforcement Commission regular meetings are held on the first Thursday of each month

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## AGENDA CODE ENFORCEMENT COMMISSION April 14, 2011

Special Meeting 6:00 P.M.
Armenian Center
Main Hall
2242 E. Foothill Blvd.
Pasadena, CA 91107

- 1. CALL TO ORDER
- 2. ROLL CALL
- 3. PUBLIC COMMENT ON MATTERS ON THE AGENDA Please limit comments to three minutes for each speaker.
- 4. PASADENA POLICE DEPARTMENT H.O.P.E. TEAM

Staff from the Pasadena Police Department H.O.P.E. (Homeless Outreach – Psychiatric Evaluation) Team will be providing information on their program. The H.O.P.E. Team provides outreach, psychiatric evaluations and referrals to homeless residents.

- 5. REPORTS AND COMMENTS FROM STAFF
- 6. REPORTS AND COMMENTS FROM COMMISSION
- 7. ADJOURMENT

#### POSTING STATEMENT:

I HEREBY CERTIFY that this Agenda, in its entirety was posted on the Council Chamber Bulletin Board S249, and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on the 12<sup>th</sup> day of April 2011, by 5:30 p.m. The agenda will also be posted on the bulletin board outside the front entrance of the Hale Building, 175 N. Garfield Avenue, an electronic copy sent to the Central Library for posting and the agenda may be viewed at the City's website at: <a href="http://www.ci.pasadena.ca.us/planning/meetings/notices.asp">http://www.ci.pasadena.ca.us/planning/meetings/notices.asp</a>. Any items on this agenda will be made available at the Permit Center located at 175 N. Garfield Avenue during normal business hours.

Meroujan Witsinian, Chair Code Enforcement Commission

Sabby De La Torre, Recording Secretary



#### AGENDA CODE ENFORCEMENT COMMISSION MAY 5, 2011

Regular Meeting 4:00 P.M. Permit Center, Hearing Room 175 N. Garfield Avenue, Pasadena

CODE ENFORCEMENT COMMISSION PANEL NO. 2
Peter J. Wong
Barbara King
Robert Clinton

#### **STAFF**

Jon Pollard, Code Compliance Manager Antonio Escamilla, Code Compliance Officer Gabriela De La Torre, Recording Secretary

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#### AGENDA CODE ENFORCEMENT COMMISSION May 5, 2011

Regular Public Meeting 4:00 P.M. City of Pasadena Permit Center Hearing Room 175 N. Garfield Ave., Pasadena

- 1. CALL TO ORDER
- 2. ROLL CALL
- 3. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

Please limit comments to three minutes for each speaker.

- 4. PUBLIC HEARING: REGULAR CASES
  - A. Case No. CTP2010-01773 244 E. Montana St Council District # 1

Violations: Pasadena Municipal Code

Section 1.24.010(A) - General Penalty

"No person shall violate or fail to comply with any provision or requirement of this code. Any person who violates or fails to comply with any provision or requirement of this code shall be guilty of a misdemeanor, unless (1) such a violation or failure is designated as an infraction or is subsequently prosecuted as an infraction, in which case such person is guilty of an infraction; or (2) such a violation or failure is prosecuted as a civil administrative action pursuant to Chapter 1.25 or Chapter 1.26 of this title."

#### Section 14.12.320 Permit-Separate for each building

"No person shall erect, construct, enlarge, alter, repair, move, improve, remove, convert or demolish any building, or cause or permit the same to be done, without first obtaining a separate building permit for each such building from the housing and community development department, in the manner and according to the applicable conditions prescribed in Chapter 3 of the Pasadena building code."

Code Compliance Officer: Antonio Escamilla

#### **Recommended Commission Corrective Action:**

The Commission orders Hector Villatoro/Hector Saravia to take the following corrective actions <u>within thirty (30) calendar days</u> from the mailing date of the Order of the Code Enforcement Commission:

- 1. Obtain all approvals, permits and inspections from the Planning Department necessary to legalize the additions or;
- 2. Obtain a demolition permit from the Planning Department and remove all unpermitted construction.
- 3. Upon making the corrections noted above, Hector Villatoro/Hector Saravia shall contact Code Compliance Officer Tony Escamilla at (626) 744-7893 to schedule a re-inspection of the property.

### B. Case No. CTP2009-00806 - 277-79 Penn St - Council District # 1

Violations: Pasadena Municipal Code

### Section 1.24.010(A):- General Penalty

"No person shall violate or fail to comply with any provision or requirement of this code. Any person who violates or fails to comply with any provision or requirement of this code shall be guilty of a misdemeanor, unless (1) such a violation or failure is designated as an infraction or is subsequently prosecuted as an infraction, in which case such person is guilty of an infraction; or (2) such a violation or failure is prosecuted as a civil administrative action pursuant to Chapter 1.25 or Chapter 1.26 of this title."

### Section 14.12.320: - Permit-Separate for each building

"No person shall erect, construct, enlarge, alter, repair, move, improve, remove, convert or demolish any building, or cause or permit the same to be done, without first obtaining a separate building permit for each such building from the housing and community development department, in the manner and according to the applicable conditions prescribed in Chapter 3 of the Pasadena building code."

### Code Compliance Officer: Antonio Escamilla

#### **Recommended Commission Corrective Action:**

The Commission orders Guillermo Valenzuela to take the following corrective actions within thirty (30) calendar days from the mailing date of the Order of the Code Enforcement Commission:

1. Obtain all approvals, permits and inspections from the Planning Department necessary to legalize the additions or;

- 2. Obtain a demolition permit from the Planning Department and remove all unpermitted construction.
- 3. Upon making the corrections noted above, Guillermo Valenzuela shall contact Code Compliance Officer Tony Escamilla at (626) 744-7893 to schedule a reinspection of the property.

### 5. APPROVAL OF MINUTES

Approval of minutes of the regular meeting of April 7, 2011.

### 6. REPORTS AND COMMENTS FROM COMMITTEES

### 7. REPORTS AND COMMENTS FROM STAFF

A. Monthly InterCon Report

Per Bill Kimura, Environmental Health Program Manager in the Public Health Department, InterCon reported seven (7) dog report incidents for the month of March 2011(see attached report).

### 8. REPORTS AND COMMENTS FROM COMMISSION

### 9. ADJOURNMENT

POSTING STATEMENT: I HEREBY CERTIFY that this Agenda, in its entirety was posted on the Council Chamber Bulletin Board S249, and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on the 28 day of April 2011, by 4:00 p.m. The agenda will also be posted on the bulletin board outside the front entrance of the Hale Building, 175 N. Garfield Avenue, an electronic copy sent to the Central Library for posting and the agenda may be viewed at the City's website at: <a href="http://www.ci.pasadena.ca.us/planning/meetings/notices.asp">http://www.ci.pasadena.ca.us/planning/meetings/notices.asp</a>. Any items on this agenda will be made available at the Permit Center located at 175 N. Garfield Avenue during normal business hours.

Jon Pollard, Code Compliance Manager

Gabriela De La Torre, Recording Secretary

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### INTERCON BARKING DOG REPORT FOR APRIL 2011

April 1, 2011

1525 Paloma Street

Complainant called InterCon at 11:50 PM regarding a barking dog at the above location. The officer arrived at the location and didn't observe any barking dogs in the area.

April 1, 2011

140 Club Road

Complainant called InterCon at 11:20 PM regarding a barking dog at the above location. The officer arrived at the location and didn't observe any barking dogs in the area.

April 12, 2011

279 1/2 Hammond Street

Complainant called InterCon at 2:20 AM regarding a barking dog at the above location. The officer arrived at the location and did verify a dog barking at the address. The officer reported the incident.

April 15, 2011

1090 N. El Molino Avenue

Complainant called InterCon at 3:40 AM regarding a barking dog at the above location. The officer arrived at the location at 4:25 AM and heard a dog barking for a couple of minutes and then the barking stopped.

April 15, 2011

172 S. Grand Oaks Avenue

Complainant called InterCon at 11:00 PM regarding a barking dog at the above location. The officer arrived at the location and didn't observe any barking dogs in the area.

April 16, 2011

269 E. Hammond Street

Complainant called InterCon at 12:56 AM regarding a barking dog at the above location. The officer arrived at the location and did verify a dog barking at the address. The officer reported the incident.

April 16, 2011

278 Douglas Street

Complainant called InterCon at 12:56 AM regarding a barking dog at the above location. The officer arrived at the location and did verify a dog barking at the address. The officer reported the incident.



### AGENDA CODE ENFORCEMENT COMMISSION JUNE 2, 2011

Regular Meeting 4:00 P.M.
Permit Center, Hearing Room
175 N. Garfield Avenue, Pasadena

# CODE ENFORCEMENT COMMISSION PANEL NO. 3 Michael Warner Dr. Glovioell Rowland Deborah Yao

### **STAFF**

Jon Pollard, Code Compliance Manager Mariela Escos, Senior Code Compliance Officer Gevorg Grigoryan, Senior Code Compliance Officer Gabriela De La Torre, Recording Secretary

Any submitted materials will be made available for public review at the Permit Center, 175 North Garfield Avenue, between 8:00 a.m. to 5:00 p.m. Monday through Thursday and 8:00 a.m. to 12:00 p.m. Friday. Please contact the Neighborhood Services Division at (626) 744-4633 for specific time and date of availability.

Code Enforcement Commission regular meetings are held on the first Thursday of each month.

In compliance with the Americans with Disabilities Act of 1990, listening assistive devices are available from the City Clerk's Office with a 24-hour advance notice. Please call (626) 744-4633 or (626) 744-4785 to request use of a listening device at least one week in advance of the meeting.

Code Enforcement Commission agendas are also available on the internet: http://cityofpasadena.net/planning/meetings/cecomm/homecec.asp

### AGENDA CODE ENFORCEMENT COMMISSION June 2, 2011

Regular Public Meeting 4:00 P.M. City of Pasadena Permit Center Hearing Room 175 N. Garfield Ave., Pasadena

- 1. CALL TO ORDER
- 2. ROLL CALL
- 3. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

Please limit comments to three minutes for each speaker.

- 4. PUBLIC HEARING: REGULAR CASES
  - A. Case No. CTP2010-02682 1116 Armada Dr Council District # 1

Violations: Pasadena Municipal Code

Section 1.24.010(A) - General Penalty

"No person shall violate or fail to comply with any provision or requirement of this code. Any person who violates or fails to comply with any provision or requirement of this code shall be guilty of a misdemeanor, unless (1) such a violation or failure is designated as an infraction or is subsequently prosecuted as an infraction, in which case such person is guilty of an infraction; or (2) such a violation or failure is prosecuted as a civil administrative action pursuant to Chapter 1.25 or Chapter 1.26 of this title."

### Section 14.12.320 Permit-Separate for each building

"No person shall erect, construct, enlarge, alter, repair, move, improve, remove, convert or demolish any building, or cause or permit the same to be done, without first obtaining a separate building permit for each such building from the housing and community development department, in the manner and according to the applicable conditions prescribed in Chapter 3 of the Pasadena building code."

Code Compliance Officer: Mariela Escos

#### **Recommended Commission Corrective Action:**

The Commission orders Calogero Drago to take the following corrective actions <u>within</u> thirty (30) calendar days from the mailing date of the Order of the Code Enforcement Commission:

- 1. Remove all portions of the wall from the area within 18 inches of the property line parallel to the Forest Avenue frontage.
- At all times during which the rear wall is removed, the property owner shall provide temporary fencing sufficient to preclude access to the swimming pool by passersby.
- Obtain after-the-fact building permits for all portions of the block wall that have been built in the side yard setback area, and building permits for any reconstruction of a new block wall.
- 4. Upon making the corrections noted above, Calogero Drago shall contact Senior Code Compliance Officer Mariela Escos at (626) 744-4641 to schedule a re-inspection of the property.

#### B. Case No. CTP2009-03078 – 2935 La Tierra St - Council District # 4

Violations: Pasadena Municipal Code

Section 1.24.010(A):- General Penalty

"No person shall violate or fail to comply with any provision or requirement of this code. Any person who violates or fails to comply with any provision or requirement of this code shall be guilty of a misdemeanor, unless (1) such a violation or failure is designated as an infraction or is subsequently prosecuted as an infraction, in which case such person is guilty of an infraction; or (2) such a violation or failure is prosecuted as a civil administrative action pursuant to Chapter 1.25 or Chapter 1.26 of this title."

#### Section 14.50.040 - Prohibited activities or conditions.

It is declared unlawful and a public nuisance for any person owning, leasing, occupying, or having charge or possession of any property in this city to maintain such property, regardless of whether such property contains a conforming or legal nonconforming use or structure, in a manner that any of the following conditions or activities are found to exist thereon:

1. The accumulation of dirt, litter, junk, salvage materials, lumber or other debris visible from a street, sidewalk, alley or neighboring property, or verified through other lawful means.

- 5. Broken or discarded furniture, household or business equipment, shopping carts or similar items, placed outdoors for more than 24 hours.
- 8. Overgrown vegetation likely to harbor rats, or other vermin, or which attain such growth as to become a fire menace when dry or which are otherwise noxious, dangerous or unsightly.
- 15. Any structure in a state of substantial deterioration, including but not limited to: peeling paint on a façade, broken windows, roof in disrepair, damaged porch, broken steps, or other deterioration or disrepair, visible from a public street, sidewalk, or from neighboring properties, where such condition would have a tendency to depreciate substantially the aesthetic environment or property values of surrounding properties.
- 17. Dirt, sand, gravel, concrete, scrap metal, wood, building materials or other similar materials kept, stored, deposited or accumulated on property for a period of 30 days (excluding such time when work is in progress pursuant to a valid building or other construction permit.

### Section 14.12.690 - Hazardous or unsanitary premises.

Those premises on which an accumulation of weeds, vegetation, junk, dead organic matter, debris, garbage, offal, rat harborages, stagnant water, combustible materials and similar materials or conditions exist constitute fire, health or safety hazards

### Section 14.29.040 - Flammable Vegetation - Standards.

Flammable weeds, trees and vegetation shall be subject to the following controls and restrictions for the purpose of preventing the spread, intensification or ignition of fires.

G. A vertical clearance of 5 feet shall be maintained between the roof surface of any building or structure and any foliage, limb or branch of any tree or other foliage which overhangs the roof of such building or structure.

### Section 14.12.610 - Housing Code - Structural hazards.

Structural hazards shall include but not be limited to the following:

H. Fireplaces or chimneys which lift, bulge or settle due to defective material or deterioration;

Code Compliance Officer: Gevorg Grigoryan

### **Recommended Commission Corrective Action:**

The Commission orders Sylvester Davis to take the following corrective action <u>within</u> thirty (30) calendar days from the mailing date of the Order of the Code Enforcement Commission:

- 1. Remove all chipped and peeling paint from all portions of the dwelling and garage.
- 2. Apply a weather protective coating to all exposed wood surfaces on the dwelling and garage.
- 3. Obtain a "re-roof permit" and replace the deteriorated roof on the rear portion of the dwelling and garage.
- 4. Remove all accumulations of organic material from the rear yard area
- 5. Remove all stored building materials from the rear yard area (including but not limited to lumber, pipes, bricks, roofing tile.)
- 6. Trim and remove a all dead vegetation from the rear yard areas.
- 7. Trim the elm trees in the rear yard to give five foot vertical clearance between the tree limbs and the roof.
- 8. Obtain a building permit and repair the fireplace chimney or remove the fireplace.
- 9. Upon meeting all code requirements, that Sylvester Davis contact Code Compliance Officer Gevorg Grigoryan at (626) 744-4405, to schedule a reinspection of the property.

### C. Case No. CTP2010-02682 - 1395 El Sereno Ave - Council District # 1

Violations: Pasadena Municipal Code

### Section 1.24.010(A):- General Penalty

"No person shall violate or fail to comply with any provision or requirement of this code. Any person who violates or fails to comply with any provision or requirement of this code shall be guilty of a misdemeanor, unless (1) such a violation or failure is designated as an infraction or is subsequently prosecuted as an infraction, in which case such person is guilty of an infraction; or (2) such a violation or failure is prosecuted as a civil administrative action pursuant to Chapter 1.25 or Chapter 1.26 of this title."

Violation of the Pasadena Municipal Code: 14.16.030(A) Certificate of inspection required.

"No person shall occupy, change the use of or sell, exchange, rent, lease, or otherwise permit any unit which is hereafter vacated by the occupant

hereof to be reoccupied until a certificate of inspection, quadrennial certificate of inspection or temporary certificate of inspection is issued by the administrator, as hereinafter provided

A. With respect to single family units and duplexes, such inspection shall occur each time the unit is sold, rented, leased or exchanged.

### Section 14.12.320 - Permit-Separate for each building

"No person shall erect, construct, enlarge, alter, repair, move improve, remove, convert or demolish any building, or cause or permit the same to be done, without first obtaining a separate building permit for each such building from the housing and community development department, in the manner and according to the applicable conditions prescribed in chapter 3 of the Pasadena building code."

### Section 14.04.030 - Violations

"All sections in the codes referenced in section 14.04.010 herein pertaining to violations are amended in their entirety to read as follows: It shall be unlawful for any person, firm or corporation to erect, construct, enlarge, alter, repair, move, improve, move, convert or demolish, equip, use, occupy, or maintain any building or structure in the City, or cause same to be done, contrary to or in violation of any of the provisions of this chapter. Any person, firm or corporation violating any of the provisions of this ordinance, shall be deemed guilty of a misdemeanor, and each person shall be deemed guilty of a separate offense for each and every day or portion thereof during which any violation of any of the provisions of this ordinance is committed, continued, or permitted, and upon convictions of any such violation such persons shall be punished by a fine or not more then one thousand dollars(\$1,000) or by imprisonment for not more then one (1) year, or by both such fine and imprisonment.

In addition to the above penalty provisions, violation or any of the provisions of this chapter maybe subject to the administrative proceedings set forth in chapter 1.25 of this code."

### Section 14.12.590 Substandard Buildings – Conditions Declared / 14.12.660(C) – Weather protection

"Any building or portions thereof including any dwelling unit, guest room, or suite of rooms, or the premises on which the same is located, in which there exists any of the following listed conditions to an extent that endangers the life, limb, health, property, safety or welfare of the public or occupants thereof shall be deemed and is declared to be a substandard building: [14.12.660] Faulty weather protection shall include but not be limited to the following: (C) Defective or lack of weather protection for

exterior wall coverings, including lack of paint, or weathering due to lack of paint or other approved protective covering."

Code Compliance Officer: Gevorg Grigoryan

### **Recommended Commission Corrective Action:**

The Commission orders Felix Palombo to take the following corrective action <u>within</u> <u>fifteen (15) calendar days</u> from the mailing date of the Order of the Code Enforcement Commission:

1. Apply for an "OIP" occupancy inspection and complete the inspection process.

The Commission orders Felix Palombo to take the following corrective actions <u>within</u> thirty (30) calendar days from the mailing date of the Order of the Code Enforcement Commission:

- 2. Apply for all required Planning needed building permits, and finalize all open permits, or demolish all illegal additions/modifications and return the dwelling and garage to its original configuration.
- 3. Apply a weather protective coating to the exposed wood area on all exterior wall area.
- 4. Upon meeting all code requirements, that Felix Palombo contact Code Compliance Officer Gevorg Grigoryan at (626) 744-4405, to schedule a reinspection of the property.

### 5. APPROVAL OF MINUTES

Approval of minutes of the Code Enforcement Commission Regular Meeting of April 7, 2011, and the Special Meeting of April 14, 2011, and May 5, 2011.

### 6. REPORTS AND COMMENTS FROM COMMITTEES

### 7. REPORTS AND COMMENTS FROM STAFF

A. Monthly InterCon Report

Per Bill Kimura, Environmental Health Program Manager in the Public Health Department, InterCon report for the month of April 2011 is not available at this time.

### 8. REPORTS AND COMMENTS FROM COMMISSION

### 9. ADJOURNMENT

**POSTING STATEMENT**: I HEREBY CERTIFY that this Agenda, in its entirety was posted on the Council Chamber Bulletin Board S249, and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on the 27 day of May 2011, by 4:00 p.m. The agenda will also

Code Enforcement Commission Agenda June 2, 2011 Page 7

be posted on the bulletin board outside the front entrance of the Hale Building, 175 N. Garfield Avenue, an electronic copy sent to the Central Library for posting and the agenda may be viewed at the City's website at: <a href="http://www.ci.pasadena.ca.us/planning/meetings/notices.asp">http://www.ci.pasadena.ca.us/planning/meetings/notices.asp</a>. Any items on this agenda will be made available at the Permit Center located at 175 N. Garfield Avenue during normal business hours.

Jon Pollard, Code Compliance Manager

Gabriela De La Torre, Recording Secretary

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# AGENDA CODE ENFORCEMENT COMMISSION SPECIAL MEETING June 9, 2011 6:00 P.M.

Location: Pasadena Humane Society
Auditorium
361 S Raymond Ave
Pasadena, CA 91105

### **CODE ENFORCEMENT COMMISSION**

Robert Clinton
Barbara King
Meroujan S. Kitsinian
Barbara Reeves Neal
Dr. Glovioell Rowland
Michael Warner
Peter J. Wong
Deborah Yim

### **STAFF**

Jon Pollard, Code Compliance Manager Frank Rhemrev, Assistant City Attorney Gabriela De La Torre, Recording Secretary

Guest Presentation: Staff from Pasadena Humane Society

Any submitted materials will be made available for public review at the Permit Center, 175 North Garfield Avenue, between 8:00 a.m. to 5:00 p.m. Monday through Thursday and 8:00 a.m. to 12:00 p.m. Friday.

Please contact the Neighborhood Services Division at (626) 744-4633 for specific time and date of availability.

Code Enforcement Commission regular meetings are held on the first Thursday of each month

In compliance with the Americans with Disabilities Act of 1990, listening assistive devices are available from the City Clerk's Office with a 24-hour advance notice. Please call (626) 744-4633 or (626) 744-4785 to request use of a listening device at least one week in advance of the meeting.

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## AGENDA CODE ENFORCEMENT COMMISSION June 9, 2011

Special Meeting 6:00 P.M.
Pasadena Humane Society
Auditorium
361 S Raymond Ave
Pasadena, CA 91105

- 1. CALL TO ORDER
- 2. ROLL CALL
- 3. PUBLIC COMMENT ON MATTERS ON THE AGENDA

Please limit comments to three minutes for each speaker.

4. PASADENA HUMANE SOCIETY STAFF

Staff from the Pasadena Humane Society will be providing information on their Services.

5. PASADENA ASSISTANT CITY ATTORNEY

Assistant City Attorney will be discussing information on Senate Bill 731 Massage Therapy

- 6. CODE ENFORCEMENT COMMISSION DISCUSSION ITEMS
  - a. Nominating Committee Report: Election of Chair (Term: 07/01/2011 06/30/2012)
  - b. Schedule of Quarterly Meetings for Fiscal Year July 2011 June 2012
  - c. Topics for Discussion at Special Meetings for Fiscal Year July 2011 June 2012
- 7. REPORTS AND COMMENTS FROM STAFF
- 8. REPORTS AND COMMENTS FROM COMMISSION
- 9. ADJOURMENT

#### POSTING STATEMENT:

I HEREBY CERTIFY that this Agenda, in its entirety was posted on the Council Chamber Bulletin Board S249, and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on the 6<sup>th</sup> day of June 2011, by 5:30 p.m. The agenda will also be posted on the bulletin board outside the front entrance of the Hale Building, 175 N. Garfield Avenue, an electronic copy sent to the Central Library for posting and the agenda may be viewed at the City's website at: <a href="http://www.ci.pasadena.ca.us/planning/meetings/notices.asp">http://www.ci.pasadena.ca.us/planning/meetings/notices.asp</a>. Any items on this agenda will be made available at the Permit Center located at 175 N. Garfield Avenue during normal business hours.

Code Enforcement Commission Special Meeting Agenda – June 18, 2009 Page 3

Peter Wong, Vice Chair Code Enforcement Commission

Gabriela De La Torre, Recording Secretary

### **ATTACHMENT A**

### CITY ADVISORY BOARDS, COMMISSIONS AND COMMITTEES AGENDAS

### COMMISSION ON THE STATUS OF WOMEN



# AGENDA CITY OF PASADENA COMMISSION ON THE STATUS OF WOMEN (CSW) REGULAR MEETING MONDAY, DECEMBER 13, 2010 7:00 P.M.

JACKIE ROBINSON CENTER – AUDITORIUM 1020 N. FAIR OAKS AVE., PASADENA, CA 91103

- CALL TO ORDER/ROLL CALL
- PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA Please limit comments to 3 minutes each.
- APPROVAL OF MINUTES November 8, 2010
- 4. OLD BUSINESS
  - A. DISCUSS AND CONSIDER RECOMMEDATION REGARDING
    RATIFICATION OF THE CONVENTION ON THE ELIMINATION OF ALL
    FORMS OF DISCRIMINATION AGAINST WOMEN (CEDAW) CSW
    Legislative Policy Committee
  - B. DISCUSS AND REVIEW MEETING INFORMATION ON VISION 20/20 –
     Commissioners M. McCullough, R. G. Turner and N. Syeed-Miller
  - C. DISCUSS CSW SECOND ANNUAL INTERNATIONAL WOMEN'S DAY ACTIVITY IN MARCH 2011 TO EDUCATE AND RAISE AWARENESS ABOUT HUMAN TRAFFICKING Commissioners N. Syeed-Miller, R. G. Turner and J. Hines
  - D. UPDATE ON PASADENA CONFERENCE ON AGING PLANNING MEETING FOR THE CSW ELDER ABUSE SEMINAR Commissioners M. McCullough, D. Chaney and E. Woods

### 5. NEW BUSINESS

- A. DISCUSS AND CONSIDER APPROVAL FOR SUPPORTING INSTRUMENTAL WOMEN 2011 ACTIVITES AS PRESENTED BY LA QUETTA SHAMBLEE, FOUNDER/EXECUTIVE DIRECTOR The Commission
- B. REVIEW, DISCUSS AND PROVIDE INPUT AS REQUESTED BY THE CITY COUNCIL ON EMPLOYMENT OF WOMEN IN NON-TRADITIONAL POSITIONS AND OUTREACH EFFORTS TO ATTRACT WOMEN TO NON-TRADITIONAL CITY POSITIONS Mary Ellen Schubel, Interim Director of Human Resources and Jessie Ramirez (City Retiree), Human Resources Temporary Worker

### 6. REPORTS AND COMMENTS FROM COMMITTEES AND STAFF AS NEEDED

- A. CHAIR'S REPORT Chair N. Syeed-Miller
  - 1 Update on Meeting with Pasadena Police Chief, Phil Sanchez
  - 2. CSW Member Recruitment to Fill Vacancies
  - 3. Collaboration with KPAS on Television Shows
- B. SURVIVAL GUIDE Commissioners C. Hubbard, M. McCullough, R.G. Turner and M. Zavala
- C. LEGISLATIVE POLICY Commissioners N. Syeed-Miller, R. G. Turner and J. Hines
  - Domestic Violence Advisory Commissioners R. G. Turner, Vice-Chair and M. McCullough
    - The Women's Room (McCullough)
    - Domestic Violence Batterer's Program
  - Human Trafficking Advisory Commissioners N. Syeed-Miller, R. G. Turner and M. Zavala
    - Report on In Celebration of U. N. Human Rights, Education and Human Rights Awareness, In Combat Of 21<sup>st</sup> Century Slave Trade, December 11, 2010 (Chaney)
  - 3. Association of California Commissions for Women (ACCW) Quarterly Meeting and Retreat Commissioner R. G. Turner, Vice-Chair

### D. WOMEN'S ISSUES STAFF UPDATE – Staff N. Washington

- 1 Update on Pasadena Conference on Aging
- 2. City's Federal Legislative Platform for 2011
- 3. Women at Work Hosts Sara Manzano-Diaz, Director, United States Department of Labor Women's Bureau, November 19, 2011
- 4 Update on Staff Liaison Relocation
- In Celebration of U. N. Human Rights, Education and Human Rights Awareness, In Combat Of 21<sup>st</sup> Century Slave Trade, December 11.
- 6. Celebrating the Pasadena Tournament of Roses Association, December 2.

### 7. INFORMATION ITEMS

8. ADJOURNMENT

Najeeba Syeed-Miller, Chair

I HEREBY CERTIFY that this notice, in its entirety, was posted on the Council Chamber Bulletin Board, Room S249, and the Bulletin Board in the rotunda area of City Hall at 100 N. Garfield and the Jackie Robinson Center Bulletin Board south outside entrance at 1020 N. Fair Oaks Avenue and a copy was distributed to the Central Library

for posting on this 9th day of December, 2010, by 5:30 p.m., and that copies were faxed or delivered, and/or notice accepted by telephone to each member of the Commission on the Status of Women and faxed to each local newspaper of general circulation, radio or television station requesting notice in writing, all of which media recipients are identified on the distribution list below.

Redere Machington

Nadine Washington

City Staff Liaison - Women's Issues Manager

### DISTRIBUTION:

Commission on the Status of Women

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In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Human Services Department at 744-6940.Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

Language translation services are available for this meeting by calling (626) 744-6940 at least 48 hours in advance.

Habra servicio de interpretación disponible para éstas juntas llamando al (626) 744-6940 por lo menos con 48 horas de anticipación ltems on the agenda may not be called in the order listed.



# AGENDA CITY OF PASADENA COMMISSION ON THE STATUS OF WOMEN (CSW) REGULAR MEETING MONDAY, JANUARY 10, 2011

7:00 P.M.

### JACKIE ROBINSON CENTER – AUDITORIUM 1020 N. FAIR OAKS AVE., PASADENA, CA 91103

- 1. CALL TO ORDER/ROLL CALL
- 2. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA Please limit comments to 3 minutes each.
- 3. **APPROVAL OF MINUTES** December 13, 2010
- 4. OLD BUSINESS
  - A. DISCUSS AND CONSIDER RECOMMEDATION REGARDING
    RATIFICATION OF THE CONVENTION ON THE ELIMINATION OF ALL
    FORMS OF DISCRIMINATION AGAINST WOMEN (CEDAW) CSW
    Legislative Policy Committee
  - B. **UPDATE ON VISION 20/20 DECEMBER MEETING** Commissioner J. Hines
  - C. DISCUSS CSW SECOND ANNUAL INTERNATIONAL WOMEN'S DAY ACTIVITY IN MARCH 2011 TO EDUCATE AND RAISE AWARENESS ABOUT HUMAN TRAFFICKING Commissioners N. Syeed-Miller, R. G. Turner and J. Hines
  - D. UPDATE ON PASADENA CONFERENCE ON AGING PLANNING MEETING FOR THE CSW ELDER ABUSE SEMINAR Commissioners M. McCullough, D. Chaney and E. Woods
  - E. REVIEW, DISCUSS AND MAKE RECOMMENDATION AS REQUESTED BY THE CITY COUNCIL ON EMPLOYMENT OF WOMEN IN NON-TRADITIONAL POSITIONS AND OUTREACH EFFORTS TO ATTRACT WOMEN TO NON-TRADITIONAL CITY POSITIONS —The Commission
- 5. **NEW BUSINESS** 
  - A. PRESENTATION BY DELTA SIGMA THETA PASADENA ALUMNAE CHAPTER REQUESTING COLLABORATION WITH DOMESTIC VIOLENCE ACTIVITY APRIL 2011 Yvonne Brown and Juanita West Tillman, Delta Sigma Theta

- B. PRESENTATION BY OASIS USA SEEKING CSW REPRESENTATION AT MEETINGS OF PASADENA TRAFFIK FREE COMMUNITY GROUP Kevin Potter, Oasis USA
- C. PRESENTATION BY LEAGUE OF WOMEN VOTERS PASADENA AREA (LWVPA) TO REQUEST UNDERWRITING OF A COMPONENT OF THE MARCH 6, 2011 75<sup>TH</sup> ANNIVERSARY CELEBRATION LWVPA Subcommittee Members
- 6. REPORTS AND COMMENTS FROM COMMITTEES AND STAFF AS NEEDED
  - A. CHAIR'S REPORT Chair N. Sveed-Miller
    - 1. CSW Member Recruitment to Fill Vacancies
    - 2. Collaboration with KPAS on Television Shows
  - B. SURVIVAL GUIDE Commissioners C. Hubbard, M. McCullough, R.G. Turner and M. Zavala
  - C. **LEGISLATIVE POLICY** Commissioners N. Syeed-Miller, R. G. Turner and J. Hines
    - Domestic Violence Advisory Commissioners R. G. Turner, Vice-Chair and M. McCullough
      - The Women's Room (McCullough)
      - Domestic Violence Batterer's Program
    - 2. Human Trafficking Advisory Commissioners N. Syeed-Miller, R. G. Turner and M. Zavala
    - 3. Association of California Commissions for Women (ACCW) Quarterly Meeting and Retreat Commissioner R. G. Turner, Vice-Chair
  - D. WOMEN'S ISSUES STAFF UPDATE Staff N. Washington
    - 1. Update on Pasadena Conference on Aging
    - 2. City's Federal Legislative Platform for 2011
    - 3. Staff Liaison Relocation Update
- 7. INFORMATION ITEMS
- 8. ADJOURNMENT

Najeeba Syeed-Miller, Chair

I HEREBY CERTIFY that this notice, in its entirety, was posted on the Council Chamber Bulletin Board, Room S249, and the Bulletin Board in the rotunda area of City

Hall at 100 N. Garfield and the Jackie Robinson Center Bulletin Board south outside entrance at 1020 N. Fair Oaks Avenue and a copy was distributed to the Central Library for posting on this 4th day of January, 2011, by 5:30 p.m., and that copies were faxed or delivered, and/or notice accepted by telephone to each member of the Commission on the Status of Women and faxed to each local newspaper of general circulation, radio or television station requesting notice in writing, all of which media recipients are identified on the distribution list below.

Maine morninger

Nadine Washington

City Staff Liaison - Women's Issues Manager

### DISTRIBUTION:

Commission on the Status of Women

City Council

City Manager

City Attorney

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Neighborhood Connections

Los Angeles Times

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Pasadena Weekly

La Opinion

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### CITY OF PASADENA NOTICE OF SPECIAL MEETING

### COMMISSION ON THE STATUS OF WOMEN

NOTICE IS HEREBY GIVEN that a Special Meeting of the Commission on the Status of Women will be held on Tuesday, February 15, 2011 at 7:00 P.M. located at Jackie Robinson Center, Room 200, 1020 North Fair Oaks Avenue, Pasadena, CA 91103, for the purpose of considering only those items listed on the agenda below.

- 1. CALL TO ORDER; ROLL CALL; INTRODUCTIONS
- 2. PUBLIC COMMENT LIMITED TO ITEMS ON THIS SPECIAL MEETING AGENDA Please limit comments to 3 minutes each
- 3. APPROVAL OF MINUTES January 10, 2011
- 4. OLD BUSINESS
  - A. DISCUSS AND CONSIDER FURTHER RECOMMENDATIONS REGARDING RATIFICATION OF THE CONVENTION ON THE ELIMINATION OF ALL FORMS OF DISCRIMINATION AGAINST WOMEN (CEDAW)
    CSW Legislative Policy Committee
  - B. UPDATE ON VISION 20/20 JANUARY MEETING Commissioner J. Hines
  - C. UPDATE ON SECOND ANNUAL INTERNATIONAL WOMEN'S DAY ACTIVITY MARCH 9, 2011 AT TEN THOUSAND VILLAGES TO EDUCATE AND RAISE AWARENESS ABOUT HUMAN TRAFFICKING Commissioners N. Syeed-Miller, R. G. Turner and J. Hines
  - D. UPDATE ON PASADENA CONFERENCE ON AGING PLANNING MEETING FOR THE CSW ELDER ABUSE SEMINAR Commissioners M. McCullough, D. Chaney and E. Woods
  - E. CONTINUED REVIEW, DISCUSSION AND RECOMMENDATIONS RESPONDING TO CITY COUNCIL REQUEST ON EMPLOYMENT OF WOMEN IN NON-TRADITIONAL POSITIONS AND OUTREACH EFFORTS TO ATTRACT WOMEN TO NON-TRADITIONAL CITY POSITIONS

    The Commission

### 5. NEW BUSINESS

A. PRESENTATION BY DELTA SIGMA THETA PASADENA ALUMNAE CHAPTER REQUESTING COLLABORATION ON DOMESTIC VIOLENCE EVENT IN APRIL 2011

Yvonne Brown and Juanita West Tillman, Delta Sigma Theta

B. UPD ATE DEPARTMENT OF LABOR NATIONAL DIALOGUE ON WORKPLACE FLEXIBILITY

Comissioner Julianne Hines

### REPORTS FROM COMMITTEES AND STAFF

- A. CHAIR'S REPORT Chair N. Syeed-Miller
  - 1. CSW Member Recruitment
  - 2. Update on Public Meetings for Hiring of New Human Services Department Director
- B. SURVIVAL GUIDE Commissioners N. Syeed-Miller, R. G. Turner, M. McCullough and T. Farr
- C. LEGISLATIVE POLICY
   Commissioners N. Syeed-Miller, R. G. Turner and J. Hines
  - Domestic Violence Advisory Commissioners R. G. Turner and M. McCullough
    - The Women's Room (McCullough)
    - Domestic Violence Batter's Program
  - Human Trafficking Advisory Commissioners N. Syeed-Miller, R. G. Turner and M. Zavala
  - Association of California Commissions for Women (ACCW) Quarterly Meeting and Retreat Commissioner R. G. Turner, Vice Chair
  - D. WOMEN'S ISSUES STAFF UPDATE
    Staff
- 7. SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS
- 8. ADJOURNMENT

Najeeba Syeed-Miller, Chair

Note to Public: An opportunity for public comment will be provided at the time the above items are discussed. Public comment for this special meeting is limited to the items on this special meeting agenda. Please limit comments to 3 minutes per speaker.

I HEREBY CERTIFY that this notice, in its entirety, was posted on the Council Chamber Bulletin Board; Room 247, and the Bulletin Board in the rotunda area of City Hall, and a copy was distributed to the Central Library for posting on this 10<sup>th</sup> day of February 2011, by 5:30 p.m., and that copies were faxed or delivered, and/or notice accepted by telephone not less than 24 hours prior to the meeting, to each member of the Pasadena Human Services Commission and faxed to each local newspaper of general circulation, radio or television station requesting notice in writing, all of which media recipients are identified on the distribution list below.

Rozanne Adanto, Recording Secretary

DISTRIBUTION:

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In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Human Services and Recreation Department at (626) 744-4386. Notification 24 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

Language translation services are available for this meeting by calling (626) 744-4386 at least 24 hours in advance.

Habra servicio de interpretactión disponible para éstas juntas llamando al (626) 744-4386 por lo menos con 24 horas de anticipactión. Items on the agenda may not be called in the order listed.



### **AGENDA**

### COMMISSION ON THE STATUS OF WOMEN (CSW)

### JACKIE ROBINSON CENTER 1020 NORTH FAIR OAKS AVENUE, ROOM 200 PASADENA, CALIFORNIA 91103

March 14, 2011

7:00 P.M.

- 1. CALL TO ORDER; WELCOME; ROLL CALL
- 2. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA
- APPROVAL OF MINUTES February 15, 2011\*
- 4. OLD BUSINESS
  - A. DISCUSS AND CONSIDER FURTHER RECOMMENDATIONS TO CITY COUNCIL REGARDING RATIFICATION OF THE CONVENTION ON THE ELIMINATION OF ALL FORMS OF DISCRIMINATION AGAINST WOMEN (CEDAW)

    CSW Legislative Policy Committee
  - B. UPDATE ON VISION 20/20 FEBRUARY MEETING Commissioners N. Syeed-Miller, R. G. Turner and J. Hines
  - C. UPDATE ON SECOND ANNUAL INTERNATIONAL WOMEN'S DAY ACTIVITY MARCH 9, 2011 AT TEN THOUSAND VILLAGES TO EDUCATE AND RAISE AWARENESS ABOUT HUMAN TRAFFICKING Commissioners N. Syeed-Miller, R. G. Turner and J. Hines
  - D. UPDATE ON PASADENA CONFERENCE ON AGING PLANNING MEETING FOR THE CSW ELDER ABUSE SEMINAR Commissioner D. Chaney

E. CONTINUED REVIEW, DISCUSSION AND RECOMMENDATIONS RESPONDING TO CITY COUNCIL REQUEST ON EMPLOYMENT OF WOMEN IN NON-TRADITIONAL POSITIONS AND OUTREACH EFFORTS TO ATTRACT WOMEN TO NON-TRADITIONAL CITY POSITIONS\*

The Commission

### 5. NEW BUSINESS

- A. PRESENTATION BY DELTA SIGMA THETA PASADENA ALUMNAECHAPTER REQUESTING COLLABORATION ON DOMESTIC VIOLENCE EVENT IN APRIL 2011
- B. UPDATE DEPARTMENT OF LABOR NATIONAL DIALOGUE ON WORKPLACE FLEXIBLITY

Commissioner J. Hines

- C. UPDATE ON YOUNG AFRICAN AMERICAN WOMEN'S CONFERENCE Commissioner Hines
- D. UPDATE ON ADELANTE MUJER CONFERENCE Commissioner Zavala
- 6. REPORTS FROM COMMITTEES AND STAFF
  - A. CHAIR'S REPORT-Chair N. Syeed-Miller
    - 1. Open CSW Seats
    - 2. Proposal for themes per CSW meeting
  - **B. SURVIVAL GUIDE**

Commissioners R.G. Turner, M. McCullough, T. Farr and M. Zavala

C. LEGISLATIVE POLICY

Commissioners N. Syeed-Miller, R.G. Turner and J. Hines

- Domestic Violence Advisory Commissioners R.G. Turner and M. McCullough
  - The Women's Room (McCullough)
- Human Trafficking Advisory Commissioners N. Syeed-Miller, R.G. Turner and M. Zavala
- 3. Association of California Commissions for Women (ACCW) Quarterly Vice Chair R.G. Turner

- D. WOMEN'S ISSUES STAFF REPORT Staff
- E. UPD ATE ON ACCOUNT FUND BALANCE Staff
- 7. SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS
- 8. ADJOURNMENT

\*Attachments

Najeeba Syeed-Miller, Chair

I HEREBY CERTIFY that this notice, in its entirety, was posted on the Council Chamber Bulletin Board, Room 247, and the Bulletin Board in the rotunda area of City Hall, and a copy was distributed to the Central Library for posting on this 10<sup>th</sup> day of March 2011, by 5:30 p.m., and that copies were faxed or delivered, and/or notice accepted by telephone not less than 24 hours prior to the meeting, to each member of the Commission on the Status of Women and faxed to each local newspaper of general circulation, radio or television station requesting notice in writing, all of which media recipients are identified on the distribution list below.

Lisette Jabola, Recording Secretary

Any documents distributed to a majority of the Commission on the Status of Women regarding any item on this agenda will be made available at the Human Services and Recreation Front Counter at City Hall located at N255 and the Front Counter at the Central Library located at 285 E. Walnut Street, Pasadena, CA, during normal business hours.

DISTRIBUTION:City AttorneyLos Angeles TimesCommission on the Status of<br/>WomenCity ClerkNeighborhood ConnectionsCity CouncilPublic Information OfficerPasadena JournalCity ManagerLa OpinionPasadena Weekly

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Human Services and Recreation Department at (626) 744-4386. Notification 24 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

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Items on the agenda may not be called in the order listed.



### **AGENDA**

### COMMISSION ON THE STATUS OF WOMEN (CSW)

### JACKIE ROBINSON CENTER 1020 NORTH FAIR OAKS AVENUE, ROOM 200 PASADENA, CALIFORNIA 91103

April 11, 2011

7:00 P.M.

- 1. CALL TO ORDER; WELCOME; ROLL CALL
- 2. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA
- 3. APPROVAL OF MINUTES March 14, 2011\*
- 4. OLD BUSINESS
  - A. DISCUSS AND CONSIDER FURTHER RECOMMENDATIONS TO CITY COUNCIL REGARDING RATIFICATION OF THE CONVENTION ON THE ELIMINATION OF ALL FORMS OF DISCRIMINATION AGAINST WOMEN (CEDAW) CSW Legislative Policy Committee
  - B. UPDATE ON VISION 20/20 MARCH MEETING Commissioners N. Syeed-Miller, R. G. Turner and J. Hines
  - C. CONTINUED REVIEW, DISCUSSION AND RECOMMENDATIONS RESPONDING TO CITY COUNCIL REQUEST ON EMPLOYMENT OF WOMEN IN NON-TRADITIONAL POSITIONS AND OUTREACH EFFORTS TO ATTRACT WOMEN TO NON-TRADITIONAL CITY POSITIONS\*
  - D. UPDATE ON YOUNG AFRICAN AMERICAN WOMEN'S CONFERENCE Commissioner Hines

Najeeba Syeed-Miller, Chair

I HEREBY CERTIFY that this notice, in its entirety, was posted on the Council Chamber Bulletin Board, Room 247, and the Bulletin Board in the rotunda area of City Hall, and a copy was distributed to the Central Library for posting on this 7<sup>th</sup> day of April 2011, by 5:30 p.m., and that copies were faxed or delivered, and/or notice accepted by telephone not less than 24 hours prior to the meeting, to each member of the Commission on the Status of Women and faxed to each local newspaper of general circulation, radio or television station requesting notice in writing, all of which media recipients are identified on the distribution list below.

Adriana Marin Recording Secretary

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### **AGENDA**

### COMMISSION ON THE STATUS OF WOMEN (CSW)

## JACKIE ROBINSON CENTER 1020 NORTH FAIR OAKS AVENUE, ROOM 200 PASADENA, CALIFORNIA 91103

May 9, 2011 7:00 P.M.

- 1. CALL TO ORDER; WELCOME; ROLL CALL
- 2. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA
- APPROVAL OF MINUTES March 14, 2011\*
- 4. **PRESENTATION** Sandy Gleysteen, Vice Chair of the California Commission on the Status of Women Human Trafficking.
- 5. OLD BUSINESS
  - A. DISCUSS AND CONSIDER FURTHER RECOMMENDATIONS TO CITY COUNCIL REGARDING RATIFICATION OF THE CONVENTION ON THE ELIMINATION OF ALL FORMS OF DISCRIMINATION AGAINST WOMEN (CEDAW)

    CSW Legislative Policy Committee
  - B. UPDATE ON VISION 20/20 MARCH MEETING Commissioners N. Syeed-Miller, R. G. Turner and J. Hines
  - C. CONTINUED REVIEW, DISCUSSION AND RECOMMENDATIONS RESPONDING TO CITY COUNCIL REQUEST ON EMPLOYMENT OF WOMEN IN NON-TRADITIONAL POSITIONS AND OUTREACH EFFORTS TO ATTRACT WOMEN TO NON-TRADITIONAL CITY POSITIONS\*
    The Commission
  - D. UPDATE ON YOUNG AFRICAN AMERICAN WOMEN'S CONFERENCE Commissioner Hines

### E. UPDATE ON ADELANTE MUJER CONFERENCE

Commissioner Zavala

### 6. NEW BUSINESS

### A. PRESENTATION BY AMENESTY INTERNATIONAL and UNITED NATIONS

- B. SOUTHERN CALIFORNIA WOMEN'S HEALTH CONFERENCE PLANNING MEETING NOTICES LAST MEETING FRIDAY, APRIL 29, 2011, 9:30-10:30 A.M.
  - 1. Presentation to CSW at May Meeting
- C. PRESENTATION Fundraising Activity: BaLinda Dillard for the Zumba
- D. CSW Elections
  - 1. Election Committee
- E. CSW Annual Retreat
  - 1. Identify Date, Time, Location

### 7. REPORTS FROM COMMITTEES AND STAFF

- A. CHAIR'S REPORT-Chair N. Syeed-Miller
  - 1. Open CSW Seats
  - 2. Proposal for themes per CSW meeting

### **B. SURVIVAL GUIDE**

Commissioners R.G. Turner, M. McCullough, T. Farr and M. Zavala

1. Launch

### C. LEGISLATIVE POLICY

Commissioners N. Syeed-Miller, R.G. Turner and J. Hines

- Domestic Violence Advisory Commissioners R.G. Turner and M. McCullough
  - The Women's Room (McCullough)
- Human Trafficking Advisory Commissioners N. Syeed-Miller, R.G. Turner and M. Zavala
- 3. Association of California Commissions for Women (ACCW) Quarterly Vice Chair R.G. Turner
  - Approval of 2011-12 Dues: Due June 30, 2011

- D. WOMEN'S ISSUES STAFF REPORT Staff
- E. UPDATE ON ACCOUNT FUND BALANCE Staff
- 8. SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS
- 9. ADJOURNMENT

\*Attachments

Najeeba Syeed-Miller, Chair

I HEREBY CERTIFY that this notice, in its entirety, was posted on the Council Chamber Bulletin Board, Room 247, and the Bulletin Board in the rotunda area of City Hall, and a copy was distributed to the Central Library for posting on this 5<sup>th</sup> day of May 2011, by 5:30 p.m., and that copies were faxed or delivered, and/or notice accepted by telephone not less than 24 hours prior to the meeting, to each member of the Commission on the Status of Women and faxed to each local newspaper of general circulation, radio or television station requesting notice in writing, all of which media recipients are identified on the distribution list below.

Adriana Marin Recording Secretary

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# CITY OF PASADENA NOTICE OF SPECIAL MEETING COMMISSION ON THE STATUS OF WOMEN (CSW)

NOTICE IS HEREBY GIVEN that a special meeting of the Commission on the Status of Women will be held on Wednesday, June 8, 2011, at 6:00 p.m., located at YWCA, 1200 N. Fair Oaks Ave., Pasadena, California 91103 for the purpose of considering only those items listed on the agenda below.

### **AGENDA**

- 1. CALL TO ORDER/ROLL CALL
- 2. PUBLIC COMMENT LIMITED TO ITEMS ON THIS SPECIAL MEETING AGENDA
- 3. REVIEW AND DISCUSS ANNUAL WORKPLAN ACCOMPLISHMENTS FY 2010-2011 AND (FY) JULY 1, 2011 JUNE 30, 2012 WORKPLAN GOALS AND OBJECTIVES
- 4. ADJOURNMENT

Najeeba Syeed-Miller, Chair

I HEREBY CERTIFY that this notice, in its entirety, was posted on the Council Chamber Bulletin Board, Room 247, and the Bulletin Board in the rotunda area of City Hall, and a copy was distributed to the Central Library for posting on this 7<sup>th</sup> day of June 2011, by 5:30 p.m., and that copies were faxed or delivered, and/or notice accepted by telephone not less than 24 hours prior to the meeting, to each member of the Commission on the Status of Women and faxed to each local newspaper of general circulation, radio or television station requesting notice in writing, all of which media recipients are identified on the distribution list below.

Adriana Marin Recording Secretary

Commission on the Status of Women June 8, 2011

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DISTRIBUTION:	City Attorney	Los Angeles Times
Commission on the Status of	City Clerk	Neighborhood Connections
Women	Central Library	Pasadena Journal
City Council	Public Information Officer	Pasadena Star News
City Manager	La Opinion	Pasadena Weekly

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Items on the agenda may not be called in the order listed.



# CITY OF PASADENA NOTICE OF CANCELLATION

## COMMISSION ON THE STATUS OF WOMEN (CSW) REGULAR MEETING

NOTICE IS HEREBY GIVEN that the Regular meeting of the Commission on the Status of Women scheduled for Monday – June 13, 2011 has been cancelled.

The next meeting is scheduled for 7:00 p.m. on Monday - July 11, 2011 and will be held at the Jackie Robinson Center located at 1020 N. Fair Oaks – Pasadena, CA.

Najeeba Syeed-Miller, Chair

I HEREBY CERTIFY that this notice, in its entirety, was posted on the Council Chamber Bulletin Board, Room 247, and the Bulletin Board in the rotunda area of City Hall, and a copy was distributed to the Central Library for posting on this 9<sup>th</sup> day of June by 5:30 p.m., and that copies were faxed or delivered, and/or notice accepted by telephone not less than 24 hours prior to the meeting, to each member of the Commission on the Status of Women and faxed to each local newspaper of general circulation, radio or television station requesting notice in writing, all of which media recipients are identified on the distribution list below.

Adriana Marin Recording Secretary Commission on the Status of Women June 9, 2011

Any documents distributed to a majority of the Commission on the Status of Women regarding any item on this agenda will be made available at the Human Services and Recreation Front Counter at City Hall located at N255 and the Front Counter at the Central Library located at 285 E. Walnut Street, Pasadena, CA, during normal business hours.

DISTRIBUTION: Commission on the Status of Women City Council City Manager	City Attorney City Clerk Central Library Public Information Officer La Opinion	Los Angeles Times Neighborhood Connections Pasadena Journal Pasadena Star News Pasadena Weekly
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Items on the agenda may not be called in the order listed.

### COMMUNITY DEVELOPMENT COMMITTEE



### NOTICE OF CANCELLATION OF REGULAR MEETING

THURSDAY, DECEMBER 9, 2010

6:00 P.M.

NOTICE IS HEREBY GIVEN that the Regular Meeting of the Pasadena Community Development Committee scheduled for Thursday, December 9, 2010, at 6:00 p.m. has been cancelled.

Christopher Walker, Chair

Pasadena Community Development Committee

Posting Statement:

I HEREBY CERTIFY that this Agenda, in its entirety was posted on the Council Chamber Bulletin Board S249 and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on the 6th day of December, 2010 by 5:30 p.m., an electronic copy sent to the Central Library for posting and the agenda may be viewed at: <a href="http://www.ci.pasadena.ca.us/planning/meetings/notices.asp">http://www.ci.pasadena.ca.us/planning/meetings/notices.asp</a>



### NOTICE OF CANCELLATION OF REGULAR MEETING

#### THURSDAY, DECEMBER 23, 2010

6:00 P.M.

**NOTICE IS HEREBY GIVEN** that the Regular Meeting of the Pasadena Community Development Committee scheduled for Thursday, December 23, 2010, at 6:00 p.m. has been cancelled.

Christopher Walker, Chair

Pasadena Community Development Committee

Posting Statement:

I HEREBY CERTIFY that this Agenda, in its entirety was posted on the Council Chamber Bulletin Board S249 and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on the 10<sup>th</sup> day of December, 2010 by 5:30 p.m., an electronic copy sent to the Central Library for posting and the agenda may be viewed at: <a href="http://www.ci.pasadena.ca.us/planning/meetings/notices.asp">http://www.ci.pasadena.ca.us/planning/meetings/notices.asp</a>



#### NOTICE OF CANCELLATION OF **REGULAR MEETING**

THURSDAY, JANUARY 13, 2011

6:00 P.M.

NOTICE IS HEREBY GIVEN that the Regular Meeting of the Pasadena Community Development Committee scheduled for Thursday, January 13, 2011, at 6:00 p.m. has been cancelled.

Christopher Walker, Chair

Pasadena Community Development Committee

Posting Statement.

I HEREBY CERTIFY that this Agenda, in its entirety was posted on the Council Chamber Bulletin Board S249 and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on the 7<sup>th</sup> day of January, 2011 by 5:30 p.m., an electronic copy sent to the Central Library for posting and the agenda may be viewed at: <a href="http://www.ci.pasadena.ca.us/planning/meetings/notices.asp">http://www.ci.pasadena.ca.us/planning/meetings/notices.asp</a>

Amber Wright



#### NOTICE OF CANCELLATION OF **REGULAR MEETING**

THURSDAY, JANUARY 27, 2011

6:00 P.M.

NOTICE IS HEREBY GIVEN that the Regular Meeting of the Pasadena Community Development Committee scheduled for Thursday, January 27, 2011, at 6:00 p.m. has been cancelled.

Christopher Walker, Chair

Pasadena Community Development Committee

Posting Statement:

I HEREBY CERTIFY that this Agenda, in its entirety was posted on the Council Chamber Bulletin Board S249 and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on the 25th day of January, 2011 by 5:30 p.m., an electronic copy sent to the Central Library for posting and the agenda may be viewed at: http://www.ci.pasadena.ca.us/planning/meetings/notices.asp

Amber Wright



### NOTICE OF CANCELLATION OF REGULAR MEETING

#### THURSDAY, FEBRUARY 10, 2011

6:00 P.M.

**NOTICE IS HEREBY GIVEN** that the Regular Meeting of the Pasadena Community Development Committee scheduled for Thursday, February 10, 2011, at 6:00 p.m. has been cancelled.

Christopher Walker, Chair

Pasadena Community Development Committee

Posting Statement.

I HEREBY CERTIFY that this Agenda, in its entirety was posted on the Council Chamber Bulletin Board S249 and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on the 8<sup>th</sup> day of February, 2011 by 5:30 p.m., an electronic copy sent to the Central Library for posting and the agenda may be viewed at: <a href="http://www.ci.pasadena.ca.us/planning/meetings/notices.asp">http://www.ci.pasadena.ca.us/planning/meetings/notices.asp</a>

Amber Wright



#### **AGENDA**

THURSDAY, FEBRUARY 24, 2011 6:00 P.M. CITY HALL 100 N. GARFIELD AVE., ROOM S116 PASADENA, CA 91109

- 1. Roll Call
- 2. Comments from the Audience
- 3. Approval of Minutes
  - A. October 28, 2010

#### **ACTION ITEMS:**

- 4. Staff Recommendations:
  - A. It is recommended that the Community Development Committee recommend that the Pasadena Community Development Commission adopt a Resolution approving the use of \$18,750 of tax increment funds to serve as the required matching funds for a Caltrans grant, in a total amount not to exceed \$250,000, to develop a strategic plan to improve the public right-of-way to increase transit, pedestrian and bicycle access
  - B. It is recommended that the Community Development Committee review and provide comments on the draft Lincoln Avenue Specific Plan.
  - C. Approval of Key Business Terms of Agreement with National CORE for Development of Permanent Supportive Housing Project Located at 131-135 N. Mar Vista Avenue

#### **INFORMATION ITEMS:**

5. Transmittal of DRAFT Public Housing Agency Annual Plan FY 2011

#### REPORT ON COUNCIL AND OTHER COMMISSION/COMMITTEE ITEMS:

6. Governor Brown's Proposed Budget Impact on Redevelopment

#### **COMMENTS FROM COMMITTEE MEMBERS:**

#### **DISCUSSION OF AGENDA FOR NEXT MEETING:**

#### **ADJOURNMENT**

#### POSTING STATEMENT

I HEREBY CERTIFY that this Agenda, in its entirety was posted on the Council Chamber Bulletin Board S249 and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on the 18<sup>th</sup> day of February, 2011 by 5:30 p.m., an electronic copy sent to the Central Library for posting and the agenda may be viewed at: <a href="http://www.ci.pasadena.ca.us/planning/meetings/notices.asp">http://www.ci.pasadena.ca.us/planning/meetings/notices.asp</a>

Amber Wright
Posting Secretary

Christopher Walker, Chair

Pasadena Community Development Committee

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Language translation services are available for this meeting by calling (626) 744-4660 at least 24 hours in advance.

HABRA SERVICIO DE INTERPRETACION DISPONIBLE PARA ESTAS JUNTAS LLAMANDO AL (626) 744-4660 POR LO MENOS CON 24 HORAS DE ANTICIPACION.



#### NOTICE OF CANCELLATION OF REGULAR MEETING

THURSDAY, MARCH 10, 2011

6:00 P.M.

NOTICE IS HEREBY GIVEN that the Regular Meeting of the Pasadena Community Development Committee scheduled for Thursday, March 10, 2011, at 6:00p.m. has been cancelled.

Christopher Walker, Chair

Pasadena Community Development Committee

Posting Statement.

I HEREBY CERTIFY that this Agenda, in its entirety was posted on the Council Chamber Bulletin Board S249 and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on the 3<sup>rd</sup> day of March, 2011 by 5:30 p.m., an electronic copy sent to the Central Library for posting and the agenda may be viewed at: <a href="http://www.ci.pasadena.ca.us/planning/meetings/notices.asp">http://www.ci.pasadena.ca.us/planning/meetings/notices.asp</a>



## NOTICE OF CANCELLATION OF REGULAR MEETING

THURSDAY, MARCH 24, 2011

6:00 P.M.

NOTICE IS HEREBY GIVEN that the Regular Meeting of the Pasadena Community Development Committee scheduled for Thursday, March 24, 2011, at 6:00p.m. has been cancelled.

Christopher Walker, Chair

Pasadena Community Development Committee

Posting Statement.

I HEREBY CERTIFY that this Agenda, in its entirety was posted on the Council Chamber Bulletin Board S249 and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on the 24<sup>th</sup> day of March, 2011 by 5:30 p.m., an electronic copy sent to the Central Library for posting and the agenda may be viewed at: <a href="http://www.ci.pasadena.ca.us/planning/meetings/notices.asp">http://www.ci.pasadena.ca.us/planning/meetings/notices.asp</a>



### NOTICE OF CANCELLATION OF REGULAR MEETING

THURSDAY, APRIL 14, 2011

6:00 P.M.

NOTICE IS HEREBY GIVEN that the Regular Meeting of the Pasadena Community Development Committee scheduled for Thursday, April 14, 2011, at 6:00p.m. has been cancelled.

Christopher Walker, Chair

Pasadena Community Development Committee

Posting Statement.

I HEREBY CERTIFY that this Agenda, in its entirety was posted on the Council Chamber Bulletin Board S249 and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on the 12<sup>th</sup> day of April, 2011 by 5:30 p.m., an electronic copy sent to the Central Library for posting and the agenda may be viewed at: <a href="http://www.ci.pasadena.ca.us/planning/meetings/notices.asp">http://www.ci.pasadena.ca.us/planning/meetings/notices.asp</a>



### NOTICE OF CANCELLATION OF REGULAR MEETING

THURSDAY, APRIL 28, 2011

6:00 P.M.

NOTICE IS HEREBY GIVEN that the Regular Meeting of the Pasadena Community Development Committee scheduled for Thursday, April 28, 2011, at 6:00p.m. has been cancelled.

Christopher Walker, Chair

Pasadena Community Development Committee

Posting Statement.

I HEREBY CERTIFY that this Agenda, in its entirety was posted on the Council Chamber Bulletin Board S249 and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on the 27<sup>h</sup> day of April, 2011 by 5:30 p.m., an electronic copy sent to the Central Library for posting and the agenda may be viewed at: <a href="http://www.ci.pasadena.ca.us/planning/meetings/notices.asp">http://www.ci.pasadena.ca.us/planning/meetings/notices.asp</a>



### NOTICE OF CANCELLATION OF REGULAR MEETING

**THURSDAY, MAY 12, 2011** 

6:00 P.M.

NOTICE IS HEREBY GIVEN that the Regular Meeting of the Pasadena Community Development Committee scheduled for Thursday, May 12, 2011, at 6:00p.m. has been cancelled.

Christopher Walker, Chair

Pasadena Community Development Committee

Posting Statement.

I HEREBY CERTIFY that this Agenda, in its entirety was posted on the Council Chamber Bulletin Board S249 and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on the 12<sup>th</sup> day of May, 2011 by 5:30 p.m., an electronic copy sent to the Central Library for posting and the agenda may be viewed at: <a href="http://www.ci.pasadena.ca.us/planning/meetings/notices.asp">http://www.ci.pasadena.ca.us/planning/meetings/notices.asp</a>



# PASADENA COMMUNITY DEVELOPMENT COMMITTEE AGENDA THURSDAY, MAY 26, 2011 6:00 P.M. CITY HALL 100 N. GARFIELD AVE., ROOM S116 PASADENA, CA 91109

- 1. Roll Call
- 2. Comments from the Audience
- 3. Approval of Minutes

A. February 24, 2011

#### **ACTION ITEMS:**

- 4. Approval of Terms and Conditions of Purchase and Sale Agreement for Resale of City-Owned Condominium at 736 N. Garfield Avenue, Unit #204 to Qualified Low Income Household
- 5. Approval of Development and Loan Agreement with Heritage Housing Partners for Rehabilitation/Construction of the Herkimer Gardens Four-Unit Affordable Homeownership Project at 411-415 N. Raymond Avenue; \$850,000 City Housing Fund Assistance
- 6. FY 2012 PCDC Budget
- 7. FY 2012 Housing Department Budget

#### INFORMATION ITEMS:

- 8. Discussion of Draft Economic Development Report
- 9. Update: Commission Assets Transferred to City of Pasadena\*

#### REPORT ON COUNCIL AND OTHER COMMISSION/COMMITTEE ITEMS:

#### **COMMENTS FROM COMMITTEE MEMBERS:**

#### DISCUSSION OF AGENDA FOR NEXT MEETING:

#### **ADJOURNMENT**

\*Oral report

#### POSTING STATEMENT

I HEREBY CERTIFY that this Agenda, in its entirety was posted on the Council Chamber Bulletin Board S249 and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on the 25<sup>TH</sup> day of March, 2011 by 5:30 p.m., an electronic copy sent to the Central Library for posting and the agenda may be viewed at the City's website at: <a href="http://www.ci.pasadena.ca.us/planning/meetings/notices.asp">http://www.ci.pasadena.ca.us/planning/meetings/notices.asp</a>

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Language translation services are available for this meeting by calling (626) 744-4660 at least 24 hours in advance.

HABRA SERVICIO DE INTERPRETACION DISPONIBLE PARA ESTAS JUNTAS LLAMANDO AL (626) 744-4660 POR LO MENOS CON 24 HORAS DE ANTICIPACION.

AMBER WRIGHT

**Economic Development** 



### NOTICE OF CANCELLATION OF REGULAR MEETING

THURSDAY, JUNE 9, 2011

6:00 P.M.

NOTICE IS HEREBY GIVEN that the Regular Meeting of the Pasadena Community Development Committee scheduled for Thursday, June 9, 2011, at 6:00p.m. has been cancelled.

Christopher Walker, Chair

Pasadena Community Development Committee

Posting Statement.

I HEREBY CERTIFY that this Agenda, in its entirety was posted on the Council Chamber Bulletin Board S249 and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on the 7<sup>th</sup> day of June, 2011 by 5:30 p.m., an electronic copy sent to the Central Library for posting and the agenda may be viewed at: <a href="http://www.ci.pasadena.ca.us/planning/meetings/notices.asp">http://www.ci.pasadena.ca.us/planning/meetings/notices.asp</a>



# NOTICE OF CANCELLATION OF REGULAR MEETING

THURSDAY, JUNE 23, 2011

6:00 P.M.

NOTICE IS HEREBY GIVEN that the Regular Meeting of the Pasadena Community Development Committee scheduled for Thursday, June 23, 2011, at 6:00p.m. has been cancelled.

Christopher Walker, Chair

Pasadena Community Development Committee

Posting Statement:

I HEREBY CERTIFY that this Agenda, in its entirety was posted on the Council Chamber Bulletin Board S249 and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on the 22<sup>nd</sup> day of June, 2011 by 5:30 p.m., an electronic copy sent to the Central Library for posting and the agenda may be viewed at: http://www.ci.pasadena.ca.us/planning/meetings/notices.asp

Amber Wright



#### NOTICE OF CANCELLATION OF REGULAR MEETING

THURSDAY, DECEMBER 9, 2010

6:00 P.M.

NOTICE IS HEREBY GIVEN that the Regular Meeting of the Pasadena Community Development Committee scheduled for Thursday, December 9, 2010, at 6:00 p.m. has been cancelled.

Christopher Walker, Chair

Pasadena Community Development Committee

Posting Statement:

I HEREBY CERTIFY that this Agenda, in its entirety was posted on the Council Chamber Bulletin Board S249 and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on the 6th day of December, 2010 by 5:30 p.m., an electronic copy sent to the Central Library for posting and the agenda may be viewed at: <a href="http://www.ci.pasadena.ca.us/planning/meetings/notices.asp">http://www.ci.pasadena.ca.us/planning/meetings/notices.asp</a>



### NOTICE OF CANCELLATION OF REGULAR MEETING

#### THURSDAY, DECEMBER 23, 2010

6:00 P.M.

NOTICE IS HEREBY GIVEN that the Regular Meeting of the Pasadena Community Development Committee scheduled for Thursday, December 23, 2010, at 6:00 p.m. has been cancelled.

Christopher Walker, Chair

Pasadena Community Development Committee

Posting Statement:

I HEREBY CERTIFY that this Agenda, in its entirety was posted on the Council Chamber Bulletin Board S249 and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on the 10<sup>th</sup> day of December, 2010 by 5:30 p.m., an electronic copy sent to the Central Library for posting and the agenda may be viewed at: <a href="http://www.ci.pasadena.ca.us/planning/meetings/notices.asp">http://www.ci.pasadena.ca.us/planning/meetings/notices.asp</a>



### NOTICE OF CANCELLATION **REGULAR MEETING**

THURSDAY, JANUARY 13, 2011

6:00 P.M.

NOTICE IS HEREBY GIVEN that the Regular Meeting of the Pasadena Community Development Committee scheduled for Thursday, January 13, 2011, at 6:00 p.m. has been cancelled.

Christopher Walker, Chair

Pasadena Community Development Committee

Posting Statement:

I HEREBY CERTIFY that this Agenda, in its entirety was posted on the Council Chamber Bulletin Board S249 and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on the 7<sup>th</sup> day of January, 2011 by 5:30 p.m., an electronic copy sent to the Central Library for posting and the agenda may be viewed at: <a href="http://www.ci.pasadena.ca.us/planning/meetings/notices.asp">http://www.ci.pasadena.ca.us/planning/meetings/notices.asp</a>

**Amber Wright** 



#### NOTICE OF CANCELLATION OF REGULAR MEETING

THURSDAY, JANUARY 27, 2011

6:00 P.M.

NOTICE IS HEREBY GIVEN that the Regular Meeting of the Pasadena Community Development Committee scheduled for Thursday, January 27, 2011, at 6:00 p.m. has been cancelled.

Christopher Walker, Chair

Pasadena Community Development Committee

Posting Statement.

I HEREBY CERTIFY that this Agenda, in its entirety was posted on the Council Chamber Bulletin Board S249 and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on the 25<sup>th</sup> day of January, 2011 by 5:30 p.m., an electronic copy sent to the Central Library for posting and the agenda may be viewed at: <a href="http://www.ci.pasadena.ca.us/planning/meetings/notices.asp">http://www.ci.pasadena.ca.us/planning/meetings/notices.asp</a>



#### NOTICE OF CANCELLATION OF REGULAR MEETING

THURSDAY, FEBRUARY 10, 2011

6:00 P.M.

NOTICE IS HEREBY GIVEN that the Regular Meeting of the Pasadena Community Development Committee scheduled for Thursday, February 10, 2011, at 6:00 p.m. has been cancelled.

Christopher Walker, Chair

Pasadena Community Development Committee

Posting Statement.

I HEREBY CERTIFY that this Agenda, in its entirety was posted on the Council Chamber Bulletin Board S249 and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on the 8<sup>th</sup> day of February, 2011 by 5:30 p.m., an electronic copy sent to the Central Library for posting and the agenda may be viewed at: <a href="http://www.ci.pasadena.ca.us/planning/meetings/notices.asp">http://www.ci.pasadena.ca.us/planning/meetings/notices.asp</a>

Amber Wright



#### **AGENDA**

THURSDAY, FEBRUARY 24, 2011 6:00 P.M. CITY HALL 100 N. GARFIELD AVE., ROOM S116 PASADENA, CA 91109

- 1. Roll Call
- 2. Comments from the Audience
- 3. Approval of Minutes
  - A. October 28, 2010

#### **ACTION ITEMS:**

- 4. Staff Recommendations:
  - A. It is recommended that the Community Development Committee recommend that the Pasadena Community Development Commission adopt a Resolution approving the use of \$18,750 of tax increment funds to serve as the required matching funds for a Caltrans grant, in a total amount not to exceed \$250,000, to develop a strategic plan to improve the public right-of-way to increase transit, pedestrian and bicycle access
  - B. It is recommended that the Community Development Committee review and provide comments on the draft Lincoln Avenue Specific Plan.
  - C. Approval of Key Business Terms of Agreement with National CORE for Development of Permanent Supportive Housing Project Located at 131-135 N. Mar Vista Avenue

#### **INFORMATION ITEMS:**

5. Transmittal of DRAFT Public Housing Agency Annual Plan FY 2011

#### REPORT ON COUNCIL AND OTHER COMMISSION/COMMITTEE ITEMS:

6. Governor Brown's Proposed Budget Impact on Redevelopment

#### **COMMENTS FROM COMMITTEE MEMBERS:**

#### **DISCUSSION OF AGENDA FOR NEXT MEETING:**

#### **ADJOURNMENT**

#### POSTING STATEMENT

I HEREBY CERTIFY that this Agenda, in its entirety was posted on the Council Chamber Bulletin Board S249 and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on the 18<sup>th</sup> day of February, 2011 by 5:30 p.m., an electronic copy sent to the Central Library for posting and the agenda may be viewed at: <a href="http://www.ci.pasadena.ca.us/planning/meetings/notices.asp">http://www.ci.pasadena.ca.us/planning/meetings/notices.asp</a>

Amber Wright

Posting Secretary

Christopher Walker, Chair

Pasadena Community Development Committee

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HABRA SERVICIO DE INTERPRETACION DISPONIBLE PARA ESTAS JUNTAS LLAMANDO AL

HABRA SERVICIO DE INTERPRETACION DISPONIBLE PARA ESTAS JUNTAS LLAMANDO AI (626) 744-4660 POR LO MENOS CON 24 HORAS DE ANTICIPACION.



### NOTICE OF CANCELLATION OF REGULAR MEETING

THURSDAY, MARCH 10, 2011

6:00 P.M.

NOTICE IS HEREBY GIVEN that the Regular Meeting of the Pasadena Community Development Committee scheduled for Thursday, March 10, 2011, at 6:00p.m. has been cancelled.

Christopher Walker, Chair

Pasadena Community Development Committee

Posting Statement.

I HEREBY CERTIFY that this Agenda, in its entirety was posted on the Council Chamber Bulletin Board S249 and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on the 3<sup>rd</sup> day of March, 2011 by 5:30 p.m., an electronic copy sent to the Central Library for posting and the agenda may be viewed at: <a href="http://www.ci.pasadena.ca.us/planning/meetings/notices.asp">http://www.ci.pasadena.ca.us/planning/meetings/notices.asp</a>



#### NOTICE OF CANCELLATION OF REGULAR MEETING

THURSDAY, MARCH 24, 2011

6:00 P.M.

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Christopher Walker, Chair

Pasadena Community Development Committee

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Amber Wright



### NOTICE OF CANCELLATION OF REGULAR MEETING

THURSDAY, APRIL 14, 2011

6:00 P.M.

NOTICE IS HEREBY GIVEN that the Regular Meeting of the Pasadena Community Development Committee scheduled for Thursday, April 14, 2011, at 6:00p.m. has been cancelled.

Christopher Walker, Chair

Pasadena Community Development Committee

Posting Statement.

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### NOTICE OF CANCELLATION OF REGULAR MEETING

THURSDAY, APRIL 28, 2011

6:00 P.M.

NOTICE IS HEREBY GIVEN that the Regular Meeting of the Pasadena Community Development Committee scheduled for Thursday, April 28, 2011, at 6:00p.m. has been cancelled.

Christopher Walker, Chair

Pasadena Community Development Committee

Posting Statement.

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Amber Wright



#### NOTICE OF CANCELLATION OF . REGULAR MEETING

**THURSDAY, MAY 12, 2011** 

6:00 P.M.

NOTICE IS HEREBY GIVEN that the Regular Meeting of the Pasadena Community Development Committee scheduled for Thursday, May 12, 2011, at 6:00p.m. has been cancelled.

Christopher Walker, Chair

Pasadena Community Development Committee

Posting Statement:

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Amber Wright



# PASADENA COMMUNITY DEVELOPMENT COMMITTEE AGENDA THURSDAY, MAY 26, 2011 6:00 P.M. CITY HALL 100 N. GARFIELD AVE., ROOM S116 PASADENA, CA 91109

- 1. Roll Call
- 2. Comments from the Audience
- 3. Approval of Minutes
  - A. February 24, 2011

#### **ACTION ITEMS:**

- 4. Approval of Terms and Conditions of Purchase and Sale Agreement for Resale of City-Owned Condominium at 736 N. Garfield Avenue, Unit #204 to Qualified Low Income Household
- 5. Approval of Development and Loan Agreement with Heritage Housing Partners for Rehabilitation/Construction of the Herkimer Gardens Four-Unit Affordable Homeownership Project at 411-415 N. Raymond Avenue; \$850,000 City Housing Fund Assistance
- 6. FY 2012 PCDC Budget
- 7. FY 2012 Housing Department Budget

#### INFORMATION ITEMS:

- 8. Discussion of Draft Economic Development Report
- 9. Update: Commission Assets Transferred to City of Pasadena\*

#### REPORT ON COUNCIL AND OTHER COMMISSION/COMMITTEE ITEMS:

#### **COMMENTS FROM COMMITTEE MEMBERS:**

#### **DISCUSSION OF AGENDA FOR NEXT MEETING:**

#### **ADJOURNMENT**

\*Oral report

#### POSTING STATEMENT

I HEREBY CERTIFY that this Agenda, in its entirety was posted on the Council Chamber Bulletin Board S249 and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on the 25<sup>TH</sup> day of March, 2011 by 5:30 p.m., an electronic copy sent to the Central Library for posting and the agenda may be viewed at the City's website at: <a href="http://www.ci.pasadena.ca.us/planning/meetings/notices.asp">http://www.ci.pasadena.ca.us/planning/meetings/notices.asp</a>

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**AMBER WRIGHT** 

Economic Development



### NOTICE OF CANCELLATION OF REGULAR MEETING

THURSDAY, JUNE 9, 2011

6:00 P.M.

NOTICE IS HEREBY GIVEN that the Regular Meeting of the Pasadena Community Development Committee scheduled for Thursday, June 9, 2011, at 6:00p.m. has been cancelled.

Christopher Walker, Chair

Pasadena Community Development Committee

Posting Statement:

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**Amber Wright** 



#### NOTICE OF CANCELLATION OF REGULAR MEETING

THURSDAY, JUNE 23, 2011

6:00 P.M.

NOTICE IS HEREBY GIVEN that the Regular Meeting of the Pasadena Community Development Committee scheduled for Thursday, June 23, 2011, at 6:00p.m. has been cancelled.

Christopher Walker, Chair

Pasadena Community Development Committee

Posting Statement:

I HEREBY CERTIFY that this Agenda, in its entirety was posted on the Council Chamber Bulletin Board S249 and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on the 22<sup>nd</sup> day of June, 2011 by 5:30 p.m., an electronic copy sent to the Central Library for posting and the agenda may be viewed at: <a href="http://www.ci.pasadena.ca.us/planning/meetings/notices.asp">http://www.ci.pasadena.ca.us/planning/meetings/notices.asp</a>

### **DESIGN COMMISSION**



## AGENDA DESIGN COMMISSION MONDAY, DECEMBER 13, 2010

Special Public Meeting, 5:00 p.m.
A public meeting will be conducted to view the following site:

5:00 p.m. - 123 S. Los Robles Avenue

Public Meeting, 6:00 p.m.

Rose Bowl

1001 Rose Bowl Drive

(Media Center, near locker rooms, enter through south gate)

- 1. ROLL CALL
- 2. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA
- 3. ADVISORY REVIEWS
  - A. Amendment to the Master Street Tree Plan, Corson and Maple Streets. (Staff/Barar, Parks and Natural Resources).
- 4. APPLICATION FOR FINAL DESIGN REVIEW
  - A. 1001 Rose Bowl Drive, Phase I Rose Bowl stadium renovations and improvements, accessory structures, and adjacent areas; specifically installation of site utilities; widening of tunnels; new scoreboards and signage; restroom modifications; utility buildings; and the foundation plan and concept design of the press box. (Applicant: Rose Bowl Operating Company, Margo Mavridis; Architect: D'Agostino Izzo Quirk Architects, Inc.) (Staff/Steinmeyer)
- 5. CONSOLIDATED DESIGN REVIEW
  - A. 85 E. Holly St., Memorial Park Demolition of an existing restroom building and construction of a new restroom; advisory recommendation to zoning hearing officer. (Applicant: City of Pasadena, Dept. of Public Works) (Staff/Wasmund) Council District 3 Continued from 11/22/10.
- 6. PUBLIC HEARINGS
  - A. APPLICATION FOR (MAJOR) CHANGES TO AN APPROVED PROJECT
    - 1. 151 S. De Lacey Ave, Westgate, Block 2 Change the unit type from for-sale condominium to for-lease apartments. Building heights would be reduced from three-to-five stories (60'-0' maximum) to three-and-four stories (50'-0' maximum). (Applicant: Equity Residential; Architect: Steinberg Architects (Lot 1); MVE Studio, Inc. (Lot 2); Melendrez (landscape design) (Staff/Avila) Council District 6

- 300 W. Green Street, Ambassador West Request for a revised time limit to the Concept Design Approval granted to the senior life/care facility (located along Green Street), effective September 7, 2007. (Applicant: Sunrise Senior Living) (Staff/Stadnicki) Council District 6 CONTINUE TO 1/10/11.
- B. APPLICATION FOR CONSOLIDATED DESIGN REVIEW

  123 S. Los Robles Avenue Request to renew expired design approvals.

  Demolition for an existing one-story office building and construction of a 39,580 s.f., 5-story mixed—use building consisting of 34 residential units and 1,715 s.f. of commercial space. (Applicant & Architect: American General Design) (Staff/Johnson) Council District 6
- 7. APPROVAL OF MINUTES
  - A. November 22, 2010
- 8. COMMENTS AND REPORTS FROM COMMISSION
- 9. REPORTS AND COMMENTS FROM COMMITTEES
  - Urban Forestry Advisory Committee
  - 2. Historic Preservation Commission
  - 3. Planning Commission
  - 4. Transportation Advisory Commission
  - 5. Arts & Culture Commission
  - 6. General Plan Update Advisory Committee
  - La Loma Bridge Ad-Hoc Committee

### 10. ADJOURNMENT

#### POSTING STATEMENT:

I HEREBY CERTIFY that this agenda, in its entirety was posted on the Council Chamber bulletin board S249, and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on the 9th day of December 2010, by 5:30 p.m. The agenda will also be posted on the bulletin board outside the front entrance of the Hale Building, 175 N. Garfield Avenue, an electronic copy sent to the Central Library for posting and the agenda may be viewed at the City's website at: <a href="http://www.ci.pasadena.ca.us/planning/meetings/notices.asp">http://www.ci.pasadena.ca.us/planning/meetings/notices.asp</a>

Any items on this agenda will be made available at the Permit Center located at 175 N. Garfield Avenue during normal business hours.

Viola Johnson, Recording Secretary

Jeff Crodin, Principal Planner



### CITY OF PASADENA NOTICE OF CANCELLATION DESIGN COMMISSION MEETING

NOTICE IS HEREBY GIVEN that the Meeting of the Design Commission, scheduled for Monday, December 27, 2010, is cancelled.

Abo Charletter

Abe Chorbajian Chair

I HEREBY CERTIFY that this agenda, in its entirety was posted on the Council Chamber bulletin board S249, and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on the 23rd day of December 2010, by 5:30 p.m. The agenda will also be posted on the bulletin board outside the front entrance of the Hale Building, 175 N. Garfield Avenue, an electronic copy sent to the Central Library for posting and the agenda may be viewed at the City's website at: <a href="http://www.ci.pasadena.ca.us/planning/meetings/notices.asp">http://www.ci.pasadena.ca.us/planning/meetings/notices.asp</a> Any items on this agenda will be made available at the Permit Center located at 175 N. Garfield Avenue during normal business hours.

Violá Johnson

Recording Secretary

### **DISTRIBUTION:**

City Council, City Manager, City Attorney, City Clerk, Assistant City Manager, Central Library, Neighborhood Connections, Pasadena Weekly, Star News, Herald Tribune, Los Angeles Times, and Pasadena Journal



### AGENDA DESIGN COMMISSION MONDAY, JANUARY 10, 2011

Special Public Meeting, 5:00 p.m.
A public meeting will be conducted to view the following site:

5:00 p.m. - 700 E. Walnut Street (meet @ SE corner of E. Walnut & N. El Molino)

- 1. ROLL CALL
- 2. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA
- 3. APPLICATION FOR FINAL DESIGN REVIEW
  - A. 1595 N. Lake Avenue New construction of a 5,000 s.f. (single story) office building with a surface parking lot on an existing vacant lot. (Applicant: MG Resolutions, Inc.; Architect: BOE Architects) (Staff/Odell) Council District 5
- 4. PUBLIC HEARINGS
  - A. APPLICATIONS FOR CONCEPT DESIGN REVIEW
    - 300 W. Green Street, Ambassador West Request for a revised time limit to the Concept Design Approval granted to the senior life/care facility (located along Green Street), effective September 7, 2007. (Applicant: Sunrise Senior Living) (Staff/Stadnicki) Council District 6 Continued from 12/13/10. CONTINUE TO 1/24/11.
    - 700 E. Walnut Street New construction of a 5-story + mezzanine mixed-use residential/retail complex of 93,100 s.f. over a subterranean parking structure. (Applicant: El Molino & Walnut LLC; Architect: Togawa, Smith, Martin Residential, Inc.) (Staff/Odell)
       Council District 3
  - B. APPLICATION FOR CONSOLIDATED DESIGN REVIEW
    123 S. Los Robles Avenue Request to renew expired design approvals. New construction of a 39,580 s.f., 5-story mixed—use building with 34 residential units and 1,715 s.f. of commercial space. (Applicant & architect: American General Design) (Staff/Johnson) Council District 6 Continued from 12/13/10.
- 5. APPROVAL OF MINUTES
  - **A.** November 22, 2010, December 13, 2010
- 6. COMMENTS AND REPORTS FROM COMMISSION

### 7. REPORTS AND COMMENTS FROM COMMITTEES

- 1. Urban Forestry Advisory Committee
- 2. Historic Preservation Commission
- 3. Planning Commission
- 4. Transportation Advisory Commission
- 5. Arts & Culture Commission
- 6. General Plan Update Advisory Committee
- 7. La Loma Bridge Ad-Hoc Committee

### 8. ADJOURNMENT

### POSTING STATEMENT:

I HEREBY CERTIFY that this agenda, in its entirety was posted on the Council Chamber bulletin board S249, and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on the 6th day of January 2011, by 5:30 p.m. The agenda will also be posted on the bulletin board outside the front entrance of the Hale Building, 175 N. Garfield Avenue, an electronic copy sent to the Central Library for posting and the agenda may be viewed at the City's website at: <a href="http://www.ci.pasadena.ca.us/planning/meetings/notices.asp">http://www.ci.pasadena.ca.us/planning/meetings/notices.asp</a>

Any items on this agenda will be made available at the Permit Center located at 175 N. Garfield Avenue during normal business hours.

Viola Johnson, Recording Secretary

Jeff Cronin, Principal Planner



### AGENDA DESIGN COMMISSION MONDAY, JANUARY 24, 2011

- 1. ROLL CALL
- 2. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA
- 3. CONSOLIDATED DESIGN REVIEW
  - A. 85 E. Holly St., Memorial Park Demolition of an existing restroom building and construction of a new restroom. (Applicant: City of Pasadena, Dept. of Public Works) (Staff/Wasmund) Council District 3 Continued from 12/13/10.
- 4. PUBLIC HEARINGS
  - A. APPLICATION FOR CONCEPT DESIGN REVIEW 380 W. Green Street, Ambassador West, Lot 9 — New construction of 21 condominiums in three, three-story buildings, with subterranean parking. Applicant: City Ventures; Architect: William Hezmalhalch Architects, Inc. (Staff/Stadnicki) Council District 6
  - B. APPLICATION FOR CONSOLIDATED DESIGN REVIEW
    123 S. Los Robles Avenue Request to renew expired design approvals. New construction of a 39,580 s.f., 5-story mixed—use building with 34 residential units and 1,715 s.f. of commercial space. (Applicant & architect: American General Design) (Staff/Johnson) Council District 6 Continued from 1/10/11.
  - C. APPLICATION FOR MAJOR MODIFICATIONS TO EXISTING APPROVAL 300 W. Green Street, Ambassador West Request for a revised time limit to the Concept Design Approval granted to the senior life/care facility (located along Green Street), effective September 7, 2007. (Applicant: Sunrise Senior Living) (Staff/Stadnicki) Council District 6 Continued from 1/10/11. CONTINUE TO AN UNDETERMINED DATE.
- 5. APPROVAL OF MINUTES
  - A. January 10, 2011
- 6. COMMENTS AND REPORTS FROM COMMISSION
  - A. Discussion: Preliminary Consultation & Subsequent Reviews by the Design Commission

### 7. REPORTS AND COMMENTS FROM COMMITTEES

- 1. Urban Forestry Advisory Committee
- 2. Historic Preservation Commission
- 3. Planning Commission
- 4. Transportation Advisory Commission
- 5. Arts & Culture Commission
- 6. General Plan Update Advisory Committee
- 7. La Loma Bridge Ad-Hoc Committee

### 8. ADJOURNMENT

### POSTING STATEMENT:

I HEREBY CERTIFY that this agenda, in its entirety was posted on the Council Chamber bulletin board S249, and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on the 20th day of January 2011, by 5:30 p.m. The agenda will also be posted on the bulletin board outside the front entrance of the Hale Building, 175 N. Garfield Avenue, an electronic copy sent to the Central Library for posting and the agenda may be viewed at the City's website at: <a href="http://www.ci.pasadena.ca.us/planning/meetings/notices.asp">http://www.ci.pasadena.ca.us/planning/meetings/notices.asp</a>

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Viola Johnson, Recording Secretary

Jeff Cronin, Principal Planner



### AGENDA DESIGN COMMISSION MONDAY, FEBRUARY 14, 2011

- 1. ROLL CALL
- 2. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA
- 3. APPLICATION FOR FINAL DESIGN REVIEW
  - A. 530-534 S. El Molino Avenue Demolition of three existing (non-historic) buildings and new construction of a three-story, 18,425 s.f., 12-unit residential multi-family project with subterranean parking. (Applicant: Richard Han; Architect: Vincent Tsoi) (Staff/Odell) Council District 7
- 4. PUBLIC HEARINGS
  - A. APPLICATION FOR CONSOLIDATED DESIGN REVIEW

    300 N. Lake Avenue Installation of one, internally illuminated building identification sign on the north-facing wall plane of the building. (Applicant: Absolute Sign) (Staff/Chima) Council District 5
  - B. APPLICATIONS FOR CONCEPT DESIGN REVIEW
    - 592 E. Colorado Blvd. Demolition of an existing 1,434 s.f. one-story building and a smaller 355 s.f one-story building and the new construction of a 10,689 s.f. two story mixed-use commercial building with a surface parking lot. (Applicant: Urth Caffe Development, LLC; Architect: VMC Architects) (Staff/Chima) Council District 6
    - 700 E. Walnut Street New construction of a 5-story + mezzanine mixed-use residential/retail complex of 93,100 s.f. over a subterranean parking structure. (Applicant: El Molino & Walnut LLC; Architect: Togawa, Smith, Martin Residential, Inc.) (Staff/Odell) Council District 3
       Continued from 1/10/11. CONTINUE TO 3/14/11.
- 5. APPROVAL OF MINUTES
  - **A.** January 24, 2011
- 6. COMMENTS AND REPORTS FROM COMMISSION
  - A. Discussion: Preliminary Consultation, types of projects requiring preliminary consultation, subsequent reviews by the Design Commission after preliminary consultation.
  - B. Appointee to Urban Forestry Advisory Committee

### 7. REPORTS AND COMMENTS FROM COMMITTEES

- 1. Urban Forestry Advisory Committee
- 2. Historic Preservation Commission
- 3. Planning Commission
- 4. Transportation Advisory Commission
- 5. Arts & Culture Commission
- 6. General Plan Update Advisory Committee
- 7. La Loma Bridge Ad-Hoc Committee

### 8. ADJOURNMENT

### POSTING STATEMENT:

I HEREBY CERTIFY that this agenda, in its entirety was posted on the Council Chamber bulletin board S249, and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on the 10th day of February 2011, by 5:30 p.m. The agenda will also be posted on the bulletin board outside the front entrance of the Hale Building, 175 N. Garfield Avenue, an electronic copy sent to the Central Library for posting and the agenda may be viewed at the City's website at: <a href="http://www.ci.pasadena.ca.us/planning/meetings/notices.asp">http://www.ci.pasadena.ca.us/planning/meetings/notices.asp</a>

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Viola Johnson, Recording Secretary

Jeff Cronin, Principal Planner



### AGENDA DESIGN COMMISSION MONDAY, FEBRUARY 28, 2011

Special Public Meeting, 5:00 p.m.
A public meeting will be conducted to view the following site:

5:00 p.m. – 940 E. Colorado Blvd. 5:15 p.m. – 54 W. Colorado Blvd. (meet in McCormick Alley, see attached map)

Public Meeting, 6:00 p.m.
George Ellery Hale Building, Hearing Room
175 North Garfield Avenue (Entrance on Ramona Street)

- 1. ROLL CALL
- 2. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA
- 3. PUBLIC HEARINGS
  - A. APPLICATIONS FOR CONSOLIDATED DESIGN REVIEW
    - 54 W. Colorado Blvd. Construction of a new second-story addition to the rear (southern portion) of the existing retail building, approximately 3,164 s.f. (Applicant: Apple, Inc.) (Staff: Odell/Cronin)
       Council District 6
    - 940 E. Colorado Blvd., Constance Hotel Exterior rehabilitation of hotel. (Applicant/Architect: Pacific Design Group) (Staff/Johnson) Council District 7
- 4. APPROVAL OF MINUTES
  - A. February 14, 2011
- 5. COMMENTS AND REPORTS FROM COMMISSION
  - A. Appointee to Urban Forestry Advisory Committee
- 6. REPORTS AND COMMENTS FROM COMMITTEES
  - Urban Forestry Advisory Committee
  - 2. Historic Preservation Commission
  - 3. Planning Commission
  - 4. Transportation Advisory Commission
  - 5. Arts & Culture Commission
  - 6. General Plan Update Advisory Committee
  - 7. La Loma Bridge Ad-Hoc Committee
- 7. ADJOURNMENT

### POSTING STATEMENT:

I HEREBY CERTIFY that this agenda, in its entirety was posted on the Council Chamber bulletin board S249, and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on the 24th day of February 2011, by 5:30 p.m. The agenda will also be posted on the bulletin board outside the front entrance of the Hale Building, 175 N. Garfield Avenue, an electronic copy sent to the Central Library for posting and the agenda may be viewed at the City's website at:

http://www.ci.pasadena.ca.us/planning/meetings/notices.asp

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Viola Johnson, Recording Secretary

Jeff Cronin, Principal Planner



### AGENDA DESIGN COMMISSION MONDAY, MARCH 14, 2011

Public Meeting, 6:00 p.m.
Pasadena Senior Center, West Pavilion
85 E. Holly Street

- 1. ROLL CALL
- 2. PUBLIC HEARINGS
  - A. APPLICATION FOR CONCEPT DESIGN REVIEW
    - 700 E. Walnut Street New construction of a 5-story + mezzanine mixed-use residential/retail complex of 93,100 s.f. over a subterranean parking structure. (Applicant: El Molino & Walnut LLC; Architect: Togawa, Smith, Martin Residential, Inc.) (Staff/Odell) Council District 3 Continued from 2/14/11.
- 3. ADJOURNMENT

### POSTING STATEMENT:

I HEREBY CERTIFY that this agenda, in its entirety was posted on the Council Chamber bulletin board S249, and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on the 10th day of March 2011, by 5:30 p.m. The agenda will also be posted on the bulletin board outside the front entrance of the Hale Building, 175 N. Garfield Avenue, an electronic copy sent to the Central Library for posting and the agenda may be viewed at the City's website at: <a href="http://www.ci.pasadena.ca.us/planning/meetings/notices.asp">http://www.ci.pasadena.ca.us/planning/meetings/notices.asp</a>

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Viola Johnson Recording Secretary

Jeff/Cronin, Principal Planner



### AGENDA DESIGN COMMISSION MONDAY, MARCH 28, 2011

Special Public Meeting, 5:15 p.m.
A public meeting will be conducted to view the following site:

5:15 p.m. - 233 N. Fair Oaks Avenue (NW corner of N. Fair Oaks & W. Walnut)

- 1. ROLL CALL
- 2. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA.
- 3. DISCUSSION STAFF
  - A. Art and Design Commission (Rochelle Branch, Cultural Affairs Manager)
- 4. APPLICATION FOR FINAL DESIGN REVIEW
  - A. 1001 Rose Bowl Drive, Phase 2 Rose Bowl stadium renovations and improvements of the press box. (Applicant: Rose Bowl Operating Company; Consultant: Historic Resources Group; Design Architect: D'Agostino Izzo Quirk Architects, Inc.) (Staff/Cronin)
- 5. PRELIMINARY CONSULTATIONS
  - A. 233 N. Fair Oaks Avenue New 5-story, 144-room, extended-stay hotel (Residence Inn). (Staff/Johnson) Council District 3
- 6. APPROVAL OF MINUTES
  - **A.** February 28, 2011
- 7. COMMENTS AND REPORTS FROM COMMISSION
  - A. Discussion: Subcommittee to assist with review of restroom for Memorial Park.
- 8. REPORTS AND COMMENTS FROM COMMITTEES
  - 1. Urban Forestry Advisory Committee
  - 2. Historic Preservation Commission
  - 3. Planning Commission
  - 4. Transportation Advisory Commission
  - 5. Arts & Culture Commission
  - General Plan Update Advisory Committee
  - 7. La Loma Bridge Ad-Hoc Committee
- 9. ADJOURNMENT

### POSTING STATEMENT:

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Viola Johnson Recording Secretary

Jeff Cronin, Principal Planner



### AGENDA DESIGN COMMISSION MONDAY, APRIL 11, 2011

Special Public Meeting, 5:15 p.m.
A public meeting will be conducted to view the following site:

5:15 p.m. - 151 S. Hudson Avenue (parking in the rear, can be accessed from Oak Knoll)

- 1. ROLL CALL
- 2. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA
- 3. CONSOLIDATED DESIGN REVIEW
  - A. 85 E. Holly St., Memorial Park Demolition of an existing restroom building and construction of a new restroom. (Applicant: City of Pasadena, Dept. of Public Works) (Staff/Wasmund) Council District 3 Continued from 1/24/11.
    CONTINUE TO 5/9/11.
- 4. APPLICATION FOR FINAL DESIGN REVIEW
  - A. 530-534 S. El Molino Avenue Demolition of three existing (non-historic) buildings and new construction of a three-story, 18,425 s.f., 12-unit residential multi-family project with subterranean parking. (Applicant: Richard Han; Architect: Vincent Tsoi) (Staff/Odell) Council District 7 Continued from 2/14/11. CONTINUE TO 5/9/11.
- 5. PUBLIC HEARINGS
  - A. APPLICATION FOR CHANGES TO AN APPROVED PROJECT (FINAL DESIGN)
     151 S. Hudson Avenue Changes to exterior materials. (Applicant/Architect: McClellan & Associates). (Staff/Johnson) Council District 7
  - B. APPLICATION FOR CONCEPT DESIGN REVIEW 700 E. Walnut Street — New construction of a 5-story + mezzanine mixed-use residential/retail complex of 93,100 s.f. over a subterranean parking structure. (Applicant: El Molino & Walnut LLC; Architect: Togawa, Smith, Martin Residential, Inc.) (Staff/Odell) Council District 3 Continued from 3/14/11.
- 6. 50% ADVISORY REVIEW
  - A. 592 E. Colorado Blvd. New construction of a 10,689 s.f. two story mixed-use commercial building with a surface parking lot for Urth Cafe. (Applicant: Urth Caffe Development, LLC; Architect: VMC Architects) (Staff/Chima) Council District 6

### 7. APPROVAL OF MINUTES

A. March 28, 2011

### 8. COMMENTS AND REPORTS FROM COMMISSION

### 9. REPORTS AND COMMENTS FROM COMMITTEES

- 1. Urban Forestry Advisory Committee
- 2. Historic Preservation Commission
- 3. Planning Commission
- 4. Transportation Advisory Commission
- 5. Arts & Culture Commission
- 6. General Plan Update Advisory Committee
- 7. La Loma Bridge Ad-Hoc Committee

#### 10. ADJOURNMENT

### **POSTING STATEMENT:**

I HEREBY CERTIFY that this agenda, in its entirety was posted on the Council Chamber bulletin board S249, and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on the 7th day of April 2011, by 5:30 p.m. The agenda will also be posted on the bulletin board outside the front entrance of the Hale Building, 175 N. Garfield Avenue, an electronic copy sent to the Central Library for posting and the agenda may be viewed at the City's website at: <a href="http://www.ci.pasadena.ca.us/planning/meetings/notices.asp">http://www.ci.pasadena.ca.us/planning/meetings/notices.asp</a>

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Viola Johnson, Recording Secretary

Jeff Cronin, Principal Planner



## SPECIAL MEETING AGENDA DESIGN COMMISSION MONDAY, APRIL 25, 2011

Public Meeting, 5:00 p.m.
Water & Power Building, City Yards, Conference Room 1
245 W. Mountain Street

- 1. ROLL CALL
- PASADENA PLAYHOUSE PROJECT SETTLEMENT AGREEMENT
   A. Design Commission requirements / ad-hoc subcommittee.
- 3. ADJOURNMENT

### Special Public Meeting will be conducted to view the following sites:

(Times are approximate)

- 5:15 311 W. Mountain Street, Water & Power Building (Gonzalez Goodale Architects)
- 5:30 1066 S. Orange Grove Boulevard, Westridge School Sustainable Science Building (Pica and Sullivan Architects)
- 5:45 155 Cordova Street, Terra Bella (Alajajian-Marcoosi Architects/Hugo Suarez, Architect)
- 6:15 920 Granite Drive, Granite Park (Van Tilburg, Banvard & Soderbergh, Architects)
- 6:20 633-641 S. Lake Avenue, Sabine South Lake (Alajajian-Marcoosi Architects)
- 6:30 654-662 S. Lake Avenue, Multi-family Residential Project (Hugo Suarez, Architect)
- 6:45 1030 E. California Boulevard, Polytechnic School (HMC Architects)
   7:15 105 N. Hill Avenue, Commercial Building (Bedros Darkjian, Designer)
- 7:30 2376 E. Colorado Boulevard, Walgreens (Peruzzi Architects)
- 7:35 2355 E. Colorado Boulevard, Vons (Under construction; KKE Architects)
- 7:45 859 N. Fair Oaks Avenue, Mixed-Use Building (JWDA Architects)

#### POSTING STATEMENT:

I HEREBY CERTIFY that this agenda, in its entirety was posted on the Council Chamber bulletin board S249, and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on the 21st day of April 2011, by 5:30 p.m. The agenda will also be posted on the bulletin board outside the front entrance of the Hale Building, 175 N. Garfield Avenue, an electronic copy sent to the Central Library for posting and the agenda may be viewed at the City's website at: <a href="http://www.ci.pasadena.ca.us/planning/meetings/notices.asp">http://www.ci.pasadena.ca.us/planning/meetings/notices.asp</a>

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Viola Johnson Recording Secretary

Jeff Oronin, Principal Planner



### AGENDA DESIGN COMMISSION MONDAY, MAY 9, 2011

- 1. ROLL CALL
- 2. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA
- 3. DISCUSSION ITEM
  - A. Public Art and Design Commission (Rochelle Branch, Cultural Affairs Manager)
- 4. CONSOLIDATED DESIGN REVIEW
  - A. 85 E. Holly St., Memorial Park New construction of a public restroom.

    (Applicant: City of Pasadena, Dept. of Public Works) (Staff/Wasmund) Council District 3 Continued from 4/11/11.
- 5. APPLICATION FOR FINAL DESIGN REVIEW
  - A. 380 W. Green Street, Ambassador West, Lot 9 New construction of 21 condominiums in three, three-story buildings, with subterranean parking. Applicant: City Ventures; Architect: William Hezmalhalch Architects, Inc. (Staff/Stadnicki) Council District 6
- 6. PRELIMINARY CONSULTATION
  - A. 770 E. Walnut Street New construction of a four-story mixed-use development with 71 residential units and 5,700 s.f. of commercial space. (Applicant: 185 Hudson, LLC; Togawa, Smith, Martin Residential, Inc.) (Staff/Odell) Council District 3
- 7. APPROVAL OF MINUTES
  - **A.** April 11, 2011, April 25, 2011
- 8. COMMENTS AND REPORTS FROM COMMISSION
  - A. Appointment of Design Commission Member to the Park Now, Prop 84 Park Grant Application Workshop.
- 9. REPORTS AND COMMENTS FROM COMMITTEES
  - 1. Urban Forestry Advisory Committee
  - 2. Historic Preservation Commission
  - 3. Planning Commission
  - 4. Transportation Advisory Commission
  - 5. Arts & Culture Commission
  - 6. General Plan Update Advisory Committee
  - 7. La Loma Bridge Ad-Hoc Committee

### 10. ADJOURNMENT

### POSTING STATEMENT:

I HEREBY CERTIFY that this agenda, in its entirety was posted on the Council Chamber bulletin board S249, and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on the 5th day of May 2011, by 5:30 p.m. The agenda will also be posted on the bulletin board outside the front entrance of the Hale Building, 175 N. Garfield Avenue, an electronic copy sent to the Central Library for posting and the agenda may be viewed at the City's website at: <a href="http://www.ci.pasadena.ca.us/planning/meetings/notices.asp">http://www.ci.pasadena.ca.us/planning/meetings/notices.asp</a>

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Viola Johnson Recording Secretary

Jeff Cronin, Principal Planner



### AGENDA DESIGN COMMISSION MONDAY, MAY 23, 2011

- 1. ROLL CALL
- 2. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA
- 3. ADVISORY REVIEWS
  - A. Master Street Tree Plan Amendment (Staff/Barar)
  - B. All Saints Church Master Plan EIR (advisory comments on two additional alternatives in DEIR) (Staff/Gardea)
- 4. APPLICATIONS FOR FINAL DESIGN REVIEW
  - A. 455-467 E. Washington Blvd., New Macedonia Missionary Baptist Church New construction of 9,900 s.f. house of worship. (Applicant: New Macedonia Missionary Baptist Church; Architect: McClellan & Associates) (Staff/Johnson) Council District 3
  - B. 530-534 S. El Molino Avenue Demolition of three existing (non-historic) buildings and new construction of a three-story, 18,425 s.f., 12-unit residential multi-family project with subterranean parking. (Applicant: Richard Han; Architect: Vincent Tsoi) (Staff/Odell) Council District 7
    Continued from 4/11/11.
- 5. PUBLIC HEARINGS
  - A. APPLICATION FOR CHANGES TO AN APPROVED PROJECT (FINAL DESIGN)

    151 S. Hudson Avenue Changes to exterior materials. (Applicant/Architect: McClellan & Associates). (Staff/Johnson) Council District 7

    Continued from 4/11/11.
- 6. APPROVAL OF MINUTES
  - **A.** May 9, 2011
- 7. COMMENTS AND REPORTS FROM COMMISSION
  - A. Appointment of committee for election of FY 2012 officers

### 8. REPORTS AND COMMENTS FROM COMMITTEES

- 1. Urban Forestry Advisory Committee
- 2. Historic Preservation Commission
- Planning Commission.
- 4. Transportation Advisory Commission
- 5. Arts & Culture Commission
- General Plan Update Advisory Committee
- 7. La Loma Bridge Ad-Hoc Committee

### 9. ADJOURNMENT

### POSTING STATEMENT:

I HEREBY CERTIFY that this agenda, in its entirety was posted on the Council Chamber bulletin board S249, and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on the 19th day of May 2011, by 5:30 p.m. The agenda will also be posted on the bulletin board outside the front entrance of the Hale Building, 175 N. Garfield Avenue, an electronic copy sent to the Central Library for posting and the agenda may be viewed at the City's website at: <a href="http://www.ci.pasadena.ca.us/planning/meetings/notices.asp">http://www.ci.pasadena.ca.us/planning/meetings/notices.asp</a>

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Viola Johnson, Recording Secretary

Stephanie DeWolfe, Deputy Director of Planning, AICP



### AGENDA DESIGN COMMISSION MONDAY, JUNE 13, 2011

Public Meeting, 6:00 p.m.
George Ellery Hale Building, Hearing Room
175 North Garfield Avenue (Entrance on Ramona Street)

- 1. ROLL CALL
- 2. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA
- 3. INFORMATIONAL ITEM
  - A. Draft Lincoln Avenue Specific Plan (Staff/Gonzalez)
  - B. Playhouse Park Update (Staff/Montano)
- 4. APPROVAL OF MINUTES
  - A. May 9, 2011, May 23, 2011
- 5. COMMENTS AND REPORTS FROM COMMISSION
  - A. Election of Officers FY 2012
- 6. REPORTS AND COMMENTS FROM COMMITTEES
  - Urban Forestry Advisory Committee
  - 2. Historic Preservation Commission
  - 3. Planning Commission
  - 4. Transportation Advisory Commission
  - 5. Arts & Culture Commission
  - 6. General Plan Update Advisory Committee
  - 7. La Loma Bridge Ad-Hoc Committee

### 7. ADJOURNMENT

### **POSTING STATEMENT:**

I HEREBY CERTIFY that this agenda, in its entirety was posted on the Council Chamber bulletin board S249, and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on the 9th day of June 2011, by 5:30 p.m. The agenda will also be posted on the bulletin board outside the front entrance of the Hale Building, 175 N. Garfield Avenue, an electronic copy sent to the Central Library for posting and the agenda may be viewed at the City's website at: <a href="http://www.ci.pasadena.ca.us/planning/meetings/notices.asp">http://www.ci.pasadena.ca.us/planning/meetings/notices.asp</a> Any items on this agenda will be made available at the Permit Center located at 175 N. Garfield Avenue during not mal business hours.

Viola Johnson, Recording/Secretary

Stephanie DeWolfe, Deputy Director of Planning, AICP



### AGENDA DESIGN COMMISSION MONDAY, JUNE 27, 2011

Special Public Meeting, 5:15 p.m.
A public meeting will be conducted to view the following site:

### 5:15 p.m. - 31-71 S. Fair Oaks Avenue

- 1. ROLL CALL
- 2. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA
- 3. APPLICATION FOR FINAL DESIGN REVIEW
  - A. 1001 Rose Bowl Drive, Phase 2 Rose Bowl stadium renovations and improvements of the press box. (Applicant: Rose Bowl Operating Company; Consultant: Historic Resources Group; Design Architect: D'Agostino Izzo Quirk Architects, Inc.) (Staff/Odell)
- 4. PUBLIC HEARINGS
  - A. APPLICATION FOR CONCEPT DESIGN REVIEW
    31-71 S. Fair Oaks Avenue New construction of a 3-story mixed-use office/retail complex consisting of approximately 45,001 s.f. over a subterranean parking structure. (Applicant: M&D Properties; Architect: Gonzalez-Goodale Architects) (Staff/Odell) Council District 6
- 5. APPROVAL OF MINUTES
  - **A.** June 13, 2011
- 6. COMMENTS AND REPORTS FROM COMMISSION
- 7. REPORTS AND COMMENTS FROM COMMITTEES
  - 1. Urban Forestry Advisory Committee
  - 2. Historic Preservation Commission
  - 3. Planning Commission
  - 4. Transportation Advisory Commission
  - 5. Arts & Culture Commission
  - 6. General Plan Update Advisory Committee
  - 7. La Loma Bridge Ad-Hoc Committee
- 8. ADJOURNMENT

### POSTING STATEMENT:

I HEREBY CERTIFY that this agenda, in its entirety was posted on the Council Chamber bulletin board S249, and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on the 23<sup>rd</sup> day of June 2011, by 5:30 p.m. The agenda will also be posted on the bulletin board outside the front entrance of the Hale Building, 175 N. Garfield Avenue, an electronic copy sent to the Central Library for posting and the agenda may be viewed at the City's website at: <a href="http://www.ci.pasadena.ca.us/planning/meetings/notices.asp">http://www.ci.pasadena.ca.us/planning/meetings/notices.asp</a>

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Viola Johnson, Recording Secretary

Stephanie DeWolfe, Deputy Ofrector of Planning, AICP

### **ENVIRONMENTAL ADVISORY COMMISSION**



## NOTICE OF SPECIAL MEETING ENVIRONMENTAL ADVISORY COMMISSION DECEMBER 14, 2010, 6:00 PM JACKIE ROBINSON COMMUNITY CENTER, ROOM 200 1020 N. FAIR OAKS AVENUE PASADENA, CA 91103

NOTICE IS HEREBY GIVEN that a special workshop meeting of the Environmental Advisory Commission will be held on Tuesday December 14, 2010 at the Jackie Robinson Community Center, Room 200, Pasadena, California, 91103. The special workshop meeting will begin at 6:00 p.m. to discuss the following:

- 1. ROLL CALL
- 2. COMMISSION CHAIR

Welcome, introduction and comments

3. COMMISSION

Role and Purpose of the Environmental Advisory Commission

4. PUBLIC COMMENT

Limited to items on the agenda

- 5. COMMISSION WORK PLAN FISCAL YEAR 2011
  - a. Annual work plan implementation
  - b. Formation of Zero Waste Ad Hoc Committee
- 6. ADJOURNMENT



### **ENVIRONMENTAL ADVISORY COMMISSION**

## NOTICE OF CANCELLATION OF REGULAR MEETING

**NOTICE IS HEREBY GIVEN** that the regular meeting of the Environmental Advisory Commission, scheduled for **December 21, 2010 at 6:00 p.m.**, in the Permit Center, Hearing Room, 175 North Garfield Avenue, is **cancelled**.

### POSTING STATEMENT:

I HEREBY CERTIFY that this notice of cancellation was posted on the Council Chamber Bulleting Board S249, the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue and on the bulletin board outside the front entrance of the Hale Building, 175 North Garfield Avenue on the 16<sup>th</sup> day of December, by 5:00pm.

An electronic copy of the notice was sent to the Central Library for posting and the agenda may be viewed at the City's website at:

http://www.co.pasadena.ca.us/planning/meetings/notices.asp

Lorraine Mava, Recording Secretary



## AGENDA REGULAR MEETING ENVIRONMENTAL ADVISORY COMMISSION JANUARY 18, 2011 - 6:00 PM PERMIT CENTER, HEARING ROOM 175 NORTH GARFIELD AVENUE PASADENA, CA 91101

- 1. ROLL CALL
- 2. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA
- 3. APPROVAL OF MINUTES November 16, 2010\*; December 14, 2010\*
- 4. OLD BUSINESS
- 5. NEW BUSINESS

Support Recommendation for City Council to Adopt the Water Integrated Resource Plan\*

- 6. REPORTS AND COMMENTS FROM STAFF
- 7. COMMENTS FROM COMMISSIONERS

**EAC Retreat Recap** 

- 8. REPORTS AND COMMENTS FROM COMMITTEES
  - A. Water IRP Task Force Advisory Group
  - B. Hahamongna Watershed Park Advisory Committee
  - C. Open Space and Conservation Element Committee
  - D. Transportation Advisory Commission Ad Hoc Public Transit/ARTS Committee
  - E. Zero Waste Ad Hoc Committee
  - F. Water IRP Ad Hoc Committee
- 9. INFORMATIONAL HANDOUTS

2010 Green City Report\*

- 10. ADJOURNMENT Next regular meeting February 15<sup>th</sup> at 6:00 p.m. at the Permit Center Hearing Room
- \* Report Attached

#### POSTING STATEMENT:

I HEREBY CERTIFY that this Agenda, in its entirety was posted on the Council Chamber Bulletin Board S249, and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on the 13<sup>TH</sup> day of January 2011 by 5:00 p.m. The agenda will also be posted on the bulletin board outside the front entrance of the Hale Building, 175 N. Garfield Avenue, an electronic copy sent to the Central Library for posting and the agenda may be viewed at the City's website at: <a href="http://www.ci.pasadena.ca.us/planning/meetings/notices.asp">http://www.ci.pasadena.ca.us/planning/meetings/notices.asp</a>. Any items on this agenda will be made available at the Permit Center located at 175 N. Garfield Avenue during normal business hours.

orraine Nava/Recording Secretary



# AGENDA REGULAR MEETING ENVIRONMENTAL ADVISORY COMMISSION FEBRUARY 15, 2011- 6:00 PM PERMIT CENTER, HEARING ROOM 175 NORTH GARFIELD AVENUE PASADENA, CA 91101

- 1. ROLL CALL
- 2. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA
- 3. APPROVAL OF MINUTES January 18, 2011\*
- 4. OLD BUSINESS
- 5. NEW BUSINESS

### 6. REPORTS AND COMMENTS FROM STAFF

- A) Zero Waste Strategic Plan Update
- B) California Green (CALGreen) Building Code Final Ordinance Adopted November 15, 2010\*
- C) Renewable Energy Procurement Status, Requirements and Estimated Rate Impacts\*
- D) Pasadena ICLEI (Local Governments for Sustainability) Membership and Five Milestones for Climate Mitigation Methodology
- E) Single Use Bag Ban Update on Recent Bag Bans in California

### 7. COMMENTS FROM COMMISSIONERS

### 8. REPORTS AND COMMENTS FROM COMMITTEES

- A. Water IRP Task Force Advisory Group
- B. Hahamongna Watershed Park Advisory Committee
- C. Open Space and Conservation Element Committee
- D. Transportation Advisory Commission Ad Hoc Public Transit/ARTS Committee
- E. Zero Waste Ad Hoc Committee
- F. Water IRP Ad Hoc Committee

### 9. INFORMATIONAL HANDOUTS

- 10. ADJOURNMENT Next regular meeting March 15, 2011 at 6:00 p.m. at the Permit Center Hearing Room
- \* Report Attached

### POSTING STATEMENT:

I HEREBY CERTIFY that this Agenda, in its entirety was posted on the Council Chamber Bulletin Board S249, and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on **February 10th** by 5:00 p.m. The agenda will also be posted on the bulletin board outside the front entrance of the Hale Building, 175 N. Garfield Avenue, an electronic copy sent to the Central Library for posting and the agenda may be viewed at the City's website at: <a href="http://www.ci.pasadena.ca.us/planning/meetings/notices.asp">http://www.ci.pasadena.ca.us/planning/meetings/notices.asp</a>. Any items on this agenda will be made available at the Permit Center located at 175 N. Garfield Avenue during normal business hours.



### **ENVIRONMENTAL ADVISORY COMMISSION**

## NOTICE OF CANCELLATION OF REGULAR MEETING

**NOTICE IS HEREBY GIVEN** that the regular meeting of the Environmental Advisory Commission, scheduled for **March 15, 2011 at 6:00 p.m.**, in the Permit Center, Hearing Room, 175 North Garfield, is **canceled**.

### **POSTING STATEMENT:**

I HEREBY CERTIFY that this notice of cancellation was posted on the Council Chamber Bulleting Board S249, the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue and on the bulletin board outside the front entrance of the Hale Building, 175 North Garfield Avenue on the 10<sup>th</sup> day of March by 5:00pm.

An electronic copy of the notice was sent to the Central Library for posting and the agenda may be viewed at the City's website at:

http://www.co.pasadena.ca.us/planning/meetings/notices.asp

Lorraine Nava, Recording Secretary



### **ENVIRONMENTAL ADVISORY COMMISSION**

## NOTICE OF CANCELLATION OF REGULAR MEETING

**NOTICE IS HEREBY GIVEN** that the regular meeting of the Environmental Advisory Commission, scheduled for **April 19, 2011 at 6:00 p.m.**, in the Permit Center, Hearing Room, 175 North Garfield, is **canceled**.

### **POSTING STATEMENT:**

I HEREBY CERTIFY that this notice of cancellation was posted on the Council Chamber Bulleting Board S249, the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue and on the bulletin board outside the front entrance of the Hale Building, 175 North Garfield Avenue on the 14<sup>th</sup> of April by 5:00pm.

An electronic copy of the notice was sent to the Central Library for posting and the agenda may be viewed at the City's website at:

http://www.co.pasadena.ca.us/planning/meetings/notices.asp

Lorraine Nava, Recording Secretary



# AGENDA SPECIAL MEETING ENVIRONMENTAL ADVISORY COMMISSION APRIL 28, 2011 - 6:00 PM CITY HALL COUNCIL CHAMBERS, ROOM S249 100 N. GARFIELD AVENUE PASADENA CA, 91101

- 1. ROLL CALL
- 2. INTRODUCTIONS
  - A. Commissioner Woods
- 3. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA
- 4. APPROVAL OF MINUTES January 18, 2011\* and February 15, 2011\*
- 5. OLD BUSINESS
- 6. NEW BUSINESS
  - A. Appointment of Commissioner(s) to the Open Space and Conservation Element Committee
  - B. Determine the Water Supply Shortage No Longer Exists and Thereby Terminate Level 1 Water Supply Shortage Measures as Described in Pasadena Municipal Code Section 13.10\*

### 7. REPORTS AND COMMENTS FROM STAFF

- A. FY2010 Draft Indicators Report\*
- B. Report on a Draft Ordinance Prohibiting the Distribution of Single-Use Plastic Carryout Bags and Establishing a Charge for Specified Single-Use Paper Carryout Bags\*
- 8. COMMENTS FROM COMMISSIONERS
- 9. REPORTS AND COMMENTS FROM COMMITTEES
  - A. Hahamongna Watershed Park Advisory Committee
  - B. Open Space and Conservation Element Committee
  - C. Zero Waste Ad Hoc Committee
  - D. General Plan Update Advisory Committee
- 10. INFORMATIONAL HANDOUTS
- 11. ADJOURNMENT Next regular meeting is scheduled for May 17, 2011 at 6:00 p.m. at the Permit Center Hearing Room
- \* Report Attached



# AGENDA REGULAR MEETING ENVIRONMENTAL ADVISORY COMMISSION MAY 17, 2011 - 6:00 PM PERMIT CENTER, HEARING ROOM 175 NORTH GARFIELD AVENUE PASADENA, CA 91101

- 1. ROLL CALL
- 2. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA
- 3. APPROVAL OF MINUTES
- 4. OLD BUSINESS

Appointment of Commissioner(s) to the Open Space and Conservation Element Committee

- 5. **NEW BUSINESS** 
  - A. Adoption of the City of Pasadena's 2010 Urban Water Management Plan\*
  - B. EAC FY2012 Work Plan Preparation\*
- 6. REPORTS AND COMMENTS FROM STAFF
  - A. General Plan Update June Community Survey and Workshops
  - B. Pasadena Complete Streets Initiative
  - C. Update on Plastic Bag Ban Draft Ordinance
- 7. COMMENTS FROM COMMISSIONERS
- 8. REPORTS AND COMMENTS FROM COMMITTEES
  - A. Hahamongna Watershed Park Advisory Committee
  - B. Open Space and Conservation Element Committee
  - C. Zero Waste Ad Hoc Committee
  - D. General Plan Update Advisory Committee
- 9. INFORMATIONAL HANDOUTS
- **10. ADJOURNMENT -** Next regular meeting June 21, 2011 at 6:00 p.m. at Pasadena City Hall Council Chambers, 100 N. Garfield Avenue, Room S-249
- \* Report Attached

### **POSTING STATEMENT:**

I HEREBY CERTIFY that this Agenda, in its entirety was posted on the Council Chamber Bulletin Board S249, and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on the 12<sup>th</sup> of May 2011, by 5:00 p.m. The agenda will also be posted on the bulletin board outside the front entrance of the Hale Building, 175 N. Garfield Avenue, an electronic copy sent to the Central Library for posting and the agenda may be viewed at the City's website at: <a href="http://www.ci.pasadena.ca.us/planning/meetings/notices.asp">http://www.ci.pasadena.ca.us/planning/meetings/notices.asp</a>. Any items on this agenda will be made available at the Permit Center located at 175 N. Garfield Avenue during normal business hours.

Lorraine Nava/Recording Secretary

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# AGENDA REGULAR MEETING ENVIRONMENTAL ADVISORY COMMISSION JUNE 21, 2011 - 6:00 PM PERMIT CENTER, HEARING ROOM 175 NORTH GARFIELD AVENUE PASADENA, CA 91101

- 1. ROLL CALL
- 2. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA
- 3. APPROVAL OF MINUTES April 28, 2011\* & May 17, 2011\*
- 4. OLD BUSINESS
- 5. NEW BUSINESS
  - A. EAC Draft FY2011 Annual Report and Draft FY2012 Work Plan\*
  - B. Annual Water Quality Report for 2010\*
- 6. REPORTS AND COMMENTS FROM STAFF
  - A. Update on a Draft Ordinance Prohibiting the Distribution of Single-Use Plastic Carryout Bags and Establishing a Charge for Specified Single-Use Paper Carryout Bags
- 7. COMMENTS FROM COMMISSIONERS
- 8. REPORTS AND COMMENTS FROM COMMITTEES
  - A. Hahamongna Watershed Park Advisory Committee
  - B. Open Space and Conservation Element Committee
  - C. General Plan Update Advisory Committee
  - D. Zero Waste Ad Hoc Committee
- 9. INFORMATIONAL HANDOUTS
  - A. Solar Electric Power Association (SEPA) Rankings for Integrating Solar Into Energy Portfolio in 2010\*
  - B. Letter of Support for Senate Bill 568 Polystyrene Foam Takeout Food Packaging\*
  - C. General Plan Update June Workshops Calendar\*
- **10. ADJOURNMENT -** Next special meeting July 19, 2011 at 6:00 p.m. at the City Hall Council Chambers, Room S249, 100 N. Garfield Avenue.
- \* Report Attached

Environmental Advisory Commission June 21, 2011 Page 2

#### **POSTING STATEMENT:**

I HEREBY CERTIFY that this Agenda, in its entirety was posted on the Council Chamber Bulletin Board S249, and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on the **16<sup>th</sup> of June** by 5:00 p.m. The agenda will also be posted on the bulletin board outside the front entrance of the Hale Building, 175 N. Garfield Avenue, an electronic copy sent to the Central Library for posting and the agenda may be viewed at the City's website at: <a href="http://www.ci.pasadena.ca.us/planning/meetings/notices.asp">http://www.ci.pasadena.ca.us/planning/meetings/notices.asp</a>. Any items on this agenda will be made available at the Permit Center located at 175 N. Garfield Avenue during normal business hours.

orraine Nava, Recording Secretary

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# AGENDA SPECIAL MEETING ENVIRONMENTAL ADVISORY COMMISSION JULY 19, 2011- 6:00 PM CITY HALL COUNCIL CHAMBERS, ROOM S249 100 NORTH GARFIELD AVENUE PASADENA, CA 91101

- 1. ROLL CALL
- 2. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA
- 3. APPROVAL OF MINUTES
- 4. OLD BUSINESS
  - A. EAC Fiscal Year 2012 Work Plan and Fiscal Year 2011 Annual Report\*
- 5. NEW BUSINESS
  - A. Recommendation to Adopt an Ordinance Prohibiting the Distribution of Single-Use Plastic Carryout Bags and Establishing a Charge for Specified Single-Use Paper Carryout Bags\*
- 6. REPORTS AND COMMENTS FROM STAFF
  - A. Energy Integrated Resource Plan (IRP) Update Public Hearing Process and Scope of Work
  - B. Update on Los Angeles County Energy Program under Assembly Bill 811 Contractual Assessments: Energy Efficiency Improvements\*
- 7. COMMENTS FROM COMMISSIONERS
- 8. REPORTS AND COMMENTS FROM COMMITTEES
  - A. Hahamongna Watershed Park Advisory Committee
  - B. Open Space and Conservation Element Committee
  - C. General Plan Update Advisory Committee
  - D. Zero Waste Ad Hoc Committee
- 9. INFORMATIONAL HANDOUTS
- 10. ADJOURNMENT Next special meeting August 23, 2011 at 6:00 p.m. at the Permit Center Hearing Room
- \* Report Attached

Environmental Advisory Commission July 19, 2011 Page 2

#### POSTING STATEMENT:

I HEREBY CERTIFY that this Agenda, in its entirety was posted on the Council Chamber Bulletin Board S249, and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on the 14<sup>TH</sup> of July by 5:00 p.m. The agenda will also be posted on the bulletin board outside the front entrance of the Hale Building, 175 N. Garfield Avenue, an electronic copy sent to the Central Library for posting and the agenda may be viewed at the City's website at: <a href="http://www.ci.pasadena.ca.us/planning/meetings/notices.asp">http://www.ci.pasadena.ca.us/planning/meetings/notices.asp</a>. Any items on this agenda will be made available at the Permit Center located at 175 N. Garfield Avenue during normal business hours.

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### ATTACHMENT A

### CITY ADVISORY BOARDS, COMMISSIONS AND COMMITTEES AGENDAS

### FAIR OAKS PAC



## NOTICE OF CANCELLATION FAIR OAKS PROJECT AREA COMMITTEE

NOTICE IS HEREBY GIVEN that the meeting of the Fair Oaks Avenue Project Area Committee meeting scheduled for Tuesday, December 28, 2010 at 6:30 p.m. is cancelled.

#### **POSTING STATEMENT:**

I HEREBY CERTIFY that this agenda, in its entirety, was posted on the Council Chamber Bulletin Board, Room S249, and the Information Kiosk in the rotunda area at City Hall, 100 N. Garfield Avenue, and an electronic copy was sent to the Central Library for posting this 7<sup>th</sup> day of December, 2010 by 5:00 p.m., and the City's website at: <a href="http://www.cityofpasadena.net/planning/meetings/notices.asp">http://www.cityofpasadena.net/planning/meetings/notices.asp</a>.

Amber Wright

Posting Secretary



#### FAIR OAKS AVENUE PROJECT AREA COMMITTEE JACKIE ROBINSON CENTER, ROOM 200 1020 N. FAIR OAKS AVENUE PASADENA, CA 91103

Tuesday, January 25, 2011 6:30 P.M.

- 1. ROLL CALL
- 2. APPROVAL OF MINUTES October 14, 2010, October 26, 2010, and November 17, 2010
- 3. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA
- 4. COMMENTS FROM THE CHAIR
- 5. INFORMATION ITEMS
  - A. **Information** City Council Action regarding the Northwest Redevelopment Project Area Merger (Staff: Vincent Gonzalez)
  - B. Information Governor's Proposed State Budget Impacts to Redevelopment
  - C. Information Morton Street Name Change (Ishmael Trone, Chair)
  - D. Information Review Work Plan for Fiscal Year 2010-2011 (Staff: Vincent Gonzalez)
- 6. STAFF RECOMMENDATIONS
- 7. PROJECT MANAGER'S REPORT/COMMENTS
  - A. Heritage Square 710-790 N. Fair Oaks Avenue & 19-35 E. Orange Grove Boulevard
  - B. Project Update Mission Investments, 859 N. Fair Oaks Avenue
  - C. Fair Oaks Professional Building, 865-875 N. Fair Oaks Avenue
  - D. Robinson Park Multi-purpose Field Usage
- 8. REPORTS AND COMMENTS FROM PAC MEMBERS
- 9. REPORTS AND COMMENTS FROM COMMITTEES
- 10. ADJOURNMENT

POSTING STATEMENT: I HEREBY CERTIFY that this Agenda, in its entirety was posted on the Council Chamber Bulletin Board S249 and the bulletin board in the rotund a area at City Hall, 100 North Garfield Avenue on *Thursday, January 20, 2011 by 5:00 p.m.* The agenda was also posted at the Jackie Robinson Center, 1020 N. Fair Oaks Ave., Pasadena CA 91103. An electronic copy sent to the Central Library for posting and the agenda can be viewed at the City's website at: Bilingual translation pro vided upon request within 24 hours of the meeting, call 626-744-4660. For information on accessibility and to request reasonable accommodations, call 626-744-4660 or 744-4371(TDD) 24 hours in advance.

Ishmael Trone, Chair, Fair Oaks PAC



# FAIR OAKS AVENUE PROJECT AREA COMMITTEE JACKIE ROBINSON CENTER, ROOM 200 1020 N. FAIR OAKS AVENUE PASADENA, CA 91103

Tuesday, February 22, 2011 6:30 P.M.

- 1. ROLL CALL
- APPROVAL OF MINUTES October 26, 2010 and January 25, 2011
- 3. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA
- 4. COMMENTS FROM THE CHAIR
- 5. INFORMATION ITEMS
  - A. **Information** YMCA project concept for Heritage Square commercial component (Staff: Vincent Gonzalez) (Don Nollar, Project Consultant)
- 6. STAFF RECOMMENDATIONS
  - A. **Recommendation** Forward a recommendation to City Council to partner with the Los Angeles Neighborhood Initiative (LA NI) to prepare a Caltrans Transportation Planning Grant for the Northwest Pasadena Community Planning Project (Staff: Lola Osborne)
- 7. PROJECT MANAGER'S REPORT/COMMENTS
- 8. REPORTS AND COMMENTS FROM PAC MEMBERS
- 9. REPORTS AND COMMENTS FROM COMMITTEES
- 10. ADJOURNMENT

**POSTING STATEMENT:** *I HEREBY CERTIFY* that this Agenda, in its entirety was posted on the Council Chamber Bulletin Board S249 and the bulletin board in the rotund a area at City Hall, 100 North Garfield Avenue on *Thursday, February 17, 2011 by 5:00 p.m*. The agenda was also posted at the Jackie Robinson Center, 1020 N. Fair Oaks Ave., Pasadena CA 91103. An electronic copy sent to the Central Library for posting and the agenda can be viewed at the City's website at: Bilingual translation provided upon request within 24 hours of the meeting, call 626-744-4660. For information on accessibility and to request reasonable accommodations, call 626-744-4660 or 744-4371(TDD) 24 hours in advance.

Ishmael Trone, Chair, Fair Oaks PAC



# FAIR OAKS AVENUE PROJECT AREA COMMITTEE JACKIE ROBINSON CENTER, AUDITORIUM 1020 N. FAIR OAKS AVENUE PASADENA, CA 91103

Tuesday, March 22, 2011 6:30 P.M.

- 1. ROLL CALL
- 2. APPROVAL OF MINUTES February 22, 2011
- 3. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA
- 4. COMMENTS FROM THE CHAIR
- 5. INFORMATION ITEMS
  - A. **Information** –Housing and Urban Development request for periodic update of the Heritage Square Site (Staff: William Huang, Director of Housing)
  - B. **Information** Heritage Square commercial component development opportunities (Staff: Vincent Gonzalez)
- 6. STAFF RECOMMENDATIONS
- 7. PROJECT MANAGER'S REPORT/COMMENTS
  - A. 859 N. Fair Oaks Avenue, Mission Investments mixed-use building tour (Staff: Vincent Gonzalez)
- 8. REPORTS AND COMMENTS FROM PAC MEMBERS
- 9. REPORTS AND COMMENTS FROM COMMITTEES
- 10. ADJOURNMENT

POSTING STATEMENT: I HEREBY CERTIFY that this Agenda, in its entirety was posted on the Council Chamber Bulletin Board S249 and the bulletin board in the rotund a area at City Hall, 100 North Garfield Avenue on *Friday, March 18, 2011 by 5:00 p.m.* The agenda was also posted at the Jackie Robinson Center, 1020 N. Fair Oak s Ave., Pasadena CA 91103. An electronic copy sent to the Central Library for posting and the agenda can be viewed at the City's website at: <a href="http://www.ci.pasadena.ca.us/planning/meetings/notices.asp">http://www.ci.pasadena.ca.us/planning/meetings/notices.asp</a>. Bilingual translation provided upon request within 24 hours of the meeting, call 626-744-4660. For information on accessibility and to request reasonable accommodations, call 626-744-4660 or 744-4371(TDD) 24 hours in advance.

Ishmael Trone, Chair, Fair Oaks PAC



## NOTICE OF CANCELLATION FAIR OAKS PROJECT AREA COMMITTEE

**NOTICE IS HEREBY GIVEN** that the meeting of the Fair Oaks Avenue Project Area Committee scheduled for **Tuesday**, April 26, 2011 at 6:30 p.m. is cancelled.

#### **POSTING STATEMENT:**

I HEREBY CERTIFY that this agenda, in its entirety, was posted on the Council Chamber Bulletin Board, Room S249, and the Information Kiosk in the rotunda area at City Hall, 100 N. Garfield Avenue, Jackie Robinson Center, 1020 N. Fair Oaks Ave., and an electronic copy was sent to the Central Library for posting this 15<sup>th</sup> day of April, 2011 by 5:00 p.m., and the City's website at: http://www.cityofpasadena.net/planning/meetings/notices.asp.



#### FAIR OAKS AVENUE PROJECT AREA COMMITTEE JACKIE ROBINSON CENTER, AUDITORIUM 1020 N. FAIR OAKS AVENUE PASADENA, CA 91103

Tuesday, May 24, 2011 6:30 P.M.

- 1. ROLL CALL
- 2. APPROVAL OF MINUTES March 22, 2011
- 3. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA
- 4. COMMENTS FROM THE CHAIR
- 5. INFORMATION ITEMS
  - A. Information Fair Oaks/ Orange Grove Specific Plan Renaissance Commercial District revitalization opportunities (Staff: Vincent Gonzalez)
- 6. STAFF RECOMMENDATIONS
  - A. Appointment of Fair Oaks Avenue PAC member, to the Heritage Square RFP Independent Review Panel (Staff: Vincent Gonzalez)
- 7. PROJECT MANAGER'S REPORT/COMMENTS
- 8. REPORTS AND COMMENTS FROM PAC MEMBERS
- 9. REPORTS AND COMMENTS FROM COMMITTEES
- 10. ADJOURNMENT

POSTING STATEMENT: I HEREBY CERTIFY that this Agenda, in its entirety was posted on the Council Chamber Bulletin Board S249 and the bulletin board in the rotund a area at City Hall, 100 North Garfield Avenue on *Thursday, May 19, 2011 by 5:00 p.m*. The agenda was also posted at the Jackie Robinson Center, 1020 N. Fair Oak s Ave., Pasadena CA 91103. An electronic copy sent to the Central Library for posting and the agenda can be viewed at the City's website at: <a href="http://www.ci.pasadena.ca.us/planning/meetings/notices.asp">http://www.ci.pasadena.ca.us/planning/meetings/notices.asp</a>. Bilingual translation provided upon request within 24 hours of the meeting, call 626-744-4660. For information on accessibility and to request reasonable accommodations, call 626-744-4660 or 744-4371(TDD) 24 hours in advance.

Ishmael Trone, Chair, Fair Oaks PAC



#### FAIR OAKS AVENUE PROJECT AREA COMMITTEE JACKIE ROBINSON CENTER, AUDITORIUM 1020 N. FAIR OAKS AVENUE PASADENA, CA 91103

Tuesday, June 28, 2011 6:30 P.M.

- 1. ROLL CALL
- 2. APPROVAL OF MINUTES May 24, 2011
- 3. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA
- 4. COMMENTS FROM THE CHAIR
- 5. INFORMATION ITEMS
  - A. Mission Investments Mixed-Use Building Retail Opportunities 859 N. Fair Oaks Ave.
- 6. STAFF RECOMMENDATIONS
  - A. Approve Fiscal Year 2010-11 Annual Report and Fiscal Year 2011-12 Work Plan
- 7. PROJECT MANAGER'S REPORT/COMMENTS
- 8. REPORTS AND COMMENTS FROM PAC MEMBERS
- 9. REPORTS AND COMMENTS FROM COMMITTEES
- 10. ADJOURNMENT

POSTING STATEMENT: I HEREBY CERTIFY that this Agenda, in its entirety was posted on the Council Chamber Bulletin Board S249 and the bulletin board in the rotund a area at City Hall, 100 North Garfield Avenue on *Friday June 24, 2011 by 5:00 p.m.* The agenda was also posted at the Jackie Robinson Center, 1020 N. Fair Oak s Ave., Pasadena CA 91103. An electronic copy sent to the Central Library for posting and the agenda can be viewed at the City's website at: <a href="http://www.ci.pasadena.ca.us/planning/meetings/notices.asp">http://www.ci.pasadena.ca.us/planning/meetings/notices.asp</a>. Bilingual translation provided upon request within 24 hours of the meeting, call 626-744-4660. For information on accessibility and to request reasonable accommodations, call 626-744-4660 or 744-4371(TDD) 24 hours in advance.

shmael Trone Chair Fair Oaks PAC

# HAHAMONGNA WATERSHED PARK ADVISORY COMMITTEE



### CITY OF PASADENA HAHAMONGNA WATERSHED PARK ADVISORY COMMITTEE

NOTICE IS HEREBY GIVEN that the regular meeting of the Hahamongna Watershed Park Advisory Committee will be held on:

Tuesday, January 25, 2011 6:00 p.m. La Casita del Arroyo 177 S. Arroyo Blvd. Pasadena, CA

- l. Call to Order
- II. Roll Call
- III. Public Comment on Matters not on the Agenda and Items over which the Committee has Advisory Authority. (Please limit comments to three (3) minutes each)
- IV. APPROVAL OF MINUTES
  - Special Meeting of November 30, 2010
- V. Old Business
  - A. Staff Updates
    - 1. Status of grant funding opportunities (Staff Memo)
    - 2. Update on LACDPW Post Station Fire Sediment Removal Project (Staff Memo)
    - 3. Other
  - B. HWP Annex and Environmental Education Center Planning
    - Vision & Mission for the EEC (Background material in packet)
       Facilitated by Cyndee Whitney, City of Pasadena Dept. of Human Resources
    - 2. Visits to Neighboring Environmental Centers (Reports from Commissioners)
- VI. Items from the Chair
  - A. Next Meeting
- VII. Adjournment

DON BREMNER, Chair

Hahamongna Watershed Park Advisory Committee

Hahamongna Watershed Park Advisory Committee Agenda January 25, 2011 Page 2

#### **Posting Statement:**

I HEREBY CERTIFY that this Agenda was posted in its entirety on both the Council Chamber Bulletin Board, Room S249, the Information Kiosk in the rotunda area at City Hall, 100 North Garfield Avenue, and a copy given to the Information Services Department, Main Library, for posting this 21<sup>st</sup> day of January, 2011, by 4:30 P.M., and that copies were faxed or delivered, and/or notice accepted by telephone not less than 24 hours prior to the meeting, to each member of the Hahamongna Watershed Park Advisory Committee.

Rosa Laveaga, Staff Liaison

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Parks and Natural Resources at (626) 744-4321 or (626) 744-4371. Notification 24 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

Note: Items on the agenda may not be called in the order listed.



### CITY OF PASADENA HAHAMONGNA WATERSHED PARK ADVISORY COMMITTEE

NOTICE IS HEREBY GIVEN that the regular meeting of the Hahamongna Watershed Park Advisory Committee will be held on:

Tuesday, March 22, 2011 6:00 p.m. Flintridge Retreat Center, Room 117 236 W. Mountain Street Pasadena, CA 91103

- I. Call to Order
- II. Roll Call
- III. Public Comment on Matters not on the Agenda and Items over which the Committee has Advisory Authority. (Please limit comments to three (3) minutes each)
- IV. APPROVAL OF MINUTES
  - Regular Meeting of January 25, 2011
- V. Old Business
  - A. Staff Updates
    - 1. Update on JPL Employee Parking Lots in HWP (Information Item)
    - 2. Update on LACDPW Post Station Fire Sediment Removal Project (Information item)
    - 3. Update on Grants
      - a) Greater Los Angeles County Integrated Regional Water Management Plan (IRWMP) being funded by Prop 84 (Information item)
  - B. HWP Annex and Environmental Education Center Planning
    - 1. Summary of the 1/25/11 EEC Discussion
    - 2. Visits to Neighboring Environmental Centers (Reports from Commissioners for those Centers not covered at 1/25/11 meeting)
- VI. Items from the Chair
  - A. Next Meeting May 24th
- VII. Adjournment

DON BREMNER, Chair

Hahamongna Watershed Park Advisory Committee

Hahamongna Watershed Park Advisory Committee Agenda March 22, 2011 Page 2

#### **Posting Statement:**

I HEREBY CERTIFY that this Agenda was posted in its entirety on both the Council Chamber Bulletin Board, Room S249, the Information Kiosk in the rotunda area at City Hall, 100 North Garfield Avenue, and a copy given to the Information Services Department, Main Library, for posting this 17<sup>th</sup> day of March, 2011, by 4:30 P.M., and that copies were faxed or delivered, and/or notice accepted by telephone not less than 24 hours prior to the meeting, to each member of the Hahamongna Watershed Park Advisory Committee.

Rosa Laveaga, Staff Liaison

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Parks and Natural Resources at (626) 744-4321 or (626) 744-4371. Notification 24 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

Note: Items on the agenda may not be called in the order listed.



### CITY OF PASADENA HAHAMONGNA WATERSHED PARK ADVISORY COMMITTEE

NOTICE IS HEREBY GIVEN that the regular meeting of the Hahamongna Watershed Park Advisory Committee will be held on:

Tuesday, May 24, 2011 6:00 p.m. Flintridge Retreat Center, Room 117 236 W. Mountain Street Pasadena, CA 91103

- I. Call to Order
- II. Roll Call
- III. Public Comment on Matters not on the Agenda and Items over which the Committee has Advisory Authority. (Please limit comments to three (3) minutes each)
- IV. APPROVAL OF MINUTES
  - Special Meeting of April 26, 2011
  - Regular Meeting of March 22, 2011
- V. Old Business
  - A. Staff Updates
    - 1. Temporary Use of the Main Building in the Annex in Hahamongna Watershed Park by Pasadena Fire Department (Information Item)
    - 2. Update on LACDPW Post Station Fire Sediment Removal Project (Information item)
    - 3. Greater Los Angeles County Integrated Regional Water Management Plan (IRWMP) being funded by Prop 84 (Information item)
    - 4. Update on Agreements with Annex Tenants (Information item)
    - 5. Update on Grants (Information item)
    - 6. Work in Upper Arroyo Seco by Pasadena Water & Power Department (Information item)
- VI. Items from the Chair
  - A. Next Meeting July 26th
- VII. Adjournment

DON BREMNER, Chair

Hahamongna Watershed Park Advisory Committee

Hahamongna Watershed Park Advisory Committee Agenda May 24, 2011 Page 2

#### **Posting Statement:**

I HEREBY CERTIFY that this Agenda was posted in its entirety on both the Council Chamber Bulletin Board, Room S249, the Information Kiosk in the rotunda area at City Hall, 100 North Garfield Avenue, and a copy given to the Information Services Department, Main Library, for posting this 19<sup>th</sup> day of May, 2011, by 4:30 P.M., and that copies were faxed or delivered, and/or notice accepted by telephone not less than 24 hours prior to the meeting, to each member of the Hahamongna Watershed Park Advisory Committee.

Rosa Laveaga, Staff Liaison

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Parks and Natural Resources at (626) 744-4321 or (626) 744-4371. Notification 24 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

Note: Items on the agenda may not be called in the order listed.

### HISTORIC PRESERVATION COMMISSION



## AGENDA HISTORIC PRESERVATION COMMISSION MONDAY, DECEMBER 6, 2010

Special Public Meeting, 5:00 p.m.

A public meeting will be conducted to view the following site:

4:30 p.m. — 772 N Holliston Ave 5:00 p.m. — 345 Bellefontaine St.

The public meeting will adjourn and reconvene at:

Regular Public Meeting, 6:00 p.m.

George Ellery Hale Building Lobby

175 North Garfield Avenue (Entrance on Ramona Street)

- 1. ROLL CALL
- 2. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA
- 3. PUBLIC HEARING
  - A. CERTIFICATE OF APPROPRIATENESS
    - 772 N Holliston Ave Proposed one-story after-the-fact rear addition and approval for porch alterations and installation of metal front-yard fence.
      (Applicant: Mark Joerg) (Staff/Johnson) Bungalow Heaven Landmark District, Council District 2
    - 345 Bellefontaine St New front-yard wall and a new driveway gate.
       (Applicant: Sally Farnum; Owner: Eileen & Charles Read) (Staff/Chima)
       Governor Markham Landmark District, Council District 6
- 4. INFORMATIONAL ITEM
  - A. 2010 Mills Act Report (Staff/Stadnicki)
  - B. Office of Historic Preservation: Information on the Status Codes (Staff/Cronin)
- COMMENTS AND REPORTS FROM STAFF
- 6. APPROVAL OF MINUTES
  - A. November 1, 2010
- 7. COMMENTS AND REPORTS FROM COMMISSION
- 8. REPORTS AND COMMENTS FROM COMMITTEES
  - A. Design Commission
  - B. General Plan Update Advisory Committee
  - C. La Loma Bridge Design Advisory Committee

#### 9. ADJOURNMENT

#### POSTING STATEMENT:

I HEREBY CERTIFY that this agenda, in its entirety was posted on the Council Chamber bulletin board S249, and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on the 2<sup>nd</sup> day of December 2010, by 5:30 p.m. The agenda will also be posted on the bulletin board outside the front entrance of the Hale Building, 175 N. Garfield Avenue, an electronic copy sent to the Central Library for posting and the agenda may be viewed at the City's website at: <a href="http://www.ci.pasadena.ca.us/planning/meetings/notices.asp">http://www.ci.pasadena.ca.us/planning/meetings/notices.asp</a>

Any items on this agenda will be made available at the Permit Center located at 175 N. Garfield

Avenue during normal business hours.

Jeff Cronin, Principal Planner

Julia Garzon, Recording Secretary



NOTICE IS HEREBY GIVEN that the Meeting of the Historic Preservation Commission, scheduled for MONDAY, DECEMBER 20, 2010, is cancelled.

Caprice "Kip" Harper

Chair

I HEREBY CERTIFY that this agenda was posted in its entirety on the Council Chamber bulletin board, Room S249, the information kiosk in the rotunda area at City Hall, 100 North Garfield Avenue, and on the bulletin board outside the front entrance of the Hale Building, 175 North Garfield Avenue, this 16<sup>th</sup> day of December 2010, at 5:30 p.m., Historic Preservation Commission and to each local newspaper of general circulation, radio or television station requesting notice in writing, all of which recipients are identified on the distribution list set forth herein below.

Recording Secretary

#### DISTRIBUTION:



NOTICE IS HEREBY GIVEN that the Meeting of the Historic Preservation Commission, scheduled for MONDAY, JANUARY 3, 2011, is cancelled.

Caprice "Rip" Harper

Chair

I HEREBY CERTIFY that this agenda was posted in its entirety on the Council Chamber bulletin board, Room S249, the information kiosk in the rotunda area at City Hall, 100 North Garfield Avenue, and on the bulletin board outside the front entrance of the Hale Building, 175 North Garfield Avenue, this 22<sup>nd</sup> day of December 2010, at 5:30 p.m., Historic Preservation Commission and to each local newspaper of general circulation, radio or television station requesting notice in writing, all of which recipients are identified on the distribution list set forth herein below.

Julia Garzon

Recording Secretary

#### **DISTRIBUTION:**



NOTICE IS HEREBY GIVEN that the Meeting of the Historic Preservation Commission, scheduled for TUESDAY, JANUARY 18, 2011, is cancelled.

Caprice "Kip" Harper Chair

I HEREBY CERTIFY that this agenda was posted in its entirety on the Council Chamber bulletin board, Room S249, the information kiosk in the rotunda area at City Hall, 100 North Garfield Avenue, and on the bulletin board outside the front entrance of the Hale Building, 175 North Garfield Avenue, this 13<sup>th</sup> day of January 2011, at 5:30 p.m., Historic Preservation Commission and to each local newspaper of general circulation, radio or television station requesting notice in writing, all of which recipients are identified on the distribution list set forth herein below.

Julia Garzon

Recording Secretary

#### **DISTRIBUTION:**



## AGENDA HISTORIC PRESERVATION COMMISSION MONDAY, FEBRUARY 7, 2011

Special Public Meeting, 4:15 p.m.
A public meeting will be conducted to view the following sites:

4:15 p.m. — 1460 Whitefield Ave 4:40 p.m. — 1175 La Loma Dr 5:00 p.m. — 464 Bellefontaine St

The public meeting will adjourn and reconvene at:

Regular Public Meeting, 6:00 p.m.

George Ellery Hale Building Hearing Room

175 North Garfield Avenue (Entrance on Ramona Street)

- 1. ROLL CALL
- 2. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA
- 3. PUBLIC HEARING
  - A. APPLICATION FOR LANDMARK DESIGNATION
    - 1. 1175 La Loma Rd (Applicant: Dennis Smith) (Staff/Wasmund)
       Council District 6
  - B. CERTIFICATE OF APPROPRIATENESS
    - 1. <u>464 Bellefontaine St</u> One-story addition, 226 sq.ft., at west end of front elevation. (Applicant: Patrick Nally) (Staff/ Wasmund) Council District 6
- 4. APPEAL OF A 12-MONTH MORATORIUM ON BUILDING PERMIT DEMOLITION WITHOUT A CERTIFICATE OF APPROPRIATENESS
  - A. 1460 Whitefield Ave (Applicant: Nhi Nguyen) (Staff/Johnson)
    North Pasadena Height Landmark District Council District 2
- 5. INFORMATIONAL ITEM
  - A. 2010 Mills Act Report (Staff/Stadnicki)
  - B. Review of 2010 Designations (Staff/Johnson)
  - C. Updates on Design and Historic Preservation Website (Staff/Johnson)
  - D. Office of Historic Preservation: Information on the State of California Status Codes for Historic Resources Survey (Staff/Cronin)
- COMMENTS AND REPORTS FROM STAFF
- 7. APPROVAL OF MINUTES
  - A. November 1, 2010
  - B. December 6, 2010
- 8. COMMENTS AND REPORTS FROM COMMISSION

#### 9. REPORTS AND COMMENTS FROM COMMITTEES

- A. Design Commission
- B. General Plan Update Advisory Committee
- C. La Loma Bridge Design Advisory Committee

#### 10. ADJOURNMENT

#### POSTING STATEMENT:

I HEREBY CERTIFY that this agenda, in its entirety was posted on the Council Chamber bulletin board S249, and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on the 3<sup>rd</sup> day of February 2011, by 5:30 p.m. The agenda will also be posted on the bulletin board outside the front entrance of the Hale Building, 175 N. Garfield Avenue, an electronic copy sent to the Central Library for posting and the agenda may be viewed at the City's website at:

http://www.ci.pasadena.ca.us/planning/meetings/notices.asp

Any items on this agenda will be made available at the Permit Center located at 175 N. Garfield Avenue during normal business hours.

Jeff Cronin, Principal Planner

Julia Garzon, Recording Secretary



NOTICE IS HEREBY GIVEN that the Meeting of the Historic Preservation Commission, scheduled for TUESDAY, FEBRUARY 22, 2011, is cancelled.

Caprice "Kip" Harp

Chair

I HEREBY CERTIFY that this agenda was posted in its entirety on the Council Chamber bulletin board, Room S249, the information kiosk in the rotunda area at City Hall, 100 North Garfield Avenue, and on the bulletin board outside the front entrance of the Hale Building, 175 North Garfield Avenue, this 17<sup>th</sup> day of February 2011, at 5:30 p.m., Historic Preservation Commission and to each local newspaper of general circulation, radio or television station requesting notice in writing, all of which recipients are identified on the distribution list set forth herein below.

Julia Garzon

Recording Secretary

#### **DISTRIBUTION:**



## AGENDA HISTORIC PRESERVATION COMMISSION MONDAY, MARCH 7, 2011

Special Public Meeting, 4:40 p.m.
A public meeting will be conducted to view the following sites:

4:40 p.m. — <u>1260 N. Holliston Ave.</u> 5:10 p.m. — <u>472 Prospect Square</u>

The public meeting will adjourn and reconvene at:
Regular Public Meeting, 6:00 p.m.
George Ellery Hale Building Hearing Room
175 North Garfield Avenue (Entrance on Ramona Street)

- 1. ROLL CALL
- 2. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA
- 3. CONSIDERATION FOR CALL FOR REVIEW
  - A. 1240 Arden Road Certificate of Appropriateness for a second-story addition and exterior alterations. (Staff/Wasmund) Council District 7
- 4. PUBLIC HEARINGS APPLICATIONS FOR CERTIFICATE OF APPROPRIATENESS
  - 1260 N. Holliston Ave. Second-story addition to an existing one-and two-story house. This application is to reinstate an expired approval that was granted in 2007 for the same project. (Applicant: Connie Garcia) (Staff/Johnson) Bungalow Heaven Landmark District Council District 2
  - 1460 Whitefield Road New construction of a single-family residence on a non-contributing property. (Property Owner: Nhi Nguyen) (Staff/Johnson) North Pasadena Height Landmark District Council District 2
  - 472 Prospect Square Major changes to design of a previously approved second story addition. (Architect: Thomas N. Havel; Owner: Carlos & Lisa Rico) (Staff/Chima) Prospect Historic District Council District 1
  - 195 S. Grand Ave. (Robinson House; Greene & Greene, 1907) Enlarge kitchen to enclose a small open porch on the north-east wing of house. (Architect: Chris Peck; Owner: Mark & Chaedra Ledbetter) (Staff/Cronin) Council District 6 CONTINUED TO THE MEETING ON APRIL 4, 2011
- 5. INFORMATIONAL ITEM
  - A. Proposal for Certified Local Government Grant Application 2011 (Staff/Johnson)
  - B. Office of Historic Preservation: Information on the State of California Status Codes for Historic Resources Survey (Staff/Cronin)
  - C. 2011 Preservation Awards (Staff/Johnson)

- 6. COMMENTS AND REPORTS FROM STAFF
- 7. APPROVAL OF MINUTES A. February 7, 2011
- 8. COMMENTS AND REPORTS FROM COMMISSION
- 9. REPORTS AND COMMENTS FROM COMMITTEES
  - A. Design Commission
  - B. General Plan Update Advisory Committee
  - C. La Loma Bridge Design Advisory Committee
- 10. ADJOURNMENT

#### POSTING STATEMENT:

I HEREBY CERTIFY that this agenda, in its entirety was posted on the Council Chamber bulletin board S249, and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on the 3<sup>rd</sup> day of March 2011, by 5:30 p.m. The agenda will also be posted on the bulletin board outside the front entrance of the Hale Building, 175 N. Garfield Avenue, an electronic copy sent to the Central Library for posting and the agenda may be viewed at the City's website at: <a href="http://www.ci.pasadena.ca.us/planning/meetings/notices.asp">http://www.ci.pasadena.ca.us/planning/meetings/notices.asp</a>

Any items on this agenda will be made available at the Permit Center located at 175 N. Garfield Avenue during normal business hours.

Jeff Cronin, Principal Planner

Julia Garzon, Recording Secretary



NOTICE IS HEREBY GIVEN that the Meeting of the Historic Preservation Commission, scheduled for MONDAY, MARCH 21, 2011, is cancelled.

Caprice "Kip" Harper

Chair

I HEREBY CERTIFY that this agenda was posted in its entirety on the Council Chamber bulletin board, Room S249, the information kiosk in the rotunda area at City Hall, 100 North Garfield Avenue, and on the bulletin board outside the front entrance of the Hale Building, 175 North Garfield Avenue, this 17<sup>th</sup> day of March 2011, at 5:30 p.m., Historic Preservation Commission and to each local newspaper of general circulation, radio or television station requesting notice in writing, all of which recipients are identified on the distribution list set forth herein below.

Julia Garzon

Recording Secretary

#### DISTRIBUTION:



### CITY OF PASADENA NOTICE OF SPECIAL MEETING DESIGN COMMISSION

NOTICE IS HEREBY GIVEN that a Special Meeting of the Historic Preservation Commission will be held:

Friday, April 1, 2011 8:30 a.m. A public meeting will be conducted to view the following sites:

> 8:30 am – 460 Bellefontaine St 9:30 am – 195 S Grand Ave

The Historic Preservation Commission will review the project on Monday, April 4, 2011.

Caprice "Kip" Harper

Chair, Historic Preservation Commission

I HEREBY CERTIFY that this agenda was posted in its entirety on the Council Chamber bulletin board, Room S249, the information kiosk in the rotunda area at City Hall, 100 North Garfield Avenue, and on the bulletin board outside the front entrance of the Hale Building, 175 North Garfield Avenue, this 31<sup>st</sup> day of March 2011, at 5:30 p.m., Historic Preservation Commission and to each local newspaper of general circulation, radio or television station requesting notice in writing, all of which recipients are identified on the distribution list set forth herein below.

Julia Garzon

Recording Secretary

#### DISTRIBUTION:



### AGENDA HISTORIC PRESERVATION COMMISSION MONDAY, APRIL 4, 2011

Special Public Meeting, 4:40 p.m.
A public meeting will be conducted to view the following sites:

4:40 p.m. — 985 N Michigan Ave 5:10 p.m. — 182 S Orange Grove Blvd (see attached map)

The public meeting will adjourn and reconvene at:
Regular Public Meeting, 6:00 p.m.
George Ellery Hale Building Hearing Room
175 North Garfield Avenue (Entrance on Ramona Street)

- 1. ROLL CALL
- 2. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA
- 3. ADVISORY REVIEW
  - A. RECOMMENDATIONS TO CITY COUNCIL
    - 1. National Register Nominations for Late 19th/ Early 20th Century Development and Architecture: Two districts and 12 individual properties
    - 2. National Register Nomination for Freeman/Allen House
  - B. RECOMMENDATION TO PLANNING DIRECTOR
    - 182 S. Orange Grove Blvd. A new detached garage. (Applicant/Owner: Warren & Zoe Hsiao) (Staff/Wasmund) Council District 6
- 4. PUBLIC HEARINGS APPLICATIONS FOR CERTIFICATE OF APPROPRIATENESS
  - A. 195 S. Grand Ave. (Robinson House; Greene & Greene, 1907) Enlarge kitchen to enclose a small open porch on the north-east wing of house. (Architect: Chris Peck; Owner: Mark & Chaedra Ledbetter ) (Staff/Cronin) Council District 6 CONTINUED FROM MARCH 7, 2011
    - B. <u>985 N. Michigan Ave.</u> Construction of a second-story addition. (Architect Alon Friedman) (Applicant/Owner: Steven & Bernadette Cole) (Staff/Wasmund) Bungalow Heaven Landmark District Council District 2
    - C. 460 Bellefontaine St (Ware House; Greene & Greene, 1913) Construction of a small second-story addition at the southeast corner and replacement of a rear door and two windows on the east elevation. (Applicant/Architect: David Serrurier) (Owners: Marc & Tiffany Harris) (Staff/Johnson) Council District 6
    - D. <u>1116 Armada Dr</u> A new front-yard fence/wall with pedestrian gate and driveway gate. (Applicant/Owner: Calogero Drago) (Staff/Chima).
       Council District 1 CONTINUED TO MAY 2, 2011

- 5. INFORMATIONAL ITEM A. 2011 Preservation Awards (Staff/Johnson)
- 6. COMMENTS AND REPORTS FROM STAFF
- 7. **APPROVAL OF MINUTES** March 7, 2011
- 8. **COMMENTS AND REPORTS FROM COMMISSION**
- 9. REPORTS AND COMMENTS FROM COMMITTEES
  - **Design Commission**
  - B. La Loma Bridge – Design Advisory Committee

#### 10. **ADJOURNMENT**

#### POSTING STATEMENT:

I HEREBY CERTIFY that this agenda, in its entirety was posted on the Council Chamber bulletin board S249, and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on the 31st day of March 2011, by 5:30 p.m. The agenda will also be posted on the bulletin board outside the front entrance of the Hale Building, 175 N. Garfield Avenue, an electronic copy sent to the Central Library for posting and the agenda may be viewed at the City's website at: http://www.ci.pasadena.ca.us/planning/meetings/notices.asp

Any items on this agenda will be made available at the Permit Center located at 175 N. Garfield Avenue during normal business hours.



NOTICE IS HEREBY GIVEN that the Meeting of the Historic Preservation Commission, scheduled for MONDAY, APRIL 18, 2011, is cancelled.

Caprice "Kip" Harper

Chair

I HEREBY CERTIFY that this agenda was posted in its entirety on the Council Chamber bulletin board, Room S249, the information kiosk in the rotunda area at City Hall, 100 North Garfield Avenue, and on the bulletin board outside the front entrance of the Hale Building, 175 North Garfield Avenue, this 14<sup>th</sup> day of April 2011, at 5:30 p.m., Historic Preservation Commission and to each local newspaper of general circulation, radio or television station requesting notice in writing, all of which recipients are identified on the distribution list set forth herein below.

Julia/Garzon

Recording Secretary

#### **DISTRIBUTION:**



#### AGENDA HISTORIC PRESERVATION COMMISSION MONDAY, MAY 2, 2011

Special Public Meeting, 5:00 p.m.

A public meeting will be conducted to view the following site:

5:00 p.m. — 1016 N. Hudson Ave.

The public meeting will adjourn and reconvene at:

Regular Public Meeting, 6:00 p.m.

George Ellery Hale Building Hearing Room

175 North Garfield Avenue (Entrance on Ramona Street)

- 1. ROLL CALL
- 2. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA
- 3. PUBLIC HEARINGS APPLICATIONS FOR CERTIFICATE OF APPROPRIATENESS
  - A. <u>1116 Armada Dr</u> A new front-yard fence/wall with pedestrian gate and driveway gate. (Applicant/Owner: Calogero Drago) (Staff/Chima). Council District 1 CONTINUED TO JUNE 6, 2011
  - B. <u>1016 N Hudson Ave</u> A new front-yard and driveway gate. (Applicant/Owner: Veronica Alcazar) (Staff/Stadnicki)
     Council District 5 Washington Square Landmark District
- 4. INFORMATIONAL ITEM
  - A. 2011 Preservation Awards: Select Award Recipients (Staff/Johnson)
- 5. COMMENTS AND REPORTS FROM STAFF
- 6. APPROVAL OF MINUTES
  - A. March 7, 2011
  - B. April 4, 2011
- 7. COMMENTS AND REPORTS FROM COMMISSION
  - A. Appointment of committee for election of FY 2012 officers
- 8. REPORTS AND COMMENTS FROM COMMITTEES
  - A. Design Commission
  - B. La Loma Bridge Design Advisory Committee

#### 9. ADJOURNMENT

#### **POSTING STATEMENT:**

I HEREBY CERTIFY that this agenda, in its entirety was posted on the Council Chamber bulletin board S249, and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on the 28<sup>th</sup> day of April 2011, by 5:30 p.m. The agenda will also be posted on the bulletin board outside the front entrance of the Hale Building, 175 N. Garfield Avenue, an electronic copy sent to the Central Library for posting and the agenda may be viewed at the City's website at: <a href="http://www.ci.pasadena.ca.us/planning/meetings/notices.asp">http://www.ci.pasadena.ca.us/planning/meetings/notices.asp</a>

Any items on this agenda will be made available at the Permit Center located at 175 N. Garfield Avenue during normal business hours.

Jeff Cronin, Principal Planner

ulia Garzon, Recording Secretary



NOTICE IS HEREBY GIVEN that the Meeting of the Historic Preservation Commission, scheduled for MONDAY, MAY 16, 2011, is cancelled.

Caprice "Kip" Harper

Chair

I HEREBY CERTIFY that this agenda was posted in its entirety on the Council Chamber bulletin board, Room S249, the information kiosk in the rotunda area at City Hall, 100 North Garfield Avenue, and on the bulletin board outside the front entrance of the Hale Building, 175 North Garfield Avenue, this 12<sup>th</sup> day of May 2011, at 5:30 p.m., Historic Preservation Commission and to each local newspaper of general circulation, radio or television station requesting notice in writing, all of which recipients are identified on the distribution list set forth herein below.

Julia Garzon

Recording Secretary

#### DISTRIBUTION:



### AGENDA HISTORIC PRESERVATION COMMISSION MONDAY, JUNE 6, 2011

Special Public Meeting, 5:00 p.m.
A public meeting will be conducted to view the following site:

5:00 p.m. — 1531 N. Michigan Ave.

The public meeting will adjourn and reconvene at:
Regular Public Meeting, 6:00 p.m.
George Ellery Hale Building Hearing Room
175 North Garfield Avenue (Entrance on Ramona Street)

- 1. ROLL CALL
- 2. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA
- 3. PUBLIC HEARINGS
  - A. APPLICATIONS FOR LANDMARK DESIGNATION
    - 1. 189 N. Marengo Ave (Owner: Marengo 2003 Pasadena/Applicant: Edward B. Rust/Luther T Mayo) (Staff: Chima) Council District 3 CONTINUED TO JULY 18, 2011
  - **B. APPLICATION FOR CERTIFICATE OF APPROPRIATENESS** 
    - 1. 1116 Armada Dr. A new front-yard fence/wall with pedestrian gate and driveway gate. (Applicant/Owner: Calogero Drago) (Staff/Chima).
       Council District 1 CONTINUED TO JULY 18, 2011
    - 1531 N. Michigan Ave. Small addition to the second floor and a change to the roof. (Owner /Applicant: Edgar Rivas) (Staff: Stadnicki) Council District 5 Historic Highlands Landmark District
- 4. INFORMATIONAL ITEM
  - A. 2011 Preservation Awards: Review and Comments
- 5. COMMENTS AND REPORTS FROM STAFF
- 6. APPROVAL OF MINUTES
  - A. May 2, 2011
- 7. COMMENTS AND REPORTS FROM COMMISSION
  - A. Election of FY 2012 officers
  - B. Planning Department's Rotation of Principal Planners
- 8. REPORTS AND COMMENTS FROM COMMITTEES
  - A. Design Commission
  - B. La Loma Bridge Design Advisory Committee

#### 9. **ADJOURNMENT**

#### POSTING STATEMENT:

I HEREBY CERTIFY that this agenda, in its entirety was posted on the Council Chamber bulletin board S249, and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on the 2<sup>nd</sup> day of June 2011, by 5:30 p.m. The agenda will also be posted on the bulletin board outside the front entrance of the Hale Building, 175 N. Garfield Avenue, an electronic copy sent to the Central Library for posting and the agenda may be viewed at the City's website at: http://www.ci.pasadena.ca.us/planning/meetings/notices.asp

Any items on this agenda will be made available at the Permit Center located at 175 N. Garfield Avenue during normal business hours.

Stephanie DeWolfe, AIQ

Deputy Director of Planning

Recording Secretary



# CITY OF PASADENA NOTICE OF CANCELLATION HISTORIC PRESERVATION COMMISSION MEETING

NOTICE IS HEREBY GIVEN that the Meeting of the Historic Preservation Commission, scheduled for MONDAY, JUNE 20, 2011, is cancelled.

Caprice "Kip" Harper

Chair

I HEREBY CERTIFY that this agenda was posted in its entirety on the Council Chamber bulletin board, Room S249, the information kiosk in the rotunda area at City Hall, 100 North Garfield Avenue, and on the bulletin board outside the front entrance of the Hale Building, 175 North Garfield Avenue, this 16<sup>th</sup> day of June 2011, at 5:30 p.m., Historic Preservation Commission and to each local newspaper of general circulation, radio or television station requesting notice in writing, all of which recipients are identified on the distribution list set forth herein below.

Julia Garzon

Récording Secretary

#### **DISTRIBUTION:**

City Council, City Manager, City Attorney, City Clerk, Assistant City Manager, Central Library, Neighborhood Connections, Pasadena Weekly, Star News, Herald Tribune, Los Angeles Times, and Pasadena Journal

## **HUMAN RELATIONS COMMISSION**





## \*AGENDA\*

# PASADENA HUMAN RELATIONS COMMISSION <u>TUESDAY</u> – DECEMBER 7, 2010, 6:30 – 8:30 P.M.

Jackie Robinson Center 1020 N. Fair Oaks Pasadena, CA 91103

## REGULAR MEETING

		<del> </del>
(6:30 PM)	I.	CALL TO ORDER
(6:30-6:35)	II.	ROLL CALL
(6:35 – 6:50)	III.	PUBLIC COMMENT for matters not on the agenda.
(6:50 – 6:55)	IV.	Presentation by Gene Washington and Hank Jones — "The New Jim Crow" – Book by author Michelle Alexander invited to Pasadena to speak - Wants support of Human Relations Commission.
(6:55 – 7:00)	V.	PASADENA POLICE DEPARTMENT REPORT – Hate Crime/Hate Incidents/Violent Crimes/PPD Issues and Concerns – Update: PPD Representative.
(7:00 – 7:05)	VI.	REVIEW AND APPROVAL OF MINUTES of the October 5, 2010 Regular Meeting.
(7:05 – 7:15)	VII.	COORDINATORS STAFF REPORT – Sonya Amos A. Calendar Update B. 20/20 Initiative - Intervention/Prevention Institute – Update.
(7:15 – 8:15)	VIII.	OLD BUSINESS –  A. HRC Forums – Forum Series Update: Commissioner Terrie Allen, Forum Committee and HRC 2010 Census Complete Count Committee Chair.  a. Pasadena Portraits – Series update and report b. Report: Know Your Rights Forum
		B. HRC Awards: Continue to receive nominations for the Harry Sheldon, Raymond Pitts, and Models of Unity Awards – Commissioner Nat Nehdar. Youth Awards – Criteria needed. Committee: Terrie Allen, Felipe Infante, Jonathan Paek.

C. "Peace through Music" Benefit Concert – Held October 16, 2010 – Report: Concert Committee: Commissioners Nat Nehdar, David Leming and Vahe Atchabahian.

(8:15 - 8:20)

IX. NEW BUSINESS

A. Rekindling the Light of Peace – January 2011

B. Essay Contest – 2011

C. Shalom Concert - Commissioner Nat Nehdar

D. Commissioner Comments and Activity Reports

(8:20 - 8:30)

X.

**ANNOUNCEMENTS** 

(8:30 PM)

XI.

ADJOURNMENT

POSTING STATEMENT: I HEREBY CERTIFY that this Agenda, in its entirety, was posted on the bulletin boards of Pasadena City Hall, and the Jackie Robinson Community Center by 5:30 p.m. on this 17th day of November 2010. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call (626) 744-4234. After normal posting any documents distributed to a majority of the Human Relations Commission regarding any item on this agenda will be made available at the counter located at the Jackie Robinson Center – 1020 N. Fair Oaks, Pasadena, CA 91103 during normal business hours. www.cityofpasadena.net.

Items on the agenda may not be called in the order listed.

Sonya R. Amos, Staff Coordinator

**Human Relations Commission** 

Jackie Robinson Center

1020 N. Fair Oaks Pasadena, CA 91103

(626) 744-4234

(626) 744-3721 (fax)



### \*AGENDA\*

## PASADENA HUMAN RELATIONS COMMISSION TUESDAY – JANUARY 4, 2011, 6:30 – 8:30 P.M.

## Jackie Robinson Center 1020 N. Fair Oaks Pasadena, CA 91103

### **REGULAR MEETING**

(6:30 PM)	I.	CALL TO ORDER
(6:30-6:35)	и.	ROLL CALL
(6:35-6:50)	m.	PUBLIC COMMENT for matters not on the agenda.
(6:50 – 6:55)	IV.	Presentation by Gene Washington and Hank Jones — "The New Jim Crow" — Book by author Michelle Alexander invited to Pasadena to speak in 2011 - Wants support of Human Relations Commission.
(6:55 – 7:00)	V.	Presentation by Rev. Rick Eisenlord – Good Shephard Church – Pasadena, CA.
(7:00-7:05)	VI.	PASADENA POLICE DEPARTMENT REPORT – Hate Crime/Hate Incidents/Violent Crimes/PPD Issues and Concerns – Update: PPD Representative.
(7:05 – 7:10)	VII.	REVIEW AND APPROVAL OF MINUTES of the December 7, 2010 Regular Meeting.
(7:10 – 7:15)	VIII.	COORDINATORS STAFF REPORT – Sonya Amos A. Calendar Update B. Financial Report C. 20/20 Initiative - Intervention/Prevention Institute – Update.
(7:15 – 8:15)	IX.	<ul> <li>OLD BUSINESS –</li> <li>A. Rekindling the Light of Peace – January 8, 2011 – Update: Commissioner Terrie Allen.</li> <li>B. San Gabriel Valley Pride Festival, Events and Programs – HRC Donation/Support: Mitch Braiman and Commissioner Felipe Infante.</li> <li>C. HRC Forums – Forum Series Update: Commissioner Terrie Allen, Forum Committee and HRC 2010 Census Complete Count Committee Chair.</li> </ul>

a. Pasadena Portraits – Series update and report

D. HRC Awards: Continue to receive nominations for the Harry Sheldon, Raymond Pitts, and Models of Unity Awards – Commissioner Nat Nehdar. Youth Awards – Criteria needed. Committee: Terrie Allen, Felipe Infante, Jonathan Paek.

E. Essay Contest – 2011 – Update: Commissioner Felipe Infante

F. Shalom Concert – "Love Armenia" – Request to Sponsor: Commissioner Nat Nehdar.

(8:15 – 8:20)

X. NEW BUSINESS
A. Commissioner Comments and Activity Reports
(8:20 – 8:30)

XI. ANNOUNCEMENTS
(8:30 PM)

XII. ADJOURNMENT

POSTING STATEMENT: I HEREBY CERTIFY that this Agenda, in its entirety, was posted on the bulletin boards of Pasadena City Hall, and the Jackie Robinson Community Center by 5:30 p.m. on this 22nd day of December 2010. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call (626) 744-4234. After normal posting any documents distributed to a majority of the Human Relations Commission regarding any item on this agenda will be made available at the counter located at the Jackie Robinson Center – 1020 N. Fair Oaks, Pasadena, CA 91103 during normal business hours. www.cityofpasadena.net.

Items on the agenda may not be called in the order listed.

Sonya R. Amos, Staff Coordinator Human Relations Commission

Jackie Robinson Center

1020 N. Fair Oaks

Pasadena, CA 91103

(626) 744-4234

(626) 744-3721 (fax)



# \*AGENDA\* PASADENA HUMAN RELATIONS COMMISSION <u>TUESDAY</u> - FEBRUARY 1, 2011, 6:30 - 8:30 P.M.

## Jackie Robinson Center 1020 N. Fair Oaks Pasadena, CA 91103

### REGULAR MEETING

		- · · · ·
(6:30 PM)	I.	CALL TO ORDER
(6:30 – 6:35)	II.	ROLL CALL
(6:35 – 6:50)	III.	PUBLIC COMMENT for matters not on the agenda.
(6:50 – 7:00)	IV.	Commission on the Status of Women (CSW) – Information Item Only.
(7:00 - 7:10)	V.	Joe Brown – NAACP - Pasadena, CA. – Information Item Only.
(7:10 – 7:15)	VI.	PASADENA POLICE DEPARTMENT REPORT – Hate Crime/Hate Incidents/Violent Crimes/PPD Issues and Concerns – Update: PPD Representative.
(7:15 – 7:20)	VII.	REVIEW AND APPROVAL OF MINUTES of the January 4, 2011 Regular Meeting.
(7:20 – 7:25)	VIII.	COORDINATORS STAFF REPORT – Sonya Amos A. Calendar Update B. Financial Report C. 20/20 Initiative - Intervention/Prevention Institute – Update.
(7:25 – 8:15)	IX.	OLD BUSINESS –  A. San Gabriel Valley Pride Festival, Events and Programs – HRC Donation/Support: Mitch Braiman and Commissioner Felipe Infante.  B. HRC Forums – Forum Series Update: Commissioner Terrie Allen, Forum Committee and HRC 2010 Census Complete Count Committee Chair.  a. Pasadena Portraits – Series update and report  C. HRC Awards: Continue to receive nominations for the Harry Shelder. Payment Bitter and Market SM.

Harry Sheldon, Raymond Pitts, and Models of Unity

Awards - Commissioner Nat Nehdar. Youth Awards - Criteria needed. Date and time. Committee: Terrie Allen, Felipe Infante, Jonathan Paek.

- D. Essay Contest 2011 Update: Commissioner Felipe Infante
- E. Shalom Concert "Love Armenia" Request to Sponsor: Commissioner Nat Nehdar.

(8:15 - 8:20)

X. NEW BUSINESS

- A. Joint Meeting with the Human Services Commission
   Nat Nehdar, HRC Chair
- B. Commissioner Comments and Activity Reports

(8:20 - 8:30)

XI. ANNOUNCEMENTS

(8:30 PM)

XII. ADJOURNMENT

POSTING STATEMENT: I HEREBY CERTIFY that this Agenda, in its entirety, was posted on the bulletin boards of Pasadena City Hall, and the Jackie Robinson Community Center by 5:30 p.m. on this 23rd day of January 2011. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call (626) 744-4234. After normal posting any documents distributed to a majority of the Human Relations Commission regarding any item on this agenda will be made available at the counter located at the Jackie Robinson Center – 1020 N. Fair Oaks, Pasadena, CA 91103 during normal business hours. <a href="https://www.cityofpasadena.net">www.cityofpasadena.net</a>.

Items on the agenda may not be called in the order listed.

Sonya R/Amos, Staff Coordinator

Human Relations Commission

Jackie Robinson Center

1020 N. Fair Oaks Pasadena, CA 91103

(626) 744-4234

(626) 744-3721 (fax)



## \*AGENDA\* PASADENA HUMAN RELATIONS COMMISSION

## TUESDAY - MARCH 1, 2011, 6:30 - 8:30 P.M.

## Jackie Robinson Center 1020 N. Fair Oaks Pasadena, CA 91103

### **REGULAR MEETING**

·		REGULAR MEETING
(6:30 PM)	I.	CALL TO ORDER
(6:30 – 6:35)	II.	ROLL CALL
(6:35-6:50)	III.	PUBLIC COMMENT for matters not on the agenda.
(6:50 – 7:00)	IV.	PASADENA POLICE DEPARTMENT REPORT – Hate Crime/Hate Incidents/Violent Crimes/PPD Issues and Concerns – Update: PPD Representative.
(7:00-7:10)	V.	REVIEW AND APPROVAL OF MINUTES of the February 1, 2011 Regular Meeting.
(7:10 – 7:20)	VI.	<ul> <li>COORDINATORS STAFF REPORT - Sonya Amos</li> <li>A. Calendar Update</li> <li>B. Financial Report</li> <li>C. 20/20 Initiative - Intervention/Prevention Institute - Update.</li> <li>D. New Jim Crow - Presentation by Michelle Alexander at La Pintoresca Library on March 23, 2011.</li> <li>E. Human Services and Recreation Department - Update.</li> </ul>
(7:20 – 8:20)	VII.	<ul> <li>OLD BUSINESS –</li> <li>A. San Gabriel Valley Pride Festival, Events and Programs - Update: Commissioner Felipe Infante.</li> <li>B. GLBT Teen Center – Meeting with Rick Eisenlord – Update: Commissioners Nat Nehdar and Terrie Allen.</li> <li>C. HRC Forums – Forum Series Update: Commissioner Terrie Allen, Forum Committee and HRC 2010 Census Complete Count Committee Chair. <ul> <li>a. Pasadena Portraits – Series update and report</li> </ul> </li> <li>D. HRC Awards: Continue to receive nominations for the</li> </ul>
		D. HRC Awards: Continue to receive nominations for the

Harry Sheldon, Raymond Pitts, and Models of Unity

Awards - Commissioner Nat Nehdar.

- a. Youth Awards Criteria needed. Date and time. Committee: Terrie Allen, Felipe Infante, Jonathan Paek.
- b. **Models of Unity Award** Presentation to SGVP.
- E. Essay Contest 2011 Update: Commissioner Felipe Infante
- F. Joint Meeting with the Human Services Commission
   Update: Nat Nehdar, HRC Chair.

(8:20 – 8:25)	IX.	NEW BUSINESS A. Commissioner Comments and Activity Reports
(8:25 – 8:30)	XI.	ANNOUNCEMENTS
(8:30 PM)	XII.	ADJOURNMENT

POSTING STATEMENT: I HEREBY CERTIFY that this Agenda, in its entirety, was posted on the bulletin boards of Pasadena City Hall, and the Jackie Robinson Community Center by 5:30 p.m. on this 24th day of February 2011. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call (626) 744-4234. After normal posting any documents distributed to a majority of the Human Relations Commission regarding any item on this agenda will be made available at the counter located at the Jackie Robinson Center – 1020 N. Fair Oaks, Pasadena, CA 91103 during normal business hours. www.cityofpasadena.net.

Items on the agenda may not be called in the order listed.

Sonya R. Amos, Staff Coordinator

**Human Relations Commission** 

Jackie Robinson Center

1020 N. Fair Oaks

Pasadena, CA 91103

(626) 744-4234

(626) 744-3721 (fax)





# CITY OF PASADENA NOTICE OF CANCELLATION

# PASADENA HUMAN RELATIONS COMMISSION REGULAR MEETING

NOTICE IS HEREBY GIVEN that the Regular meeting of the Human Relations Commission scheduled for Tuesday – March 1, 2011 has been cancelled.

**POSTING STATEMENT:** I HEREBY CERTIFY that this Notice, in its entirety, was posted on the bulletin boards of Pasadena City Hall and the Jackie Robinson Community Center on this 1st day of March 1, 2011. A copy was delivered to each member of the Human Relations Commission. For more information, call (626) 744-4234.

Sonya R. Amos, Staff Coordinator Human Relations Commission

Jackie Robinson Center 1020 N. Fair Oaks

Pasadena, CA 91103

(626) 744-4234 – (626) 744-3721 (fax)



## \*AGENDA\*

## PASADENA HUMAN RELATIONS COMMISSION <u>TUESDAY</u> – APRIL 5, 2011, 7:30 – 8:30 P.M.

## Jackie Robinson Center 1020 N. Fair Oaks Pasadena, CA 91103

## REGULAR MEETING

(Following Joint Meeting with the Human Services Commission)

(7:30 PM)	I.	CALL TO ORDER
(7:30-7:35)	II.	ROLL CALL
(7:35 – 7:50)	III.	PUBLIC COMMENT for matters not on the agenda.
(7:50 – 7:55)	IV.	PASADENA POLICE DEPARTMENT REPORT – Hate Crime/Hate Incidents/Violent Crimes/PPD Issues and Concerns – Update: PPD Representative.
(7:55 – 8:00)	V.	REVIEW AND APPROVAL OF MINUTES of the February 1, 2011 Regular Meeting.
(8:00 – 8:05)	VI.	<ul> <li>COORDINATORS STAFF REPORT - Sonya Amos</li> <li>A. Calendar Update</li> <li>B. Financial Report</li> <li>C. 20/20 Initiative - Intervention/Prevention Institute - Update <ul> <li>a. HRC Monetary Support</li> </ul> </li> <li>D. New Jim Crow - Presentation by Michelle Alexander at La Pintoresca Library on March 23, 2011 - Report.</li> </ul>
(8:05 – 8:20)	VII.	<ul> <li>OLD BUSINESS –</li> <li>A. San Gabriel Valley Pride Festival, Events and Programs - Update: Commissioner Felipe Infante.</li> <li>B. GLBT Teen Center – Meeting with Rick Eisenlord – Update: Commissioners Nat Nehdar and Terrie Allen.</li> <li>C. HRC Forums – Forum Series Update: Commissioner Terrie Allen, Forum Committee and HRC 2010 Census Complete Count Committee Chair.</li> <li>a. Pasadena Portraits – Series update and</li> </ul>

report

- D. HRC Awards: Continue to receive nominations for the Harry Sheldon, Raymond Pitts, and Models of Unity Awards – Commissioner Nat Nehdar.
  - a. Youth Awards Criteria needed. Date and time. Committee: Terrie Allen, Felipe Infante, Jonathan Paek.
  - b. **Models of Unity Award** Presented to SGVP on 3/28/11 during Ceremonial Matters.
  - c. **Annual HRC Awards** Central Library Donald Wright Auditorium.
- E. Essay Contest 2011 Update: Commissioner Felipe Infante
- F. Peace through Music Concert Saturday November 12, 2011 has been set at the First Church of Nazarene. Titled "All That Jazz", Nolan Shaheed Update: Chair Nat Nehdar
- G. Joint Meeting held with the Human Services Commission – Update: Nat Nehdar, HRC Chair.

(8:20-8:25)	IX.	NEW BUSINESS A. Commissioner Comments and Activity Reports
(8:25 - 8:30)	XI.	ANNOUNCEMENTS
(8:30 PM)	XII.	ADJOURNMENT

POSTING STATEMENT: I HEREBY CERTIFY that this Agenda, in its entirety, was posted on the bulletin boards of Pasadena City Hall, and the Jackie Robinson Community Center by 5:30 p.m. on this 31st day of March 2011. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call (626) 744-4234. After normal posting any documents distributed to a majority of the Human Relations Commission regarding any item on this agenda will be made available at the counter located at the Jackie Robinson Center – 1020 N. Fair Oaks, Pasadena, CA 91103 during normal business hours. www.cityofpasadena.net.

Items on the agenda may not be called in the order listed.

Sonya R. Amos, Staff Coordinator Human Relations Commission

Jackie Robinson Center 1020 N. Fair Oaks

Pasadena, CA 91103

(626) 744-4234

(626) 744-3721 (fax)



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# \*AGENDA\* PASADENA HUMAN RELATIONS COMMISSION <u>TUESDAY</u> – MAY 3, 2011, 6:30 – 8:30 P.M.

Jackie Robinson Center 1020 N. Fair Oaks Pasadena, CA 91103

## REGULAR MEETING

		· · · · · · · · · · · · · · · · · · ·
(6:30 PM)	I.	CALL TO ORDER
(6:30 – 6:35)	II.	ROLL CALL
(635 – 6:50)	III.	PUBLIC COMMENT for matters not on the agenda.
(6:50 – 7:00)	IV.	PASADENA POLICE DEPARTMENT REPORT – Hate Crime/Hate Incidents/Violent Crimes/PPD Issues and Concerns – Update: PPD Representative.
(7:00 – 7:05)	V.	REVIEW AND APPROVAL OF MINUTES of the April 5, 2011 Joint Meeting with the Human Services Commission and the April 5, 2011 Regular Meeting of the Human Relations Commission.
(7:05 – 7:15)	VI.	COORDINATORS STAFF REPORT - Sonya Amos A. Calendar Update B. Financial Report C. 20/20 Initiative - Intervention/Prevention Institute - Update a. HRC Monetary Support
(7:15 – 8:15)	VII.	<ul> <li>OLD BUSINESS –</li> <li>A. San Gabriel Valley Pride Festival, Events and Programs - Update: Commissioner Felipe Infante.</li> <li>B. GLBT Teen Center – Meeting with Rick Eisenlord – Update: Commissioners Nat Nehdar and Terrie Allen.</li> <li>C. HRC Forums – Forum Series Update: Commissioner Terrie Allen, Forum Committee and HRC 2010 Census Complete Count Committee Chair.</li> <li>a. Pasadena Portraits – Series update and</li> </ul>

report

- **D. HRC Awards:** Continue to receive nominations for the Harry Sheldon, Raymond Pitts, and Models of Unity Awards Commissioner Nat Nehdar.
  - a. Youth Awards Criteria needed. Date and time. Committee: Terrie Allen, Felipe Infante, Jonathan Paek.
  - b. Annual HRC Awards Central Library –
     Donald Wright Auditorium July 13, 2011.
- E. Essay Contest 2011 Update: Commissioner Felipe Infante
- F. Peace through Music Concert Saturday -November 12, 2011 - First Church of the Nazarene. Titled "All That Jazz", Nolan Shaheed – Update: Chair Nat Nehdar
- G. Joint Meeting held with the Human Services Commission – Update: Nat Nehdar, HRC Chair.

(8:15 – 8:25)	VIII.	NEW BUSINESS A. Commissioner Comments and Activity Reports
(8:25 – 8:30)	IX.	ANNOUNCEMENTS
(8:30 PM)	Х.	ADJOURNMENT

POSTING STATEMENT: I HEREBY CERTIFY that this Agenda, in its entirety, was posted on the bulletin boards of Pasadena City Hall, and the Jackie Robinson Community Center by 5:30 p.m. on this 29th day of April 2011. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call (626) 744-4234. After normal posting any documents distributed to a majority of the Human Relations Commission regarding any item on this agenda will be made available at the counter located at the Jackie Robinson Center – 1020 N. Fair Oaks, Pasadena, CA 91103 during normal business hours. <a href="https://www.cityofpasadena.net">www.cityofpasadena.net</a>.

Items on the agenda may not be called in the order listed.

Sonya R. Amos, Staff Coordinator

**Human Relations Commission** 

Jackie Robinson Center 1020 N. Fair Oaks

Pasadena, CA 91103

(626) 744-4234

(626) 744-3721 (fax)



### \*AGENDA\*

## PASADENA HUMAN RELATIONS COMMISSION TUESDAY – JUNE 7, 2011, 6:30 – 8:30 P.M.

Jackie Robinson Center 1020 N. Fair Oaks Pasadena, CA 91103

### **REGULAR MEETING**

(6:30 PM)	I.	CALL TO ORDER
(6:30-6:35)	II.	ROLL CALL
(635 - 6:50)	III.	PUBLIC COMMENT for matters not on the agenda.
(6:50 – 7:00)	IV.	PASADENA POLICE DEPARTMENT REPORT – Hate Crime/Hate Incidents/Violent Crimes/PPD Issues and Concerns – Update: PPD Representative.
(7:00 – 7:05)	V.	REVIEW AND APPROVAL OF MINUTES of the April 5, 2011 Joint Meeting with the Human Services Commission and the May 3, 2011 Regular Meeting of the Human Relations Commission.
(7:05 – 7:15)	VI.	<ul> <li>COORDINATORS STAFF REPORT – Sonya Amos</li> <li>A. Calendar Update</li> <li>B. Financial Report</li> <li>C. 20/20 Initiative - Intervention/Prevention Institute – Update</li> </ul>
(7:15 – 8:15)	VII.	<ul> <li>OLD BUSINESS –</li> <li>A. Annual Retreat – Confirmation of Date, time and Location – Chair Nehdar.</li> <li>B. San Gabriel Valley Pride Festival, Events and Programs - Update: Commissioner Felipe Infante.</li> <li>C. GLBT Teen Center – Meeting with Rick Eisenlord – Update: Commissioners Nat Nehdar and Terrie Allen.</li> <li>D. HRC Forums – Forum Series Update: Commissioner Terrie Allen, Forum Committee and HRC 2010 Census Complete Count Committee Chair.</li> </ul>

report

a. Pasadena Portraits - Series update and

- E. HRC Awards: Continue to receive nominations for the Harry Sheldon, Raymond Pitts, and Models of Unity Awards Commissioner Nat Nehdar.
  - a. Youth Awards Criteria needed. Date and time. Committee: Terrie Allen, Felipe Infante, Jonathan Paek.
  - b. Annual HRC Awards Central Library –
     Donald Wright Auditorium July 13, 2011.
- F. Essay Contest 2011 Update: Commissioner Felipe Infante
- G. Peace through Music Concert Saturday November 12, 2011 First Church of the Nazarene.
   Titled "All That Jazz", Nolan Shaheed Update:
   Chair Nat Nehdar
- H. Joint Meeting held with the Human Services Commission – Update: Nat Nehdar, HRC Chair.

(8:15 – 8:25)	VIII.	NEW BUSINESS  A. HRC Event Timelines – Chair Nehdar  B. Student Intern  C. Commissioner Comments and Activity Reports
(8:25-8:30)	IX.	ANNOUNCEMENTS
(8·30 PM)	X	ADJOURNMENT

POSTING STATEMENT: I HEREBY CERTIFY that this Agenda, in its entirety, was posted on the bulletin boards of Pasadena City Hall, and the Jackie Robinson Community Center by 5:30 p.m. on this 2nd day of June 2011. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call (626) 744-4234. After normal posting any documents distributed to a majority of the Human Relations Commission regarding any item on this agenda will be made available at the counter located at the Jackie Robinson Center – 1020 N. Fair Oaks, Pasadena, CA 91103 during normal business hours. <a href="https://www.cityofpasadena.net">www.cityofpasadena.net</a>.

Items on the agenda may not be called in the order listed.

Nat Nehdar, Chair Pasadena Human Relations Commission Jackie Robinson Center

1020 N. Fair Oaks Pasadena, CA 91103 (626) 744-4234

(626) 744-3721 (fax)

## **HUMAN SERVICES COMMISSION**



# CITY OF PASADENA NOTICE OF CANCELLATION PASADENA HUMAN SERVICES COMMISSION REGULAR MEETING

**NOTICE IS HEREBY GIVEN** that the regular meeting of the Pasadena Human Services Commission scheduled for Wednesday, December 8, 2010, at 6:00 p.m. is cancelled.

César Portillo, Chair

**Human Services Commission** 

I HEREBY CERTIFY that this notice, in its entirety, was posted on the Council Chamber Bulletin Board, Room S249, and the Bulletin Board in the rotunda of City Hall, 100 North Garfield Avenue, and a copy was distributed to the Central Library for posting on this 1<sup>st</sup> day of December 2010, by 5:30 p.m., and that copies hereof were faxed or personally delivered to each member of the Human Services Commission and faxed to each local newspaper of general circulation, radio or television station requesting notice in writing all of which recipients are identified on the distribution list set forth herein below.

Lisétte Japola

Recording Secretary

#### **DISTRIBUTION:**

**Human Services Commission** 

City Council

City Manager

City Attorney

City Clerk

Central Library

Public Information Officer

**Neighborhood Connections** 

Los Angeles Times

Pasadena Star News

Pasadena Journal

Pasadena The Weekly

La Opinion

## Cancelled due to lack of access to meeting facility

\*AGENDA \*



#### PASADENA HUMAN SERVICES COMMISSION

EL CENTRO DE ACCION SOCIAL, INC. 37 EAST DEL MAR BOULEVARD PASADENA, CA 91105

**JANUARY 12, 2011** 

6:00 P.M.

- 1. CALL TO ORDER; WELCOME; ROLL CALL
- 2. MINUTES OF THE NOVEMBER 10, 2010 MEENIG\*
- 3. PUBLIC COMMENT ON MATTERS OF ON THE ACENDA
  - Overview of El Centro de Acción Social, Inc.-Randy Ertil, Executive Director
- 4. OLD BUSINESS
- 5. NEW BUSINESS
- 6. REPORTS, CORRESPENDENCE
  - Report from the Chair César Fortillo
  - Human Services and Resident on Department Patsy Lane
  - Report from Liai. Corresentative to Flintridge Center-Institutional Home to Prevent Community Violence
  - Sit Visit Report
- 7 SUGGESTED AS MOA ITEMS FOR FUTURE COMMISSION MEETINGS
  - Review Mid-Year Reports from staff on programs funded by HSEF, CDBG and ESC at February meeting.
- 8. ADJOURNMENT

\*Attachment

César Portillo, Chair

**Human Services Commission** 

#### Page 2 Human Services Commission January 12, 2011

I HEREBY CERTIFY that this notice, in its entirety, was posted on the Council Chamber Bulletin Board, Room 247, and the Bulletin Board in the rotunda area of City Hall, and a copy was distributed to the Central Library for posting on this 7<sup>th</sup> day of January 2011, by 5:30 p.m., and that copies were faxed or delivered, and/or notice accepted by telephone not less than 24 hours prior to the meeting, to each member of the Pasadena Human Services Commission and faxed to each local newspaper of general circulation, radio or television station requesting notice in writing, all of which media recipients are identified on the distribution list below.

Lisette Jabola Recording Secretary

Any documents distributed to a majority of the Human Services Commission regarding any item on this agenda will be made available at the Human Services and Recreation Front Counter at City Hall I cated at N255 and the Front Counter at the Central Library located at 285 E. Wallet Street, Pasadia, CA, during normal business hours.

**DISTRIBUTION:** 

**Human Services Commission** 

City Council

City Manager City Attorney City Clerk

Central Library

Public Information Concer Neighborhood inections Los Ingeles Times Pesadena Star News

asadena Journal

Pasadena Weekly

La Opinion

In complence with the America, with Disabilities Act, if you need a scial assistance to participate in this meeting, please contact the Human services and hecreation Department at (626) 744-4386.

Notification 24 hours for to the meeting will enable the City to make anable arrangements to assure accessibility to this meeting.

Language transmion services are available for this meeting by salling (626) 744-4386 at least 24 hours in advance.

#### \*AGENDA \*



#### PASADENA HUMAN SERVICES COMMISSION

# LA PINTORESCA TEEN EDUCATION CENTER 1415 NORTH RAYMOND AVENUE PASADENA, CA 91103

**FEBRUARY 9, 2011** 

6:00 P.M.

- 1. CALL TO ORDER; WELCOME; ROLL CALL
- 2. MINUTES OF THE NOVEMBER 10, 2010 MEETING\*
- 3. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA
  - Overview of Teen Education Center Efrain Montes, Program Coordinator
- 4. OLD BUSINESS
- 5. NEW BUSINESS
  - Review of Community Development Block Grant (CDBG), Emergency Shelter Grant (ESG) and Human Services Endowment Fund (HSEF) Report for Mid-Year ending 12/31/10\*
  - Follow Up Report on Vending Machines

#### 6. REPORTS, CORRESPONDENCE

- Report from the Chair César Portillo
- Human Services and Recreation Department Patsy Lane
- Report from Liaison/Representative to Flintridge Center-Institutional Home to Prevent Community Violence
- Site Visit Reports

#### 7. SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS

- Review staff report of implementation and progress of 2009-2011 priority areas in the Policy on Children, Youth and Families
- 8. ADJOURNMENT

\*Attachment

César Portillo, Chair

Human Services Commission

#### Page 2 Human Services Commission February 9, 2011

I HEREBY CERTIFY that this notice, in its entirety, was posted on the Council Chamber Bulletin Board, Room 247, and the Bulletin Board in the rotunda area of City Hall, and a copy was distributed to the Central Library for posting on this 4<sup>th</sup> day of February 2011, by 5:30 p.m., and that copies were faxed or delivered, and/or notice accepted by telephone not less than 24 hours prior to the meeting, to each member of the Pasadena Human Services Commission and faxed to each local newspaper of general circulation, radio or television station requesting notice in writing, all of which media recipients are identified on the distribution list below.

Lisette Jabola Recording Secretary

Any documents distributed to a majority of the Human Services Commission regarding any item on this agenda will be made available at the Human Services and Recreation Front Counter at City Hall located at N255 and the Front Counter at the Central Library located at 285 E. Walnut Street, Pasadena, CA, during normal business hours.

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La Opinion

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Human Services and Recreation Department at (626) 744-4386. Notification 24 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

Language translation services are available for this meeting by calling (626) 744-4386 at least 24 hours in advance.

Habra servicio de interpretactión disponible para éstas juntas llamando al (626) 744-4386 por lo menos con 24 horas de anticipactión. Items on the agenda may not be called in the order listed.

#### \*AGENDA \*



#### PASADENA HUMAN SERVICES COMMISSION

#### PASADENA CITY HALL 100 NORTH GARFIELD AVENUE PASADENA, CA 91109

#### **GRAND CONFERENCE ROOM, S038**

MARCH 9, 2011

6:00 P.M.

- 1. CALL TO ORDER; WELCOME; ROLL CALL
- 2. MINUTES OF THE FEBRUARY 9, 2011 MEETING\*
- 3. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA
- 4. OLD BUSINESS
  - Planning for Upcoming Joint Commission Meeting
- 5. **NEW BUSINESS** 
  - Review staff report of implementation and progress of 2009-2011 priority areas in the Policy on Children, Youth and Families\*
- 6. REPORTS, CORRESPONDENCE
  - Report from the Chair César Portillo
  - Human Services and Recreation Department Patsy Lane
  - Report from Liaison/Representative to Flintridge Center-Institutional Home to Prevent Community Violence
  - Site Visit Reports
- 7. SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS
- 8. ADJOURNMENT

\*Attachment

César Portillo, Chair

Human Services Commission

#### Page 2 Human Services Commission March 9, 2011

I HEREBY CERTIFY that this notice, in its entirety, was posted on the Council Chamber Bulletin Board, Room 247, and the Bulletin Board in the rotunda area of City Hall, and a copy was distributed to the Central Library for posting on this 3<sup>rd</sup> day of March 2011, by 5:30 p.m., and that copies were faxed or delivered, and/or notice accepted by telephone not less than 24 hours prior to the meeting, to each member of the Pasadena Human Services Commission and faxed to each local newspaper of general circulation, radio or television station requesting notice in writing, all of which media recipients are identified on the distribution list below.

Lisette Jabola Recording Secretary

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#### **CITY OF PASADENA**

#### NOTICE OF SPECIAL JOINT MEETING

# HUMAN RELATIONS COMMISSION AND HUMAN SERVICES COMMISSION

NOTICE IS HEREBY GIVEN that a Special Meeting of the Human Relations Commission and the Human Services Commission will be held on Tuesday, April 5, 2011 at 6:30 P.M. located at Jackie Robinson Community Center, 1020 North Fair Oaks Avenue, Pasadena, CA 91103, for the purpose of considering only those items listed on the Agenda below.

- 1. CALL TO ORDER; WELCOME; INTRODUCTIONS
- 2. PUBLIC COMMENT LIMITED TO ITEMS ON THIS SPECIAL MEETING AGENDA
- 3. NEW BUSINESS
  - Overview of Human Relations Commission/Purpose and Function
  - Overview of Human Services Commission/Purpose and Function
  - Potential Areas of Coordination

4. ADJOURN TO BUSINESS MEETING

Øésar Portillo, Chair

**Human Services Commission** 

Nat Nehdar, Chair

Pasadena Human Relations Commission

**Note to Public:** An opportunity for Public Comment will be provided at the time the above items are discussed. Public Comment for this Special Joint Meeting is limited to the items on this Special Joint Meeting Agenda. Please limit comments to 3 minutes per speaker.

I HEREBY CERTIFY that this Notice, in its entirety, was posted on the Council Chamber Bulletin Board, Room 247, and the Bulletin Board in the rotunda area of City Hall, and a copy was distributed to the Central Library for posting on this 31<sup>st</sup> day of March 2011, by 5:30 p.m., and that copies were emailed, faxed or delivered, and/or notice accepted by telephone not less than 24 hours prior to the meeting, to each member of the Human Relations Commission and the Human Services Commission and emailed to each local newspaper of general circulation, radio or television station requesting notice in writing, all of which media recipients are identified on the distribution list below.

Lisette Jabola, Recording Secretary Human Services & Recreation Dept.

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## CITY OF PASADENA NOTICE OF SPECIAL MEETING

#### PASADENA HUMAN SERVICES COMMISSION

NOTICE IS HEREBY GIVEN that a Special Meeting of the Pasadena Human Services Commission will be held on Tuesday, April 5, 2011 at 7:30 P.M. located at Jackie Robinson Community Center, Room 200, 1020 North Fair Oaks Avenue, Pasadena, CA 91103, for the purpose of considering only those items listed on the Agenda below.

- 1. CALL TO ORDER; WELCOME; ROLL CALL
- 2. MINUTES OF THE MARCH 9, 2011 MEETING\*
- 3. PUBLIC COMMENT LIMITED TO ITEMS ON THIS SPECIAL MEETING AGENDA
- 4. OLD BUSINESS
- 5. NEW BUSINESS
  - Policy Recommendations for 2011-2013 Priority Focus for Policy on Children, Youth and Families\*
  - Proposed Scheduling of Upcoming Funding Cycle 2011-2013 (Needs Assessment Process Schedule for CDBG/ESG/HSEF)\*
  - Staff Recommendations For Possible Adjustments To Funding Awards For 2011-2012 For The Community Development Block Grant (CDBG 15% Public/ Human Services), Emergency Shelter Grant (ESG), and Human Services Endowment Fund (HSEF) For Fiscal Year 2011-2012\*
- 6. ADJOURNMENT

Øésar Portillo, Chair

**Human Services Commission** 

\*Attachment

Note to Public:

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Lisette Jabola Recording Secretary

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#### CITY OF PASADENA

#### NOTICE OF SPECIAL JOINT MEETING

# HUMAN SERVICES COMMISSION AND RECREATION AND PARKS COMMISSION

NOTICE IS HEREBY GIVEN that a Special Meeting of the Human Services Commission and the Recreation and Parks Commission will be held on Tuesday, May 3, 2011 at 6:00 P.M. located at Robinson Park Recreation Center, 1081 North Fair Oaks Avenue, Pasadena, CA 91103, for the purpose of considering only those items listed on the Agenda below.

- 1. CALL TO ORDER; WELCOME; ROLL CALL
- 2. PUBLIC COMMENT LIMITED TO ITEMS ON THIS SPECIAL MEETING AGENDA
- 3. NEW BUSINESS
  - OVERVIEW OF HUMAN SERVICES COMMISSION/PURPOSE AND FUNCTION\*
  - OVERVIEW OF RECREATION AND PARKS COMMISSION/PURPOSE AND FUNCTION\*
  - POTENTIAL AREAS OF COORDINATION-RECAP OF MAY 2010 DISCUSSION; COLLABORATION ON EXTRACURRICULAR ACTIVITIES FOR YOUTH, FAMILY AND CHILDREN; IDENTIFY VOLUNTEERS FOR COORDINATION
  - STAFF REPORT ON CITYWIDE SPORTS FIELD USEAGE
- 4. ADJOURN TO BUSINESS MEETING

\*Attachment

Zésar Portillo, Chair

Human Services Commission

Kelley Holmes

Chair

Recreation & Parks Commission

<u>Note to Public:</u> An opportunity for Public Comment will be provided at the time the above items are discussed. Public Comment for this Special Joint Meeting is limited to the items on this Special Joint Meeting Agenda. Please limit comments to 3 minutes per speaker.

I HEREBY CERTIFY that this Notice, in its entirety, was posted on the Council Chamber Bulletin Board, Room 247, and the Bulletin Board in the rotunda area of City Hall, and a copy was distributed to the Central Library for posting on this 29<sup>th</sup> day of April 2011, by 5:30 p.m., and that copies were emailed, faxed or delivered, and/or notice accepted by telephone not less than 24 hours prior to the meeting, to each member of the Human Services Commission and the Recreation and Parks Commission and emailed to each local newspaper of general circulation, radio or television station requesting notice in writing, all of which media recipients are identified on the distribution list below.

Lisette Japola, Recording Secretary Human Services & Recreation Dept.

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## CITY OF PASADENA NOTICE OF SPECIAL MEETING

#### PASADENA HUMAN SERVICES COMMISSION

NOTICE IS HEREBY GIVEN that a Special Meeting of the Pasadena Human Services Commission will be held on Tuesday, May 3, 2011 at 7:00 P.M. located at Robinson Park Recreation Center, Multi-Purpose Room, 1081 North Fair Oaks Avenue, Pasadena, CA 91103, for the purpose of considering only those items listed on the Agenda below.

- 1. CALL TO ORDER; WELCOME; ROLL CALL
- 2. MINUTES OF THE APRIL 5, 2011 MEETING\*
- 3. PUBLIC COMMENT LIMITED TO ITEMS ON THIS SPECIAL MEETING AGENDA
- 4. OLD BUSINESS
  - POLICY RECOMMENDATIONS FOR 2011-2013 PRIORITY FOCUS FOR POLICY ON CHILDREN, YOUTH AND FAMILIES
  - STAFF RECOMMENDATIONS FOR POSSIBLE ADJUSTMENTS TO FUNDING AWARDS FOR 2011-2012 FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG 15% PUBLIC/ HUMAN SERVICES), EMERGENCY SHELTER GRANT (ESG), AND HUMAN SERVICES ENDOWMENT FUND (HSEF) FOR FISCAL YEAR 2011-2012

#### 5. NEW BUSINESS

- SECTION 108 LOAN
- APPOINTMENT OF NOMINATING COMMITTEE FOR 2011-2012 OFFICERS
- SCHEDULE DATE FOR ANNUAL RETREAT

#### 6. SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS

#### 7. ADJOURNMENT

César Portillo, Chair

**Human Services Commission** 

\*Attachment

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#### \*AGENDA \*



#### PASADENA HUMAN SERVICES COMMISSION

#### PASADENA CITY HALL 100 NORTH GARFIELD AVENUE PASADENA, CA 91109

#### **GRAND CONFERENCE ROOM, S038**

**JUNE 8, 2011** 

6:00 P.M.

- 1. CALL TO ORDER; WELCOME; ROLL CALL
- 2. MINUTES OF THE MAY 3, 2011 MEETINGS\*
- 3. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA
- 4. OLD BUSINESS
  - Policy Recommendations for 2011-2013 Priority Focus for Policy on Children, Youth and Families\*
  - Staff Update On Recommendations for Possible Adjustments to Funding Awards for 2011-2012 for the Community Development Block Grant (CDBG 15% Public/ Human Services), Emergency Shelter Grant (ESG), and Human Services Endowment Fund (HSEF) for Fiscal Year 2011-2012
  - Appointment of Nominating Committee for 2011-2012 Officers

#### 5. NEW BUSINESS

- Draft Survey for Needs Assessment Process for 2012 2014
   Funding Priorities\*
- Youth Council Update

#### 6. REPORTS, CORRESPONDENCE

- Report from the Chair César Portillo
- Human Services and Recreation Department Horace Wormely
- Report from Liaison/Representative to Flintridge Center-Institutional Home to Prevent Community Violence
- Site Visit Reports

### 7. SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS

### 8. ADJOURNMENT

\*Attachment

César Portillo, Chair

**Human Services Commission** 

I HEREBY CERTIFY that this notice, in its entirety, was posted on the Council Chamber Bulletin Board, Room 247, and the Bulletin Board in the rotunda area of City Hall, and a copy was distributed to the Central Library for posting on this 2<sup>nd</sup> day of June 2011, by 5:30 p.m., and that copies were faxed or delivered, and/or notice accepted by telephone not less than 24 hours prior to the meeting, to each member of the Pasadena Human Services Commission and faxed to each local newspaper of general circulation, radio or television station requesting notice in writing, all of which media recipients are identified on the distribution list below.

Lisette Jabola Recording Secretary

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### LIBRARY COMMISSION



Wednesday, December 15, 2010 - 6:00p.m.
Central Library, Director's Office
285 E Walnut Ave.
(626) 744-4062

- I. CALL TO ORDER/INTRODUCTIONS
- II. COMMUNITY COMMENTS (6:15 p.m.)
- III. MINUTES
  - a. Approval of Minutes for November 17, 2010 Library Commission Meeting\*
- IV. COMMUNICATIONS
  - a. Letters or Articles Regarding Library Services or Events
    - Friends of the Pasadena Public Library Newsletter
- V. LIBRARY DIRECTOR'S REPORT
  - a. One City, One Story Report
  - b. City Council Retreat New Goals
  - c. Creation of Friends of the Library Volunteer Database
  - d. California State Library Grant Request
  - e. Discussion of Pasadena Public Library Interaction/Support for PUSD Libraries
  - f. Pasadena Public Library Foundation Report

### VI. REPORT(S) FROM COMMITTEES/REPRESENTATIVES

- a. Friends of the Library Report
  - December I, Meeting Vice Chair Martinez
- b. Library Branch Associates Report
- c. Pasadena Public Library Foundation
  - December 14, 2010 Chair Watts
- VII. ANNOUNCEMENTS
- VIII. INFORMATION ITEMS
  - a. Library Commission Meeting Dates\*
    - 2011 Calendar Approval
  - b. Record of Attendance\*
- IX. ADJOURNMENT

### **POSTING STATEMENT:**

I HEREBY CERTIFY that this agenda in its entirety was posted on the Council Chamber bulletin board \$249, and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue and the Public Information kiosks at the Central and branch libraries on the 10<sup>th</sup> day of December by 5:00 p.m. The agenda may also be viewed at the City's website <a href="http://www.ci.pasadena.ca.us/commissions/default.asp">http://www.ci.pasadena.ca.us/commissions/default.asp</a>

In compliance with the Americans with Disabilities Act of 1990, In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call (626) 744-4062 24 hours in advance. After normal posting, any documents distributed to a majority of the Pasadena Public Library Commission regarding any item on this agenda will be made available at Central Library, Centennial Room at 285 E. Walnut Street during normal business hours.

<sup>\*</sup>Indicates support material attached



Wednesday, January 19 - 6pm Lamanda Park, 140 S. Altadena Dr. (626) 744-4062

### I. CALL TO ORDER/INTRODUCTIONS

- a. Lamanda Branch Branch Manager Christine Reeder
- II. COMMUNITY COMMENTS (6:15 p.m.)
- III. MINUTES
  - a. Approval of Minutes for January 19, 2011 Library Commission Meeting\*
- IV. COMMUNICATIONS
  - a. Letters or Articles Regarding Library Services or Events
- V. LIBRARY DIRECTOR'S REPORT
  - a. Update on State Budget
  - b. Discussion of Library's Performance Measures for City Budget
  - c. One City, One Story Funding and Programming Update
  - d. Report on Recognition of Appreciation for City Councilmember Haderlein

### VI. REPORT(S) FROM COMMITTEES/REPRESENTATIVES

- a. Friends of the Library Report
- b. Library Branch Associates Report
- VII. ANNOUNCEMENTS

### VIII. INFORMATION ITEMS

- a. Library Commission Meeting Dates\*
- b. Commission Liaison to FOPPL Meetings\*
- c. Record of Attendance\*

### IX. ADJOURNMENT

### **POSTING STATEMENT:**

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<sup>\*</sup>Indicates support material attached



Wednesday, February 16 - 6pm Lamanda Park, 140 S. Altadena Dr. (626) 744-4062

- I. CALL TO ORDER/INTRODUCTIONS
  - a. Lamanda Branch Branch Manager Christine Reeder
- II. COMMUNITY COMMENTS (6:15 p.m.)
- III. MINUTES
  - a. Approval of Minutes for January 19, 2011 Library Commission Meeting\*
- IV. COMMUNICATIONS
  - a. Letters or Articles Regarding Library Services or Events
- V. LIBRARY DIRECTOR'S REPORT
  - a. Update on State Budget
  - b. Discussion of Library's Performance Measures for City Budget
  - c. One City, One Story Funding and Programming Update

### VI. REPORT(S) FROM COMMITTEES/REPRESENTATIVES

- a. Friends of the Library Report
- b. Library Branch Associates Report
- VII. ANNOUNCEMENTS

### VIII. INFORMATION ITEMS

- a. Library Commission Meeting Dates\*
- b. Commission Liaison at FOPPL Meetings\*
- c. Record of Attendance\*

### IX. ADJOURNMENT

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<sup>\*</sup>Indicates support material attached



### Wednesday, March 16 - 6pm Central Library, 285 E. Walnut St - Wright Auditorium (626) 744-4062

- I. CALL TO ORDER/INTRODUCTIONS
- II. COMMUNITY COMMENTS (6:15 p.m.)
- III. MINUTES
  - a. Approval of Minutes for February 16, 2011 Library Commission Meeting\*
- IV. COMMUNICATIONS
  - a. Letters or Articles Regarding Library Services or Events
- V. CHAIRPERSON'S REPORT
  - a. Form Workplan and Annual Report Committee
- VI. LIBRARY DIRECTOR'S REPORT
  - a. Report on Performance Measures for Budget FY 2011-12
  - b. Senator Liu's Sustainable Future for Libraries Roundtable March 18, 2011\*
  - c. One City, One Story Funding and Programming Update
  - d. Library's Staff Day Update
  - e. Conference on Public Library Sustainability March 21-22, 2011
- VII. LIBRARY REPORT
  - a. One City, One Story and Social Networking Communications Director Hany
  - b. Use Your Smartphone as Your Library Card Communications Director Hany
- VIII. REPORT(S) FROM COMMITTEES/REPRESENTATIVES
  - a. Friends of the Library Report
  - b. Library Branch Associates Report
- IX. ANNOUNCEMENTS
- X. INFORMATION ITEMS
  - a. Library Commission Meeting Dates\*
  - b. Commission Liaison at FOPPL Meetings\*
  - c. Record of Attendance\*
- XI. ADJOURNMENT

### **POSTING STATEMENT:**

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<sup>\*</sup>Indicates support material attached



Wednesday, April 20 – 6pm Hill Avenue, 55 S. Hill Avenue (626) 744-4062

### I. CALL TO ORDER/INTRODUCTIONS

- a. Hill Avenue Branch Update Branch Manager Leonard Lane
- II. COMMUNITY COMMENTS (6:15 p.m.)
- III. MINUTES
  - a. Approval of Minutes for February 16, 2011 Library Commission Meeting\*
- IV. COMMUNICATIONS
  - a. Letters or Articles Regarding Library Services or Events
- V. ACTION ITEMS
  - a. Form Workplan and Annual Report Committee

### VI. LIBRARY DIRECTOR'S REPORT

- a. One City, One Story Final Report
- b. Report on Public Library Sustainability Conference
- c. , Advocacy Opportunities
  - National Library Legislative Day, May 8-11
  - State Library Legislative Day, May 18
- d. Report on San Rafael Improvement Project
- e. City Budget Update

### VII. REPORT(S) FROM COMMITTEES/REPRESENTATIVES

- a. Friends of the Library Report
- b. Library Branch Associates Report
- VIII. ANNOUNCEMENTS

### IX. INFORMATION ITEMS

- a. March 16, 2011 Informational Minutes\*
- b. Library Commission Meeting Dates\*
- c. Commission Liaison at FOPPL Meetings\*
- d. Record of Attendance\*

### X. ADJOURNMENT

### **POSTING STATEMENT:**

I HEREBY CERTIFY that this agenda in its entirety was posted on the Council Chamber bulletin board S249, and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue and the Public Information kiosks at the Central and branch libraries on the 15<sup>th</sup> day of April by 5:00 p.m. The agenda may also be viewed at the City's website <a href="http://www.ci.pasadena.ca.us/commissions/default.asp">http://www.ci.pasadena.ca.us/commissions/default.asp</a>

In compliance with the Americans with Disabilities Act of 1990, In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call (626) 744-4062 24 hours in advance. After normal posting, any documents distributed to a majority of the Pasadena Public Library Commission regarding any item on this agenda will be made available at Central Library, Centennial Room at 285 E. Walnut Street during normal business hours.

<sup>\*</sup>Indicates support material attached



## SPECIAL MEETING PASADENA PUBLIC LIBRARY COMMISSION AGENDA Thursday, May 19, 2011 - 6pm, La Pintoresca Branch (626) 744-4062

### I. CALL TO ORDER/INTRODUCTIONS

- a. La Pintoresca Branch Update Branch Manager Diane Walker
- II. COMMUNITY COMMENTS (6:15 p.m.)
- III. MINUTES
  - a. Approval of Minutes for April 20, 2011 Library Commission Meeting\*
- IV. COMMUNICATIONS
  - a. Letters or Articles Regarding Library Services or Events

### V. CHAIRPERSON/COMMISSIONERS' REPORT

- a. Discussion of the One City, One Story book selection of Mudbound
- b. Consideration of the One City, One Story Book Selection Committee\*

### VI. ACTION ITEMS

a. Proposed Branch Schedule Adjustment\*

### VII. LIBRARY DIRECTOR'S REPORT

- a. Report on National Library Legislative Day, May 8-11
- b. Report on State Library Legislative Day, May 18
- c. Library Staff Resignation Petra Morris\*
- d. Report on Single Service Desk Implementation, May 15

### VIII. REPORT(S) FROM COMMITTEES/REPRESENTATIVES

- a. Friends of the Library Report
- b. Library Branch Associates Report

### IX. ANNOUNCEMENTS

### X. INFORMATION ITEMS

- a. Library Staff Development Day, May 26
- b. Library Budget Joint City Council and Finance Committee Meeting May 23, 2011\*
- c. Record of Attendance\*
- d. Commission Liaison at FOPPL Meetings\*
- e. Library Commission Meeting Dates\*

### XI. ADJOURNMENT

\*Indicates support material attached

### **POSTING STATEMENT:**

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http://www.ci.pasadena.ca.us/commissions/default.asp

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# OF PAS A

### PASADENA PUBLIC LIBRARY COMMISSION AGENDA

Wednesday June 15, 2011 – 6pm Allendale Branch, 1130 S. Marengo Ave (626) 744-4062

### CALL TO ORDER/INTRODUCTIONS

- a. Allendale Branch Update Branch Manager Shauna Redmond
- II. COMMUNITY COMMENTS (6:15 p.m.)
- III. MINUTES
  - a. Approval of Minutes for May 19, 2011 Library Commission Meeting\*
- IV. COMMUNICATIONS
  - a. Letters or Articles Regarding Library Services or Events
    - The Quarterly, Summer 2011, article on Pasadena Public Library by Catherine Hany

### V. CHAIRPERSON/COMMISSIONERS' REPORT

- a. Discussion of the One City, One Story book selection of Mudbound Morgan-Hampton
- b. Consideration of the One City, One Story Book Selection Committee\* Morgan-Hampton
- c. Status Report on Workplan and Annual Report- Watts, Morgan-Hampton
- d. Consideration to confirm meeting attendance in advance and cancel meetings when there is no quorum Hamilton
- e. Discussion/Related Action request to go dark for the Commission meeting of August 17, 2011or reschedule to Wednesday, August 10
- f. Commission Reorganization

### VI. LIBRARY DIRECTOR'S REPORT

- a. Report on City of Pasadena Summary of City Funding and Services provided to PUSD\*
- b. Report on Library's Staff Development Day
- c. City Budget Update\*
- d. Jan Sanders appointed to the California Library Services Act (CLSA) Task Force\*
- e. AB 438 Report \*

### VII. REPORT(S) FROM COMMITTEES/REPRESENTATIVES

- a. Friends of the Library Report
- b. Library Branch Associates Report

### VIII. ANNOUNCEMENTS

### **IX.** INFORMATION ITEMS

- a. City of Pasadena 2011 Citizen Survey Results\*
- b. Record of Attendance\*
- c. Commission Liaison at FOPPL Meetings\*
- d. Library Commission Meeting Dates\*

### X. ADJOURNMENT

\*Indicates support material attached

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http://www.ci.pasadena.ca.us/commissions/default.asp

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### LINCOLN PAC



### **AGENDA** SPECIAL JOINT COMMUNITY MEETING LINCOLN PROJECT AREA COMMITTEE NORTHWEST COMMISSION

NORTHWEST EDUCATION CENTER 2050 LINCOLN AVENUE PASADENA, CA 91103 WEDNESDAY, DECEMBER 15, 2010 6:30 P.M.

- 1. ROLL CALL
- 2. PUBLIC COMMENT FOR ITEMS ON THE AGENDA
- 3. INFORMATION ITEMS
  - A. Information- Receive and provide comment on the draft Lincoln Avenue Specific Plan. (Staff: Vincent Gonzalez) (Consultant Team: Urban Futures, Hogle-Ireland, Urban Studio)

### 4. ADJOURNMENT

ADA: In compliance with the Americans with Disabilities Act (ADA) of 1990, listening assistive devices are available with a 24-hour advance notice. Please call (626) 744-4660 or (626) 744-4371 (TDD) to request use of a listening device. Language translation services may be requested with 48-hour advance notice by calling (626) 744-4660.

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Nancy Spears, Chair

Lincoln Avenue Project Area Committee

Charles Nelson, Chair

Northwest Commission



### NOTICE OF CANCELLATION

## LINCOLN AVENUE PROJECT AREA COMMITTEE

NOTICE IS HEREBY GIVEN that the meeting of the Lincoln Avenue Project Area Committee meeting scheduled for Wednesday, January 26, 2011 at 6:30 p.m. is cancelled.

### POSTING STATEMENT:

I HEREBY CERTIFY that this agenda, in its entirety, was posted on the Council Chamber Bulletin Board, Room S249, and the Information Kiosk in the rotunda area at City Hall, 100 N. Garfield Avenue, and an electronic copy was sent to the Central Library for posting this 20<sup>th</sup> day of January, 2011 by 5:00 p.m., and the City's website at: http://www.cityofpasadena.net/planning/meetings/notices.asp.



# LINCOLN AVENUE PROJECT AREA COMMITTEE NATHA 456 W. MONTANA STREET PASADENA, CA 91103 Wednesday, February 23, 2011 6:30 P.M.

- 1. ROLL CALL
- 2. APPROVAL OF MINUTES October 27, 2010, November 17, 2010, and December 15, 2010
- 3. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA
- 4. COMMENTS FROM THE CHAIR
- 5. INFORMATION ITEMS
  - A. Information City Council Action regarding the Northwest Redevelopment Project Area Merger (Staff: Vincent Gonzalez)
  - B. Information Lincoln Avenue Specific Plan Update (Staff: Vincent Gonzalez)
  - C. Information Review Work Plan for Fiscal Year 2010-2011 (Staff: Vincent Gonzalez)
  - D. Information Project Schedule of Cal Trans sound wall construction project (Staff: Vincent Gonzalez)
- 6. STAFF RECOMMENDATIONS
- 7. PROJECT MANAGER'S REPORT/COMMENTS
- 8. REPORTS AND COMMENTS FROM PAC MEMBERS
- 9. REPORTS AND COMMENTS FROM COMMITTEES
- 10. ADJOURNMENT

POSTING STATEMENT: I HEREBY CERTIFY that this Agenda, in its entirety was posted on the Council Chamber Bulletin Board S249, and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on *Thursday*, *February 17, 2011 by 5:00 p.m.* The agenda was also posted at NATHA, 456 W. Montana Street, Pasadena, CA. An electronic copy sent to the Central Library for posting and the agenda can be viewed at the City's website at: <a href="http://www.ci.pasadena.ca.us/planning/meetings/notices.asp">http://www.ci.pasadena.ca.us/planning/meetings/notices.asp</a>

Bilingual translation provided upon request within 24 hours of the meeting, call 626-744-4791. For information on accessibility and to request reasonable accommodations, call 626-744-4791 or 626-744-4371 (TDD) 24 hours in advance.

Nancy Spears, Chair Lincoln Avenue, PAC



# LINCOLN AVENUE PROJECT AREA COMMITTEE NATHA 456 W. MONTANA STREET PASADENA, CA 91103 Wednesday, March 23, 2011 6:30 P.M.

- 1. ROLL CALL
- 2. APPROVAL OF MINUTES February 23, 2011
- 3. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA
- 4. COMMENTS FROM THE CHAIR
- 5. INFORMATION ITEMS
  - A. Information Update regarding crime enforcement in Northwest Pasadena (Staff: Arlene Ramos, Police Department, Community Services)
  - B. Information Update Work Plan for Fiscal Year 2010-2011 (Staff: Vincent Gonzalez)
- 6. STAFF RECOMMENDATIONS
  None
- 7. PROJECT MANAGER'S REPORT/COMMENTS
  - A. Lincoln Avenue Specific Plan Update
- 8. REPORTS AND COMMENTS FROM PAC MEMBERS
- 9. REPORTS AND COMMENTS FROM COMMITTEES
- 10. ADJOURNMENT

POSTING STATEMENT: I HEREBY CERTIFY that this Agenda, in its entirety was posted on the Council Chamber Bulletin Board S249, and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on *Friday*, *March 18, 2011 by 5:00 p.m.* The agenda was also posted at NATHA, 456 W. Montana Street, Pasadena, CA. An electronic copy sent to the Central Library for posting and the agenda can be viewed at the City's website at: http://www.ci.pasadena.ca.us/planning/meetings/notices.asp

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Nancy Spears, Chair Lincoln Avenue, PAC



# LINCOLN AVENUE PROJECT AREA COMMITTEE NATHA 456 W. MONTANA STREET PASADENA, CA 91103 Wednesday, April 27, 2011 6:30 P.M.

- 1. ROLL CALL
- 2. APPROVAL OF MINUTES March 23, 2011
- 3. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA
- 4. COMMENTS FROM THE CHAIR
- 5. INFORMATION ITEMS
  None
- 6. STAFF RECOMMENDATIONS
  - A. Approve Fiscal Year 2010-2011 Accomplishments and Fiscal Year 2011-2012 Work Plan (Staff: Vincent Gonzalez)
- 7. PROJECT MANAGER'S REPORT/COMMENTS
  - A. Lincoln Avenue Specific Plan Update
  - B. Update regarding Senate Bill 77 and Assembly Bill 101 Proposal to eliminate redevelopment agencies State-wide
- 8. REPORTS AND COMMENTS FROM PAC MEMBERS
- 9. REPORTS AND COMMENTS FROM COMMITTEES.
- 10. ADJOURNMENT

POSTING STATEMENT: I HEREBY CERTIFY that this Agenda, in its entirety was posted on the Council Chamber Bulletin Board S249, and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on *Thursday, April 21, 2011 by 5:00 p.m.* The agenda was also posted at NATHA, 456 W. Montana Street, Pasadena, CA. An electronic copy sent to the Central Library for posting and the agenda can be viewed at the City's website at: http://www.ci.pasadena.ca.us/planning/meetings/notices.asp

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Nancy Spears, Chair Lincoln Avenue, PAC



### **REVISED AGENDA**

# LINCOLN AVENUE PROJECT AREA COMMITTEE NATHA 456 W. MONTANA STREET PASADENA, CA 91103 Wednesday, May 25, 2011 6:30 P.M.

- 1. ROLL CALL
- 2. APPROVAL OF MINUTES April 27, 2011
- 3. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA
- 4. COMMENTS FROM THE CHAIR
- 5. INFORMATION ITEMS
  - A. Hahamonga Watershed Park Master Plan Update (Staff: Rosa Laveaga, Parks and Natural Resources)
  - B. Hydroponics facility to open at 2062 Lincoln Avenue (Staff: Vincent Gonzalez)
- 6. STAFF RECOMMENDATIONS
- 7. PROJECT MANAGER'S REPORT/COMMENTS
- 8. REPORTS AND COMMENTS FROM PAC MEMBERS
- 9. REPORTS AND COMMENTS FROM COMMITTEES
- 10. ADJOURNMENT

POSTING STATEMENT: I HEREBY CERTIFY that this Agenda, in its entirety was posted on the Council Chamber Bulletin Board S249, and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on *Tuesday, May 24, 2011 by 5:00 p.m.* The agenda was also posted at NATHA, 456 W. Montana Street, Pasadena, CA. An electronic copy sent to the Central Library for posting and the agenda can be viewed at the City's website at: <a href="http://www.ci.pasadena.ca.us/planning/meetings/notices.asp">http://www.ci.pasadena.ca.us/planning/meetings/notices.asp</a>

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Nancy Spears, Chair Lincoln Avenue, PAC



### **NOTICE OF CANCELLATION**

## LINCOLN AVENUE PROJECT AREA COMMITTEE

**NOTICE IS HEREBY GIVEN** that the regular meeting of the Lincoln Avenue Project Area Committee scheduled for Wednesday, June 22, 2011 at 6:30 p.m. is cancelled.

### **POSTING STATEMENT:**

I HEREBY CERTIFY that this agenda, in its entirety, was posted on the Council Chamber Bulletin Board, Room S249, and the Information Kiosk in the rotunda area at City Hall, 100 N. Garfield Avenue, and an electronic copy was sent to the Central Library for posting this 22nd day of June, 2011 by 5:00 p.m., and the City's website at: <a href="http://www.cityofpasadena.net/planning/meetings/notices.asp">http://www.cityofpasadena.net/planning/meetings/notices.asp</a>.

A Special meeting of the Lincoln Avenue Project Area Committee will be held on Wednesday, June 29, 2011 at 6:30 PM, at NATHA, 456 W. Montana Street.

Amber Wright

Posting Secretary



### REVISED AGENDA

# SPECIAL MEETING LINCOLN AVENUE PROJECT AREA COMMITTEE NATHA 456 W. MONTANA STREET PASADENA, CA 91103 Wednesday, June 29, 2011 6:30 P.M.

- 1. ROLL CALL
- APPROVAL OF MINUTES May 25, 2011
- 3. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA
- 4. COMMENTS FROM THE CHAIR
- 5. INFORMATION ITEMS
  - A. Enterprise Zone Program Update (Staff: Melissa Alva, Enterprise Zone Manager)
  - B. Lincoln Avenue Project Area Committee Newsletter
- 6. STAFF RECOMMENDATIONS
  - A. Approve Fiscal Year 2010-11 Annual Report and Fiscal Year 2011-12 Work Plan
- 7. PROJECT MANAGER'S REPORT/COMMENTS
- 8. REPORTS AND COMMENTS FROM PAC MEMBERS
- 9. REPORTS AND COMMENTS FROM COMMITTEES
- 10. ADJOURNMENT

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Nancy Spears, Chair Lincoln Avenue, PAC

### ATTACHMENT A

CITY ADVISORY BOARDS, COMMISSIONS AND COMMITTEES AGENDAS

### NORTHWEST COMMISSION



### NORTHWEST COMMISSION JACKIE ROBINSON CENTER 1020 N. FAIR OAKS AVENUE PASADENA, CA 91103

Thursday, December 9, 2010 6:30 p.m.

- 1. ROLL CALL
- 2. APPROVAL OF MINUTES November 11th and Joint Meeting on November 17, 2010
- 3. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA (10 Minutes)
- 4. READ INFORMATION/ACTION ITEMS OF NOVEMBER 11, 2010
- 5. INFORMATION ITEMS (30 minutes)
  - A. Officer Veronica Burris's comments
  - B. Heritage Square (Staff: Lola Osborne) (Darlene Locus)
  - C. Code Enforcement update (Staff: Lola Osborne)
  - D. Data on North Lake Avenue bus ridership (continued from 11/11) (Staff: Lola Osborne)
  - E. Black History Parade participation (Staff: Lola Osborne)
  - F. Project Manager's Report November (Staff: Lola Osborne)
  - G. Items that impact Northwest (Staff: Lola Osborne)
- 6. ACTION ITEMS (90 minutes)
  - A. Recommendation Internal Weaknesses/Challenges General Comments/Issues (Staff: Lola Osborne)
  - B. Recommendation Strategic Plan Item Create and present to the Commission for action, a Northwest Commission orientation process, including the role of the chair and

vice chair, the role of commissioners, meeting function and process, staff roles, and contact information for commissioners and staff (Commissioner Evans)

- C. Recommendation Strategic Plan Item Identify organizations offering job preparation fairs/events, identify gaps and present to the Commission for selection an organization(s) with whom to partner to improve job preparation for Northwest residents. (Commissioners Reyna and Isenberg)
- D. Recommendation Strategic Plan Item Recommend to the City Council for action policies that require: 1) Semi-annual reports to the City Council and NW Commission on Northwest Specific Plan and Redevelopment Areas 2) Public Works to present the recommended CIP to the NW Commission for the Commissioner's input on prioritization prior to presentation to the City Council (Staff: Lola Osborne) (continued from 11/11/10)

### 7. CALENDAR REVIEW (10 minutes)

### STRATEGIC PLAN ITEMS

Review of Strategic Plan for Update (January 13, 2011)

Strategic Plan Item 2 under Public Safety: Prioritize at least five proposed solutions to improve public safety from the meeting with the Chief of Police and make a recommendation(s) to the City Council for approval. (January 13, 2011)

Strategic Plan Item 4 under Improve the Appearance and Perception of the Northwest: Assess existing plans for the improvement of the Northwest area appearance, identify gaps and recommend to the Commission for action at least three priorities to fill the gaps. (January 13, 2011)

Strategic Plan Item 2 under Economic Development Goal: Develop and present to the Northwest Commission for action a plan that identifies strategies that create jobs in the Northwest (implemented strategies for the City Council). (Commissioner Baker – lead, Chair Nelson and Commissioner Mejia) (January 27, 2011)

### **FUTURE AGENDA ITEMS**

Information – Joint community meeting with the Lincoln Avenue PAC to discuss the draft Lincoln Avenue Specific Plan (Wednesday, December 15, 2010) (Staff: Lola Osborne and Vincent Gonzalez) (Consultants: Urban Futures, Hogle-Ireland, Urban Studio)

Information - Meeting with the Chief of Police (January 13, 2011 (Staff: Lola Osborne)

Information – Community meeting regarding the North Lake Avenue Parking Study (January 15, 2011) (Staff: Lola Osborne)

Strategic Planning Retreat (February 11, 2011) (Staff: Lola Osborne) (Consultant Marilyn Snider)

- 8. STAFF COMMENTS (5 minutes)
- 9. COMMENTS FROM THE COMMISSION (10 minutes)

### 10. ADJOURNMENT

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Charles Nelson, Chair Northwest Commission

Maria Montoya Posting Secretary

Lola Osborne



## AGENDA SPECIAL JOINT COMMUNITY MEETING LINCOLN PROJECT AREA COMMITTEE NORTHWEST COMMISSION

NORTHWEST EDUCATION CENTER 2050 LINCOLN AVENUE PASADENA, CA 91103 WEDNESDAY, DECEMBER 15, 2010 6:30 P.M.

- 1. ROLL CALL
- 2. PUBLIC COMMENT FOR ITEMS ON THE AGENDA
- 3. INFORMATION ITEMS
  - **A. Information-** Receive and provide comment on the draft Lincoln Avenue Specific Plan. (Staff: Vincent Gonzalez) (Consultant Team: Urban Futures, Hogle-Ireland, Urban Studio)
- 4. ADJOURNMENT

ADA: In compliance with the Americans with Disabilities Act (ADA) of 1990, listening assistive devices are available with a 24-hour advance notice. Please call (626) 744-4660 or (626) 744-4371 (TDD) to request use of a listening device. Language translation services may be requested with 48-hour advance notice by calling (626) 744-4660.

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Nancy Spears, Chair

Lincoln Avenue Project Area Committee

Charles Nelson, Chair Northwest Commission



### NORTHWEST COMMISSION JACKIE ROBINSON CENTER 1020 N. FAIR OAKS AVENUE PASADENA, CA 91103

Thursday, January 13, 2011 6:30 p.m.

- 1. ROLL CALL
- 2. APPROVAL OF MINUTES December 9, 2010
- 3. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA (10 Minutes)
- 4. READ INFORMATION/ACTION ITEMS OF DECEMBER 9, 2010
- 5. INFORMATION ITEMS (30 minutes)
  - A. Heritage Square Working Group (Staff: Bill Huang, Housing)
  - B. Discussion with the Chief of Police (Staff: Chief Phillip Sanchez, Police)
  - C. Officer Veronica Burris's comments (Staff: Officer Burris, Police)
  - D. Items that impact Northwest (Staff: Lola Osborne)
- 6. ACTION ITEMS (90 minutes)
  - A. Recommendation Update of the Strategic Plan (Chair Charles Nelson)
  - B. Recommendation Strategic Plan Item 2 under Public Safety Prioritize at least five proposed solutions to improve public safety from the meeting with the Chief of Police and make a recommendation(s) to the City Council for approval. (Chair Charles Nelson)
  - C. Recommendation Strategic Plan Item 1 under Advocate that the City Council and City Departments be proactive rather than reactive to the needs of the NW Community Recommend to the City Council for action policies that require: 1) Semi-annual reports to the City Council and NW Commission on Northwest Specific Plan and Redevelopment Areas 2) Public Works to present the recommended CIP to the NW Commission for the

Commissioner's input on prioritization prior to presentation to the City Council (Staff: Steve Mermell) (continued from 12/9/10)

### 7. CALENDAR REVIEW (10 minutes)

### STRATEGIC PLAN ITEMS

Strategic Plan Item 4 under Improve the Appearance and Perception of the Northwest – Assess existing plans for the improvement of the Northwest area appearance, identify gaps and recommend to the Commission for action at least three priorities to fill the gaps. (January 27, 2011) (Commissioner Baker)

Strategic Plan Item 2 under Economic Development – Develop and present to the Northwest Commission for action a plan that identifies strategies that create jobs in the Northwest (implemented strategies for the City Council). (January 27, 2011) (Commissioner Baker – lead, Chair Nelson and Commissioner Mejia)

Strategic Plan Item 2 under Increase Organizational Effectiveness and Efficiency of the NW Commission – Create and present to the Commission for action, a Northwest Commission orientation process, including the role of the chair and vice chair, the role of commissioners, meeting function and process, staff roles, and contact information for commissioners and staff (January 27, 2011) (Commissioner Evans)

Strategic Plan Item 2 under Economic Development – Develop and present to the Northwest Commission for action a plan that identifies strategies that create jobs in the Northwest (implemented strategies for the City Council) (January 27, 2011) (Commissioner Baker)

### **FUTURE AGENDA ITEMS**

Information – Community meeting regarding the North Lake Avenue Parking Study and the Public Art Master Plan (Saturday, January 15, 2011 – Santa Catalina Library) (Staff: Lola Osborne) (Staff: Rochelle Branch, Planning)

Information - Special Activity Fund update (January 27, 2011) (Staff: Lola Osborne)

Recommendation – Approval of City Housing Funds in the amount of \$650,000 for Herkimer Arms/Hammond House Affordable Housing Project at 411-415 Raymond Avenue) (January 27, 2011) (Staff: Aldra Allison, Housing)

Recommendation – Survey of the top three needs for the Commission to utilize at the Black History Parade (January 27, 2011) (Staff: Lola Osborne)

Recommendation – Northwest Employment Data (January 27, 2011) (Staff: Lola Osborne)

Recommendation – Discussion of Outreach Engagement Plan (January 27, 2011) (Commissioner Baker)

Recommendation – Strategic Plan Item 4 under Improve the Appearance and Perception of the Northwest – Assess existing plans for the improvement of the Northwest area appearance, identify gaps and recommend to the Commission for action at least three priorities to fill the gaps (January 27, 2011) (Commissioner Baker)

Strategic Planning Retreat (February 11, 2011 – La Casita del Arroyo) (Staff: Lola Osborne) (Consultant: Marilyn Snider)

### 8. STAFF COMMENTS (5 minutes)

- 1. North Lake Parking Study Community meeting
- 2. Update on NW Service Area Advisory Board
- 3. Commission electronic calendar update

### 9. COMMENTS FROM THE COMMISSION (10 minutes)

### 10. ADJOURNMENT

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Charles Nelson, Chair Northwest Commission

Maria Montoya

Posting Secretary

Lola Osborne



# SPECIAL MEETING NORTHWEST COMMISSION SANTA CATALINA LIBRARY 999 EAST WASHINGTON BOULEVARD PASADENA, CA 91104

Saturday, January 15, 2011 9:00 a.m.

- 1. ROLL CALL
- 2. PUBLIC COMMENT FOR ITEMS ON THE AGENDA
- 3. RECOMMENDATION North Lake Avenue Parking Study (Chair Charles Nelson) (Staff: Lola Osborne)
- 4. ADJOURNMENT

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Charles Nelson, Chair Northwest Commission

Lola Osborne Northwest Programs Manager

Maria Montoya

Posting Secretary



### NORTHWEST COMMISSION JACKIE ROBINSON CENTER 1020 N. FAIR OAKS AVENUE PASADENA, CA 91103

Thursday, January 27, 2011 6:30 p.m.

- 1. ROLL CALL
- 2. APPROVAL OF MINUTES Special Joint Meeting on December 15, 2010, January 13, 2011 and Special Meeting on January 15, 2011
- 3. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA (10 Minutes)
- 4. OFFICER BURRIS'S COMMENTS
- 5. INFORMATION ITEMS (30 minutes)
  - A. Special Activity Fund update (Staff: Lola Osborne)
  - B. Strategic Plan Retreat agenda (Staff: Lola Osborne)
  - C. Northwest Data on Employment (Staff: Lola Osborne)
  - D. Items that impact Northwest (Staff: Lola Osborne)
- 6. SUMMARY INFORMATION/ACTION ITEMS OF JANUARY 13, 2011
- 7. ACTION ITEMS (90 minutes)
  - A. Recommendation Discussion of Outreach Engagement Plan (Commissioner Baker)

- B. Recommendation Strategic Plan Item under Improve the Appearance and Perception of the Northwest Assess existing plans for the improvement of the Northwest area appearance, identify gaps and recommend to the Commission for action at least three priorities to fill the gaps (Commissioner Baker)
- C. Recommendation Strategic Plan Item 2 under Increase Organizational Effectiveness and Efficiency of the NW Commission – Create and present to the Commission for action, a Northwest Commission orientation process, including the role of the chair and vice chair, the role of commissioners, meeting function and process, staff roles, and contact information for commissioners and staff (Commissioner Evans)

### 8. CALENDAR REVIEW (10 minutes)

### STRATEGIC PLAN ITEMS

Strategic Plan Item 2 under Economic Development – Develop and present to the Northwest Commission for action a plan that identifies strategies that create jobs in the Northwest (Continue with new Strategic Plan Goals)

### **FUTURE AGENDA ITEMS**

Recommendation – Approval of Key Business Terms of Development and Loan Agreement and \$650,000 Funding Assistance with Heritage Housing Partners for Rehabilitation of Three-Unit Affordable Housing Project at 411-415 N. Raymond Avenue (February 10, 2011) (Staff: Jim Wong, Housing)

Recommendation - Strategic Plan Update (February 10, 2011) (Chair Charles Nelson)

Strategic Planning Retreat (February 11, 2011 – La Casita del Arroyo) (Staff: Lola Osborne) (Consultant: Marilyn Snider)

Recommendation - LANI Grant Approval (February 24, 2011) (Staff: Jim Wong, Housing)

Recommendation - CIP Funding for 2012-2017 (March 10, 2011) (Staff: Brenda Harvey-Williams, Public Works)

### 9. STAFF COMMENTS (5 minutes)

### 10. COMMENTS FROM THE COMMISSION (10 minutes)

### 11. ADJOURNMENT

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Charles Nelson, Chair Northwest Commission

Maria Montoya Posting Secretary

Lola Osborne



### NORTHWEST COMMISSION JACKIE ROBINSON CENTER 1020 N. FAIR OAKS AVENUE PASADENA, CA 91103

Thursday, February 10, 2011 6:30 p.m.

- 1. ROLL CALL
- 2. APPROVAL OF MINUTES Special Joint Meeting on December 15, 2010 and January 27, 2011
- 3. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA (10 Minutes)
- 4. ACTION ITEMS (90 minutes)
  - A. Approval of Key Business Terms of Development and Loan Agreement and \$650,000 Funding Assistance with Heritage Housing Partners for Rehabilitation of Three-Unit Affordable Housing Project at 411-415 N. Raymond Avenue (Staff: Jim Wong, Housing)
  - B. Recommendation Discussion of Outreach Engagement Plan (Commissioner Dallas Baker)
  - C. Recommendation Strategic Plan Item 4 under Improve the Appearance and Perception of the Northwest –Assess existing plans for the improvement of the Northwest area appearance, identify gaps and recommend to the Commission for action at least three priorities to fill the gaps (Commissioner Dallas Baker)
- 5. CALENDAR REVIEW (10 minutes)

### STRATEGIC PLAN ITEMS

Item 2 under Economic Development – Develop and present to the Northwest Commission for action, a plan that identifies strategies that create jobs in the Northwest (Continue with the Strategic Plan Goals – February 11, 2011) (Commissioner Baker)

### **FUTURE AGENDA ITEMS**

Strategic Planning Retreat (February 11, 2011 – La Casita del Arroyo) (Staff: Lola Osborne) (Consultant: Marilyn Snider)

Information – Presentation on Economic Climate and Data on Employment Trends (February 24, 2011) (Staff: Eric Duyshart)

Information – CDBG Orientation (February 24, 2011) (Staff: Valerie Babinski-Manlic, Housing and Brad Fuller, City Attorney)

Information – Public Housing Agency Annual Plan (February 24, 2011) (Staff: Myrtle Dunson, Housing)

Information – LANI Grant Approval (February 24, 2011) (Staff: Melissa Alva, Lola Osborne)

Information – CIP Funding for FY 2012-2017 (February 24, 2011) (Staff: Brenda Harvey-Williams, Public Works)

Recommendation – CIP Funding for FY 2012-2017 (March 10, 2011) (Staff: Brenda Harvey-Williams, Public Works)

### 6. STAFF COMMENTS (5 minutes)

### 7. COMMENTS FROM THE COMMISSION (10 minutes)

### 8. ADJOURNMENT

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Charles Nelson, Chair Northwest Commission

Maria Montoya Posting Secretary



# SPECIAL MEETING NORTHWEST COMMISSION LA CASITA DEL ARROYO 177 S. ARROYO BOULEVARD PASADENA, CA 91105

Friday, February 11, 2011 8:30 a.m.

- 1. ROLL CALL
- 2. PUBLIC COMMENT FOR ITEMS ON THE AGENDA (10 Minutes)
- 3. INFORMATION ITEMS (6 hrs)
  - A. Northwest Commission Strategic Planning Retreat (Staff: Lola Osborne) (Facilitator: Marilyn Snider)

### 4. ADJOURNMENT

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Charles Nelson, Chair Northwest Commission

Maria Montoya
Posting Secretary

Lola Osborne



# SPECIAL MEETING NORTHWEST COMMISSION FAIR OAKS RENAISSANCE PLAZA COMMUNITY ROOM 649 N. FAIR OAKS AVENUE, ROOM 203 PASADENA, CA 91103

Friday, February 18, 2011 6:00 p.m.

- 1. ROLL CALL
- 2. PUBLIC COMMENT FOR ITEMS ON THE AGENDA (10 Minutes)
- 3. INFORMATION ITEMS (1 hr.)
  - A. Local Hiring at the Rose Bowl (Chair: Charles Nelson)
- 4. ADJOURNMENT

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Charles Nelson, Chair Northwest Commission

Maria Montoya Posting Secretary



### NORTHWEST COMMISSION JACKIE ROBINSON CENTER 1020 N. FAIR OAKS AVENUE PASADENA, CA 91103

Thursday, February 24, 2011 6:30 p.m.

- 1. ROLL CALL
- 2. APPROVAL OF MINUTES February 10 and Special Meetings on February 11 and February 18, 2011
- 3. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA (10 Minutes)
- 4. INFORMATION ITEMS (30 minutes)
  - A. Public Housing Agency Annual Plan (Staff: Myrtle Dunson, Housing)
  - B. Citywide Economic Development Strategic Plan (Staff: Eric Duyshart, Economic Development)
  - C. Community Development Block Grant Orientation and Mid-year Report (Staff: Valerie Babinski-Manlic, Housing and Brad Fuller, City Attorney's office)
  - D. Items that Impact Northwest (Staff: Lola Osborne)
- 5. COMMISSION/COMMITTEE REPORTS (15 minutes)
  - A. Heritage Square Working Group (Chair Nelson and Commissioner Isenberg)
  - B. Hahamonga (Commissioners Nicole and Isenberg)
  - C. NW Service Area Board (Commissioners Ceja and Evans)
  - D. 20/20 Vision (Commissioner Evans)
  - E. North Lake Parking Study (Commissioner Richardson-Bailey)
- 6. CURRENT ISSUES/CONCERNS FROM THE COMMUNITY (15 minutes)

#### 7. ACTION ITEMS (90 minutes)

- A. Recommendation Los Angeles Neighborhood Initiative Grant Approval (Staff: Melissa Alva, Lola Osborne)
- B. Recommendation Strategic Plan Item 1 under Increase Organizational Effectiveness and Efficiency of the Northwest Commission Modify the Commission agenda to provide an opportunity for Commissioners to report on current issues and concerns from the community and request future action by the Northwest Commission, if needed. (Staff: Lola Osborne)
- C. Recommendation Future Actions by the Commission (Chair Nelson)
- 8. COMMENTS FROM THE COMMISSION (10 minutes)
- 9. CALENDAR REVIEW (10 minutes)

#### STRATEGIC PLAN ITEMS

#### **FUTURE AGENDA ITEMS**

Information – Special Meeting regarding Community Development Block Grant presentations from Applicants (Staff: Valerie Babinski-Manlic, Housing) (Tuesday, March 1, 2011)

Information – Community Development Block Grant presentation funding recommendations and preliminary deliberations (March 10, 2011) (Staff: Valerie Babinski-Manlic)

Recommendation – Capital Improvement Program Funding for FY 2012-2017 (March 10, 2011) (Staff: Brenda Harvey-Williams, Public Works)

Recommendation – Approval of Key Business Terms of Development and Loan Agreement and \$650,000 Funding Assistance with Heritage Housing Partners for Rehabilitation of Three-Unit Affordable Housing Project at 411-415 N. Raymond Avenue (March 10, 2011) (Staff: Jim Wong, Housing)

Recommendation - Updated Strategic Plan (March 10, 2011) (Staff: Lola Osborne)

#### 10.STAFF COMMENTS (5 minutes)

#### 11. ADJOURNMENT

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Charles Nelson, Chair Northwest Commission

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Maria Montoya Posting Secretary

Lota Osborne

Northwest Programs Manager



#### **AGENDA**

# SPECIAL MEETING NORTHWEST COMMISSION LA PINTORESCA TEEN CENTER 1415 N. RAYMOND AVENUE PASADENA, CA 91103

Tuesday, March 1, 2011 6:30 p.m.

- 1. ROLL CALL
- 2. PUBLIC COMMENT FOR ITEMS ON THE AGENDA (10 Minutes)
- 3. INFORMATION ITEMS (3 hrs.)
  - A. Community Development Block Grant Presentations from Applicants (Staff: Valerie Babinski-Manlic, Housing)

#### 4. ADJOURNMENT

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Charles Nelson, Chair Northwest Commission

Maria Montoya Posting Secretary

Lola Osborne

Northwest Programs Manager



#### **AGENDA**

#### NORTHWEST COMMISSION JACKIE ROBINSON CENTER 1020 N. FAIR OAKS AVENUE PASADENA, CA 91103

Thursday, March 10, 2011 6:30 p.m.

- 1. ROLL CALL
- 2. APPROVAL OF MINUTES February 24 and Special Meeting on March 1, 2011
- 3. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA (10 Minutes)
- 4. INFORMATION ITEMS (30 minutes)
  - A. Items that Impact Northwest (Staff: Lola Osborne)
- 5. COMMISSION/COMMITTEE REPORTS (15 minutes)
  - A. Heritage Square Working Group (Chair Nelson and Commissioner Isenberg)
  - B. Hahamonga (Vice Chair Nicole and Commissioner Isenberg)
  - C. NW Service Area Board (Commissioners Ceja and Evans)
  - D. 20/20 Vision (Commissioner Evans)
  - E. North Lake Parking Study (Commissioner Richardson-Bailey)
  - F. General Plan Update for Core Planning Group (Vice Chair Nicole and Commissioner Baker)
  - **G.** Rotating Public Art Exhibition Program (Commissioner Baker)
- 6. CURRENT ISSUES/CONCERNS FROM THE COMMUNITY (15 minutes)
- 7. ACTION ITEMS (90 minutes)
  - A. Recommendation –Approval of Key Business Terms of Development and Loan Agreement Including \$650,000 Funding Assistance for Rehabilitation/Construction of a Four-Unit-for-Sale Affordable Housing Project at 411-415 N. Raymond Avenue by Heritage Housing Partners (Staff: Jim Wong, Housing)

- B. Recommendation Capital Improvement Program Funding for FY 2012-2017 (Staff: Brenda Harvey-Williams, Public Works)
- C. Recommendation Continuation of Community Development Block Grant (CDBG) Presentations (Staff: Valerie Babinski-Manlic, Housing)
- D. Recommendation Updated Strategic Plan (Staff: Lola Osborne)
- E. Recommendation Future Actions by the Commission (Chair Nelson)
- 8. COMMENTS FROM THE COMMISSION (10 minutes)
- 9. CALENDAR REVIEW (10 minutes)

#### STRATEGIC PLAN ITEMS

Recommendation – Strategic Plan Item 1 under Improve the Perception of the Northwest Community – Present to the Northwest Commission for action the final conception, production and installation of the Northwest Marketing Plan concepts by April 1, 2011 (March 24, 2011) (Staff: Lola Osborne)

#### **FUTURE AGENDA ITEMS**

Information – Presentation from Victor Cass on Pasadena Mental Health Day 2011 (Chairman, Pasadena Mental Health Advisory Committee) (Staff: Lola Osborne) (March 24, 2011)

Information – Presentation from Darryl Dunn, Rose Bowl Manager, and Larry Hammond, Purchasing Administrator (March 24, 2011) (Staff: Lola Osborne)

Recommendation – CDBG Funding Recommendations and Preliminary Deliberations (March 24, 2011) (Staff: Valerie Babinski-Manlic)

Recommendation – Internal Challenges from Strategic Plan (April 14, 2011) (Chair Nelson)

### 10. STAFF COMMENTS (5 minutes)

#### 11. ADJOURNMENT

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March 3, 2011 by 5:00 p.m. and an electronic copy sent to the Central Library for posting and the agenda may be viewed at the City's website at <a href="http://www.ci.pasadena.ca.us/planning/meetings/notices.asp">http://www.ci.pasadena.ca.us/planning/meetings/notices.asp</a>.

Charles Nelson, Chair Northwest Commission

Maria Montoya Posting Secretary

Lola Osborne

Northwest Programs Manager



#### **REVISED AGENDA**

NORTHWEST COMMISSION JACKIE ROBINSON CENTER 1020 N. FAIR OAKS AVENUE PASADENA, CA 91103

Thursday, March 24, 2011 6:30 p.m.

- 1. ROLL CALL
- 2. APPROVAL OF MINUTES March 10, 2011
- 3. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA (10 Minutes)
- 4. INFORMATION ITEMS (30 minutes)
  - A. Presentation from Victor Cass on Pasadena Mental Health Day 2011 (Chairman, Pasadena Mental Health Advisory Committee) (Staff: Lola Osborne)
  - B. Items that Impact Northwest (Staff: Lola Osborne)
- 5. COMMISSION/COMMITTEE REPORTS (15 minutes)
  - A. Heritage Square Working Group (Chair Nelson and Commissioner Isenberg)
  - B. Hahamonga (Vice Chair Nicole and Commissioner Isenberg)
  - C. NW Service Area Board (Commissioners Ceja and Evans)
  - D. 20/20 Vision (Commissioner Evans)
  - E. North Lake Parking Study (Commissioner Richardson-Bailey)
  - F. General Plan Update for Core Planning Group (Vice Chair Nicole and Commissioner Baker)
  - G. Rotating Public Art Exhibition Program (Commissioner Baker)
  - H. Rose Bowl Local Hiring Advisory Committee (Chair Nelson)
- 6. CURRENT ISSUES/CONCERNS FROM THE COMMUNITY (15 minutes)

#### 7. ACTION ITEMS (90 minutes)

- A. Recommendation Community Development Block Grant (CDBG) Funding Recommendations and Preliminary Deliberations (Staff: Valerie Babinski-Manlic, Housing)
- B. Recommendation Reallocation of CDBG Funds from PY 2010-2011 (Staff: Valerie Babinski-Manlic, Housing)
- C. Recommendation Future Actions by the Commission (Chair Nelson)

Discussion about funding from the Northwest Special Activity fund for the West Pasadena Little League

# 8. COMMENTS FROM THE COMMISSION (10 minutes)

## 9. CALENDAR REVIEW (10 minutes)

#### STRATEGIC PLAN ITEMS

Strategic Plan Item 1 under Improve the Perception of the NW Community – Present to the Commission for action the final conception, production and installation of the Northwest Marketing Plan concepts. (April 28, 2011) (Staff: Lola Osborne)

Strategic Plan Item 2 under Improve the Perception of the NW Community – Identify the process, timeline and means to publicize the positive work and achievements of Northwest groups (e.g., cable TV, print media, City Council meetings) (April 28, 2011) (Chair Nelson)

Strategic Plan Item 1 under Advocate to the City Council on Behalf of the Needs of the NW Community – Have consensus on at least the top 3 Northwest Community needs and CDBG application eligibility standards to be addressed by CDBG funds (April 28, 2011) (Chair Nelson)

Strategic Plan Item 2 under Advocate to the City Council on Behalf of the Needs of the NW Community – Develop, distribute and analyze the results of a community survey to identify Northwest community needs for use in identifying the top needs. (April 28, 2011) (Staff: Lola Osborne)

Strategic Plan Item 2 under Increase the Organizational Effectiveness and Efficiency of the Northwest Commission – Recommend to Assistant City Manager Steve Mermell whether or not the Northwest Manager should be relocated full time to a City Hall office (April 28, 2011) (Chair Nelson)

#### **FUTURE AGENDA ITEMS**

Information - Officer Burris's comments (April 14, 2011)

Information – CDBG Appeals (April 14, 2011) (Staff: Valerie Babinski-Manlic, Housing)

Recommendation – Internal Challenges from Strategic Plan (April 28, 2011) (Chair Nelson)

Information – Update on Code Enforcement activity in Northwest (April 28, 2011) (Staff: Lola Osborne)

Recommendation - Updated Strategic Plan (Staff: Lola Osborne) (April 28, 2011)

Information – Presentation from Andrew Green, Director of Finance and Larry Hammond, Purchasing Administrator (Date TBD) (Staff: Lola Osborne)

#### 10. STAFF COMMENTS (5 minutes)

#### 11. ADJOURNMENT

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Charles Nelson, Chair Northwest Commission

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Maria Montoya Posting Secretary

Lola Osborne

Northwest Programs Manager



#### **AGENDA**

#### NORTHWEST COMMISSION JACKIE ROBINSON CENTER 1020 N. FAIR OAKS AVENUE PASADENA, CA 91103

Thursday, April 14, 2011 6:30 p.m.

- 1. ROLL CALL
- 2. APPROVAL OF MINUTES March 24, 2011
- 3. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA (10 Minutes)
- 4. INFORMATION ITEMS (30 minutes)
  - A. Officer Burris's comments
  - B. Discussion about grant opportunities for the West Pasadena Little League (Staff: Lola Osborne)
  - C. Items that Impact Northwest (Staff: Lola Osborne)
- 5. COMMISSION/COMMITTEE REPORTS (15 minutes)
  - A. Heritage Square Working Group (Chair Nelson and Commissioner Isenberg)
  - B. Hahamonga (Vice Chair Nicole and Commissioner Isenberg)
  - C. NW Service Area Board (Commissioners Ceja and Evans)
  - D. 20/20 Vision (Commissioner Evans)
  - E. North Lake Parking Study (Commissioner Richardson-Bailey)
  - F. General Plan Update for Core Planning Group (Vice Chair Nicole and Commissioner Baker)
  - G. Rotating Public Art Exhibition Program (Commissioner Baker)
  - H. Rose Bowl Local Hiring Advisory Committee (Chair Nelson)
  - I. Robinson Park Master Plan Update (Commissioner Richardson-Bailey)

# 6. CURRENT ISSUES/CONCERNS FROM THE COMMUNITY (15 minutes)

### 7. ACTION ITEMS (90 minutes)

- A. Recommendation Community Development Block Grant (CDBG) Appeals/Public Comment and Final Deliberations (Staff: Valerie Babinski-Manlic, Housing)
- B. Create criteria for acknowledgement of non-profit organizations (Chair Nelson)
- C. Recommendation Future Actions by the Commission (Chair Nelson)

# 8. COMMENTS FROM THE COMMISSION (10 minutes)

#### 9. CALENDAR REVIEW (10 minutes)

#### STRATEGIC PLAN ITEMS

Strategic Plan Item 1 under Improve the Perception of the NW Community – Present to the Commission for action the final conception, production and installation of the Northwest Marketing Plan concepts. (April 28, 2011) (Staff: Lola Osborne)

Strategic Plan Item 2 under Improve the Perception of the NW Community – Identify the process, timeline and means to publicize the positive work and achievements of Northwest groups (e.g., cable TV, print media, City Council meetings) (April 28, 2011) (Chair Nelson)

Strategic Plan Item 1 under Advocate to the City Council on Behalf of the Needs of the NW Community – Have consensus on at least the top 3 Northwest Community needs and CDBG application eligibility standards to be addressed by CDBG funds (April 28, 2011) (Chair Nelson)

Strategic Plan Item 2 under Advocate to the City Council on Behalf of the Needs of the NW Community – Develop, distribute and analyze the results of a community survey to identify Northwest community needs for use in identifying the top needs. (April 28, 2011) (Staff: Lola Osborne)

Strategic Plan Item 2 under Increase the Organizational Effectiveness and Efficiency of the Northwest Commission – Recommend to Assistant City Manager Steve Mermell whether or not the Northwest Manager should be relocated full time to a City Hall office (April 28, 2011) (Chair Nelson)

#### **FUTURE AGENDA ITEMS**

Recommendation – Internal Challenges from Strategic Plan (April 28, 2011) (Chair Nelson)

Information – Update on Code Enforcement activity in Northwest (April 28, 2011) (Staff: Lola Osborne)

Recommendation - Updated Strategic Plan (Staff: Lola Osborne) (April 28, 2011)

Information – Pasadena First Buy Local Program (Staff: Andrew Green, Director of Finance and Larry Hammond, Purchasing Administrator) (May 12, 2011)

Recommendation – Northwest Community Plan review (Staff: Lola Osborne) (June 9, 2011)

#### 10. STAFF COMMENTS (5 minutes)

#### 11. ADJOURNMENT

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Charles Nelson, Chair Northwest Commission

Maria Montoya Posting Secretary

Lola Osborne Northwest Programs Manager



#### **AGENDA**

#### NORTHWEST COMMISSION JACKIE ROBINSON CENTER 1020 N. FAIR OAKS AVENUE PASADENA, CA 91103

Thursday, April 28, 2011 6:30 p.m.

- 1. ROLL CALL
- 2. APPROVAL OF MINUTES April 14, 2011
- 3. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA (10 Minutes)
- 4. INFORMATION ITEMS (30 minutes)
  - A. Items that Impact Northwest (Staff: Lola Osborne)
  - B. Update on Code Enforcement Activity in Northwest from December 2010 to February 28, 2011 (Staff: Lola Osborne)
  - C. Presentation from Wendi Donahue from the Business Academy at John Muir High School (Chair Nelson)
- 5. COMMISSION/COMMITTEE REPORTS (15 minutes)
  - A. Heritage Square Working Group (Chair Nelson and Commissioner Isenberg)
  - B. Hahamonga (Vice Chair Nicole and Commissioner Isenberg)
  - C. NW Service Area Board (Commissioners Ceja and Evans)
  - D. 20/20 Vision (Commissioner Evans)
  - E. North Lake Parking Study (Commissioner Richardson-Bailey)
  - F. General Plan Update for Core Planning Group (Vice Chair Nicole and Commissioner Baker)
  - G. Rotating Public Art Exhibition Program (Commissioner Baker)
  - H. Rose Bowl Local Hiring Advisory Committee (Chair Nelson)

I. Robinson Park Master Plan Update (Commissioner Richardson-Bailey)

# 6. CURRENT ISSUES/CONCERNS FROM THE COMMUNITY (15 minutes)

#### 7. ACTION ITEMS (90 minutes)

- A. Recommendation Internal Challenges from Strategic Plan (Chair Nelson)
- B. Create criteria for acknowledgement of non-profit organizations (Chair Nelson)
- C. Recommendation- Strategic Plan Item 1 under Improve the Perception of the NW Community Present to the Commission for action the final conception, production and installation of the Northwest Marketing Plan concepts (Staff: Lola Osborne)
- D. Recommendation Strategic Plan Item 2 under Improve the Perception of the NW Community Identify the process, timeline and means to publicize the positive work and achievements of Northwest groups (e.g., cable TV, print media, City Council meetings) (Chair Nelson)
- E. Recommendation- Identify working groups for each strategic plan item (Chair Nelson)
- F. Recommendation Updated Strategic Plan (Staff: Lola Osborne)
- G. Recommendation Future Actions by the Commission (Chair Nelson)

# 8. COMMENTS FROM THE COMMISSION (10 minutes)

## 9. CALENDAR REVIEW (10 minutes)

#### STRATEGIC PLAN ITEMS

Strategic Plan Item 2 under Increase the Organizational Effectiveness and Efficiency of the Northwest Commission – Recommend to Assistant City Manager Steve Mermell whether or not the Northwest Manager should be relocated full time to a City Hall office (May 12, 2011) (Chair Nelson)

Strategic Plan Item 1 under Advocate to the City Council on Behalf of the Needs of the NW Community – Have consensus on at least the top 3 Northwest Community needs and CDBG application eligibility standards to be addressed by CDBG funds (June 9, 2011 (Chair Nelson)

Strategic Plan Item 2 under Advocate to the City Council on Behalf of the Needs of the NW Community – Develop, distribute and analyze the results of a community survey to identify Northwest community needs for use in identifying the top needs. (June 23, 2011) (Staff: Lola Osborne)

#### **FUTURE AGENDA ITEMS**

Information – Pasadena First Buy Local Program (Staff: Andrew Green, Director of Finance and Larry Hammond, Purchasing Administrator) (May 12, 2011)

Information - Northwest Commission Calendar demonstration (Staff: Lola Osborne) (May 12. 2011)

Recommendation – Northwest Community Plan review (Staff: Lola Osborne) (June 9, 2011)

## 10. STAFF COMMENTS (5 minutes)

#### 11. ADJOURNMENT

Bilingual translation will be provided upon request within 24 hours of the meeting; call (626) 744-4791. For more information, on accessibility and to request reasonable accommodations, call (626) 744-4791 or (626) 744-4371 (TDD) at least 24 hours in advance.

POSTING STATEMENT: I HEREBY CERTIFY that this Agenda, in its entirety was posted on the Council Chamber Bulletin Board S249, and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue and the Jackie Robinson Center at 1020 N. Fair Oaks Avenue on April 20, 2011 by 5:00 p.m. and an electronic copy sent to the Central Library for posting and the agenda may be viewed at the City's website at <a href="http://www.ci.pasadena.ca.us/planning/meetings/notices.asp">http://www.ci.pasadena.ca.us/planning/meetings/notices.asp</a>.

Charles Nelson, Chair Northwest Commission

Maria Montoya /

Posting Secretary

Lota Osborne

Northwest Programs Manager



#### **AGENDA**

#### NORTHWEST COMMISSION JACKIE ROBINSON CENTER 1020 N. FAIR OAKS AVENUE PASADENA, CA 91103

Thursday, May 12, 2011 6:30 p.m.

- 1. ROLL CALL
- 2. APPROVAL OF MINUTES April 14, 2011
- 3. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA (10 Minutes)
- 4. INFORMATION ITEMS (30 minutes)
  - A. Presentation from Wendi Donahue from the Business Academy at John Muir High School (Chair Nelson)
  - B. Northwest Commission Calendar demonstration (Staff: Lola Osborne)
  - C. Update on Code Enforcement Activity in Northwest from December 2010 to February 28, 2011 (Staff: Lola Osborne)
  - D. Items that Impact Northwest (Staff: Lola Osborne)

# 5. COMMISSION/COMMITTEE REPORTS (15 minutes)

- A. Heritage Square Working Group (Chair Nelson and Commissioner Isenberg)
- B. Hahamonga (Vice Chair Nicole and Commissioner Isenberg)
- C. NW Service Area Board (Commissioners Ceja and Evans)
- D. 20/20 Vision (Commissioner Evans)
- E. North Lake Parking Study (Commissioner Richardson-Bailey)
- F. General Plan Update for Core Planning Group (Vice Chair Nicole and Commissioner Baker)
- G. Rotating Public Art Exhibition Program (Commissioner Baker)
- H. Rose Bowl Local Hiring Advisory Committee (Chair Nelson)
- I. Robinson Park Master Plan Update (Commissioner Richardson-Bailey)
- 6. CURRENT ISSUES/CONCERNS FROM THE COMMUNITY (15 minutes)

#### 7. ACTION ITEMS (90 minutes)

- A. Recommendation Revised Business Terms of Development and Loan Agreement with Heritage Housing Partners for Rehabilitation/Construction of the Herkimer Gardens Four-Unit Affordable Homeownership Housing Project at 411-415 N. Raymond Avenue; \$900,000 City Housing Fund Assistance (Jim Wong, Housing)
- B. Recommendation Approval of Terms and Conditions of Purchase and Sale Agreement for Resale of City-Owned Condominium at 736 N. Garfield Avenue, Unit #204 to Qualified Low Income Household (Aldra Allison, Housing)
- C. Recommendation Identify working groups for each strategic plan item (Chair Nelson)
- D. Create criteria for acknowledgement of non-profit organizations (Chair Nelson)
- E. Recommendation- Strategic Plan Item 1 under Improve the Perception of the NW Community Present to the Commission for action the final conception, production and installation of the Northwest Marketing Plan concepts (Staff: Lola Osborne)
- F. Recommendation Strategic Plan Item 2 under Improve the Perception of the NW Community Identify the process, timeline and means to publicize the positive work and achievements of Northwest groups (e.g., cable TV, print media, City Council meetings) (Chair Nelson)
- G. Recommendation Strategic Plan Item 2 under Increase the Organizational Effectiveness and Efficiency of the Northwest Commission Recommend to Assistant City Manager Steve Mermell whether or not the Northwest Manager should be relocated full time to a City Hall office (Chair Nelson)
- H. Recommendation Updated Strategic Plan (Staff: Lola Osborne)
- I. Recommendation Internal Challenges from Strategic Plan (Chair Nelson)
- J. Recommendation Future Actions by the Commission (Chair Nelson)
- 8. COMMENTS FROM THE COMMISSION (10 minutes)
- 9. CALENDAR REVIEW (10 minutes)

#### STRATEGIC PLAN ITEMS

Strategic Plan Item 1 under Advocate to the City Council on Behalf of the Needs of the NW Community – Have consensus on at least the top 3 Northwest Community needs and CDBG application eligibility standards to be addressed by CDBG funds (June 9, 2011) (Chair Nelson)

Strategic Plan Item 2 under Advocate to the City Council on Behalf of the Needs of the NW Community – Develop, distribute and analyze the results of a community survey to identify Northwest community needs for use in identifying the top needs. (June 23, 2011) (Staff: Lola Osborne)

Strategic Plan Item 3 under Advocate to the City Council on Behalf of the Needs of the NW Community – Compile a prioritized 2012-2013 CIP request list (September 2011) (Staff: Lola Osborne)

#### **FUTURE AGENDA ITEMS**

Information – Kids Reading to Succeed (Deborah Yim, Executive Director) (Staff: Lola Osborne) (May 26, 2011)

Information – Pasadena First Buy Local Program (Staff: Andrew Green, Director of Finance and Larry Hammond, Purchasing Administrator) (Date TBD)

Recommendation – Northwest Community Plan review (Staff: Lola Osborne) (June 9, 2011)

Strategic Planning Retreat (Staff: Lola Osborne) (Consultant: Marilyn Snider) (July 28, 2011 – Pasadena Convention Center)

#### 10. STAFF COMMENTS (5 minutes)

#### 11. ADJOURNMENT

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POSTING STATEMENT: I HEREBY CERTIFY that this Agenda, in its entirety was posted on the Council Chamber Bulletin Board S249, and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue and the Jackie Robinson Center at 1020 N. Fair Oaks Avenue on May 5, 2011 by 5:00 p.m. and an electronic copy sent to the Central Library for posting and the agenda may be viewed at the City's website at <a href="http://www.ci.pasadena.ca.us/planning/meetings/notices.asp.">http://www.ci.pasadena.ca.us/planning/meetings/notices.asp.</a>

Charles Nelson, Chair Northwest Commission

Maria Montoya

Posting Secretary

Vola Osborne

Northwest Programs Manager



#### **AGENDA**

#### NORTHWEST COMMISSION JACKIE ROBINSON CENTER 1020 N. FAIR OAKS AVENUE PASADENA, CA 91103

Thursday, June 9, 2011 6:30 p.m.

- 1. ROLL CALL
- 2. APPROVAL OF MINUTES May 26, 2011
- 3. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA (10 Minutes)
- 4. INFORMATION ITEMS (30 minutes)
  - A. Discussion concerning strategies for the Northwest Commission's organizational effectiveness (Chair Nelson)
  - B. Discussion concerning the structure of a joint meeting to address the relocation of the Northwest Manager to City Hall (Chair Nelson)
  - C. Items that Impact Northwest (Staff: Lola Osborne)
- 5. COMMISSION/COMMITTEE REPORTS (15 minutes)
  - A. Heritage Square Independent Review Panel (Commissioner Richardson-Bailey)
  - B. Hahamonga (Vice Chair Nicole and Commissioner Isenberg)
  - C. NW Service Area Board (Commissioners Ceja and Evans)
  - D. 20/20 Vision (Commissioner Evans)
  - E. North Lake Parking Study (Commissioners Baker and Richardson-Bailey)
  - F. General Plan Update for Core Planning Group (Vice Chair Nicole and Commissioner Baker)
  - G. Rotating Public Art Exhibition Program (Commissioner Baker)
  - H. Rose Bowl Local Hiring Advisory Committee (Chair Nelson)
  - I. Robinson Park Master Plan Update (Commissioner Richardson-Bailey)
- 6. CURRENT ISSUES/CONCERNS FROM THE COMMUNITY (15 minutes)

#### 7. ACTION ITEMS (90 minutes)

- A. Recommendation Strategies for the Northwest Commission's organizational effectiveness (Chair Nelson)
- B. Recommendation Structure of a joint meeting to address the relocation of the Northwest Manager to City Hall (Chair Nelson)
- C. Recommendation Future Actions by the Commission (Chair Nelson)

# 8. COMMENTS FROM THE COMMISSION (10 minutes)

#### 9. CALENDAR REVIEW (10 minutes)

#### STRATEGIC PLAN ITEMS

Strategic Plan Item 1 under Advocate to the City Council on Behalf of the Needs of the NW Community – Have consensus on at least the top 3 Northwest Community needs and CDBG application eligibility standards to be addressed by CDBG funds June 23, 2011) (Chair Nelson)

Strategic Plan Item 2 under Advocate to the City Council on Behalf of the Needs of the NW Community – Develop, distribute and analyze the results of a community survey to identify Northwest community needs for use in identifying the top needs. (June 23, 2011) (Staff: Lola Osborne)

Strategic Plan Item 1 under Improve the Perception of the NW Community – Present to the Commission for action the final conception, production and installation of the Northwest Marketing Plan concepts (Date TBD) (Staff: Lola Osborne)

Recommendation – Strategic Plan Item 2 under Improve the Perception of the NW Community – Identify the process, timeline and means to publicize the positive work and achievements of Northwest groups (e.g., cable TV, print media, City Council meetings) (Date TBD) (Chair Nelson)

Strategic Plan Item 3 under Advocate to the City Council on Behalf of the Needs of the NW Community – Compile a prioritized 2012-2013 CIP request list (September 2011) (Staff: Lola Osborne)

#### **FUTURE AGENDA ITEMS**

Information – Redevelopment Year-end Report (June 23, 011) (Staff: Vincent Gonzalez)

Recommendation – Internal Challenges from Strategic Plan (Continued from May 12, 2011) (Date TBD) (Chair Nelson)

Recommendation – Identify working groups for each strategic plan item (Continued from May 12, 2011) (Date TBD) (Chair Nelson)

Recommendation – Create criteria for acknowledgement of non-profit organizations (Continued from May 12, 2011) (Date TBD) (Chair Nelson)

Recommendation – Review the status of the Northwest Community Plan document (Date TBD) (Staff: Lola Osborne)

Information – Pasadena First Buy Local Program (Date TBD) (Staff: Andrew Green, Director of Finance and Larry Hammond, Purchasing Administrator)

Strategic Planning Retreat and Election of Fiscal Year 2012 Officers (Staff: Lola Osborne) (Consultant: Marilyn Snider) (Thursday, July 28, 2011 – Pasadena Convention Center)

#### 10. STAFF COMMENTS (5 minutes)

#### 11. ADJOURNMENT

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POSTING STATEMENT: I HEREBY CERTIFY that this Agenda, in its entirety was posted on the Council Chamber Bulletin Board S249, and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue and the Jackie Robinson Center at 1020 N. Fair Oaks Avenue on June 2, 2011 by 5:00 p.m. and an electronic copy sent to the Central Library for posting and the agenda may be viewed at the City's website at <a href="http://www.ci.pasadena.ca.us/planning/meetings/notices.asp">http://www.ci.pasadena.ca.us/planning/meetings/notices.asp</a>.

Charles Nelson, Chair Northwest Commission

Maria Montoya Posting Secretary

Lola Osborné

Northwest Programs Manager



SPECIAL MEETING NORTHWEST COMMISSION JACKIE ROBINSON CENTER 1020 N. FAIR OAKS AVENUE PASADENA, CA 91103

Thursday, June 23, 2011 6:30 p.m.

TELECONFERENCE LOCATION:
Westin Imagine Orlando
9501 Universal Boulevard
Orlando, Florida 32819

- 1. ROLL CALL
- 2. APPROVAL OF MINUTES June 9, 2011
- 3. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA (10 Minutes)
- 4. INFORMATION ITEMS (30 minutes)
  - A. Strategic Plan Item 1 under Improve the Perception of the NW Community Present to the Commission for action the final conception, production and installation of the Northwest Marketing Plan concepts (Staff: Lola Osborne)
  - B. Redevelopment Year-End Report and 2012 PCDC Budget Update (Staff: David Klug, Vincent Gonzalez)
  - C. Pasadena Mural Project Update (Staff: Lola Osborne) (Gerda Govine)
  - D. Introduction of the Human Services and Recreation Director, Mercy Santoro (Staff: Lola Osborne)
  - E. Community Development Block Grant (CDBG) Request for Proposal (RFP) review of 37<sup>th</sup> Program Year process (Staff: Valerie Babinski-Manlic, Housing)
  - F. Items that Impact Northwest (Staff: Lola Osborne)
- 5. COMMISSION/COMMITTEE REPORTS (15 minutes)
  - A. Heritage Square Independent Review Panel (Commissioner Richardson-Bailey)
  - B. Hahamonga (Vice Chair Nicole and Commissioner Isenberg)
  - C. NW Service Area Board (Commissioners Ceja and Evans)

- D. 20/20 Vision (Commissioner Evans)
- E. North Lake Parking Study (Commissioners Baker and Richardson-Bailey)
- F. General Plan Update for Core Planning Group (Vice Chair Nicole and Commissioner Baker)
- G. Rotating Public Art Exhibition Program (Commissioner Baker)
- H. Rose Bowl Local Hiring Advisory Committee (Chair Nelson)
- I. Robinson Park Master Plan Update (Commissioner Richardson-Bailey)

# 6. CURRENT ISSUES/CONCERNS FROM THE COMMUNITY (15 minutes)

#### 7. ACTION ITEMS (90 minutes)

- A. Recommendation Review of Community Assessment recommendations (Staff: Valerie Babinski-Manlic, Housing) (Ron Hillary, Human Services and Recreation)
- B. Recommendation Election of Officers FY 2012 (Chair Nelson)
- C. Recommendation Future Actions by the Commission (Chair Nelson)

## 8. COMMENTS FROM THE COMMISSION (10 minutes)

#### 9. CALENDAR REVIEW (10 minutes)

#### STRATEGIC PLAN ITEMS

Strategic Plan Item 1 under Advocate to the City Council on Behalf of the Needs of the NW Community – Have consensus on at least the top 3 Northwest Community needs and CDBG application eligibility standards to be addressed by CDBG funds (Date TBD) (Chair Nelson)

Strategic Plan Item 2 under Advocate to the City Council on Behalf of the Needs of the NW Community – Develop, distribute and analyze the results of a community survey to identify Northwest community needs for use in identifying the top needs. (Date TBD) (Staff: Lola Osborne)

Recommendation – Strategic Plan Item 2 under Improve the Perception of the NW Community – Identify the process, timeline and means to publicize the positive work and achievements of Northwest groups (e.g., cable TV, print media, City Council meetings) (Date TBD) (Chair Nelson)

Strategic Plan Item 3 under Advocate to the City Council on Behalf of the Needs of the NW Community – Compile a prioritized 2012-2013 CIP request list (September 2011) (Staff: Lola Osborne)

#### **FUTURE AGENDA ITEMS**

Recommendation - Internal Challenges from Strategic Plan (July 14, 2011) (Chair Nelson)

Recommendation – Review the status of the Northwest Community Plan document (July 14, 2011) (Staff: Lola Osborne)

Recommendation – Review of Community Survey (July 28, 2011) (Commissioners Evans and Richardson-Bailey)

Recommendation – Identify working groups for each strategic plan item (Date TBD) (Chair Nelson)

Recommendation - Create criteria for acknowledgement of non-profit organizations (Date TBD) (Chair Nelson)

Information – Pasadena First Buy Local Program (Date TBD) (Staff: Andrew Green, Director of Finance and Larry Hammond, Purchasing Administrator)

Strategic Planning Retreat (Date TBD - Pasadena Convention Center) (Staff: Lola Osborne) (Consultant: Marilyn Snider)

#### 10. STAFF COMMENTS (5 minutes)

#### 11. ADJOURNMENT

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Charles Nelson, Chair Northwest Commission

Maria Montoya Posting Secretary

Northwest Programs Manager

Lőla Osborne

# PARKING METER ZONES ADVISORY COMMISSION – THE OLD PASADENA PARKING METER ZONE ADVISORY COMMISSION



# Old Pasadena Parking Meter Zone Advisory Commission NOTICE OF MEETING CANCELLATION

December 16, 2010

#### DEPARTMENT OF TRANSPORTATION - ADMINISTRATION OFFICE

NOTICE IS HEREBY GIVEN that the regular meeting of the Old Pasadena Parking Meter Zone Advisory Commission Scheduled for Thursday, December 16, 2010 at 10:00 am., 221 E. Walnut Street, Suite 210, <a href="https://doi.org/10.2010/jas.2010-jas.2010

A. Rebecca Fleming , Recording Secretary

#### STATEMENT:

I HEREBY CERTIFY that this notice was posted in its entirety on the City of Pasadena Council Bulletin Board, the Bulletin Board in the Rotunda area at City Hall and the Public Library this 14<sup>th</sup> day of December 2010 at 5:30 p.m



#### OLD PASADENA PARKING METER ZONE ADVISORY COMMISSION SPECIAL MEETING

#### DEPARTMENT OF TRANSPORTATION 221 E. WALNUT STREET, SUITE 210 JANUARY 20, 2011 10:00 a.m. to 11:30 a.m.

#### **A**GENDA

1.	CALL TO ORDER/ROLL CALL
H.	ROLL CALL .
III.	PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA
	Please limit comment to 3 minutes
IV.	APPROVAL OF MINUTES

Minutes of October 07, 2010 Special Meeting

- V. CHAIR'S STATEMENT
- VI. NEW BUSINESS
- VII. OLD BUSINESS
  - A. FY2010-2011 Work Plan Charles Kindred
  - B. Discuss dates for budget planning Anne Vilagut
  - C. Valet parking update Gloria Flores
- VIII. INFORMATION ITEMS
  - A. Financial Reports Anne Vilagut
  - B. Meter Plant and Statistics Mike Woolson
  - C. Inter-Con Max Vasquez

ADJOURNMENT - NEXT REGULARLY SCHEDULED MEETING -March 17, 2011

RHEA ROBERTS, Chair

Old Pasadena Parking Meter Zone Advisory Commission

#### POSTING STATEMENT:

I hereby certify that this Agenda was posted in its entirety this 13<sup>th</sup> day of January 2011 on the Council Chamber Bulletin Board, Room S249, and the Bulletin Board in the rotunda area, City Hall, 100 N. Gaffield Avenue, and that a copy was distributed to the Central Library for posting.

Alejandra A. Flores Recording Secretary

For information on accessibility and to request reasonable accommodations, call 626/744-4782 or 626/744-4371 (TDD) with a 24-hour advance notice.



# OLD PASADENA PARKING METER ZONE ADVISORY COMMISSION REGULAR MEETING

#### DEPARTMENT OF TRANSPORTATION 221 E. WALNUT STREET, SUITE 210 MARCH 17, 2011 10:00 a.m. to 11:30 a.m.

#### **AGENDA**

I.	CALL TO ORDER/ROLL CALL
II.	ROLL CALL
III.	PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA
	Please limit comment to 3 minutes
IV.	APPROVAL OF MINUTES

Minutes of January 20, 2011 Special Meeting

V. CHAIR'S STATEMENTVI. NEW BUSINESS

A. Convenience Fee Charge - Mike Woolson

VII. OLD BUSINESS

A. Discuss dates for budget planning - Gloria Flores

VIII. INFORMATION ITEMS

- A. Financial Reports Gloria Flores
- B. Meter Plant and Statistics Mike Woolson
- C. Valet Parking Update Gloria Flores
- D. Inter-Con Max Vasquez

ADJOURNMENT - NEXT REGULARLY SCHEDULED MEETING -June 16, 2011

RHEA ROBERTS, Chair

Old Pasadena Parking Meter Zone Advisory Commission

#### POSTING STATEMENT:

I hereby certify that this Agenda was posted in its entirety this 14th day of March 2011 on the Council Chamber Bulletin Board, Room S249, and the Bulletin Board in the rotunda area, City Hall, 100 N. Garfield Avenue, and that a copy was distributed to the Central Library for posting.

Alejandra É. Flores Recording Secretary

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# Old Pasadena Parking Meter Zone Advisory Commission NOTICE OF MEETING CANCELLATION

June 16, 2011

#### **DEPARTMENT OF TRANSPORTATION - ADMINISTRATION OFFICE**

NOTICE IS HEREBY GIVEN that the regular meeting of the Old Pasadena Parking Meter Zone Advisory Commission Scheduled for Thursday, June 16, 2011 at 10:00 am., 221 E. Walnut Street, Suite 210, <u>has been cancelled</u>.

A. Rebecca Fleming , Recording Secretary

#### STATEMENT:

I HEREBY CERTIFY that this notice was posted in its entirety on the City of Pasadena Council Bulletin Board, the Bulletin Board in the Rotunda area at City Hall and the Public Library this 8<sup>th</sup>day of June 2011 at 5:30 p.m

# PARKS AND RECREATION COMMISSION



# CITY OF PASADENA RECREATION AND PARKS COMMISSION NOTICE OF REGULAR MEETING

NOTICE IS HEREBY GIVEN that the Regular Meeting of the Recreation and Parks Commission will be held on:

Tuesday, December 7, 2010 6:00 p.m. Pasadena Senior Center 85 E. Holly Pasadena, CA.

- I. CALL TO ORDER/ROLL CALL
- II. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA and Items over which the Commission has Advisory Authority
- III. APPROVAL OF MINUTES Regular Meeting October 5, 2010
   Special Meeting November 16, 2010
- IV. NEW BUSINESS
  - A. REVIEW AND COMMENT ON INTERPRETIVE KIOSKS FOR THE ARROYO SECO
- V. ITEMS FROM THE CHAIR
  - A. REVIEW AND DISCUSS DRAFT LETTER TO MAYOR & COUNCIL REGARDING CLOSED PUBLIC SCHOOL CAMPUSES.
  - **B. COMMISSIONER'S PRIORITIES**
  - C. REVIEW OF COMMITTEE ASSIGNMENTS
  - D. REVIEW OF PARK ASSIGNMENTS
- VI. REPORTS AND COMMENTS FROM COMMITTEES
  - Maintenance & Safety Committee Greg Harrison
  - Urban Forestry Advisory Committee Ann Scheid
  - Recreation Programs Maggie Belton
  - Capital Improvement Program/Revenue Committee Tim Wendler

Recreation and Parks Commission Agenda December 7, 2010 Page 2

- Arroyo Committee Don Bremner
- Accessibility and Disability Maggie Belton
- Recreation and Parks Foundation Thom Mrozek
- Open Space Committee Don Bremner
- Master Plan Emily Stork

#### VII. ADJOURNMENT

Kelley Holmes
Kelley Holmes

Chair

#### **Posting Statement:**

I HEREBY CERTIFY that this Agenda was posted in its entirety on both the Council Chamber Bulletin Board, Room S249, the Information Kiosk in the rotunda area at City Hall, 100 North Garfield Avenue, and a copy given to the Information Services Department, Main Library, for posting this 2nd day of December 2010, by 6:00 P.M.; and that copies were faxed or delivered, and/or notice accepted by telephone not less than 24 hours prior to the meeting, to each member of the Recreation and Parks Commission.

Stacy Houser, Staff Liaison

Any documents distributed to a majority of the Recreation and Parks Commission regarding any item on this agenda will be made available at the Department of Human Services and Recreation Counter at City Hall located in Room N255 during normal business hours.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Parks and Natural Resources at (626) 744-4321 or (626) 744-4371. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

Items on the agenda may not be called in the order listed



# CITY OF PASADENA RECREATION AND PARKS COMMISSION NOTICE OF REGULAR MEETING

NOTICE IS HEREBY GIVEN that the Regular Meeting of the Recreation and Parks Commission will be held on:

Tuesday, January 4, 2011 6:00 p.m. Pasadena Senior Center 85 E. Holly Pasadena, CA.

- I. CALL TO ORDER/ROLL CALL
- II. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA and Items over which the Commission has Advisory Authority
- III. APPROVAL OF MINUTES Regular Meeting December 7, 2010
- IV. NEW BUSINESS
  - A. RECONFIGURATION OF TRAILS AND INTRODUCTION OF FENCING IN THE SOUTHERN ARCHERY RANGE AREA OF THE LOWER ARROYO SECO
- V. INFORMATION ITEMS
  - A. UPDATE ON REESE'S RETREAT
  - B. UPDATE ON INSTALLATION OF DECOMPOSED GRANITE IN THE PARKWAYS SURROUNDING ALLENDALE LIBRARY AND ALLENDALE ELEMENTARY SCHOOL
  - C. UPDATE ON CITY/SCHOOL JOINT USE PARKS
  - D. UPDATE ON THE CENTRAL CALL SYSTEM
- VI. ITEMS FROM THE CHAIR
- VII. REPORTS AND COMMENTS FROM COMMITTEES
  - Maintenance & Safety Committee- Greg Harrison
  - Urban Forestry Advisory Committee Ann Scheid

Recreation and Parks Commission Agenda January 4, 2010

Page 2

- Recreation Programs Thom Mrozek
- Capital Improvement Program/Revenue Committee- Tim Wendler
- Arroyo Committee Don Bremner
- Accessibility and Disability Maggie Belton
- Recreation and Parks Foundation Thom Mrozek
- Open Space Committee Don Bremner
- Master Plan Emily Stork

#### VIII. ADJOURNMENT

Kelley Holmes

Kelley Holmes

Chair

#### **Posting Statement:**

I HEREBY CERTIFY that this Agenda was posted in its entirety on both the Council Chamber Bulletin Board, Room S249, the Information Kiosk in the rotunda area at City Hall, 100 North Garfield Avenue, and a copy given to the Information Services Department, Main Library, for posting this 29<sup>th</sup> day of December 2010, by 6:00 P.M.; and that copies were faxed or delivered, and/or notice accepted by telephone not less than 24 hours prior to the meeting, to each member of the Recreation and Parks Commission.

Stacy Houser, Staff Liaison

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Items on the agenda may not be called in the order listed



# CITY OF PASADENA RECREATION AND PARKS COMMISSION NOTICE OF REGULAR MEETING

NOTICE IS HEREBY GIVEN that the Regular Meeting of the Recreation and Parks Commission will be held on:

Tuesday, February 1, 2011 6:00 p.m. La Pintoresca Teen Education Center 1415 North Raymond Pasadena, CA.

- I. CALL TO ORDER/ROLL CALL
- II. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA and Items over which the Commission has Advisory Authority
- III. APPROVAL OF MINUTES Regular Meeting January 4, 2011
- IV. INFORMATION ITEMS
  - A. UPDATE ON TRAIL DELINEATION AND SIGNAGE IMPROVEMENTS AT THE ARCHERY RANGE IN THE LOWER ARROYO
  - **B. UPDATE ON REESE'S RETREAT**
  - C. UPDATE ON INSTALLATION OF DECOMPOSED GRANITE IN THE PARKWAYS SURROUNDING ALLENDALE LIBRARY AND ALLENDALE ELEMENTARY SCHOOL
  - D. UPDATE ON RENOVATION OF CASTING POND
  - E. UPDATE ON THE CENTRAL CALL SYSTEM
  - F. PARKS AND URBAN FORESTRY
    Quarterly Reports
  - G. HUMAN SERVICES AND RECREATION
    Quarterly Reports

#### V. ITEMS FROM THE CHAIR

# A. DISCUSSION AND RECOMMENDATIONS ON THE CITY ORGANIZATION RELATED TO PARKS AND RECREATION.

#### VI. REPORTS AND COMMENTS FROM COMMITTEES

- Maintenance & Safety Committee

  Greg Harrison
- Urban Forestry Advisory Committee Ann Scheid
- Recreation Programs Thom Mrozek
- Capital Improvement Program/Revenue Committee

   Tim Wendler
- Arroyo Committee Don Bremner
- Accessibility and Disability Maggie Belton
- Recreation and Parks Foundation Thom Mrozek
- Open Space Committee Don Bremner
- Master Plan Emily Stork

#### VII. ADJOURNMENT

Kelley Holmes

Kelley Holmes Chair

**Posting Statement:** 

I HEREBY CERTIFY that this Agenda was posted in its entirety on both the Council Chamber Bulletin Board, Room S249, the Information Kiosk in the rotunda area at City Hall, 100 North Garfield Avenue, and a copy given to the Information Services Department, Main Library, for posting this 27<sup>th</sup> day of January 2011, by 6:30 P.M.; and that copies were faxed or delivered, and/or notice accepted by telephone not less than 24 hours prior to the meeting, to each member of the Recleation and Parks Commission.

Stacy Houser, Staff Liaison

Any documents distributed to a majority of the Recreation and Parks Commission regarding any item on this agenda will be made available at the Department of Human Services and Recreation Counter at City Hall located in Room N255 during normal business hours.

Recreation and Parks Commission Agenda February 1, 2011 Page 3

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Parks and Natural Resources at (626) 744-4321 or (626) 744-4371. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

Items on the agenda may not be called in the order listed



## CITY OF PASADENA RECREATION AND PARKS COMMISSION NOTICE OF REGULAR MEETING

NOTICE IS HEREBY GIVEN that the Regular Meeting of the Recreation and Parks Commission will be held on:

Tuesday, March 1, 2011 6:00 p.m. Pasadena Senior Center 85 E. Holly Pasadena, CA.

- I. CALL TO ORDER/ROLL CALL
- II. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA and Items over which the Commission has Advisory Authority
- III. APPROVAL OF MINUTES Regular Meeting February 1, 2010
- IV. NEW BUSINESS
  - A. SUPPORT OF THE FY2012-2016 CAPITAL IMPROVEMENT PROGRAM, PARKS AND LANDSCAPING AND ARROYO SECTIONS.
- V. ITEMS FROM THE CHAIR
  - A. SCHEDULE LOWER ARROYO TOURS
  - B. CONFIRM DATE IN MAY FOR THE JOINT MEETING WITH THE HUMAN SERVICES AND RECREATION COMMISSION
  - C. GREENING THE EARTH DAY PARTICIPATION APRIL 16TH
- VI. REPORTS AND COMMENTS FROM COMMITTEES
  - Maintenance & Safety Committee- Greg Harrison
  - Urban Forestry Advisory Committee Ann Scheid
  - Recreation Programs Thom Mrozek
  - Capital Improvement Program/Revenue Committee- Tim Wendler
  - Arroyo Committee Don Bremner
  - Accessibility and Disability Maggie Belton

Recreation and Parks Commission Agenda March 1, 2011 Page 2

- Recreation and Parks Foundation Thom Mrozek
- Open Space Committee Don Bremner
- Master Plan Emily Stork
- Lower Arroyo Ad Hoc Subcommittee Ann Scheid

#### VII. ADJOURNMENT

Kelley Holmes

Kelley Holmes Chair

#### **Posting Statement:**

I HEREBY CERTIFY that this Agenda was posted in its entirety on both the Council Chamber Bulletin Board, Room S249, the Information Kiosk in the rotunda area at City Hall, 100 North Garfield Avenue, and a copy given to the Information Services Department, Main Library, for posting this 24<sup>th</sup> day of February 2011, by 6:00 P.M.; and that copies were faxed or delivered, and/or notice accepted by telephone not less than 24 hours prior to the meeting, to each member of the Recreation and Parks Commission.

Stacy Houser, Staff Liaison

Any documents distributed to a majority of the Recreation and Parks Commission regarding any item on this agenda will be made available at the Department of Human Services and Recreation Counter at City Hall located in Room N255 during normal business hours.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Parks and Natural Resources at (626) 744-4321 or (626) 744-4371. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

Items on the agenda may not be called in the order listed



## CITY OF PASADENA RECREATION AND PARKS COMMISSION NOTICE OF REGULAR MEETING

NOTICE IS HEREBY GIVEN that the Regular Meeting of the Recreation and Parks Commission will be held on:

Tuesday, April 5, 2011 6:00 p.m. Pasadena Senior Center 85 E. Holly Pasadena, CA.

- I. CALL TO ORDER/ROLL CALL
- II. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA and Items over which the Commission has Advisory Authority
- III. APPROVAL OF MINUTES Regular Meeting March 1, 2011
- IV. INFORMATION ITEMS
  - A. UPDATES FOR PROPOSED AGREEMENT WITH THE PASADENA ROVING ARCHERS
  - B. UPDATE FROM THE TRANSIT MANAGER
- V. ITEMS FROM THE CHAIR
  - A. CONFIRM GREENING THE EARTH DAY PARTICIPATION APRIL 16TH
  - **B. REESE'S RETREAT UPDATE**
- VI. REPORTS AND COMMENTS FROM COMMITTEES
  - Maintenance & Safety Committee- Greg Harrison
  - Urban Forestry Advisory Committee Ann Scheid
  - Recreation Programs Thom Mrozek
  - Capital Improvement Program/Revenue Committee- Tim Wendler
  - Arroyo Committee Don Bremner
    - Accessibility and Disability Maggie Belton
  - Recreation and Parks Foundation Thom Mrozek

Recreation and Parks Commission Agenda April 5, 2011 Page 2

Open Space Committee – Don Bremner

- Master Plan - Emily Stork

Lower Arroyo Ad Hoc Subcommittee – Ann Scheid

#### VII. ADJOURNMENT

Kelley Holmes

Kelley Holmes

Chair

#### **Posting Statement:**

I HEREBY CERTIFY that this Agenda was posted in its entirety on both the Council Chamber Bulletin Board, Room S249, the Information Kiosk in the rotunda area at City Hall, 100 North Garfield Avenue, and a copy given to the Information Services Department, Main Library, for posting this 1st day of April 2011, by 6:00 P.M.; and that copies were faxed or delivered, and/or notice accepted by telephone not less than 24 hours prior to the meeting, to each member of the Recreation and Parks Commission.

Stacy Houser, Staff Liaison

Any documents distributed to a majority of the Recreation and Parks Commission regarding any item on this agenda will be made available at the Department of Human Services and Recreation Counter at City Hall located in Room N255 during normal business hours.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Parks and Natural Resources at (626) 744-4321 or (626) 744-4371. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

Items on the agenda may not be called in the order listed



#### **CITY OF PASADENA**

#### NOTICE OF SPECIAL JOINT MEETING

### HUMAN SERVICES COMMISSION AND RECREATION AND PARKS COMMISSION

NOTICE IS HEREBY GIVEN that a Special Meeting of the Human Services Commission and the Recreation and Parks Commission will be held on Tuesday, May 3, 2011 at 6:00 P.M. located at Robinson Park Recreation Center, 1081 North Fair Oaks Avenue, Pasadena, CA 91103, for the purpose of considering only those items listed on the Agenda below.

- 1. CALL TO ORDER; WELCOME; ROLL CALL
- 2. PUBLIC COMMENT LIMITED TO ITEMS ON THIS SPECIAL MEETING AGENDA\*
- 3. NEW BUSINESS
  - OVERVIEW OF HUMAN SERVICES COMMISSION/PURPOSE AND FUNCTION
  - OVERVIEW OF RECREATION AND PARKS COMMISSION/PURPOSE AND FUNCTION
  - POTENTIAL AREAS OF COORDINATION-RECAP OF MAY 2010 DISCUSSION; COLLABORATION ON EXTRACURRICULAR ACTIVITIES FOR YOUTH, FAMILY AND CHILDREN; IDENTIFY VOLUNTEERS FOR COORDINATION
  - STAFF REPORT ON CITYWIDE SPORTS FIELD USEAGE

4. ADJOURN TO BUSINESS MEETING

César Portillo, Chair

Human Services Commission

Kelley Holmes

Chair

Recreation & Parks Commission

Kelley Holmes

\*Note to Public: An opportunity for Public Comment will be provided at the time the above items are discussed. Public Comment for this Special Joint Meeting is limited to the items on this Special Joint Meeting Agenda. Please limit comments to 3 minutes per speaker.

I HEREBY CERTIFY that this Notice, in its entirety, was posted on the Council Chamber Bulletin Board, Room 247, and the Bulletin Board in the rotunda area of City Hall, and a copy was distributed to the Central Library for posting on this 25<sup>th</sup> day of April 2011, by 5:30 p.m., and that copies were emailed, faxed or delivered, and/or notice accepted by telephone not less than 24 hours prior to the meeting, to each member of the Human Services Commission and the Recreation and Parks Commission and emailed to each local newspaper of general circulation, radio or television station requesting notice in writing, all of which media recipients are identified on the distribution list below.

Lisette Jabola, Recording Secretary Human Services & Recreation Dept.

#### **DISTRIBUTION:**

Human Services Commission
Recreation and Parks Commission
City Council
City Manager
City Attorney
City Clerk
Central Library
Neighborhood Connections
Public Information Officer
La Opinion
Los Angeles Times
Pasadena Journal
Pasadena Star News
Pasadena Weekly

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Human Services and Recreation Department at (626) 744-4386. Notification 24 hours prior to the meeting will enable the City

to make reasonable arrangements to assure accessibility to this meeting.

Language translation services are available for this meeting by calling (626) 744-4386 at least 24 hours in advance.

Habra servicio de interpretactión disponible para éstas juntas llamando al (626) 744-4386 por lo menos con 24 horas de anticipactión. Items on the agenda may not be called in the order listed.



## CITY OF PASADENA RECREATION AND PARKS COMMISSION NOTICE OF SPECIAL MEETING

NOTICE IS HEREBY GIVEN that the Special Meeting of the Recreation and Parks Commission will be held on:

Tuesday, May 17, 2011 6:00 p.m. City Yards - Second Floor Training Room, RM 220 255 East Mountain Pasadena, CA.

- I. CALL TO ORDER/ROLL CALL
- II. PUBLIC COMMENT IS LIMITED TO ITEMS ON THIS SPECIAL MEETING AGENDA. An opportunity for public comment on items on the Agenda will be provided when the items are discussed. Please limit comments to 3 minutes each.
- III. NEW BUSINESS
  - A. DEAL POINTS FOR NEW AGREEMENT WITH PASADENA ROVING ARCHERS
- IV. INFORMATIONAL ITEMS
  - A. PARK NOW UPDATE
- V. ADJOURNMENT

Kelley Holmes

Kelley Holmes

Chair

#### **Posting Statement:**

I HEREBY CERTIFY that this Agenda was posted in its entirety on both the Council Chamber Bulletin Board, Room S249, the Information Kiosk in the rotunda area at City Hall, 100 North Garfield Avenue, and a copy given to the Information Services Department, Main Library, for posting this 10th day of May 2011, by 6:00 P.M.; and that copies were faxed or delivered, and/or notice

Recreation and Parks Commission Agenda May 17, 2011 Page 2

accepted by telephone not less than 24 hours prior to the meeting, to each member of the Recreation and Parks Commission.

Stacy Houser, Staff Liaison

Any documents distributed to a majority of the Recreation and Parks Commission regarding any item on this agenda will be made available at the Department of Human Services and Recreation Counter at City Hall located in Room N255 during normal business hours.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Parks and Natural Resources at (626) 744-4321 or (626) 744-4371. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

Items on the agenda may not be called in the order listed



## CITY OF PASADENA RECREATION AND PARKS COMMISSION NOTICE OF REGULAR MEETING

NOTICE IS HEREBY GIVEN that Regular Meeting of the Recreation and Parks Commission will be held on:

Tuesday, June 7, 2011 6:00 p.m. City Yards – Second Floor Training Room, Room 220 233 West Mountain Pasadena, CA. 91103

- I. CALL TO ORDER/ROLL CALL
- II. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA and Items over which the Commission has Advisory Authority
- III. APPROVAL OF MINUTES
  - JOINT MEETING OF THE HUMAN SERVICES AND THE PARKS & RECREATION COMMISSIONS MAY 3, 2011
  - SPECIAL MEETING MAY 3, 2011
  - SPECIAL MEETING MAY 17, 2011
- IV. INFORMATION ITEMS
  - A. PUSD UPDATE
- V. ITEMS FROM THE CHAIR
  - A. WORK PLAN ACCOMPLISHMENTS 7/01/10 6/30/11
  - B. RECOMMENDATIONS FROM THE NOMINATING COMMITTEE FOR THE ELECTION OF NEW OFFICERS
  - C. ELECTION OF NEW OFFICERS
  - D. GENERAL PLAN COMMITTEE APPOINTEE

Recreation and Parks Commission Agenda June 7, 2011 Page 2

#### E. CONFIRM JULY 5<sup>TH</sup> MEETING DATE

#### VI. REPORTS AND COMMENTS FROM COMMITTEES

- Maintenance & Safety Committee- Greg Harrison
- Urban Forestry Advisory Committee Ann Scheid
- Recreation Programs Thom Mrozek
- Capital Improvement Program/Revenue Committee- Tim Wendler
- Arroyo Committee Don Bremner
- Accessibility and Disability Maggie Belton
- Recreation and Parks Foundation Thom Mrozek
- Open Space Committee Don Bremner
- General Plan -
- Lower Arroyo Ad Hoc Subcommittee Ann Scheid

#### VII. ADJOURNMENT

Kelley Holmes

Kelley Holmes Chair

#### **Posting Statement:**

I HEREBY CERTIFY that this Agenda was posted in its entirety on both the Council Chamber Bulletin Board, Room S249, the Information Kiosk in the rotunda area at City Hall, 100 North Garfield Avenue, and a copy given to the Information Services Department, Main Library, for posting this 2ND day of June 2011, by 6:00 P.M.; and that copies were faxed or delivered, and/or notice accepted by telephone not less than 24 hours prior to the meeting, to each member of the Recreation and Parks Commission.

Stacy Houser, Staff Liaison

Any documents distributed to a majority of the Recreation and Parks Commission regarding any item on this agenda will be made available at the Department of Human Services and Recreation Counter at City Hall located in Room N255 during normal business hours.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Parks and Natural Resources at (626) 744-4321 or (626) 744-4371. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

Items on the agenda may not be called in the order listed

#### **PLANNING COMMISSION**



# AGENDA REGULAR MEETING OF THE PLANNING COMMISSION WEDNESDAY DECEMBER 8, 2010, AT 6:15 P.M. COUNCIL CHAMBERS, ROOM S249 100 N. GARFIELD AVE., PASADENA, CA 91101

- 1. ROLL CALL
- 2. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA
- 3. APPROVAL OF MINUTES September 22, 2010 and October 13, 2010
- 4. PUBLIC HEARING

Lower Hasting Ranch Development Standards Beilin Yu, Current Planning

Valley Hunt Club Master Development Plan Robert Avila, Community Planning

Ambassador West (City Ventures) – Major Modification to Approved Project Emily Stadnicki, Design & Historic Preservation

- 5. COMMENTS AND REPORTS FROM COMMISSION
- 6. COMMENTS AND REPORTS FROM STAFF
- 7. COMMENTS AND REPORTS FROM COMMITTEES
  - **Design Commission** Commissioner Wilson
  - Board of Zoning Appeals Commissioners Naber, Hall, Hickambottom, Hansen and Norton
  - CIP Subcommittee Commissioner Persico, Hickambottom
  - Open Space Committee Commissioner Janisch
  - General Plan Update Committee Commissioners Naber and Hall

#### 8. ADJOURNMENT --

POSTING STATEMENT:

I HEREBY CERTIFY that this Agenda, in its entirety was posted on the Council Chamber Bulletin Board S249, and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on the 3rd day of December, 2010 by 5:30 p.m. The agenda will also be posted on the bulletin board outside the front entrance of the Hale Building, 175 N. Garfield Avenue, an electronic copy sent to the Central Library for posting and the agenda may be viewed at the City's website at: <a href="http://www.ci.pasadena.ca.us/planning/meetings/notices.asp">http://www.ci.pasadena.ca.us/planning/meetings/notices.asp</a> Any items on this agenda will be made available at the Permit Center located at 175 N. Garfield Avenue during normal business hours

Jòhn Poindexter, Planning Manager

Claudia Burciaga-Ramos, Recording Secretary

#### **NOTICE OF CANCELLATION**



### City of Pasadena

Planning Commission Meeting of Wednesday, December 22, 2010

Notice is Hereby Given, that the Regular Meeting of the Planning Commission, Scheduled for Wednesday, December 22, 2010, at 6:15 p.m., is **Canceled**.

Claudia Buzciaga-Ramos

Claudia Burciaga-Ramos Recording Secretary

#### POSTING STATEMENT:

HEREBY CERTIFY that this **Notice**, in its entirety was posted on the Council Chamber Bulletin Board S249, and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on 16th day of December 2010, by 5:00 p.m. The **Notice** will also be posted on the bulletin board outside the front entrance of the Hale Building, 175 N. Garfield Avenue, an electronic copy sent to the Central Library for posting and the **Notice** may be viewed at the City's website at: <a href="http://www.ci.pasadena.ca.us/planning/meetings/notices.asp">http://www.ci.pasadena.ca.us/planning/meetings/notices.asp</a>

Planning Commission 12-22-10 cancelled



# AGENDA REGULAR MEETING OF THE PLANNING COMMISSION WEDNESDAY JANUARY 12, 2011, AT 6:15 P.M. COUNCIL CHAMBERS, ROOM S249 100 N. GARFIELD AVE., PASADENA, CA 91101

- 1. ROLL CALL
- 2. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA
- 3. PUBLIC HEARING

Zoning Code Amendment – Major Project Processing: To require Conditional Use Permits for commercial/industrial projects exceeding 75,000 square feet be reviewed by the Planning Commission and be appealable to the City Council.

Kent Lin, Current Planning

Ambassador West (City Ventures) Major Modification to Approved Project – continued to January 26 Emily Stadnicki, Design & Historic Preservation

4. INFORMATION ITEM

Housing Presentation – Oral presentation William Huang / Jim Wong, Housing Department

- 5. COMMENTS AND REPORTS FROM COMMISSION
- 6. COMMENTS AND REPORTS FROM STAFF
- 7. COMMENTS AND REPORTS FROM COMMITTEES
  - Design Commission Commissioner Wilson
  - Board of Zoning Appeals Commissioners Naber, Hall, Hickambottom, Hansen and Norton
  - CIP Subcommittee Commissioner Persico, Hickambottom
  - Open Space Committee Commissioner Janisch
  - General Plan Update Committee Commissioners Naber and Hall

#### 8. ADJOURNMENT -

POSTING STATEMENT:

I HEREBY CERTIFY that this Agenda, in its entirety was posted on the Council Chamber Bulletin Board S249, and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on the 7th day of January, 2011 by 5:30 p.m. The agenda will also be posted on the bulletin board outside the front entrance of the Hale Building, 175 N. Garfield Avenue, an electronic copy sent to the Central Library for posting and the agenda may be viewed at the City's website at: <a href="http://www.ci.pasadena.ca.us/planning/meetings/notices.asp">http://www.ci.pasadena.ca.us/planning/meetings/notices.asp</a> Any items on this agenda will be made available at the Permit Center located at 175 N. Garfield Avenue during normal business hours

John Poindexter, Planning Manager

Claudia Buziaga-Kamos Claudia Burciaga-Ramos, Recording Secretary



# REVISED AGENDA REGULAR MEETING OF THE PLANNING COMMISSION WEDNESDAY JANUARY 26, 2011, AT 6:15 P.M. COUNCIL CHAMBERS, ROOM S249 100 N. GARFIELD AVE., PASADENA, CA 91101

- 1. ROLL CALL
- 2. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA
- 3. PUBLIC HEARING

Ambassador West (City Ventures) Major Modification to Approved Project – continued from December 8, 2010 (Continued to February 9, 2011)
Emily Stadnicki, Design & Historic Preservation

Ambassador West (Sunrise Senior Living) Major Modification to Approved Project Emily Stadnicki, Design & Historic Preservation (Continued to February 9, 2011)

4. ACTION ITEM

Lincoln Avenue Specific Plan Vincent Gonzalez, Economic Development

- 5. COMMENTS AND REPORTS FROM COMMISSION
- 6. COMMENTS AND REPORTS FROM STAFF
- 7. COMMENTS AND REPORTS FROM COMMITTEES
  - Design Commission Commissioner Wilson
  - Board of Zoning Appeals Commissioners Naber, Hall, Hickambottom, Hansen and Norton
  - CIP Subcommittee Commissioner Persico, Hickambottom
  - Open Space Committee Commissioner Janisch
  - General Plan Update Committee Commissioners Naber and Hall

#### 8. ADJOURNMENT -

POSTING STATEMENT:

I HEREBY CERTIFY that this Agenda, in its entirety was posted on the Council Chamber Bulletin Board S249, and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on the 21st day of January, 2011 by 5:30 p.m. The agenda will also be posted on the bulletin board outside the front entrance of the Hale Building, 175 N. Garfield Avenue, an electronic copy sent to the Central Library for posting and the agenda may be viewed at the City's website at: <a href="http://www.ci.pasadena.ca.us/planning/meetings/notices.asp">http://www.ci.pasadena.ca.us/planning/meetings/notices.asp</a> Any items on this agenda will be made available at the Permit Center located at 175 N. Garfield Avenue during normal business hours

John Poindexter, Planning Manager

Claudia Burciaga-Ramos, Recording Secretary



#### **AGENDA** REGULAR MEETING OF THE PLANNING COMMISSION WEDNESDAY FEBRUARY 9, 2011, AT 6:15 P.M. COUNCIL CHAMBERS, ROOM \$249 100 N. GARFIELD AVE., PASADENA, CA 91101

- 1. ROLL CALL
- 2. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA
- 3. PUBLIC HEARING

Ambassador West (City Ventures) Major Modification to Approved Project - continued from December 8, 2010 Emily Stadnicki, Design & Historic Preservation

Ambassador West (Sunrise Senior Living) Major Modification to Approved Project Emily Stadnicki, Design & Historic Preservation

- 4. COMMENTS AND REPORTS FROM COMMISSION
- 5. COMMENTS AND REPORTS FROM STAFF
- 6. COMMENTS AND REPORTS FROM COMMITTEES
  - Design Commission Commissioner Wilson
  - Board of Zoning Appeals Commissioners Naber, Hall, Hickambottom, Hansen and Norton
  - CIP Subcommittee Commissioner Persico, Hickambottom
  - Open Space Committee Commissioner Janisch
  - General Plan Update Committee Commissioners Naber and Hall

#### 7. ADJOURNMENT -

POSTING STATEMENT:

I HEREBY CERTIFY that this Agenda, in its entirety was posted on the Council Chamber Bulletin Board S249, and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on the 4tht day of February, 2011 by 5:30 p.m. The agenda will also be posted on the bulletin board outside the front entrance of the Hale Building, 175 N. Garfield Avenue, an electronic copy sent to the Central Library for posting and the agenda may be viewed at the City's website at: http://www.ci.pasadena.ca.us/planning/meetings/notices.asp Any items on this agenda will be made available at the Permit Center located at 175 N. Garfield Avenue during normal business hours

John Poindexter, Planning Manager

Claudia Burciaga-Ramos, Recording Secretary

#### **NOTICE OF CANCELLATION**



### City of Pasadena

Planning Commission Meeting of Wednesday, February 23, 2011

Notice is Hereby Given, that the Regular Meeting of the Planning Commission, Scheduled for Wednesday, February 23, 2011, at 6:15 p.m., is **Canceled**.

Claudia Burciaga-Ramos

Claudia Burciaga-Ramos Recording Secretary

#### POSTING STATEMENT:

I HEREBY CERTIFY that this **Notice**, in its entirety was posted on the Council Chamber Bulletin Board S249, and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on 18th day of February 2011, by 5:00 p.m. The **Notice** will also be posted on the bulletin board outside the front entrance of the Hale Building, 175 N. Garfield Avenue, an electronic copy sent to the Central Library for posting and the **Notice** may be viewed at the City's website at: <a href="http://www.ci.pasadena.ca.us/planning/meetings/notices.asp">http://www.ci.pasadena.ca.us/planning/meetings/notices.asp</a>

Planning Commission 02-23-11 cancelled



# AGENDA REGULAR MEETING OF THE PLANNING COMMISSION WEDNESDAY MARCH 9, 2011, AT 6:15 P.M. COUNCIL CHAMBERS, ROOM S249 100 N. GARFIELD AVE., PASADENA, CA 91101

- 1. ROLL CALL
- 2. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA
- 3. APPROVAL OF MINUTES December 8, 2010 and January 12, 2011
- 4. PUBLIC HEARING

Chandler School - Master Plan Amendment Antonio Gardea, Community Planning

5. INFORMATIONAL ITEM

Housing Element - Annual Report Bill Trimble, Community Planning

- 6. COMMENTS AND REPORTS FROM COMMISSION
- 7. COMMENTS AND REPORTS FROM STAFF
- 8. COMMENTS AND REPORTS FROM COMMITTEES
  - Design Commission Commissioner Wilson
  - Board of Zoning Appeals Commissioners Naber, Hall, Hickambottom, Hansen and Norton
  - CIP Subcommittee Commissioner Persico, Hickambottom
  - Open Space Committee Commissioner Janisch
  - General Plan Update Committee Commissioners Naber and Hall

#### 9. ADJOURNMENT -

POSTING STATEMENT:

I HEREBY CERTIFY that this Agenda, in its entirety was posted on the Council Chamber Bulletin Board S249, and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on the 4tht day of March, 2011 by 5:30 p.m. The agenda will also be posted on the bulletin board outside the front entrance of the Hale Building, 175 N. Garfield Avenue, an electronic copy sent to the Central Library for posting and the agenda may be viewed at the City's website at: <a href="http://www.ci.pasadena.ca.us/planning/meetings/notices.asp">http://www.ci.pasadena.ca.us/planning/meetings/notices.asp</a> Any items on this agenda will be made available at the Permit Center located at 175 N. Garfield Avenue during normal business hours

Stephanie DeWolfe, Deputy Director of Planning

Claudia Burciaga-Ramos, Recording Secretary



# AGENDA REGULAR MEETING OF THE PLANNING COMMISSION WEDNESDAY MARCH 23, 2011, AT 6:15 P.M. COUNCIL CHAMBERS, ROOM S249 100 N. GARFIELD AVE., PASADENA, CA 91101

- 1. ROLL CALL -
- 2. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA
- 3. APPROVAL OF MINUTES January 26, 2011 and February 9, 2011
- 4. DIRECTOR'S REPORT
- 5. ACTION ITEM

Recommended Capital Improvement Program (CIP) FY2012-2016 Robert Avila, Community Planning

6. PUBLIC HEARING

Fuller Seminary Development Agreement - Annual Review Antonio Gardea, Community Planning

- 7. COMMENTS AND REPORTS FROM COMMISSION
- 8. COMMENTS AND REPORTS FROM STAFF
- 9. COMMENTS AND REPORTS FROM COMMITTEES
  - Design Commission Commissioner Wilson
  - Board of Zoning Appeals Commissioners Naber, Hall, Hickambottom, Hansen and Norton
  - CIP Subcommittee Commissioner Persico, Hickambottom
  - · Open Space Committee Commissioner Janisch
  - General Plan Update Committee Commissioners Naber and Hall

#### 10. ADJOURNMENT -

POSTING STATEMENT:

I HEREBY CERTIFY that this Agenda, in its entirety was posted on the Council Chamber Bulletin Board S249, and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on the 18tht day of March, 2011 by 5:30 p.m. The agenda will also be posted on the bulletin board outside the front entrance of the Hale Building, 175 N. Garfield Avenue, an electronic copy sent to the Central Library for posting and the agenda may be viewed at the City's website at: <a href="http://www.ci.pasadena.ca.us/planning/meetings/notices.asp">http://www.ci.pasadena.ca.us/planning/meetings/notices.asp</a> Any items on this agenda will be made available at the Permit Center located at 175 N. Garfield Avenue during normal business hours

Stephanie DeWolfe, Deputy Director of Planning

Claudia Burciaga-Ramos, Recording Secretary

#### **NOTICE OF CANCELLATION**



### City of Pasadena

Planning Commission Meeting of Wednesday, April 13, 2011

Notice is Hereby Given, that the Regular Meeting of the Planning Commission, Scheduled for Wednesday, April 13, 2011, at 6:15 p.m., is **Canceled**.

Claudia Burciaga-Ramas

Claudia Burciaga-Ramos Recording Secretary

#### POSTING STATEMENT:

I HEREBY CERTIFY that this **Notice**, in its entirety was posted on the Council Chamber Bulletin Board S249, and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on 8th day of April 2011, by 5:00 p.m. The **Notice** will also be posted on the bulletin board outside the front entrance of the Hale Building, 175 N. Garfield Avenue, an electronic copy sent to the Central Library for posting and the **Notice** may be viewed at the City's website at: <a href="http://www.ci.pasadena.ca.us/planning/meetings/notices.asp">http://www.ci.pasadena.ca.us/planning/meetings/notices.asp</a>

Planning Commission 04-13-11 cancelled



# REVISED AGENDA REGULAR MEETING OF THE PLANNING COMMISSION WEDNESDAY APRIL 27, 2011, AT 6:15 P.M. COUNCIL CHAMBERS, ROOM S249 100 N. GARFIELD AVE., PASADENA, CA 91101

- 1. ROLL CALL
- 2. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA
- 3. APPROVAL OF MINUTES March 9, 2011 and March 23, 2011
- 4. DIRECTOR'S REPORT
- 5. INFORMATION ITEM

Open Space/Conservation Element – Status Report Laura Dahl, Planning Department

General Plan June Survey and Workshops Jason Mikaelian, Planning Department

Mobility Element Update
Fred Dock, Director of Transportation Department

Draft Bicycle Transportation Plan Update Rick Dilluvio, Transportation Department

- 6. PUBLIC HEARING
- 7. COMMENTS AND REPORTS FROM COMMISSION
- 8. COMMENTS AND REPORTS FROM STAFF
- 9. COMMENTS AND REPORTS FROM COMMITTEES
  - **Design Commission** Commissioner Wilson
  - Board of Zoning Appeals -- Commissioners Naber, Hall, Hickambottom, Hansen and Norton
  - CIP Subcommittee Commissioner Persico, Hickambottom
  - Open Space Committee Commissioner Janisch
  - General Plan Update Committee Commissioners Naber and Hall

#### 10. ADJOURNMENT -

POSTING STATEMENT:

I HEREBY CERTIFY that this Agenda, in its entirety was posted on the Council Chamber Bulletin Board S249, and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on the 21st day of April, 2011 by 5:30 p.m. The agenda will also be posted on the bulletin board outside the front entrance of the Hale Building, 175 N. Garfield Avenue, an electronic copy sent to the Central Library for posting and the agenda may be viewed at the City's website at: <a href="http://www.ci.pasadena.ca.us/planning/meetings/notices.asp">http://www.ci.pasadena.ca.us/planning/meetings/notices.asp</a> Any items on this agenda will be made available at the Permit Center located at 175 N. Garfield Avenue during normal business hours

Stephanie DeWolfe, Deputy Director of Planning

Claudia Burciaga-Ramos, Recording Secretary

#### **NOTICE OF CANCELLATION**



### City of Pasadena

Planning Commission Meeting of Wednesday, May 11, 2011

Notice is Hereby Given, that the Regular Meeting of the Planning Commission, Scheduled for Wednesday, May 11, 2011, at 6:15 p.m., is *Canceled*.

Claudia Burciaga-Ramas

Claudia Burciaga-Ramos Recording Secretary

#### POSTING STATEMENT:

I HEREBY CERTIFY that this **Notice**, in its entirety was posted on the Council Chamber Bulletin Board S249, and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on 6th day of May 2011, by 5:00 p.m. The **Notice** will also be posted on the bulletin board outside the front entrance of the Hale Building, 175 N. Garfield Avenue, an electronic copy sent to the Central Library for posting and the **Notice** may be viewed at the City's website at: <a href="http://www.ci.pasadena.ca.us/planning/meetings/notices.asp">http://www.ci.pasadena.ca.us/planning/meetings/notices.asp</a>

Planning Commission 05-11-11 cancelled

No Minutes



## AGENDA REGULAR MEETING OF THE PLANNING COMMISSION WEDNESDAY MAY 25, 2011, AT 6:15 P.M. COUNCIL CHAMBERS, ROOM S249 100 N. GARFIELD AVE., PASADENA, CA 91101

- 1. ROLL CALL
- 2. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA
- 3. APPROVAL OF MINUTES March 9, 2011 and March 23, 2011
- 4. DIRECTOR'S REPORT
- 5. PUBLIC HEARING

All Saints MP - Comments on Revised Alternatives Antonio Gardea, Current Planning

6. COMMENTS AND REPORTS FROM COMMISSION

Appointment of committee for election of FY2012 officers Richard Quirk, Chair

- 7. COMMENTS AND REPORTS FROM STAFF
- 8. COMMENTS AND REPORTS FROM COMMITTEES
  - Design Commission Commissioner Wilson
  - Board of Zoning Appeals Commissioners Naber, Hall, Hickambottom, Hansen and Norton
  - CIP Subcommittee Commissioner Persico, Hickambottom
  - Open Space Committee Commissioner Janisch
  - General Plan Update Committee Commissioners Naber and Hall
- 9. ADJOURNMENT -

POSTING STATEMENT:

I HEREBY CERTIFY that this Agenda, in its entirety was posted on the Council Chamber Bulletin Board S249, and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on the 19th day of May, 2011 by 5:30 p.m. The agenda will also be posted on the bulletin board outside the front entrance of the Hale Building, 175 N. Garfield Avenue, an electronic copy sent to the Central Library for posting and the agenda may be viewed at the City's website at: <a href="http://www.ci.pasadena.ca.us/planning/meetings/notices.asp">http://www.ci.pasadena.ca.us/planning/meetings/notices.asp</a> Any items on this agenda will be made available at the Permit Center located at 175 N. Garfield Avenue during normal business hours

Stephanie DeWolfe, Deputy Director of Planning

Claudia Burciaga-Ramos, Recording Secretary

#### NOTICE OF CANCELLATION



### City of Pasadena

Planning Commission Meeting of Wednesday, June 8, 2011

Notice is Hereby Given, that the Regular Meeting of the Planning Commission, Scheduled for Wednesday, June 8, 2011, at 6:15 p.m., is *Canceled*.

Claudia Busciaga-Ramas

Claudia Burciaga-Ramos Recording Secretary

#### POSTING STATEMENT:

I HEREBY CERTIFY that this **Notice**, in its entirety was posted on the Council Chamber Bulletin Board S249, and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on 3rd day of June 2011, by 5:00 p.m. The **Notice** will also be posted on the bulletin board outside the front entrance of the Hale Building, 175 N. Garfield Avenue, an electronic copy sent to the Central Library for posting and the **Notice** may be viewed at the City's website at: <a href="http://www.ci.pasadena.ca.us/planning/meetings/notices.asp">http://www.ci.pasadena.ca.us/planning/meetings/notices.asp</a>

Planning Commission 06-08-11 cancelled

#### **NOTICE OF CANCELLATION**



## City of Pasadena

Planning Commission Meeting of Wednesday, June 22, 2011

Notice is Hereby Given, that the Regular Meeting of the Planning Commission, Scheduled for Wednesday, June 22, 2011, at 6:15 p.m., is **Canceled**.

Claudia Buzciaga-Ramos

Claudia Burciaga-Ramos Recording Secretary

#### POSTING STATEMENT:

I HEREBY CERTIFY that this **Notice**, in its entirety was posted on the Council Chamber Bulletin Board S249, and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on 16th day of June 2011, by 5:00 p.m. The **Notice** will also be posted on the bulletin board outside the front entrance of the Hale Building, 175 N. Garfield Avenue, an electronic copy sent to the Central Library for posting and the **Notice** may be viewed at the City's website at: <a href="http://www.ci.pasadena.ca.us/planning/meetings/notices.asp">http://www.ci.pasadena.ca.us/planning/meetings/notices.asp</a>

Planning Commission 06-22-11 cancelled

#### ATTACHMENT A

### CITY ADVISORY BOARDS, COMMISSIONS AND COMMITTEES AGENDAS

#### SENIOR COMMISSION



## AGENDA CITY OF PASADENA SENIOR COMMISSION REGULAR MEETING

TUESDAY, December 14, 2010 2:00 PM
The Retreat at The Oaks of Pasadena
2954 East Del Mar Blvd., Pasadena, CA 91107
(626) 356-2600

- 1. CALL TO ORDER/ROLL CALL
- 2. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA Please limit comments to 3 minutes each.
- 3. APPROVAL OF MINUTES November 9, 2010 \*
- 4. OLD BUSINESS
  - A. UPDATE AND DISCUSSION ON THE 2011 CONFERENCE ON AGING
  - B. UPDATE ON THE CITY'S SHORT RANGE TRANSPORTATION PLAN AD HOC COMMITTEE
  - C. UPDATE AND DISCUSSION ON THE SENIOR COMMISSION WORKSHOP SUB-COMMITTEE
  - D. QUESTIONS AND DISCUSSION REGARDING NOVEMBER 9, 2010 SENIOR COMMISSIONERS ORIENTATION
  - E. RESULTS AND DISCUSSION OF THE SENIOR RECREATION SURVEY COMPLETED AT THE NOVEMBER 9, 2010 COMMISSION MEETING
- 5. **NEW BUSINESS**

PROGRAM: "Valuable Family Heirlooms: Discovering Family Legacies Through the Sharing and Documentation of Family Stories."

Lacy Olivarez, MA – Human Development with a focus in Leadership in

Education and College Teaching

- 6. REPORTS AND COMMENTS FROM COMMISSIONERS AND STAFF
  - A. Report from the Chair
  - B. Commissioner Updates/Comments
  - C. Staff Update
- 7. DISCUSSION OF ITEMS FOR THE NEXT AGENDA
- 8. ADJOURNMENT

\ttachment

Charles Street

Angie Mont O'Brien, Chair Pasadena Senior Commission I HEREBY CERTIFY that this notice, in its entirety, was posted on the Council Chamber Bulletin Board, Room S249, Bulletin Board in the rotunda area of City Hall at 100 N. Garfield Ave. and the bulletin board of The Retreat at the Oaks of Pasadena – 2954 East Del Mar Blvd., Pasadena 91107 and a copy was distributed to the Central Library for posting on this 2nd day of December, 2010, by 5:30 p.m. and that copies were faxed or delivered, and/or notice accepted by telephone not less than 24 hours prior to the meeting, to each member of the Pasadena Senior Commission and sent to each local newspaper of general circulation, radio or television station requesting notice in writing, all of which media recipients are identified on the distribution list below.

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eggy Sisson

Program Coordinator II

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In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Human Services Department at 744-6940. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

Language translation services are available for this meeting by calling (626) 744-6940 at least 48 hours in advance.

Habra servicio de interpretación disponible para éstas juntas llamando al (626) 744-6940 por lo menos con 48 horas de anticipación

Items on the agenda may not be called in the order listed.



## AGENDA CITY OF PASADENA SENIOR COMMISSION REGULAR MEETING

TUESDAY, January 11, 2011 2:00 PM
Pasadena Police Department – Detective Section
207 North Garfield – Second Floor, Pasadena 91101
Validated Parking in the Ramona Street Lot
(626) 744-4582

- 1. CALL TO ORDER/ROLL CALL
- 2. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA Please limit comments to 3 minutes each.
- 3. APPROVAL OF MINUTES December 14, 2010 \*
- 4. OLD BUSINESS
  - A. UPDATE AND DISCUSSION ON THE 2011 CONFERENCE ON AGING
  - B. UPDATE ON THE CITY'S SHORT RANGE TRANSPORTATION PLAN AD HOC COMMITTEE
  - C. UPDATE AND DISCUSSION ON THE SENIOR COMMISSION WORKSHOP SUB-COMMITTEE
  - D. APPROVAL FOR DISTRIBUTION OF THE "SENIOR RECREATION SURVEY" AT THE APRIL 29, 2011 PASADENA SENIOR COMMISSION CONFERENCE ON AGING
- 5. **NEW BUSINESS**

PROGRAM: "Update on Fraud Targeting Seniors"

Joseph N. Allard, Detective/Financial Crime Unit Special Operations Division – Pasadena Police Department

- 6. REPORTS AND COMMENTS FROM COMMISSIONERS AND STAFF
  - A. Report from the Chair
  - B. Commissioner Updates/Comments
  - G. Staff Update
- 7. DISCUSSION OF ITEMS FOR THE NEXT AGENDA
- 8. ADJOURNMENT

\* Attachment

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Peggy Sisson

Program Coordinator II

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AGENDA
CITY OF PASADENA
SENIOR COMMISSION
REGULAR MEETING
TUESDAY, February 8, 2011 2:00 PM
Pilgrim Tower East
440 North Madison Avenue, Pasadena 91101
Parking – on the Street
(626) 793-0652

- 1. CALL TO ORDER/ROLL CALL
- 2. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA Please limit comments to 3 minutes each.
- 3. APPROVAL OF MINUTES January 11, 2011 \*
- 4. OLD BUSINESS
  - A. UPDATE AND DISCUSSION ON THE 2011 CONFERENCE ON AGING
  - B. UPDATE ON THE CITY'S SHORT RANGE TRANSPORTATION PLAN AD HOC COMMITTEE
- 5. **NEW BUSINESS**

PROGRAM: "UPDATE ON SENIOR HOUSING IN PASADENA"

Marvin Schachter

Pasadena Senior Advocacy Council

DISCUSSION ON ISSUES REGARDING "LEGAL & ILLEGAL FRAUD" ON SENIORS

Commissioner Robert Davis

- 6. REPORTS AND COMMENTS FROM COMMISSIONERS AND STAFF
  - A. Report from the Chair
  - B. Commissioner Updates/Comments
  - C. Staff Update
- 7. DISCUSSION OF ITEMS FOR THE NEXT AGENDA
- 8. ADJOURNMENT

\* Attachment

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Pegav Sisson

Program Coordinator II

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#### AGENDA CITY OF PASADENA SENIOR COMMISSION REGULAR MEETING

TUESDAY, March 8, 2011 2:00 PM
Pasadena Public Health Department
1845 North Fair Oaks Avenue, Pasadena 91103
Parking – on the Street
(626) 744-6005

- 1. CALL TO ORDER/ROLL CALL
- 2. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA Please limit comments to 3 minutes each.
- 3. APPROVAL OF MINUTES February 8, 2011 \*
- 4. OLD BUSINESS
  - A. UPDATE AND DISCUSSION ON THE 2011 CONFERENCE ON AGING
  - B. UPDATE ON THE CITY'S SHORT RANGE TRANSPORTATION PLAN AD HOC COMMITTEE
  - C. DISCUSSION ON ISSUES REGARDING "LEGAL & ILLEGAL FRAUD" ON SENIORS

Commissioner Robert Davis
Commission Chair Angle Mont O'Brien

5. **NEW BUSINESS** 

DISCUSSION OF WORLD ELDER ABUSE AWARENESS DAY - JUNE 15, 2011

PROGRAM: "UPDATE ON THE PASADENA PUBLIC HEALTH DEPARTMENT"

Dr. Eric Walsh, Director

Pasadena Public Health Department/Health Officer

- 6. REPORTS AND COMMENTS FROM COMMISSIONERS AND STAFF
  - A. Report from the Chair
  - B. Commissioner Updates/Comments
  - C. Staff Update
- 7. DISCUSSION OF ITEMS FOR THE NEXT AGENDA
- 8. ADJOURNMENT

Attachment

Charles Street

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Peggy Sisson

Program Coordinator II

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# AGENDA CITY OF PASADENA SENIOR COMMISSION REGULAR MEETING TUESDAY, April 12, 2011 2:00 PM Chancellor Place 990 East Del Mar Boulevard, Pasadena 91106 Parking – on the Street (626) 577-0215

- 1. CALL TO ORDER/ROLL CALL
- 2. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA Please limit comments to 3 minutes each.
- 3. APPROVAL OF MINUTES March 8, 2011 \*
- 4. OLD BUSINESS
  - A. UPDATE AND DISCUSSION ON THE 2011 CONFERENCE ON AGING
  - B. UPDATE ON THE CITY'S SHORT RANGE TRANSPORTATION PLAN AD HOC COMMITTEE
  - C. APPROVAL OF COMMISSION SUPPORT OF WORLD ELDER ABUSE AWARENESS DAY JUNE 15, 2011
- 5. NEW BUSINESS
  - A. ESTABLISH A NOMINATING COMMITTEE FOR ELECTION OF OFFICERS FOR FY 2011-2012
  - B. PROGRAM: "IMPORTANCE OF DENTAL CARE"

    Dr. Iris Paiso

    Community Health Alliance of Pasadena (CHAP)
  - C. ANNUAL COMMISSION RETREAT PLANNING
- 6. REPORTS AND COMMENTS FROM COMMISSIONERS AND STAFF
  - A. Report from the Chair
  - B. Commissioner Updates/Comments
    Discussion on issues regarding "Legal & Illegal Fraud" on Seniors
  - C. Staff Update
- 7. DISCUSSION OF ITEMS FOR THE NEXT AGENDA
- 8. ADJOURNMENT

\* Attachment

Character Often

Angie Mont O'Brien, Chair Pasadena Senior Commission I HEREBY CERTIFY that this notice, in its entirety, was posted on the Council Chamber Bulletin Board, Room S249, Bulletin Board in the rotunda area of City Hall at 100 N. Garfield Ave. and the bulletin board of Chancellor Place – 990 East Del Mar Boulevard, Pasadena 91106 and a copy was distributed to the Central Library for posting on this 4th day of April, by 5:30 p.m. and that copies were faxed or delivered, and/or notice accepted by telephone not less than 24 hours prior to the meeting, to each member of the Pasadena Senior Commission and sent to each local newspaper of general circulation, radio or television station requesting notice in writing, all of which media recipients are identified on the distribution list below.

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Peggy Sisson

Program Coordinator II

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# AGENDA CITY OF PASADENA SENIOR COMMISSION REGULAR MEETING TUESDAY, May 10, 2011 2:00 PM Regency Park – Fair Oaks outh Fair Oaks Avenue, Pasadena 91

951 South Fair Oaks Avenue, Pasadena 91105
Parking – In lot or on the Street
(626) 204-1725

- 1. CALL TO ORDER/ROLL CALL
- 2. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA Please limit comments to 3 minutes each.
- 3. APPROVAL OF MINUTES April 12, 2011 \*
- 4. OLD BUSINESS
  - A. UPDATE AND DISCUSSION ON THE 2011 CONFERENCE ON AGING
  - B. UPDATE ON THE CITY'S SHORT RANGE TRANSPORTATION PLAN AD HOC COMMITTEE
  - C. REPORT FROM THE 2011-2012 NOMINATING COMMITTEE
  - D. UPDATE AND DISCUSSION ON JUNE 15, 2011 WORLD ELDER ABUSE AWARENESS DAY
- 5. NEW BUSINESS
  - A. PROGRAM: "PROTECT YOURSELF FROM FRAUD"

    Jackie Wiley-Sistrunk, Education & Outreach unit

    California Department of Corporations/Seniors Against Investment Fraud (SAIF)
  - C. ANNUAL COMMISSION RETREAT PLANNING
- 6. REPORTS AND COMMENTS FROM COMMISSIONERS AND STAFF
  - A. Report from the Chair
  - B. Commissioner Updates/Comments
    Discussion on issues regarding "Legal & Illegal Fraud" on Seniors
  - C. Staff Update

Pasadena Senior Commission Recreation Survey results

- 7. DISCUSSION OF ITEMS FOR THE NEXT AGENDA
- 8. ADJOURNMENT

Attachment

Char Mon Sphen

Angie Mont O'Brien, Chair Pasadena Senior Commission I HEREBY CERTIFY that this notice, in its entirety, was posted on the Council Chamber Bulletin Board, Room S249, Bulletin Board in the rotunda area of City Hall at 100 N. Garfield Ave. and the bulletin board of Regency Park/Fair Oaks—951 S. Fair Oaks Avenue, Pasadena 91103 and a copy was distributed to the Central Library for posting on this 4th day of May, by 5:30 p.m. and that copies were faxed or delivered, and/or notice accepted by telephone not less than 24 hours prior to the meeting, to each member of the Pasadena Senior Commission and sent to each local newspaper of general circulation, radio or television station requesting notice in writing, all of which media recipients are identified on the distribution list below.

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Peggy Sisson

Program Coordinator II

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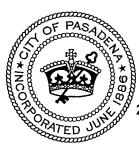
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# AGENDA CITY OF PASADENA SENIOR COMMISSION REGULAR MEETING

TUESDAY, June 14, 2011 2:00 PM Monte Vista Grove Homes

2889 San Pasqual Street Entrance C – Marwick Place Bldg. (626) 796-6135

- 1. CALL TO ORDER/ROLL CALL
- 2. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA Please limit comments to 3 minutes each.
- 3. APPROVAL OF MINUTES May 10, 2011 \*
- 4. OLD BUSINESS
  - A. UPDATE AND DISCUSSION ON THE 2011 CONFERENCE ON AGING
  - B. UPDATE ON THE CITY'S SHORT RANGE TRANSPORTATION PLAN AD HOC COMMITTEE
  - C. ACCEPTANCE OF NOMINATING COMMITTEE REPORT AND ELECTION OF COMMISSION OFFICERS FOR 2011-12
  - E. UPDATE ON JUNE 15, 2011 WORLD ELDER ABUSE AWARENESS DAY
  - D. UPDATE ON ANNUAL COMMISSION RETREAT
- 5. **NEW BUSINESS** 
  - A. APPROVAL OF SUPPORT LETTER TO THE PASADENA COMMUNITY FOUNDATION FOR THE PASADENA PUBLIC HEALTH DEPARTMENT'S DENTAL CLINIC GRANT APPLICATION
    - B. PROGRAM: DISCUSSION "THE NEEDS OF PASADENA SENIOR RESIDENTS"

      Dr. Eric Walsh, Director/Public Health Officer and Public Health Dept. Staff
      Pasadena Public Health Department
- 6. REPORTS AND COMMENTS FROM COMMISSIONERS AND STAFF
  - A. Report from the Chair
  - B. Commissioner Updates/Comments; Issues regarding "Legal & Illegal Fraud" on Seniors
  - C. Staff Update
- 7. DISCUSSION OF ITEMS FOR THE NEXT AGENDA
- 8. ADJOURNMENT

Attachment

Angie Mont O'Brien, Chair

Pasadena Senior Commission

I HEREBY CERTIFY that this notice, in its entirety, was posted on the Council Chamber Bulletin Board, Room S249, Bulletin Board in the rotunda area of City Hall at 100 N. Garfield Ave. and the bulletin board of Monte Vista Grove Homes -2889 San Pasqual Street, Pasadena 91107 and a copy was distributed to the Central Library for posting on this 6th day of June, by 5:30 p.m. and that copies were faxed or delivered, and/or notice accepted by telephone not less than 24 hours prior to the meeting, to each member of the Pasadena Senior Commission and sent to each local newspaper of general circulation, radio or television station requesting notice in writing, all of which media recipients are identified on the distribution list below.

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Peggy Sissor

Program Coordinator II

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#### REGULAR MEETING January 27, 2011 8:00 a.m. to 10:00 a.m.

#### DEPARTMENT OF TRANSPORTATION - ADMINISTRATION OFFICE 221 E. Walnut Street., Suite 210

	AGENDA
١.	CALL TO ORDER
11.	ROLL CALL
111.	PUBLIC COMMENT - ITEMS NOT ON AGENDA - limit of three minutes per speake
IV.	APPROVAL OF MINUTES - Regular Meeting, September 23, 2010
V.	CHAIR'S STATEMENT
VI.	NEW BUSINESS  A. FY2010-2011 Work Plan – Charles Kindred  B. South Lake Consultant Outcome – Gina Tleel

- VII. OLD BUSINESS
  - A. Parking Enforcement Study Mike Woolson
  - B. Citation Stats Mike Woolson
  - C. Taste of South Lake Gina Tleel
- VIII. INFORMATIONAL ITEMS
  - A. Meter performance Mike Woolson
  - B. Financials-Anne Vilagut
- IX. ADJOURNMENT - Next Regularly Scheduled Meeting, February 24, 2011

CHRISTOPHER HIDDLESON, CHAIR South Lake Parking Place Commission

#### STATEMENT:

I HEREBY CERTIFY that this Agenda was posted in its entirety on the City of Pasadena Council Chamber Bldg. Bulletin Board, Room 249 and the Bulletin Board in the Rotunda area at City Hall this 21st day of January 2011 at 5:30 p.m.

Recording Secretary



### SPECIAL MEETING March 31, 2011 8:00 a.m. to 10:00 a.m.

### DEPARTMENT OF TRANSPORTATION - ADMINISTRATION OFFICE 221 E. Walnut Street., Suite 210

### **AGENDA**

ı	CALL	TO	<b>ORDER</b>
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- II. ROLL CALL
- III. PUBLIC COMMENT ITEMS NOT ON AGENDA limit of three minutes per speaker
- IV. APPROVAL OF MINUTES Regular Meeting, January 27, 2011
- V. CHAIR'S STATEMENT
- VI. NEW BUSINESS
  - A. Shoppers Lane Parking Charles Kindred
  - B. South Lake Consultant Outcome Gina Tleel
  - C. Farmers Market Kenneth James
- VII. OLD BUSINESS
  - A. Parking Enforcement Study Mike Woolson
  - B. Citation Stats Mike Woolson
- VIII. INFORMATIONAL ITEMS
  - A. Meter performance Mike Woolson
  - B. Financials-Anne Vilagut
- IX. ADJOURNMENT Next Regularly Scheduled Meeting, May 26, 2011

CHRISTOPHER HIDDLESON, CHAIR South Lake Parking Place Commission

#### STATEMENT:

I HEREBY CERTIFY that this Agenda was posted in its entirety on the City of Pasadena Council Chamber Bldg. Bulletin Board, Room 249 and the Bulletin Board in the Rotunda area at City Hall this 28<sup>th</sup> day of March,2011 at 5:30 p.m.

Alejandra E. Flores Recording Secretary



#### SPECIAL MEETING

April 28, 2011 8:00 a.m. to 10:00 a.m.

### DEPARTMENT OF TRANSPORTATION - ADMINISTRATION OFFICE 221 E. Walnut Street., Suite 210

#### **AGENDA**

1.	CALL	TO	ORDER

- II. ROLL CALL
- III. PUBLIC COMMENT ITEMS NOT ON AGENDA limit of three minutes per speaker
- IV. APPROVAL OF MINUTES Special Meeting, March 28, 2011
- V. CHAIR'S STATEMENT
- VI. NEW BUSINESS

A. Restaurant Opening/Electric Vault Installation - Robert Montano

- VII. OLD BUSINESS
  - A. Shoppers Lane Parking -- Charles Kindred
  - B. South Lake Consultant Outcome Gina Tleel
- VIII. INFORMATIONAL ITEMS
  - A. Meter performance Mike Woolson
  - B. Financials-Gloria Flores
- IX. ADJOURNMENT Next Regularly Scheduled Meeting, May 26, 2011

CHRISTOPHER HIDDLESON, CHAIR South Lake Parking Place Commission

#### STATEMENT:

I HEREBY CERTIFY that this Agenda was posted in its entirety on the City of Pasadena Council Chamber Bldg. Bulletin Board, Room 249 and the Bulletin Board in the Rotunda area at City Hall this 25<sup>th</sup> day of April, 2011 at 5:30 p.m.

A. Rebecca Fleming Recording Secretary



### NOTICE OF MEETING CANCELLATION May 26, 2011

#### **DEPARTMENT OF TRANSPORTATION - ADMINISTRATION OFFICE**

NOTICE IS HEREBY GIVEN that the regular meeting of the South Lake Parking Place Commission Scheduled for Thursday, May 26, 2011 at 8:00 am., 221 E. Walnut Street, Suite 210, <u>has been canceled</u>.

Recording Secretary

### STATEMENT:

I HEREBY CERTIFY that this notice was posted in its entirety on the City of Pasadena Council Chamber Bldg. Bulletin Board, Room 249 and the Bulletin Board in the Rotunda area at City Hall this 24 day of May 2011 at 5:30 p.m



#### SPECIAL MEETING

June 16, 2011 8:00 a.m. to 10:00 a.m.

### DEPARTMENT OF TRANSPORTATION - ADMINISTRATION OFFICE 221 E. Walnut Street., Suite 210

#### **AGENDA**

1	CALL	TΩ	ODDED
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- II. ROLL CALL
- III. PUBLIC COMMENT ITEMS NOT ON AGENDA limit of three minutes per speaker
- IV. APPROVAL OF MINUTES Special Meeting, April 28, 2011
- V. CHAIR'S STATEMENT
- VI. NEW BUSINESS
- VII. OLD BUSINESS
  - A. Shopper's Lane Parking Chris Hiddleson
- VIII. INFORMATIONAL ITEMS
  - A. Meter performance Mike Woolson
  - B. Financials- Gloria Flores
- IX. ADJOURNMENT Next Regularly Scheduled Meeting, July 28, 2011

CHRISTOPHER HIDDLESON, CHAIR South Lake Parking Place Commission

### STATEMENT:

I HEREBY CERTIFY that this Agenda was posted in its entirety on the City of Pasadena Council Chamber Bldg. Bulletin Board, Room 249 and the Bulletin Board in the Rotunda area at City Hall this 13<sup>th</sup> day of Junel, 2011 at 5:30 p.m.

A. Rebecca Fleming
Recording Secretary

### TRANSPORTATION ADVISORY COMMISSION



### SPECIAL MEETING TRANSPORTATION ADVISORY COMMISSION

Department of Transportation 221 E. Walnut Street, Room 210

### Thursday December 2, 2010 4:00 P.M.

### **AGENDA**

- 1. CALL TO ORDER
- 2. ROLL CALL
- 3. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA
- 4. NEW BUSINESS
  - A. City-wide Wayfinding and Gateway Signage Program Robert Montano, Planning Department (Review and Comment)
  - B. Parking Restrictions on Narrow Streets Norman Baculinao (Action)
  - C. Request for expansion of the Capital Improvement Program (CIP) budget for the City's Neighborhood Traffic Management Program (NTMP) Commissioner Yonashiro (Action)
  - D. Pasadena ARTS Service Overview Cathi Cole (Information)
- 5. OLD BUSINESS
  - A. Review of Commissioners Subcommittee Assignments Commissioners
- 6. INFORMATION ONLY
  - A. Environmental Studies Look Ahead Staff
- 7. APPROVAL OF MINUTES
  - A. October 28, 2010
- 8. COMMISSIONER COMMENTS
- 9. CHAIR'S COMMENTS
- 10. STAFF ACTIVITIES UPDATE

#### 11. SUBCOMMITTEE AND OTHER REPORTS

- A. Annual Report Card monitoring
- B. Bike Master Plan Update (Ad Hoc Subcommittee)
- C. Capital Improvement Program monitoring
- D. Design Commission Update Commissioner Delgado
- E. General Plan Mobility Element Update (Ad Hoc Subcommittee)
- F. La Loma Bridge Advisory Group
- G. Pedestrian Plan (Ad Hoc Subcommittee)
- H. Public Transit/ARTS (Ad Hoc Subcommittee)
- I. Rules and Regulations Update (Ad Hoc Subcommittee)

#### 12. ADJOURNMENT

#### **POSTING STATEMENT:**

I hereby certify that this agenda was posted in its entirety this day of November 24, 2010, on the Council Chamber Bulletin Board, Room S249, and the Bulletin Board in the rotunda area, City Hall, 100 N. Garfield Avenue, and that a copy was distributed to the Central Library for posting.

Steve Augustyn Recording Secretary

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For information on accessibility and to request reasonable accommodations, call 626/744-4031 or 626/744-4371 [TTY] two (2) days in advance.

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Items on the agenda may be called in a different order than listed.

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### NOTICE OF SPECIAL MEETING

### TRANSPORTATION ADVISORY COMMISSION

Department of Transportation 221 E. Walnut Street, Room 210

Thursday December 9, 2010 4:00 P.M.

### **Agenda**

The purpose of the meeting is to:

- 1) Review and comment on the following topics as part of the General Plan Mobility Element Update:
  - A. Pasadena ARTS Service Overview
  - B. Pasadena ARTS Short Range Transit Plan Update
  - C. Pasadena Street Types Update
- 2) Review Commissioners Subcommittee Assignments

An opportunity for public comment will be part of this session.

Jennifer Higginbotham, Chair Transportation Advisory Commission

### **POSTING STATEMENT:**

I hereby certify that this agenda was posted in its entirety this day of December 7, 2010, on the Council Chamber Bulletin Board, Room S249, and the Bulletin Board in the rotunda area, City Hall, 100 N. Garfield Avenue, and that a copy was distributed to the Central Library for posting.

A. Rebecca Fleming Recording Secretary

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### REGULAR MEETING TRANSPORTATION ADVISORY COMMISSION

Department of Transportation 221 E. Walnut Street, Room 210

Thursday January 27, 2011 4:00 P.M.

### **A**GENDA

- 1. CALL TO ORDER
- 2. ROLL CALL
- 3. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA
- 4. OLD BUSINESS
  - A. Discussion on potential changes and updates to the Commission's Rules and Regulations (Subcommittee Action)
  - B. Bicycle Transportation Master Plan (Review and Comment)
  - C. Review of Commissioners Subcommittee Assignments Commissioners
- 5. NEW BUSINESS
  - A. Mid-year review of 2010-2011 TAC Work Plan (Discussion Only)
- 6. INFORMATION ONLY
  - A. Environmental Studies Look Ahead Staff
- 7. APPROVAL OF MINUTES
  - A. December 2, 2010 Special Meeting
  - B. December 9, 2010 Special Meeting
- 8. COMMISSIONER COMMENTS
- 9. CHAIR'S COMMENTS
- 10. STAFF ACTIVITIES UPDATE

### 11. SUBCOMMITTEE AND OTHER REPORTS

- A. Annual Report Card monitoring
- B. Bike Transportation Plan Update (Ad Hoc Subcommittee)
- C. Capital Improvement Program monitoring
- D. Design Commission Update Commissioner Delgado
- E. General Plan Mobility Element Update (Ad Hoc Subcommittee)
- F. La Loma Bridge Advisory Group
- G. Pedestrian Plan (Ad Hoc Subcommittee)
- H. Public Transit/ARTS (Ad Hoc Subcommittee)
- I. Rules and Regulations Update (Ad Hoc Subcommittee)

### 12. ADJOURNMENT

### **POSTING STATEMENT:**

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A. Rebecca Fleming Recording Secretary

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### REGULAR MEETING TRANSPORTATION ADVISORY COMMISSION

Department of Transportation 221 E. Walnut Street, Room 210

### Thursday February 24, 2011 4:00 P.M.

### **A**GENDA

- 1. CALL TO ORDER
- 2. ROLL CALL
- 3. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA
- 4. NEW BUSINESS
  - A. Metro Gold Line At-Grade Crossing Update Joaquin Sigues (Information)
  - B. Pedestrian Safety Campaign Joaquin Siques (Information)
  - C. Transportation Management Strategies Fred Dock (Information)
- 5. OLD BUSINESS
  - A. Discussion on nomination of TAC representative on the Design Commission Chair Higginbotham (Potential Action)
  - B. Review of Commissioners Subcommittee Assignments Chair Higginbotham
- 6. INFORMATION ONLY
  - A. Environmental Studies Look Ahead Staff
- 7. APPROVAL OF MINUTES
  - A. January 27, 2011 Regular Meeting
- 8. COMMISSIONER COMMENTS
- 9. CHAIR'S COMMENTS
- 10. STAFF ACTIVITIES UPDATE

### 11. SUBCOMMITTEE AND OTHER REPORTS

- A. Annual Report Card monitoring
- B. Bike Transportation Plan Update (Ad Hoc Subcommittee)
- C. Capital Improvement Program monitoring
- D. Design Commission Update Commissioner Delgado
- E. General Plan Mobility Element Update (Ad Hoc Subcommittee)
- F. La Loma Bridge Advisory Group
- G. Pedestrian Plan (Ad Hoc Subcommittee)
- H. Public Transit/ARTS (Ad Hoc Subcommittee)
- I. Rules and Regulations Update (Ad Hoc Subcommittee)

### 12. ADJOURNMENT

### **POSTING STATEMENT:**

I hereby certify that this agenda was posted in its entirety this day of February 18, 2011, on the Council Chamber Bulletin Board, Room S249, and the Bulletin Board in the rotunda area, City Hall, 100 N. Garfield Avenue, and that a copy was distributed to the Central Library for posting.

Steve Augustyn () Recording Secretary

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### REGULAR MEETING TRANSPORTATION ADVISORY COMMISSION

Department of Transportation 221 E. Walnut Street, Room 210

Thursday March 24, 2011 4:00 P.M.

### **A**GENDA

- 1. CALL TO ORDER
- 2. ROLL CALL
- 3. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA
- 4. NEW BUSINESS
  - A. Fiscal Year 2012-2016 Capital Improvement Program (Action)
  - B. Memorandum of Understanding with Metro regarding ARTS service (Action)
  - C. Transportation Impact Review Guidelines Part 1 (Information only)
- OLD BUSINESS
- 6. INFORMATION ONLY
  - A. Traffic Commissioners Workshop (Survey)
  - B. Environmental Studies Look Ahead Staff
- 7. APPROVAL OF MINUTES
  - A. February 24, 2011 Regular Meeting
- 8. COMMISSIONER COMMENTS
- 9. CHAIR'S COMMENTS
- 10. STAFF ACTIVITIES UPDATE
- 11. SUBCOMMITTEE AND OTHER REPORTS
  - A. Annual Report Card monitoring
  - B. Bike Transportation Plan Update (Ad Hoc Subcommittee)
  - C. Capital Improvement Program monitoring
  - D. Design Commission Update Commissioner Delgado
  - E. General Plan Mobility Element Update (Ad Hoc Subcommittee)
  - F. La Loma Bridge Advisory Group
  - G. Pedestrian Plan (Ad Hoc Subcommittee)
  - H. Public Transit/ARTS (Ad Hoc Subcommittee)
  - I. Rules and Regulations Update (Ad Hoc Subcommittee)
- 12. ADJOURNMENT

### **POSTING STATEMENT:**

I hereby certify that this agenda was posted in its entirety this day of March 21, 2011, on the Council Chamber Bulletin Board, Room S249, and the Bulletin Board in the rotunda area, City Hall, 100 N. Garfield Avenue, and that a copy was distributed to the Central Library for posting.

Steve Augustyn Recording Secretary

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### REGULAR MEETING TRANSPORTATION ADVISORY COMMISSION

Department of Transportation 221 E. Walnut Street, Room 210

### Thursday April 28, 2011 4:00 P.M.

### **AGENDA**

- 1. CALL TO ORDER
- 2. ROLL CALL
- 3. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA
- 4. NEW BUSINESS
  - A. Draft Lincoln Avenue Specific Plan (Information)
  - B. Revisions to the City's Speed Hump Policy (Action)
- 5. OLD BUSINESS
- 6. INFORMATION ONLY
  - A. Environmental Studies Look Ahead Staff
- APPROVAL OF MINUTES
  - A. March 24, 2011 Regular Meeting
- 8. COMMISSIONER COMMENTS
- 9. CHAIR'S COMMENTS
- 10. STAFF ACTIVITIES UPDATE
- 11. SUBCOMMITTEE AND OTHER REPORTS
  - A. Annual Report Card monitoring
  - B. Bike Transportation Plan Update (Ad Hoc Subcommittee)
  - C. Capital Improvement Program monitoring
  - D. Design Commission Update Commissioner Delgado
  - E. General Plan Mobility Element Update (Ad Hoc Subcommittee)
  - F. La Loma Bridge Advisory Group
  - G. Pedestrian Plan (Ad Hoc Subcommittee)
  - H. Public Transit/ARTS (Ad Hoc Subcommittee)
  - I. Rules and Regulations Update (Ad Hoc Subcommittee)
- 12. ADJOURNMENT

### **POSTING STATEMENT:**

I hereby certify that this agenda was posted in its entirety this day of April 25, 2011, on the Council Chamber Bulletin Board, Room S249, and the Bulletin Board in the rotunda area, City Hall, 100 N. Garfield Avenue, and that a copy was distributed to the Central Library for posting.

A. Rebecca Fleming Recording Secretary

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### NOTICE OF SPECIAL MEETING

### TRANSPORTATION ADVISORY COMMISSION AD HOC PUBLIC TRANSIT/ARTS COMMMITTEE

DATE:

Tuesday, May 24, 2011

TIME:

6:00 PM to 8:00 PM

PLACE:

Pasadena City Hall, Grand Conference Room (Rm.

S038 in the basement) at 100 N. Garfield Avenue,

Pasadena CA 91101

City of Pasadena 100 N. Garfield Ave. Grand Conference Room (S038) Pasadena, CA 91101

### **Agenda**

- 1. Welcome and Introductions
- 2. Presentation on Short Range Transit Plan Update for the Ad Hoc Committee (Transit Division Staff)

The Department of Transportation is preparing a five year short range transit system development plan for the Pasadena Area Rapid Transit System (ARTS). The plan is being developed in coordination with the Transportation Advisory Commission (TAC), whose members have been appointed by the Pasadena City Council. The TAC's Ad Hoc Public Transit/ARTS Committee is working with staff on this plan. The work effort will consider transit service needs and deficiencies, and will result in a plan that will:

- A. Recommend operating and capital improvements for the transit system to be implemented over the next 5 years;
- B. Identify the costs associated with the recommended improvements; and
- C. Provide recommendations with respect to the funding of those costs.

### 3. Meeting Objectives:

The focus of the meeting will be three items:

- A. Review of the Short Range Transit Plan process to date.
- B. Review findings and recommendations for the Short Plan Range Transit Plan.
- C. Discussion related to:
  - i. Recommendations for the Pasadena ARTS service
  - ii. Review of next steps

An opportunity for public comment will be part of this session.

Jennifer Higginbotham, Chair Transportation Advisory Commission

### **POSTING STATEMENT:**

I hereby certify that this agenda was posted in its entirety this day of May 19, 2011, on the Council Chamber Bulletin Board, Room S249, and the Bulletin Board in the rotunda area, City Hall, 100 N. Garfield Avenue, and that a copy was distributed to the Central Library for posting.

A. Rebecca Fleming Recording Secretary

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### REGULAR MEETING TRANSPORTATION ADVISORY COMMISSION

Department of Transportation 221 E. Walnut Street, Room 210

Thursday May 26, 2011 4:00 P.M.

### **AGENDA**

- 1. CALL TO ORDER
- ROLL CALL
- PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA
- 4. NEW BUSINESS
  - A. General Plan Update June Community Survey and Workshops (Information)
  - B. Feedback from the Ad Hoc Public Transit/ARTS Committee Special Meeting of May 24<sup>th</sup> (Information)
  - C. The role and responsibilities of TAC Subcommittees (Discussion and possible Action)
- 5. OLD BUSINESS
- 6. INFORMATION ONLY
  - A. Environmental Studies Look Ahead Staff
- 7. APPROVAL OF MINUTES
  - A. April 28, 2011 Regular Meeting
- 8. COMMISSIONER COMMENTS
- 9. CHAIR'S COMMENTS
- STAFF ACTIVITIES UPDATE
- 11. SUBCOMMITTEE AND OTHER REPORTS
  - A. Annual Report Card monitoring
  - B. Bike Transportation Plan Update (Ad Hoc Subcommittee)
  - C. Capital Improvement Program monitoring
  - D. Design Commission Update Commissioner Yonashiro
  - E. General Plan Mobility Element Update (Ad Hoc Subcommittee)
  - F. La Loma Bridge Advisory Group
  - G. Pedestrian Plan (Ad Hoc Subcommittee)
  - H. Public Transit/ARTS (Ad Hoc Subcommittee)
  - I. Rules and Regulations Update (Ad Hoc Subcommittee)
- ADJOURNMENT

### **POSTING STATEMENT:**

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A. Rebecca Fleming Recording Secretary

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### DRAFT



### REGULAR MEETING TRANSPORTATION ADVISORY COMMISSION

Department of Transportation 221 E. Walnut Street, Room 210

Thursday June 23, 2011 4:00 P.M.

### **A**GENDA

- 1. CALL TO ORDER
- 2. ROLL CALL
- 3. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA
- 4. NEW BUSINESS
  - A. General Plan Update Land Use Alternatives Metrics (Information)
  - B. Preliminary discussion of the TAC's Annual Report and Work Plan (Discussion)
  - C. The roles and responsibilities of TAC Subcommittees (Discussion and possible Action)
- 5. OLD BUSINESS
- INFORMATION ONLY
  - A. Environmental Studies Look Ahead Staff
- 7. APPROVAL OF MINUTES
  - A. May 26, 2011 Regular Meeting
- 8. COMMISSIONER COMMENTS
- CHAIR'S COMMENTS
- 10. STAFF ACTIVITIES UPDATE
- 11. SUBCOMMITTEE AND OTHER REPORTS
  - A. Annual Report Card monitoring
  - B. Bike Transportation Plan Update (Ad Hoc Subcommittee)
  - C. Capital Improvement Program monitoring
  - D. Design Commission Update Commissioner Yonashiro
  - E. General Plan Mobility Element Update (Ad Hoc Subcommittee)
  - F. La Loma Bridge Advisory Group
  - G. Pedestrian Plan (Ad Hoc Subcommittee)
  - H. Public Transit/ARTS (Ad Hoc Subcommittee)
  - Rules and Regulations Update (Ad Hoc Subcommittee)
- 12. ADJOURNMENT

#### **POSTING STATEMENT:**

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A. Rebecca Fleming Recording Secretary

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### URBAN FORESTRY ADVISORY COMMITTEE

## CITY OF PASADENA Notice of Regular Meeting URBAN FORESTRY ADVISORY COMMITTEE

December 8, 2010-6:00 PM 1020 North Fair Oaks Avenue



#### CALL TO ORDER - 6:00PM

- 1. MINUTES
  - a. Special meeting November 3, 2010.
  - b. Regular meeting November 10, 2010.
- 2. PUBLIC COMMENT Items not on the agenda and items over which the committee has advisory authority (five-minute time limit)
- 3. ACTION ITEMS
  - a. Tree Removal Request Ginkgos in Old Town
- 4. OLD BUSINESS
  - a. Colorado Boulevard Playhouse Tree Removals Based on Condition Verbal Update
  - b. Review of Policy and Procedure of Construction Projects Discussion
  - c. Arroyo Parkway Plan Verbal Update
- 5. COMMENTS FROM THE COMMITTEE

6. ADJOURNMENT

John Byram, Chair

**Urban Forestry Advisory Committee** 

#### **POSTING STATEMENT**

I HEREBY CERTIFY that this Agenda was posted in its entirety on both the Council Chamber Bulletin Board, Room S249, the Information Kiosk in the rotunda area at City Hall, 100 North Garfield Avenue, a copy given to the Information Services Department, Main Library, and all documentations included in the package of information provided to the Committee Members are available upon request during normal business hours, this Urban Forestry Advisory Committee Agenda was posted on this 1<sup>st</sup> day of December 2010 at 5:30 PM.

Darya Barar, Staff Liaison

# CITY OF PASADENA Notice of Meeting Cancellation URBAN FORESTRY ADVISORY COMMITTEE

January 12, 2011–5:30 PM The Jackie Robinson Center 1020 North Fair Oaks Avenue



This is a notice of meeting cancellation for the January 12, 2011 meeting.

The next UFAC meeting will be held on February 9, 2011.

POSTING STATEMEN

John Byram, Chair

**Urban Forestry Advisory Committee** 

### **POSTING STATEMENT**

I HEREBY CERTIFY that this Agenda was posted in its entirety on both the Council Chamber Bulletin Board, Room S249, the Information Kiosk in the rotunda area at City Hall, 100 North Garfield Avenue, a copy given to the Information Services Department, Main Library, and all documentations included in the package of information provided to the Committee Members are available upon request during normal business hours, this Urban Forestry Advisory Committee Agenda was posted on this 7<sup>th</sup> day of January 2011 at 5:30 PM.

Darya Barar, Staff Liaison

# CITY OF PASADENA Notice of Regular Meeting URBAN FORESTRY ADVISORY COMMITTEE

February 9, 2011-6:00 PM

1020 North Fair Oaks Avenue



### CALL TO ORDER - 6:00PM

- 1. MINUTES
  - a. Regular meeting November 10, 2010.
  - b. Regular meeting December 8, 2010.
- 2. PUBLIC COMMENT Items not on the agenda and items over which the committee has advisory authority (five-minute time limit)
- 3. ACTION ITEMS
  - a. Ginkgos in Old Town Update
  - b. 1866 Lundy Avenue Public Tree Removal Request
- 4. COMMENTS FROM THE COMMITTEE

ADJOURNMENT

Jehn Byram, Chair

**Urban Forestry Advisory Committee** 

### POSTING STATEMENT

I HEREBY CERTIFY that this Agenda was posted in its entirety on both the Council Chamber Bulletin Board, Room S249, the Information Kiosk in the rotunda area at City Hall, 100 North Garfield Avenue, a copy given to the Information Services Department, Main Library, and all documentations included in the package of information provided to the Committee Members are available upon request during normal business hours, this Urban Forestry Advisory Committee Agenda was posted on this 4<sup>th</sup> day of February at 6:00 PM.

Darya Barar, Staff Liaison

### CITY OF PASADENA

### Notice of Regular Meeting URBAN FORESTRY ADVISORY COMMITTEE

March 9, 2011–6:00 PM 1020 North Fair Oaks Avenue



### CALL TO ORDER - 6:00PM

- 1. MINUTES
  - a. Regular meeting February 9, 2011.
- 2. PUBLIC COMMENT Items not on the agenda and items over which the committee has advisory authority (five-minute time limit)
- 3. ACTION ITEMS
  - a. 1000 Cornell Road Public Tree Removal Request

4. COMMENTS FROM THE COMMITTEE

-ADJOURNMENT

John Byram, Chair

Urban Forestry Advisory Committee

#### POSTING STATEMENT

I HEREBY CERTIFY that this Agenda was posted in its entirety on both the Council Chamber Bulletin Board, Room S249, the Information Kiosk in the rotunda area at City Hall, 100 North Garfield Avenue, a copy given to the Information Services Department, Main Library, and all documentations included in the package of information provided to the Committee Members are available upon request during normal business hours, this Urban Forestry Advisory Committee Agenda was posted on this 4<sup>th</sup> day of March at 6:00 PM.

Darya Barar, Staff Liatson

# CITY OF PASADENA Notice of Special Meeting URBAN FORESTRY ADVISORY COMMITTEE

April 13, 2011–5:00 PM 1030 East California Boulevard – Parking Map Include



# CALL TO ORDER -AT THE INTERSECTION OF CORNELL ROAD AND CATALINA AVENUE AT 5:00 P.M. - PLEASE BE ON TIME

- 1. Site Tour to begin at 5:00 p.m. at the intersection of Cornell Road and Catalina Avenue.
  - a. 1030 East California Boulevard Public Tree Relocation Request The Quercus agrifolia, Cost Live Oak - At the intersection of Cornell Road and Catalina Avenue.
- 2. RECESS WITH SPECIAL MEETING TO RECONVENE AT 1030 EAST CALIFORNIA, GARLAND CONFERENCE ROOM, FOLLOWING SITE TOUR

#### **RECONVIEN - 6:00PM**

- 1. MINUTES
  - a. Regular meeting March 9, 2011.

#### 2. ACTION ITEMS

- a. 1000 Cornell Road (1030 East California Blvd) Public Tree Relocation Request
   Item Continued from March 9, 2011.
- b. Lambert Street Master Street Tree Plan Amendment.

# 3. COMMENTS FROM THE COMMITTEE

a. A discussion of the role of UFAC, the Design Commission, City Council, and the Staff.

ADJOURNMENT

lohn Byram, Chair

Urban Forestry Advisory Committee

Note to the public: Public comment is limited to items on this special meeting agenda. An opportunity for public comment on items on the agenda will be provided when the items are discussed. Please limit comments to 3 minutes each.

#### **POSTING STATEMENT**

I HEREBY CERTIFY that this Agenda was posted in its entirety on both the Council Chamber Bulletin Board, Room S249, the Information Kiosk in the rotunda area at City Hall, 100 North Garfield Avenue, a copy given to the Information Services Department, Main Library, and all documentations included in the package of information provided to the Committee Members are available upon request during normal business hours, this Urban Forestry Advisory Committee Agenda was posted on this 7<sup>th</sup> day of April at 6:00 PM.

Darya Barar, Staff Maison

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Forestry Operations at (626) 744-3846. Notification prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

# CITY OF PASADENA Notice of Regular Meeting

# URBAN FORESTRY ADVISORY COMMITTEE

May 11, 2011–6:00 PM 1020 North Fair Oaks Avenue



#### CALL TO ORDER - 6:00PM

- 1. MINUTES
  - a. Special Meeting April 13, 2011.
- 2. PUBLIC COMMENT Items not on the agenda and items over which the committee has advisory authority (five-minute time limit)
- 3. ACTION ITEMS
  - a. 1812 Linda Vista Avenue Public Tree Removal Request
  - b. Lambert Drive Master Street Tree Plan Amendment
- 4. INFORMATION ITEMS
  - a. Lambert Drive Hazardous Tree Removals
- 5. COMMENTS FROM THE COMMITTEE

6. ADJOUKNMENT

John Bylam, Chair

Orban Forestry Advisory Committee

#### POSTING STATEMENT

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Darya Barar, Staff Liaison

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Forestry Operations at (626) 744-3846. Notification prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

# CITY OF PASADENA Notice of Meeting Cancellation URBAN FORESTRY ADVISORY COMMITTEE

June 8, 2011–6:00 PM
The Jackie Robinson Center
1020 North Fair Oaks Avenue



This is a notice of meeting cancellation for the June 8, 2011 meeting.

The next UFAC meeting will be held July 13, 2011.

POSTING STATEMEN

John Byram, Chair

**Urban Forestry Advisory Committee** 

# **POSTING STATEMENT**

I HEREBY CERTIFY that this Agenda was posted in its entirety on both the Council Chamber Bulletin Board, Room S249, the Information Kiosk in the rotunda area at City Hall, 100 North Garfield Avenue, a copy given to the Information Services Department, Main Library, and all documentations included in the package of information provided to the Committee Members are available upon request during normal business hours, this Urban Forestry Advisory Committee Agenda was posted on this 2<sup>nd</sup> day of June 2011 at 5:30 PM.

Darya Barar, Staff Liaison

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Forestry Operations at (626) 744-3846. Notification prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

# **ATTACHMENT B**

# PASADENA MUNICIPAL CODE ESTABLISHMENT OF CITY ADVISORY BOARDS, COMMISSIONS AND COMMITTEES

Commission/Committee: Accessibility & Disability

Established by: P.M.C. 2.48.020

#### **Purpose and Function:**

A. The purpose of the commission is to advise the City Council on accessibility issues in Pasadena.

#### B. The commission shall:

- 1. Study and examine (a) existing inequities in access to the physical, work, social and cultural environments for all residents of Pasadena, particularly those who have disabilities, and (b) policies, procedures, programs and legislation for eliminating those inequities;
- 2. Recommend policies, procedures, programs and legislation to promote and ensure the accessibility of the physical, work, social and cultural environments to all residents of Pasadena, particularly those who have disabilities;
- 3. Consult and cooperate with other public agencies and commissions on matters relevant to the commission;
- 4. Assist the accessibility and disability issues coordinator to carry out assigned programs and responsibilities.

#### Number of members and method of selection:

Nine members. Each of the seven Council members and the Mayor shall appoint one member. The final person is selected by the Mayor from a poll and candidates recommended by Council members. Pasadena residency required.

#### Frequency of meeting:

Once a month.

#### Qualifications:

- A. All members shall be residents of the city; provided, however, that persons appointed by a director need not reside in said director's district.
- B. Members shall have a demonstrated commitment to the accessibility of the community for all people, particularly those with disabilities, through work on matters such as the rights of persons with disabilities or other activities which promote the accessibility of the community to all people, and shall be familiar with the city and current accessibility issues.
- C. Members shall be selected so as to represent a cross section of the city's disability groups and to include persons with professional experience in the field of disability.

Commission/Committee: Arts & Culture

Established by: P.M.C. 2.47.020

#### **Purpose and Function:**

- A. The commission shall advise the City Council on matters pertaining to the city's arts and cultural program which shall:
  - 1. Foster public and private partnerships for providing arts and cultural programs for the youth of Pasadena;
  - 2. Promote access for the public to the highest quality arts opportunities possible;
  - 3. Promote the work of artists and arts groups and celebrate the city for its ethnic diversity, creativity and its leadership in arts and culture;
  - 4. Provide grants-in-aid to individual and group artists, cultural groups and arts organizations;
  - 5. Encourage the provision of cultural and artistic facilities and features in public and commercial construction.
- B. The commission shall appoint highly qualified peer panels for specific time periods to:
  - 1. Select public art and art in public places;
  - 2. Review and evaluate requests for funding;
  - 3. Advise the commission on the allocation of funds from the cultural trust fund and other general fund revenues appropriated to the arts.
- C. The commission shall, from time to time, make recommendations to the City Council on the selection of professional management firms to administer the city's arts and cultural program.

#### Number of members and method of selection:

Nine members. One appointed by each of the seven Council members and the Mayor. The final person is elected by the Mayor from a poll and candidates recommended by seven Council members. Pasadena residency required. Members required filing annual Statement of Economic Interest.

# Frequency of meeting:

Once a month.

#### Qualifications:

A. All members shall be residents of the city; provided however, that persons appointed by a director need not reside in said director's district.

- B. Members should have a broad and informed perspective of the arts along with a demonstrated knowledge and responsiveness to the existing arts community and community at large.
- C. Members shall represent a cross section of the city's age, multi-cultural, socioeconomic, professional, artistic and volunteer diversity and have an appreciation for Pasadena's rich cultural tradition.
- D. Members shall have a minimum of 5 years' experience in one of the following areas:
  - 1. Arts and cultural organizations;
  - 2. Arts education;
  - 3. Arts patronage or volunteerism;
  - 4. Professional artistry.

Commission/Committee: Code Enforcement

Established by: P.M.C. 2.55.020

## **Purpose and Function:**

The primary purpose of the commission is to hear and rule on cases and appeals regarding enforcement of particular provisions in <u>Title 6</u>, 14, 17, <u>Chapter 8.48</u>, and <u>Chapter 9.58</u> of this code, and to order action on cases of noncompliance presented by city staff. The commission also advises the City Council on code enforcement matters and animal control issues.

#### Number of members and method of selection:

Nine members. One appointed by each of the seven Council members and the Mayor. The final person is elected by the Mayor from candidates recommended by Council members. Pasadena residency required. Members required filing annual Statement of Economic Interest.

#### Frequency of meeting:

Once a month.

#### Qualifications:

- A. All members shall be residents of the city; provided, however, that a person nominated by a director need not reside in the director's district.
- B. No members shall be employees of the city or its agencies.
- C. Members shall possess general knowledge of code provisions related to the commission's purpose and functions (e.g., housing, health, building and zoning).

Commission/Committee: Commission on the Status of Women

Established by: P.M.C. 2.65.020

# **Purpose and Function:**

A. The purpose of the commission is to advise the City Council on the special needs and concerns of women of all ages, races, religions, ethnic and cultural backgrounds, and economic and social circumstances.

#### B. The commission shall:

- 1. Study and examine through the conduct of meetings, conferences, public hearings or other appropriate methods those conditions which indicate discrimination or prejudice encountered by women;
- 2. Recommend procedures, programs and legislation to promote and ensure equal rights and opportunities for all women in the city;
- 3. Consult and cooperate with other public agencies and commissions on matters relevant to the commission.

# C. In connection with the foregoing functions, the commission may:

- 1. Act as conciliator or mediator in disputes within the scope of the commission's functions with the approval of the parties;
- 2. Request of any city department or agency information, services, facilities and assistance in furtherance of the objectives of the commission;
- 3. Coordinate activities of community groups and organizations dealing with equal rights and special concerns of women;
- 4. Collect, coordinate and disseminate information concerning women;
- 5. Develop and maintain a talent bank of women to assist the city in performing its functions.

#### Number of members and method of selection:

Nine members. One appointed by each of the seven Council members and the Mayor. The final person is selected by the Mayor from a poll and candidates recommended by Council members. Pasadena residency required.

# Frequency of meeting:

Once a month.

# Qualifications (if any):

A. All members shall be residents of the city; provided however, that a person nominated by a director need not reside in the director's district.

- B. Members should possess knowledge or ability in areas pertaining to discrimination against women.
- C. Members should have exhibited leadership qualities in community activities relating to the general welfare of women in the city.

Commission/Committee: Community Development

Established by: P.M.C. 2.70.020

# **Purpose and Function:**

- A. The purpose of the committee is to review and make recommendations on all matters to come before the community development commission prior to commission action, except emergency matters, and matters which the, by resolution, excludes from committee review and recommendation.
- B. The committee has all the powers of the commission as set forth in Health and Safety Code Section 33000 et seq., and <u>Chapter 2.10</u> of this title, except the power to:
  - 1. Sue and be sued;
  - 2. Sell property;
  - 3. Delegate authority to redevelop in the city to another redevelopment agency;
  - 4. Contract with other public agencies;
  - 5. Acquire property by purchase, lease, gift or eminent domain;
  - 6. Borrow money for redevelopment purposes;
  - 7. Finance housing construction and rehabilitation;
  - 8. Such other powers as shall be withheld by ordinance of the city council or resolution of the commission.

#### Number of members and method of selection:

Nine members, two of which shall be tenants of the Pasadena Community Development Commission ("Commission") at least one of which shall be over 62 years of age if the Commission has tenants of such age. The two tenant members shall be part-time members of the Committee in that they will review and make recommendations on all matters to come before the Commission prior to Commission action relating to all matters necessary or convenient to carry out the purposes and provisions of the Housing Authorities Law (Health and Safety Code Section 34310 et.seq.). Pasadena residency required members are required to file annual Statements of Economic Interest.

# Frequency of meeting:

Twice a month.

#### Qualifications:

A. Each and all of the seven members nominated by the Council members and ratified by the City Council shall be residents of the city; provided, however, that a person nominated by a Council member need not reside in said Council member's district.

B. The two tenant committee members shall be tenants of the commission. Their successors shall also be tenants of the commission. Such successors shall be appointed for a term of two years and all vacancies shall be filled for the unexpired term. If a tenant member ceases to be a tenant of the commission, he/she shall be disqualified as a member and another tenant shall be appointed to fill the unexpired term. If a tenant member ceases to be a tenant of the commission, he/she shall be disqualified as a member and another tenant shall be appointed to fill the unexpired term. At least one tenant member shall be over 62 years of age if the commission has tenants of such age. If the commission does not have tenants, the City Council shall appoint two tenants of the commission has tenants of such age, within one year after the commission first does have tenants.

Commission/Committee: Design

Established by: P.M.C. 2.80.020

#### **Purpose and Function:**

- A. The City Council declares that the achievement of quality in the architecture and urban design of the city is required in the interest of the prosperity, social and cultural enrichment, and general welfare of the people. The purpose of this commission is to:
  - 1. Establish procedures for developing design policies for the city;
  - 2. Establish procedures and criteria for review of alterations to the urban and natural environments to assure appropriate design;
  - 3. Encourage public understanding of and involvement in the design quality of the city, and strengthen civic pride in the beauty of Pasadena;
  - 4. Protect and enhance the city's attraction to residents seeking a pleasant way of life, increase its attraction for tourists and visitors, and support and stimulate business and industry by encouraging excellency of design;
  - 5. Safeguard and enhance the visual and aesthetic character, diversity and quality of the city.

#### B. The commission shall:

- 1. Conduct design review for "public projects" as defined and set forth in the zoning code (Title 17). Jurisdiction shall include architecture, materials, scale, massing, color, lighting, landscaping, open space and any other design concept. After the first meeting of the design commission at which a public project is considered, and at the request of a public agency with concerns about the effect of design review on exceeding a budget, impacting a schedule, or in direct conflict with neighborhood requests about design, the city manager or his/her designee may directly forward an application for design review of a "public project" to the City Council. The general manager of the Rose Bowl Operating Company and the chief operating officer of the Pasadena Center Operating Company shall have this same authority with regard to applications submitted by their respective operating companies;
- 2. Develop and recommend to the City Council objectives and criteria of design for all streetscapes and all features thereof within the public right-of-way, including, but not limited to, street lights, poles, benches, signs, hydrants, trash receptacles and other street furniture and street trees, sidewalks, parkways and special paving treatments for traffic islands and pedestrian crossings. This paragraph shall not affect the installation, maintenance or removal of traffic control devices described in <u>Title 10</u> of this code, provided, however, that the commission may advise on such matters as the mounting and positioning of traffic control devices within the context of developing overall streetscape design criteria;
- 3. Review and recommend to the City Council the aesthetic design concepts of all construction undertaken by the city, including structures, streets, bridges,

- subways, sidewalks, street trees, parkways, landscaping, street furniture and street lights. This paragraph includes projects in which the city is a participant;
- 4. Develop and recommend to the City Council general objectives and standards of aesthetic design for use by all departments of the city;
- 5. Undertake design reviews and hear such matters as are required by <u>Title 17</u> of this code:
- 6. Develop and recommend to the City Council general design objectives, goals and criteria for areas and districts in the city, and for areas of city development, such as the civic center area, redevelopment areas and park areas;
- 7. Develop and recommend to the City Council policies relating to architecture and urban design;
- 8. Work closely with the planning commission, historic preservation commission, community development committee and other advisory bodies and city departments to assure changes to the built environment will be orderly and will not diminish the architectural, aesthetic or design quality of the city;
- 9. Comment and make recommendations upon all environmental impact reports for proposed amendments to the zoning ordinance or map, subdivisions, general plan amendments, redevelopment projects, significant public improvements, and such other land use proposals or projects that may affect the architectural, aesthetic or design quality of Pasadena. The planning director shall refer all such matters to the commission whether or not an environmental impact report is required;
- 10. Participate in revisions of the urban design element of the general plan of the city;
- 11. Review, advise and make recommendations to the City Council relating to the city's master street tree plan and undertake such other reviews pertaining to public trees as are specified in the city trees and tree protection ordinance, Section 8.52.050 of this code.

#### Number of members and method of selection:

Nine members. The Mayor shall nominate six members from persons recommended by the other seven Council members. One member appointed by A&CC, TAC, HPC, & PC. Pasadena residency required. Members are required to file annual Statements of Economic Interest.

## Frequency of meeting:

Twice a month.

- A. All members shall be residents of the city; provided however, that a person nominated by a director need not reside in the director's district.
- B. The criteria for selection of members shall be a demonstrated interest in the community and professional expertise and experience in a design related field, including one or more of the following fields:

- Architecture;
   Landscape architecture;
   City planning;
   Historic preservation;
   Artist;
   Urban design;
   Engineering; and
   Transportation planning.

Commission/Committee: Environmental Advisory

Established by: P.M.C. 2.140.020

## **Purpose and Function:**

- A. The purpose of the commission is to provide policy advice to the City Council for promoting environmental stewardship and urban sustainability in accordance with the City Council's endorsement of the "2005 United Nations Green Cities Declaration and Urban Environmental Accords," the city's adopted environmental charter, and such other related environmental policies as adopted by the City Council.
- B. The purpose of the commission is also to advise the City Council on environmental policy matters related to the following, excluding the daily operations of city departments:
  - 1. Energy;
  - 2. Waste reduction;
  - 3. Urban design;
  - 4. Preservation and enhancement of urban natural areas;
  - 5. Transportation;
  - 6. Environmental health; and
  - 7. Water.
- C. In addition to those matters set forth in subsections A and B of this section, the commission shall advise and make recommendations to the City Council as directed by the City Council.
- D. The commission shall consider environmental matters which have citywide impacts but shall not, directed by the City Council, consider environmental matters relating to specific projects or, including without limitation, compliance with the California Environmental Quality Act.
- E. The commission shall consult and cooperate with other commissions and public bodies on matters relevant to the commission's purposes consistent with provisions in Section 2.45.060
- F. In carrying out its functions and duties, the commission may:
  - 1. Request information, services, facilities and assistance of any city department or agency in furtherance of the objectives of the commission;
  - 2. Study and examine through the conduct of meetings conferences, public hearings or other appropriate methods those matters it is charged with;
  - 3. Conduct outreach and education to the public, business and industry regarding environmental matters of city-wide impact.

# Number of members and method of selection:

Nine members. Pasadena residency required. Members are required to file annual Statements of Economic Interest.

# Frequency of meeting:

Once a month.

# Qualifications (if any):

All members shall be residents of the city; provided, however, that a person nominated by a Council member need not reside in the Council member's district. Members should have experience in at least one of the areas subject to commission purview under Section 2.140.110 or have professional experience in disciplines relating to the environmental sciences.

Commission/Committee: Fair Oaks Project Area

#### Established by:

Adoption of the Fair Oaks Avenue Redevelopment Project Area Redevelopment Plan, 1985

### **Purpose and Function:**

A. The purpose of the Project Area Committee is to advise the City Council on all matters relating to the implementation of the Fair Oaks Avenue Redevelopment Plan.

#### B. The committee shall:

- 1. Assisting in community organizing in the formulation and implementation of the Redevelopment Plan and programs, which will carry out the revitalization activities identified in the Fair Oaks Avenue Redevelopment Plan; and
- 2. Serve as the formal means through which the Fair Oaks community members are involved in the planning, the development and execution of the Redevelopment Project to the fullest extent, and have clear and direct access to decision making in all stages of the planning process by reviewing and evaluating project activities and making advisory recommendations as necessary and appropriate; and
- 3. Consult and advise with City agencies concerning policy matters, which affect owner, residents and businesses in the Project Area, and which deal with the planning, provisions for replacement of residential, commercial or industrial facilities for those displaced by redevelopment projects.

#### Number of members and method of selection:

Seventeen members. Elections are held every two years to select representatives from the Redevelopment Project Area.

#### Frequency of meeting:

Once a month.

# Qualifications (if any):

By-laws govern the committee activities, which require that the committee maintain a fair representation from every segment of the Fair Oaks Avenue Project Area community. Membership to the committee is limited to individuals in the categories identified below and who reside or own property within the boundaries of the Redevelopment Project Area.

The committee consists of the following classifications:

- A. Residential owner/occupant (4-members)
  B. Residential tenant (4-members)
  C. Business Representative (4-members)
  D. Organizational Representative (4-members)
  E. At-large Organizational Representative (1-member)

Commission/Committee: Hahamongna Watershed Advisory

Established by: P.M.C. 2.100.120

#### **Purpose and Function:**

To advise the City Council on matters related to the Hahamongna Watershed Park, including:

- 1. Review and recommendation of the Hahamongna Watershed Park master plan;
- 2. Oversight of the preparation of the environmental documents associated with the Hahamongna Watershed Park master plan;
- 3. Oversight of the construction of the Hahamongna Watershed Park restoration project;
- 4. Review of revenue and financing proposals to fund the ongoing operations and maintenance of Hahamongna Watershed Park; and
- 5. Development of a plan for public outreach and community involvement in accomplishing the four functions listed above.

#### Number of members and method of selection:

Thirteen members. Composed of nine members of Recreation and Parks Commission, two members of the Northwest Commission and two members of the Environmental Advisory Committee.

# Frequency of meeting:

Meets every other month; "odd" numbered month.

#### Qualifications (if any):

Must be a commissioner of the Recreation and Park Commission or a commissioner of the Environmental Advisory Committee (EAC) that has been appointed by the EAC to serve on the Hahamongna Watershed Advisory Committee.

Commission/Committee: Historic Preservation

Established by: P.M.C. 2.75.020

#### **Purpose and Function:**

- A. Implement the historic preservation goals, policies and programs of the comprehensive general plan;
- B. Protect, enhance and perpetuate historic resources that represent or reflect distinctive and important elements of the city's cultural, social, economic, political, archaeological and architectural history;
- C. Stabilize and improve property values, and enhance the visual and aesthetic character and environmental amenities of the city's historic areas;
- D. Recognize the city's historic resources as economic assets;
- E. Provide educational programs to promote and encourage restoration, rehabilitation and maintenance of existing historic resources for the culture, education, enjoyment and economic welfare of the city's residents and visitors, and to conserve reusable material and energy resources;
- F. Foster civic pride in the beauty and noble accomplishments of the past by promoting private stewardship of historic resources that represent these accomplishments;
- G. Promote the city as a destination for tourists and as a desirable location for business;
- H. Ensure that the rights of the owners of historic resources and owners of properties adjacent to historic resources are safeguarded;
- I. Fulfill the city's responsibilities as a certified local government under federal preservation laws; and
- J. Fulfill the city's responsibilities for Federal Section 106 reviews and for the California Environmental Quality Act.

# Number of members and method of selection:

Nine members, one appointed by each of the seven Council members and the Mayor. The final person is selected by the Mayor from a poll and candidates recommended by Council members. Also includes Landmark District Reps. Pasadena residency required. Members are required to file annual Statements of Economic Interest.

# Frequency of meeting:

Twice a month.

- A. All members shall be residents of the city; provided however, that a person nominated by a Council member need not reside in the Council member's district.
- B. All members shall be conversant with Pasadena's historical, architectural and cultural heritage and have special interest, knowledge, or training in fields closely related to historic preservation, such as architecture, history, landscape architecture, architectural history, planning, archaeology, urban design, geography, real estate, law, finance, building trades or related areas.
- C. If possible, the City Council shall appoint at least three members of the commission who are professionals in the fields or disciplines of architecture, landscape architecture, history, architectural history, urban planning, American studies, geography, or archaeology or other historic preservation-related disciplines to the extent that such professionals are available in the community.

Commission/Committee: Human Relations

Established by: P.M.C. 2.58.020

#### **Purpose and Function:**

A. The purpose of this commission is to aid the city in achieving better human relations in city government, and to provide assistance to private persons and groups in promoting good will and better relations among all people.

#### B. The commission shall:

- 1. Formulate ideas and suggest programs in the areas of research and education for the purpose of lessening racial and religious prejudice and of fostering attitudes among the various groups within its jurisdiction which lead to civic peace and intergroup understanding;
- 2. Develop and participate in plans and programs designed to promote the full acceptance of all citizens in the community in all aspects of community life, without regard to race, religion, national origin, age, sex or a minority affiliation;
- 3. Cooperate with and assist in coordinating on a city-wide basis the work of those community agencies engaged in fostering mutual understanding and respect among all racial, religious and cultural groups in the city, or in attempting to discourage discriminatory practices against any such group or any of its members;
- 4. Cooperate with the city manager and, through that office, with the various city departments in identifying and ameliorating human relations problems with which the commission may be concerned;
- 5. From time to time recommend measures, including legislation, to the City Council which will serve to improve human relations within the city;
- 6. Provide a forum where human relations problems may be presented and discussed and their implications evaluated with the understanding that if such problems require corrective action the commission will transmit recommendations thereon to the City Council. Human relations problems include claims of abridgements of equal opportunity in employment, housing and education because of race, religion, national origin, age, sex or a minority affiliation and intergroup conflicts, based upon any of these factors, between the police and residents of the community, and between various groups within the community;
- 7. Maintain close liaison with the police department through the police chief or his/her representatives and promote understanding and cooperation between the police department and residents of the community;
- 8. Cooperate with the police department in assuring that a sound program of human relations training is provided for new recruits, as well as current members of the department;
- 9. Encourage and assist representatives of the local law enforcement agencies, the judicial system and other interested community groups in developing and maintaining harmonious relationships between the law enforcement agencies and the residents of the city;

- 10. Formulate or recommend programs and policies for lessening prejudice, intolerance and discrimination in employment, housing and education for both the general public and the city organization.
- D. The commission shall neither be considered in theory nor function as a police review board.

# Number of members and method of selection:

Nine members. One appointed by each of the seven Council members and Mayor. Pasadena residency required.

# Frequency of meeting:

Once a month.

- A. All members shall be residents of the city; provided, however, that a person nominated by a director need not reside in said director's district.
- B. Members should be committed to the principle of equal opportunity for all people and have the ability to function harmoniously within a heterogeneous group.

Commission/Committee: Human Services

Established by: P.M.C. 2.86.020

# **Purpose and Function:**

A. For purposes of this chapter, "human services" is defined as a broad range of programs and activities designed to protect, improve and restore the personal welfare and wellbeing of residents of all ages. Typical human services would include, but not be limited to: social services, shelter, economic support, employment and training, education, health and protective services.

B. The purpose of the commission is to advise and make recommendations to the City Council regarding the human service needs of people of all ages in this community. This commission will aid the city in facilitating collaborative efforts and a coordinated approach to improve and expand the delivery of quality human services in Pasadena. This commission is established to respond to significant unmet human service needs and gaps as identified in such documents as the Policy on Children, Youth and Families; Quality of Life Index; Child Care Policy; Needs Assessment; Children's Scorecard, and related materials.

#### C. The commission shall:

- 1. Facilitate bringing city and community resources together to ensure the delivery of effective human services to people of all ages;
- 2. Formulate ideas and suggest plans and programs designed to promote the availability and effectiveness of human services;
- 3. Promote cooperation and collaboration among local agencies, organizations and commissions involved in the delivery of human services, consistent with the roles and responsibilities outlined in such documents as the Human Services Vision, Fund Distribution Task Force Group Report and the Human Services Strategy and Management Action Plan;
- 4. Recommend priorities to the Council for city resources which respond to identified unmet human service needs;
- 5. Recommend the allocation of city resources consistent with the established priorities for addressing documented human service needs;
- 6. Convene commissions, advisory groups, community agencies, provider organizations, groups and individuals to facilitate effective collaboration in addressing human service issues in Pasadena;
- 7. Advise the Council on ways to achieve human service goals consistent with council-adopted policies which address human services.

#### Number of members and method of selection:

The Commission shall consist of thirteen members, who shall be nominated as follows: Each of the seven Council members and the Mayor shall nominate one member each for a total of The Pasadena Area Community College Board of Trustees shall nominate one member who resides within the PCC boundaries. The Pasadena Unified School District shall nominate one member who resides in PUSD boundaries. Human services agencies providing services within Pasadena shall recommend three members to the Commission for nomination to the Council, provided that each nominee must represent an agency serving Pasadena residents. All nominations are subject to ratification by the City Council. Members shall be required to file annual statements of economic interest pursuant to the city's Conflict of Interest Code.

# Frequency of meeting:

Once a month.

- A. All members nominated by the Council shall be residents of the city; provided, however, that a person nominated by a director need not reside in said director's district. Members nominated by the PCC, PUSD, and the human services commission, from recommendations from human services agencies need not reside within city boundaries.
- B. Persons nominated to the commission should have exhibited a commitment to principles and concepts articulated in such council-adopted documents as The Human Services Vision and Guiding Principles and the Human Services Strategy and Management Action Plan.
- C. Members should have the ability to function harmoniously within a diverse group.

Commission/Committee: Library

Established by: P.M.C. 2.90.020

# **Purpose and Function:**

To advise the City Council on policy relating to the public library system.

#### Number of members and method of selection:

Nine members. Each of the seven Council members and the Mayor shall nominate one member for a total of eight members. The Mayor shall nominate the remaining one member from persons recommended by the seven Council members.

# Frequency of meeting:

Once a month.

- A. All members shall be residents of the city; provided, however, that a person nominated by a director need not reside in said director's district.
- B. Members sould have an interest in the quality of community library services and in the development, improvement and cost effectiveness of those services.
- C. Prior or current community service is also desirable.

Commission/Committee: Lincoln Ave Project Area

## Established by:

Adoption of the Fair Oaks Avenue Redevelopment Project Area Redevelopment Plan, 1985

#### **Purpose and Function:**

A. The purpose of the Project Area Committee is to advise the City Council on all matters relating to the implementation of the Lincoln Avenue Redevelopment Plan.

#### B. The committee shall:

- 1. Assisting in community organizing in the formulation and implementation of the Redevelopment Plan and programs, which will carry out the revitalization activities identified in the Fair Oaks Avenue Redevelopment Plan; and
- 2. Serve as the formal means through which the Fair Oaks community members are involved in the planning, the development and execution of the Redevelopment Project to the fullest extent, and have clear and direct access to decision making in all stages of the planning process by reviewing and evaluating project activities and making advisory recommendations as necessary and appropriate; and
- 3. Consult and advise with City agencies concerning policy matters, which affect owner, residents and businesses in the Project Area, and which deal with the planning, provisions for replacement of residential, commercial or industrial facilities for those displaced by redevelopment projects.

#### Number of members and method of selection:

Twenty-five members. Elections are held every two years to select representatives from the Redevelopment Project Area.

#### Frequency of meeting:

Once a month.

### Qualifications (if any):

By-laws govern the committee activities, which require that the committee maintain a fair representation from every segment of the Lincoln Avenue Project Area community. Membership to the committee is limited to individuals in the categories identified below and who reside or own property within the specified election boundaries.

The committee consists of the following classifications:

- A. Residential owner/occupant (7-members)
  B. Residential tenant (2-members)
  C. Business Representative (8-members)
  D. Organizational Representative (8-members)

Commission/Committee: Northwest

Established by: P.M.C. 2.95.020

#### **Purpose and Function:**

A. Serve as a monitoring body for the northwest community;

- B. Work with the city manager and staff on updating and revising the northwest community plan;
- C. Provide ongoing oversight of the implementation of the plan;
- D. Provide periodic advice to the Council on northwest issues;
- E. Present an annual review of the implementation of the plan's projects and programs to the Council and the community.

#### Number of members and method of selection:

Eleven members. Districts 1, 3 and 5 shall nominate two members. Districts 2, 4, 6 and 7 and the Mayor shall nominate 1 member. All nominations are subject to ratification by the City Council. In making appointments and filling vacancies, all Council members and the Mayor shall ensure that the commission has a majority of representation from the Northwest community. Pasadena residency required. Members of the commission shall not be required to file annual statements of economic interest pursuant to the City's Conflict of Interest Code.

#### Frequency of meeting:

Twice a month.

- A. All members shall be residents of the city; provided, however, that a person nominated by a director need not reside in the director's district.
- B. No members shall be employees of the city or its agencies.
- C. Members may either possess professional background or personal interest in the areas of housing, human services, employment, economic development, education, public works, finance, arts or culture.
- D. Members should be committed to improving the quality of life in the northwest community and possess a sensitivity and understanding of the diversity of that community.

Commission/Committee: Old Pasadena Meter Zone Advisory

Established by: P.M.C. 2.98.020

#### **Purpose and Function:**

- A. Recommend to the City Council the priority expenditures of net revenues from the parking meters within the parking meter zone for street and parking related expenditures which regulate and control traffic and parking within the parking meter zone and its surrounding area.
- B. Study and examine any other parking related issues referred to it by the City Council or by the director of public works and transportation which may include, but without limitation, proposed changes and amendments to the parking meter rates.

#### Number of members and method of selection:

Seven members shall be nominated by the Mayor from the persons recommended by the other seven City Council members, subject to confirmation by the City Council. Three Commissioners shall be owners of property or officers, employees or agents of a corporation renting or leasing property within the parking meter zone. One Commissioner shall be an "at large" appointee.

# Frequency of meeting:

Quarterly meetings.

- A. Three commissioners shall be owners of property, or officers, employees or agents of a corporation owning property within the parking meter zone. Three commissioners shall be renters or lessees of property or officers, employees or agents of a corporation renting or leasing property within the parking meter zone. One commissioner, who shall serve "at large," may be either or both an owner, renter or lessee, or officer, agent and employee of a corporation owning, renting or leasing property within the parking meter zone.
- B. Commissioners shall be persons of business experience and ability to the end that the affairs of a commission shall be administered in the interests of the zone.

Commission/Committee: Recreation & Parks

Established by: P.M.C. 2.100.020

# **Purpose and Function:**

- A. The purpose of the commission is to advise the City Council on all matters concerning recreation, recreational use and programs and all related features of "dedicated parkland," as defined and designated in <a href="Chapter 3.23">Chapter 3.23</a> and of "parks," as defined and designated in Section 3.24.020(F).
- B. The commission shall have the following powers and functions:
  - 1. To advise the City Council on all matters pertaining to recreation, recreational use and programs and all related features of "dedicated parkland," as defined and designated in Chapter 3.23 and of "parks," as defined and designated in Section 3.24.020(F);
  - 2. To stimulate interest in parks and recreation programs and to obtain the greatest possible cooperation and participation of citizens and public and private agencies in such programs;
  - 3. To pursue a policy of public acquisition of land or easements within open space districts:
  - 4. To cooperate and assist in coordinating on a city-wide basis the work of community agencies, social organizations, and special interest groups which support parks and recreation;
  - 5. To cooperate with school districts and other public agencies to maximize the recreational use of school facilities and other public lands;
  - 6. To cooperate with other city commissions and committees in reviewing and evaluating matters pertaining to parks and recreation;
  - 7. To review, evaluate and recommend the establishment of goals and objectives and plans for the acquisition, improvements and utilization of park and recreation facilities and for any other activity over which the commission has responsibility, and issue periodic reports to the City Council and city manager concerning the accomplishment of goals and objectives;
  - 8. To consider, advise and make recommendations to the city council relative to:
    - a. A budget for operating expenditures, capital improvements and all other expenditures relating to public recreation facilities, including parks, playgrounds and special use facilities,
    - Methods and policies for the acquisition, planning, development and improvement of public recreation facilities, including parks, playgrounds and special use facilities and including the selection of contract consultants for the implementation of such activities,

- c. Permits, fees and charges to be made for recreation programs and for the use of public recreation facilities, including parks, playgrounds and special use facilities,
- d. Rules and regulations for the use of existing public recreation facilities, including parks, playgrounds and special use facilities, with an emphasis on equal opportunity of use and on minimizing adverse environmental impacts;
- 9. To perform such other duties as may be described by the Charter or ordinances of the city, or as may be requested by the City Council or the city manager.
- C. The City Council shall respect the responsibilities of the commission and, accordingly, will endeavor, in good faith, to refer matters pertaining to parks and recreation to the commission for advice and recommendations. Notwithstanding the forgoing, nothing in this code shall prohibit the City Council from acting on urgent or other matters without referring the same to the commission.

#### Number of members and method of selection:

Nine members. Pasadena residency required. Members are required to file annual Statements of Economic Interest.

# Frequency of meeting

Once a month.

- A. All members shall be residents of the city; provided, however, that a person appointed by a director need not reside in the director's district.
- B. Members should have a genuine concern for the welfare of residents and the role of the community service and recreation division and this commission to help children, youth and adults to utilize constructively their leisure time.
- C. Past voluntary community service in the city involving various age groups is desirable

Commission/Committee: Planning

Established by: P.M.C. 2.105.020

# **Purpose and Function:**

A. The purpose of the commission is to advise the City Council on the preparation and review of the general plan, as well as the adoption or implementation of programs under the plan, including the creation of districts and zones, modification to and administration of zoning regulations, review of the capital improvements program and review of other programs and projects which affect city development.

#### B. The commission's function is to:

- 1. Prepare and adopt a comprehensive long-term general plan for the physical development of the city and of any land outside its boundaries which, in the commission's judgment, bears relation to its planning. Such plan shall be known as the general plan and shall include elements as may be required by law and such additional elements which in the commission's judgment relate to the physical development of the city. The commission shall conduct an annual review of the general plan and make recommendation to the council regarding any necessary additions, deletions or amendments. A report on this review shall be included in the commission's annual report;
- 2. Recommend to the officers of the city reasonable and practical means for putting into effect the general plan or any part thereof in order that it will serve as a pattern and guide for the orderly physical growth and development of the city;
- 3. Consult with and advise public officials and agencies, public utility companies, civic, educational, professional and other organizations and citizens generally about carrying out the general plan;
- 4. Initiate, consider and make recommendations to the City Council regarding each of the following matters:
  - a. The acquisition, establishment, opening, widening, narrowing, straightening, abandoning, vacating or sale of any public right-of-way, publicly owned open space, airport or heliport, public building site, or other public way, including proposed freeways, or other public property,
  - b. The location of any bridge, viaduct, subway, tunnel or elevated structure for the use of pedestrians or vehicular traffic or any public building,
  - c. The creation of districts or zones or the acquisition of property for off-street parking,
  - d. The creation of districts or zones, in accordance with the general plan, for the purpose of regulating the use of lands, density of population, the height, bulk, location or use of buildings therein, or the size of yards, open spaces or

- setbacks adjacent to buildings, or the changing, amending or altering of any such zones, districts or regulations;
- 5. Perform such other duties as may be prescribed by the Charter, ordinances of the city or state law.
- C. No ordinance, order or resolution shall be adopted by the City Council ordering or involving any of the matters enumerated in paragraphs 1 through 4 of this section unless and until such ordinance, order or resolution shall first have been submitted to the commission for report and recommendation. The commission shall report and make recommendation to the council upon the matter within the time specified by the council or, if not specified, in a timely manner. Upon request by the commission, additional time for report and recommendation may be granted by the Council. If the commission does not report and recommend within the period specified by the Council or otherwise within a reasonable time, the council may thereafter proceed to act upon the matter without such report and recommendation after first making the finding that the commission failed to act within a reasonable time period. Zoning matters shall be governed by the provisions of Title 17, known as the revised zoning ordinance of the city of Pasadena.

#### Number of members and method of selection:

Nine members. Pasadena residency required. Members are required to file annual Statements of Economic Interest.

#### Frequency of meeting:

Twice a month.

- A. All members shall be residents of the city; provided however, that a person appointed by a director need not reside in such director's district.
- B. Members should possess or be willing to acquire in-depth knowledge of the community, the operation and interrelationship of various community organizations and city departments.
- C. Members should be familiar with the revised zoning code and the city's comprehensive general plan.

Commission/Committee: Senior

Established by: P.M.C. 2.120.020

#### **Purpose and Function:**

A. The purpose of the commission is to advise the City Council on the needs, concerns, and quality of life of all seniors.

#### B. The commission shall:

- 1. Advise the City Council on the special needs and concerns of seniors of all ages, religions, races, ethnic and cultural backgrounds, sexual orientation and economic and social circumstances;
- 2. Engage in consultation and study with local groups on the needs of the aged and evaluate available resources;
- 3. Collect and study factual information relative to aspects of aging;
- 4. Serve as a liaison between commissions, organizations and governmental agencies which work with the aged and have an interest in aging adults;
- 5. Render advice in the area of community planning regarding the expansion of existing facilities and development of new facility services for the aged, as required;
- 6. Be sensitive to problems of seniors as they arise and recommend plans for actions:
- 7. Inform local, county, state and federal organizations (public and private) of the needs and resources of older people;
- 8. Research and report on developments in other communities dealing with local, county, state and federal programs for the aged;
- 9. Request assistance from city staff as needed.

#### C. In connection with the foregoing functions, the commission may:

- 1. Coordinate activities of community groups and organizations dealing with the special concerns of seniors;
- 2. Collect, coordinate, and disseminate information concerning seniors;
- 3. Develop and maintain a talent bank of seniors to assist the city in performing its functions.

#### Number of members and method of selection:

Eleven members. Pasadena residency is required. Each of the seven Council members shall nominate one member; the final person is selected by the Mayor from a poll and candidates recommended by Council members. Human service agencies providing services in Pasadena shall recommend two representatives for nomination.

#### Frequency of meeting:

Twice a month.

#### Qualifications (if any):

All members nominated by the city council shall be residents of the city; provided, however, that a person nominated by a councilmember need not reside in said councilmember's district. Members nominated by the senior commission from recommendations of human services agencies need not reside within city boundaries.

Commission/Committee: South Lake Ave. Parking Place

Established by: P.M.C. 2.130.020

#### **Purpose and Function:**

A. The purpose of the commission is to operate, manage and control the parking places within the district, and make and enforce all necessary regulations for the maintenance and operation of the district.

#### B. The commission shall:

- 1. Have possession and complete charge, supervision and control of all parking places acquired or constructed for the use or benefit of the South Lake Avenue parking place district;
- 2. Appoint in the same manner as other city employees are selected, such employees as it deems necessary. The City Council shall determine the number of such employees and their salaries;
- 3. Take appropriate steps to operate and maintain the South Lake parking place district;
- 4. As of January 1, 2008, recommend to the City Council the priority expenditures of net revenues from parking meters in the South Lake parking meter zone for street and parking related expenditures which regulate and control traffic and parking within that parking meter zone and its surrounding area, as set forth in Section 10.45.090 of this code.

#### C. The commission may:

- 1. Lease any or all parking places, in or outside the district, to any person for the sole purpose of the operation of public parking facilities on them by such person, or may grant a franchise, or make a contract with any person for such purpose;
- 2. Fix, regulate and collect rentals, fees or charges for maintenance and operation of the district and for the parking of vehicles in parking places under its control, and may provide different rates for different classes of customers or users. The annual maintenance and improvement charges shall be fixed after public hearing following such notice as the commission prescribes. The commission may operate the parking places or any thereof, as free public parking places without fee or charge.

#### Number of members and method of selection:

Five members. Pasadena residency not required; however, at least three members shall be owners of lessees of property, or officers, employees or agents of a corporation owning or leasing property within the SLAP District. Members are required to file annual Statements of Economic Interest.

#### Frequency of meeting:

Once a month.

#### Qualifications (if any):

- A. At least three commissioners shall be owners or lessees of property, or officers, employees or agents of a corporation owning or leasing property within the South Lake Avenue parking district.
- B. Commissioners shall be persons of business experience and ability to the end that the affairs of the South Lake Avenue parking place district shall be administered in the interests of the district.

Commission/Committee: Transportation Advisory

Established by: P.M.C. 2.135.020

#### **Purpose and Function:**

- A. The primary purpose of the commission is to advise the City Council concerning policies affecting the city's transportation system.
- B. The commission shall study and hold public hearings assessing the economic, environmental and social adequacy of the city's transportation system and shall recommend short and long-range measures for its improvement.
- C. The commission shall study and make policy recommendations to the City Council on the following policy issues:
  - 1. Measures affecting the traffic circulation in the central business district;
  - 2. Annual and long-range allocation of Proposition A funds;
  - 3. The annual and 5-year capital programs of the city regarding streets and transportation;
  - 4. Federal, state and regional actions affecting the transportation network serving Pasadena, including existing and proposed freeways;
  - 5. Inclusion of Pasadena in Southern California's light rail transit network;
  - 6. Measures designed to manage or reduce traffic congestion, including ride sharing, vanpooling, staggering of work hours, application of new technology and encouragement of alternate modes of transit;
  - 7. Provision for a downtown public transit system such as a trolley or shuttle bus system;
  - 8. Protection of residential neighborhoods from negative transportation system impacts;
  - 9. Provision for service to those with limited access to transportation, including the poor, the disabled, the elderly and the young;
  - 10. Energy conservation aspects of transportation;
  - 11. Such other matters as shall be referred from time to time to the commission by the City Council.

#### Number of members and method of selection:

Nine members. Pasadena residency required.

#### Frequency of meeting:

Once a month.

#### Qualifications (if any):

- A. All members shall be residents of the city; provided however, that a person nominated by a director need not reside in the director's district.
- B. Members shall have experience and knowledge in the fields of transportation, urban planning and public services.

Commission/Committee: Urban Forestry

Established by: P.M.C. 2.80.135

#### **Purpose and Function:**

The purpose of the Urban Forestry Advisory Committee is to advise and make recommendations to the City Council relating to the city's master street tree plan and undertake such other reviews pertaining to public trees as are specified in the city trees and tree protection ordinance.

#### Number of members and method of selection:

Seven members which include: Two Recreation & Park Commission members, one Pasadena Beautiful Foundation Rep, two members of the community who are appointed by the City Council, and two Design Review Commission members. Chair rotates among members.

Frequency of meeting: Once a month.

#### Qualifications (if any):

Four members must be members of other commissions; one member of Pasadena Beautiful Foundation; two members from community at large, one with expertise in forestry.

#### **INFORMATION ITEMS**

A. 2011 End of Session Energy and Water Legislative Update\*



#### MEMORANDUM

January 18, 2012

To:

Legislative Policy Committee

From:

Phyllis E. Currie General Managerius Juni

Subject:

2011 End of Session Energy and Water Legislative Update

This report is for information only.

The attached report identifies new California laws impacting the utility, and summarizes key energy and water legislation as of the end of the 2011state legislative session.

## UTILITY LEGISLATIVE UPDATE: 2011 End of Session Report

#### **OVERVIEW**

During the first year of the 2011-2012 year legislative session, the state legislature passed nearly 900 bills. Sunday, October 9<sup>th</sup>, was the last day for the Governor to sign or veto these bills. Of the 250 energy, water and regulatory bills tracked by PWP in 2011, only 16 survived the legislative process and were presented to the Governor for signature or veto. SBx1 2 (Simitian) the Renewable Portfolio Standard (RPS) bill was signed by the Governor April 12th, in extraordinary session that ended on September 9<sup>th</sup> and becomes law December 10, 2011, 91 days after the end of the extraordinary session. All but one of the remaining 16 bills were signed into law and take effect January 1, 2012. All 16 bills are summarized in the "Governors Signed and Vetoed Bill Report".

Many legislators are now reworking their unsuccessful bills to be reintroduced in the next year of the legislative session that commences January 4, 2012. All of the bills addressing Public Goods Charge reauthorization and Public Interest Energy Research funding failed to pass.

#### **NEW LAWS WITH DIRECT IMPACT TO PWP**

In the regular 2011 session, Governor Brown signed three bills with direct impact on PWP policies or operations as described below. Senate Bill X1-2 is covered in more detail under separate report.

Detailed bill analysis is also available to those interested at www.leginfo.ca.gov.

#### AB 938 (V. M. Perez) – Translation of Water Quality Notices

**Summary:** Requires retail water agencies to translate certain portions of Tier 1 Water Quality Notices into Spanish and any other language spoken by 1,000 residents or 10% of the service territory population based on census data. A Tier 1 notice is an unsafe water notice. Specifically, it's a Boil Water, Do Not Drink, Do Not Use or Problem Corrected notice. Required for translation is the warning, the contaminant name and the health effects. Translation is not required for any supplemental information provided. The statute provides the option for the notice to include a phone number for verbal translation of the notice. Pasadena has never issued a Tier 1 Water Quality Notice.

**PWP Position:** Neutral, as amended. Neutral position was taken in exchange for accepted amendments.

Governor's Action: Signed

Next Steps: Access the American Community Survey in the US Census data to identify list of languages meeting the population criteria. CA Department of Public Health (DPH) currently provides the required translations in Spanish and has "volunteered" to do so for California's top 10 languages. Coordinate with DPH for access to translations. While Tier 1 notices are generally rare, the emergency nature of the notices require they be prepared in advance and kept on file. Must be in compliance by July 1, 2012.

#### AB 1027 (Buchanan) - Utility Pole Access Rates

**Summary:** Initiated by the telecommunications industry to "standardize" utility pole attachment rates statewide. This bill establishes POU utility pole attachment rate methodology and processes for auditing and public hearings.

PWP Position: Oppose, Veto letter submitted

Governor's Action: Signed

**Next Steps:** Determine necessity for Cost of Service study to obtain information required to determine annual cost of ownership, as defined. Evaluation of utility pole attachment rate development tools obtained from APPA for compliance with prescribed rate methodology. Determine if modification of Pasadena Municipal Code is required to accommodate the required public process timeline, pole attachment rate audit provision, or adoption of the annual cost of ownership based rates. Evaluate impact on existing contracts. Must be in compliance by January 1, 2012.

#### SB 489 (Wolk) - Net Energy Metering

Summary: Prior to SB 489, net energy metering provided utility customers generating power from a wind or solar system eligibility for full retail net energy metering (NEM) under which the electricity purchases of the customer are netted against the electricity generated by the customer's own solar or wind electric system. When the sun is shining or the wind is blowing, the generated electricity spins the meter backward, making it financially equivalent to paying the customer the full retail price for the electricity. This bill expands existing NEM law to include publicly owned utilities. This bill changes several definitions in the Public Utilities Code (PUC) to be consistent with those applicable to investor owned utilities. It revises the definition of a NEM eligible customer-generator to include all customer classes; residential, commercial, industrial and agricultural. This bill widely expands the definition of an eligible customer-generator, from a solar or wind customer-generator, to include generating facilities utilizing any Renewable Portfolio Standard qualified resource as eligible for full retail NEM. The full retail price of electricity includes the utility's generation costs, distribution and transmission costs. By compensating the biogas or other renewable customer-generator at the full retail rate, the utility is using ratepayer funds to pay the renewable customer-generator at a rate well above the value of the generated power.

PWP Position: Oppose, Veto letter submitted

Governor's Action: Signed

**Next Steps:** Perform analysis of existing and potential NEM customers for fiscal impacts. Determine Pasadena's requirement for accepting new NEM customers relative to the net metering cap of 5% of the utility's aggregate peak demand, through analysis of PWP's existing NEM capacity. Staff determined that compliance with the net energy metering requirements (NEM) in SB 489 would require modification of our rate ordinance. November 7, 2011, the City Council took action to adopt the necessary changes to Regulation 23 and to direct the City Attorney to update the rate ordinance to allow for net metering of the new eligible resources.

## UTILITY LEGISLATIVE TRACKING 2011 End of Session

#### **GOVERNOR SIGNED & VETOED BILL REPORT**

as of 10/10/2011

#### AB 134 (Dickinson D) Appropriation of water: Sacramento Regional County Sanitation District.

WATER

Subject: Water Resources

Stakeholder: SKwan

Status: 9/6/2011 - Chaptered by the Secretary of State, Chapter Number 212, Statutes of 2011

**Summary:** Would authorize the Sacramento Regional County Sanitation District to file an application for a permit to appropriate a specified amount of water that is based on the volume of treated wastewater that the district discharges into the Sacramento River, as specified. The bill would authorize the state board to grant a permit to appropriate that treated wastewater upon terms and conditions determined by the state board. The bill would require the board, prior to granting a permit pursuant to these provisions, to comply with permit, approval, and review requirements and other laws applicable to the appropriation of water. This bill contains other related provisions and other current laws.

PWP

Position: Oppose

Affiliate Positions: CMUA- Neutral, MWD- Oppose

#### AB 512 (Gordon D) Local government renewable energy self-generation program.

**POWER** 

Subject: Net Metering

Stakeholder: GBawa

Status: 10/6/2011 - Chaptered by the Secretary of State, Chapter Number 478, Statutes of 2011

Notes: Only applicable to IOUs. Provisions for local gov't wheeling of renewable energy up to 5 MW. PWP does

not support wheeling.

**Summary:** Would expand the definition of an eligible renewable generating facility for the purposes of the Local Government Renewable Energy Self-Generation Program to include a facility that has a generating capacity of no more than 5 megawatts. The bill would prohibit an electrical corporation from being required to compensate a local government for electricity generated from a facility in excess of the bill credits applied to the designated benefiting account. The bill would prohibit a local government renewable generation facility participating in the program from being eligible for any other tariff or program that requires an electrical corporation to purchase generation from that facility while participating in the program. The bill would exempt an electrical corporation with 60.000 or fewer customer accounts from the program.

PWP Position: Watch

#### AB 631 (Ma D) Public utilities: electric vehicle charging stations.

**POWER** 

Subject: Electric Vehicles

Stakeholder: GBawa

Status: 10/6/2011 - Chaptered by the Secretary of State, Chapter Number 480, Statutes of 2011

**Summary:** Under current law, the Public Utilities Commission has regulatory authority over public utilities, as defined. The current Public Utilities Act requires every public utility to furnish and maintain adequate, efficient, just, and reasonable service, instrumentalities, equipment, and facilities as are necessary to promote the safety, health, comfort, and convenience of its patrons, employees, and the public. This bill would provide that the ownership, control, operation, or management of a facility that supplies electricity to the public only for use to charge light duty plug-in electric vehicles, as defined, does not make the corporation or person a public utility for purposes of the act.

PWP Position: Watch

#### 38 (V. Manuel Pérez D) Public water systems.

**WATER** 

Subject: Regulatory

Stakeholder: AKimmey

Status: 10/7/2011 - Chaptered by the Secretary of State, Chapter Number 514, Statutes of 2011

**Notes:** As amended, only applies to Tier 1(Do Not Drink) water quality notices. Requires translation into Spanish, and any other language spoken by greater than 1000 residents or 10% service territory population as determined by census data. DPH to provide translations for top 10 CA languages.

**Summary:** Would add environmental documentation to the costs of a single project that the State Department of Public Health is required to determine by an assessment of affordability. This bill contains other related provisions and other current laws.

**PWP** 

Position: Oppose

#### <u>AB</u> 1027

#### (Buchanan D) Local publicly owned electric utilities: utility poles and support structures.

**POWER** 

Subject: Rates & Tariffs

Stakeholder: AKimmey

Status: 10/8/2011 - Chaptered by the Secretary of State, Chapter Number 580, Statutes of 2011

**Notes:** Mandates a rate methodology for utility pole attachment fees charged to cable and telecom providers. PWP has issued a Floor Alert, 2 Opposition letters, and a Veto letter.

**Summary:** Would require a local publicly owned electric utility to make appropriate space and capacity on and in their utility poles and support structures available for use by cable television corporations, video service providers, and telephone corporations. The bill would require fees adopted to cover the costs to provide this use, and terms and conditions of access, to meet specified requirements, and would specify the manner in which these fees and terms and conditions of access could be challenged. By imposing new duties on local utilities, the bill would impose a state-mandated local program. This bill contains other related provisions and other current laws.

**PWP** 

Position: Oppose

Affiliate Positions: SCPPA- Oppose, CMUA- Oppose

#### <u>AB</u> 1150

#### (V. Manuel Pérez D) Self-generation incentive program.

**POWER** 

Subject:

Stakeholder: GBawa

Status: 9/22/2011 - Chaptered by the Secretary of State, Chapter Number 310, Statutes of 2011

Summary: Under current law, the Public Utilities Commission (PUC) has regulatory authority over public utilities, including electrical corporations, as defined. Current law requires the PUC to administer, until January 1, 2016, a self-generation incentive program (SGIP) for distributed generation resources and to separately administer solar technologies pursuant to the California Solar Initiative. The PUC, in consultation with the State Energy Resources Conservation and Development Commission (Energy Commission), may authorize electrical corporations to annually collect not more than the amount authorized for the SGIP in the 2008 calendar year through December 31, 2011. This bill would extend the authority of the PUC to authorize electrical corporations to continue making the annual collections through December 31, 2014. This bill contains other related provisions and other current laws.

#### <u>**AB**</u>

#### (Bradford D) Energy.

**POWER** 

Subject: Energy Efficiency

Stakeholder: GBawa

Status: 10/6/2011 - Chaptered by the Secretary of State, Chapter Number 488, Statutes of 2011

**Notes:** Last minute gut and amend from Solar initiative to Energy Efficiency bill. Provides financing for EE retrofits of state buildings. Authorizes transfer of 2009 federal stimulus funds. 9/21/11- Sign letter submitted to the Governor.

Summary: Current law authorizes the State Energy Resources Conservation and Development Commission to administer funds appropriated by the federal American Recovery and Reinvestment Act of 2009 (federal act) for the Energy Efficiency and Conservation Block Grant Program. Current law establishes the Energy Efficient State Property Revolving Fund (fund) and continuously appropriates the moneys in the fund to the Department of General Services for loans for projects on state-owned buildings and facilities to achieve greater, long-term energy efficiency, energy conservation, and energy cost and use avoidance. This bill would, for the 2011-12 and 2012-13 fiscal years, authorize the commission to transfer an amount of money as the commission determines to be appropriate, up to a maximum of \$50,000,000, from the moneys received from the federal act into the fund. By requiring the transfer of moneys into a continuously appropriated fund, this bill would make an appropriation. The bill would require the commission to provide written notice to the Controller on the amount and the timing of the transfer. The bill would require the commission to notify, in writing, the Joint Legislative Budget Committee.

**PWP** 

Position: Support

#### ABX1 14

#### (Skinner D) Energy: energy upgrade financing.

**POWER** 

Subject: Public Goods Charge

Stakeholder: JHoffner

Status: 8/2/2011 - Chaptered by the Secretary of State, Chapter Number 9, Statutes of 2011 First Extraordinary

Session

Summary: Would require the California Alternative Energy and Advanced Transportation Financing Authority to administer a Clean Energy Upgrade Program that would be developed by the State Energy Resources Conservation and Development Commission and the authority to reduce the costs to property owners of a loan provided by a financial institution that has a loan program that satisfies the specified requirements. Because this bill would authorize the use of the money appropriated for the Property Assessed Clean Energy (PACE) Reserve program for the Clean Energy Upgrade Program, this bill would make an appropriation. The bill would require the authority to report annually specified information regarding the program. The bill would increase the amount of the appropriation that may be expended for initial administrative costs to \$550,000, thereby making an appropriation. This bill contains other related provisions and other current laws.

PWP

Position: Support

#### SB 209 (Corbett D) Common interest developments: electric vehicle charging stations.

**POWER** 

Subject: Electric Vehicles

Stakeholder: GBawa

Status: 7/25/2011 - Chaptered by the Secretary of State, Chapter Number 121, Statutes of 2011

**Summary:** Would provide that any covenant, restriction, or condition contained in any deed, contract, security instrument, or other instrument affecting the transfer or sale of any interest in a common interest development, or any provision of the governing documents of a common interest development, that effectively prohibits or restricts the installation or use of an electrical vehicle charging station is void and unenforceable. The bill would authorize an association, as defined, to impose reasonable restrictions on those stations, as specified, and would impose requirements with respect to an association's approval process for those stations. If the station is to be placed in a common interest area or an exclusive use common area, the homeowner would be responsible for various costs associated with maintaining and repairing the station, as well as costs for damage to common areas and adjacent units resulting from installation and maintenance of the station. The bill would impose other responsibilities on the homeowner, including maintaining an umbrella liability coverage policy of \$1,000,000 that names the common interest development as an additional insured. An association that violates the bill's provisions would be liable for damages and a civil penalty, as specified.

SB 263 (Payley D) Wells: reports: public availability.

WATER

Subject: Regulatory

Stakeholder: AKimmey

Status: VETOED by the Governor 10/8/2011

**Summary:** Current law requires a person who digs, bores, or drills a water well, cathodic protection well, or a monitoring well, or abandons or destroys a well, or deepens or reperforates a well, to file a report of completion

with the Department of Water Resources. Current law prohibits those reports from being made available to the public, except to governmental agencies for use in making studies, to any person who obtains a written authorization from the owner of the well, and to a person performing an environmental cleanup study under certain circumstances. This bill would remove the exception for persons performing an environmental cleanup study, and would additionally authorize the department to make the reports available to academics affiliated with institutions of postsecondary education for specified purposes and to geologists, geophysicists, hydrologists, civil engineers, and persons possessing a specified well contractor's license. The bill would require the department to provide a specified disclaimer when providing the reports to the public. The bill would prohibit specified persons receiving the report to identify the intended use of the report. The bill would prohibit specified persons receiving the report pursuant to these provisions from disclosing the exact location of a well in the report, providing the report to other persons or entities not involved in the conduct of a study; and utilizing the report, or information or data in the report, for the sale, resale, solicitation, or advertisement for sales or services. The bill would provide that knowingly violating this prohibition would be a misdemeanor that would be punishable, upon conviction, by a fine, by imprisonment in the county jail, or by both, as specified. This bill contains other related provisions and other current laws.

PWP Position: Watch Affiliate Positions: CMUA- Watch

#### SB 489 (Wolk D) Electricity: net energy metering.

POWER Subject: Net Metering

Status: 10/8/2011 - Chaptered by the Secretary of State, Chapter Number 593, Statutes of 2011

**Notes:** Recent amendments reduce the size of eligible systems from 1.5 MW to 1 MW. Expands eligibility for full retail NEM to all renewable resources under the RPS. Veto letter sent.

Stakeholder: GBawa, PTucker

Summary: Would revise the definition of an eligible customer-generator to instead require that the generating facility utilize a renewable source listed in the definition of a renewable electricity generation facility that is used for purposes of the Renewable Energy Resources Program administered by the State Energy Resources Conservation and Development Commission. The bill would provide that a small hydroelectric generation facility is not an eligible renewable electrical generation facility if it will cause an adverse impact on instream beneficial uses or cause a change in the volume or timing of stream flow. This bill contains other related provisions and other current laws.

**PWP** 

Position: Oppose Affiliate Positions: SCPPA- Oppose, CMUA- Oppose

#### SB 679 (Pavley D) Energy: energy conservation projects: financial assistance: local governments and public institutions.

POWER Subject: Energy Efficiency Stakeholder: JHoffner, AKimmey

Status: 10/8/2011 - Chaptered by the Secretary of State, Chapter Number 597, Statutes of 2011

**Notes:** Re-allocates \$25 million in currently unusable PACE funds to the Energy Conservation Assistance Account, for use by local governments financing EE upgrades and building retrofits. Sign letter submitted to Governor's office.

Summary: The Energy Conservation Assistance Act of 1979 requires, until January 1, 2013, the State Energy Resources Conservation and Development Commission to provide loans to eligible institutions, including local governments and public institutions, to finance all or a portion of the costs incurred in implementing projects related to energy conservation. This bill would appropriate \$25,000,000 of the unencumbered balance of the \$50,000,000 that was appropriated to the authority to the Energy Conservation Assistance Account, a continuously appropriated account, to be expended by the commission for the purposes of providing loans to eligible institutions, thereby making an appropriation. The bill would revert any unexpended funds appropriated by the above provision remaining in the Energy Conservation Assistance Account on and after January 1, 2013, except to the extent those funds are encumbered, back to the Renewable Resource Trust Fund for use by the authority for the PACE Reserve program. This bill contains other current laws.

**PWP** 

Position: Support Affiliate Positions: CMUA- Watch

#### SB 771 (Kehoe D) California Alternative Energy and Advanced Transportation Financing Authority.

**POWER** 

Subject: Regulatory

Stakeholder: GBawa, AKimmey

Status: 10/8/2011 - Chaptered by the Secretary of State, Chapter Number 598, Statutes of 2011

Notes: Expands the definition of renewable energy eligible for funding by CA Alternative Energy and Advanced Transportation Financing Authority to include low-emission landfill and digester gas turbines. PWP Sign letter submitted to the Governor's office.

Summary: Would expand the definition of "renewable energy" to include energy generation based on thermal energy systems such as landfill gas turbines, engines, and microturbines; and digester gas turbines, engines, and microturbines.

**PWP** 

Position: Support

Affiliate Positions: SCPPA- Watch

SB 790 (Leno D) Electricity: community choice aggregation.

**POWER** 

Subject: Regulatory

Stakeholder: GBawa

Status: 10/8/2011 - Chaptered by the Secretary of State, Chapter Number 599, Statutes of 2011

Summary: The federal Public Utility Regulatory Policies Act of 1978 (PURPA) requires every state regulatory authority with respect to each electric utility, as defined, for which it has ratemaking authority, to determine whether to adopt certain federal standards if consistent with otherwise applicable state law. The federal standards include that no electric utility may recover from any person other than the shareholders or other owners of the utility, any direct or indirect expenditure by the electric utility for promotional or political advertising, as defined. This bill would require the commission to institute a rulemaking proceeding by March 1, 2012, for the purpose of considering and adopting a code of conduct, associated rules, and enforcement procedures, to govern the conduct of an electrical corporation relative to the consideration, formation, and implementation of community choice aggregation programs and to implement the code of conduct, associated rules, and enforcement procedures by January 1, 2013. The bill would require the code of conduct, associated rules, and enforcement procedures to do the following: (A) ensure that an electrical corporation does not market against a community choice aggregation program, except through an independent marketing division that is funded exclusively by the electrical corporation's shareholders, (B) limit the electrical corporation's independent marketing division's use of support services from the electrical corporation's ratepayer funded divisions, (C) ensure that the electrical corporation's independent marketing division does not have access to competitively sensitive information, (D) incorporate rules that the commission finds to be necessary or convenient in order to facilitate the development of community choice aggregation programs, to foster fair competition, and to protect against cross-subsidization paid by ratepayers, and (E) provide for other matters that the commission determines to be necessary or advisable to protect a ratepayer's right to be free from forced speech or to implement that portion of PURPA that establishes the federal standard that no electric utility may recover from any person other than the shareholders or other owners of the utility, any direct or indirect expenditure by the electric utility for promotional or political advertising. This bill contains other related provisions and other current laws.

**PWP** 

Position: Neutral

Affiliate Positions: SCPPA- Watch, CMUA- Neutral

SB 836 (Padilla D) Renewable energy resources: cost reporting.

**POWER** 

Subject: Regulatory

Stakeholder: GBawa, AKimmey

Status: 10/8/2011 - Chaptered by the Secretary of State, Chapter Number 600, Statutes of 2011

Summary: Would, by no later than February 1, 2012, and annually thereafter, require the Public Utilities Commission to release to the Legislature the costs of all electricity procurement contracts for eligible renewable energy resources, as specified, and all costs for utility-owned generation approved by the commission, as specified.

#### SBX12 (Simitian D) Energy: renewable energy resources.

**POWER** 

Subject: Regulatory

Stakeholder: GBawa, AKimmey

Status: 4/12/2011 - Chaptered by the Secretary of State, Chapter Number 1, Statutes of 2011-12 First

**Extraordinary Session** 

**Summary:** Increases California's renewables portfolio standard (RPS) to require all retail sellers of electricity and all publicly owned utilities (POUs) to procure at least 33% of electricity delivered to their retail customers from renewable resources by 2020.

**PWP** 

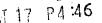
Position: Oppose

**Total Measures: 16** 

#### **INFORMATION ITEMS**

- B. Receive and File Annual Report and Work Plan:
- Art and Culture Commission Annual Report for July 2010
   June 2011 and Work Plan for July 2011 June 2012\*

RECEIVED





TO:

City Council

DATE: October 13, 2011

FROM:

Arts & Culture Commission

SUBJECT:

Annual Report FY2011

Work Plan for FY2012

#### **RECOMMENDATION:**

This report is submitted for information purposes only.

Attached are the following:

- Arts & Culture Commission Annual Report, July 2010 through June 2011
- Arts & Culture Commission Proposed Work Plan, July 2011 through June 2012
- Report of Commission Attendance for July 2010 through June 2011

These documents were reviewed and approved by the Arts & Culture Commission at the October 12, 2011 meeting.

Respectfully submitted,

Patrick Convers

Chair, Arts & Culture Commission

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### ARTS & CULTURE COMMISSION ANNUAL REPORT FISCAL YEAR 2010-2011

#### **Summary**

The Arts & Culture Commission works closely with the Cultural Affairs division to develop and implement an annual work plan that includes four main areas of focus: 1) Support to Artists and Arts Organizations, 2) Public Art, 3) Community Arts and 4) Cultural Tourism. The Cultural Nexus Principles of Cultural Identity, Participation, Economic Growth and Dynamic Support are the foundation for the Commission's work plan objectives while many of the tasks directly relate to Nexus Policies, which support implementation of the Principles.

Examples of Cultural Nexus Principles that were included in the FY 2011 work plan include expanded programs throughout all neighborhoods, programs that make public art a part of the physical fabric of the City and advocacy for arts and culture. Highlights include:

- Community Outreach as a part of the development of a city-wide public art master plan to create a new vision for public art;
- The establishment of a new Rotating Public Art Exhibition Program that reaches neighborhoods and;
- Support for life-long learning and community arts education through the My Masterpieces: Discovering Art in My Community Program, which received the California School Board Association's Golden Bell Award for excellence.

The Commission awarded \$138,970 in City funds through the Annual Grants Program to 26 local arts and culture organizations and individual artists for quality programs that reached every Council District and supported free programming for Pasadena residents and visitors. The Commission expanded the impact of the arts throughout the City by approving additional Cultural Trust Fund monies. Funding for other events and programs included \$1,500 to support the five events that comprised Fall 2010 ArtWeekend; \$106,000 for Fall'10 and Spring'11 ArtNight; and \$15,000 in Mini-grants that enabled 30 small arts organizations to participate in these events. These combined funds also re-circulated throughout the local economy by supporting Pasadena festivals and parades and events in partnership with three City business improvement districts.

In total, the Commission allocated \$261,470 for arts programming that reached over 100,000 audience members during the fiscal year. According to the national Americans for the Arts Economic Impact Study, the local arts economy delivers about \$24 per person in City revenues. By this measure, ArtNight and ArtWeekend events alone generated \$1,056,000 for the Pasadena economy.

Structural changes that were made in FY 2009 to the Annual Grants Program in order to facilitate opportunities for small budget organizations (with annual operating budgets of less than \$200,000) were continued. These small organizations are less likely to have the resources to hire a professional grant writer or development staff than larger budget organizations. Again this year, the Commission maintained its commitment to providing technical assistance workshops. Six free workshops offered opportunities for all Pasadena-based arts organizations and artists to improve grants researching and writing techniques. A special workshop was developed specifically for executive directors to facilitate their use of the Cultural Data Project report capability for use of the data in Board reports, fundraising and publicity materials.

The Commission oversaw the completion and dedication of a new mural for the children's playground at Villa-Parke and reviewed several other public art projects including text and imagery for utility boxes in the Playhouse District; the Rose Bowl renovation project and PUSD student artwork for the Burbank Airport art competition.

Arts education initiatives included the Student Art Wall exhibition at City Hall "Bridging Boundaries," which again showcased artworks of over 60 PUSD students from kindergarten through grade 12. Commission funding provided framing for these artworks which were selected by a community panel from the district-wide student art show "No Boundaries." The Commission also selected PUSD student artwork for the Bob Hope Airport Art Competition.

Continued support was provided for the on-line Arts Resource Directory that identifies resources for grant and exhibition opportunities at the local and national level. The Pasadena Artists' Registry again saw an increase in registered members which allows them to network and to display their portfolios for consideration by prospective clients (including developers, collectors and galleries). Continued support was also provided for the *My Masterpieces* program that uses district-wide curricula based on the collections and resources of local arts and culture organizations. The Cultural Affairs Public Art Walking Tour is the model for the second grade curriculum that reached 12 schools this year. Through these field trips, approximately 1,000 students were exposed to local public art and participated in related hands-on projects. Training was provided to teachers and local docents in conjunction with this program.

The following report (attached) documents the status of the FY 2011 Arts & Culture Commission Work Plan.

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Special Meeting 10/6/10	Ъ	Ъ	Ь	AE	Ъ	Ъ	P	P	Ъ
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Name	Bea, Janice	Bowen, Bryan	Conyers, Patrick	Davis, Heather	McKnight, Ralph	Oliver, Dale	Stern, Meriel	Turner, Palencia	White, Lyla

P(\*) Commissioner left meeting early. P(^) Commissioner arrived to meeting late.

P A AE %ATT	11 0 0 100%	6 0 5 55%	11 0 0 100%	5 1 5 45%	4 0 6 40% Resigned 6/2011	9 0 2 82%	8 1 1 80% Term began 7/26/10	11 0 0 100%	
# Mtgs	11	11	11	11	10	11	10	11	14
FY 10/11 SUMMARY	Bea, Janice	Bowen, Bryan	Conyers, Patrick	Davis, Heather	McKnight, Ralph	Oliver, Dale	Stern, Meriel	Turner, Palencia	1175:40 T ::10

Public Art

and CIP public art projects. As public art continues to gain visibility in the community, the Commission will continue to support artists and arts organizations through partnerships and programs that seek to place public art throughout the community. These Work Plan topics relate to the Cultural Nexus Master Plan Principles of Participation (Ensure Cultural Equity, Improve Programmatic Access, Make Programs More Available Throughout all Neighborhoods). Economic Growth (Expand Cultural Heritage and The City's first Public Att Program began in 1988 and was created for the Downtown and Old Pasadena Redevelopment Areas for private development. Since then, the Public Art Program has expanded to include all areas of the City, for private development Tourism); and Cultural Identity (Make Public Art Part of the Physical Fabric of the City).

Policies					
Pol	#2, 5, 9	#2, 5, 9	#2, 9	#2, 5, 9	
CICLUS	Completed and continuing. Per Cultural Nexus Policy #9 Create a New Vision for Public Art, the Commission began plan development which included community-wide participation throughout. Public Art Plan Methodology was approved by the Commission in February 2010. Since mid July 2010, Cultural Affairs and the Public Art Master Plan consulting team have conducted over 50 individual stakeholder interviews, including key City staff. Commissioners, and representatives from local arts and cultural organizations, private developers, artist and public art consultants; four Community meetings and two topic specific focus group meetings and two Public Art Master Plan Advisory Group meetings—the composition of which includes representation from key City Commissions, neighborhoods and sectors including education and private development as well as representation from the communities of arts and culture, historic preservation and business. Over 200 public participants contributed to the planning process during the FY 2011 Outreach Phase as an important component of Master Plan development.	Completed and continuing. Per Cultural Nexus Policy #9, as part of the Public Art Master Plan development process, recommended changes to the Guidelines were anticipated in the methodology approved by the Commission.	Completed and continuing. As part of the Public Art Master pian development process, recommended changes to the Guidelines were anticipated in the methodology approved by the Commission. The future development of the Convention Center and Water and Power CIP public art projects have been prioritized in the planning process. The Commission reviewed a request from the RBOC to apply the Conservation Clause in lieu of public art for the Rose Bowl CIP Project, which was eventually approved by City Council.	Neighborhood Enhancement Mural Continued funding will be provided for local mural initiatives supported by the Completed and continuing. The Commission provided funding for a new mural at the Villa-Parke recreation center, #2, 5, Program surrounding community to expand access to the arts in areas of the City that Arts Christran Alderete created the artwork for the Headstart Children's play area as a replacement for his original Artec-themed are not reached by Public Art Program development.  North Fair Oaks mural. Funded through the Neighborhood Enhancement Mural Program, the original Aztec-themed mural was mistakenly painted out by the property owner in response to an unrelated Code Compliance issue. The Commission and Cultural Affairs held a dedication in February 2011 that included the youth from Headstart, Seniors from the Villa-Parke Center and Council Representatives. The Commission reviewed a proposal for artwork and text on utility boxes in the Playhouse District. Because the artwork was proposed to be installed in the public Art Master Playhouse District. Because the artwork was proposed to be installed in the public Art Master Playnouse District. Because the artwork was proposed to be installed in the Public Art Master Playnouse District. Because the artwork was proposed to proposed for the Arts & Culture Commission agreed to an informal review although the program is unrelated to the City's CIP Program. Budget approval for NEMP was not generated due to a decision to first complete the Public Art Master Plan process and revise the funding mechanism for this program from the Capital Public Art Fund in response to diminished Cultural Trust Fund revenue projections.	
	Public Art Plan   The Commission will support the development of the city-wide Public Art Plan   Completed and continuing.  by working with Cultural Affairs to ensure public participation for began plan development whis recommendations to City Council.  Commissioners, and representations to City Council.  Commissioners, and representations art consultants; four Communities of ents and sectors in ceighborhoods and sectors in communities of arts and cult the planning process during the planning the planning process during the planning process during the planning the	Private Development Public Art The Commission will continue to consider revisions to these Guidelines in Guidelines conjunction with development of the city-wide Public Art Plan (above).	CIP Projects The Commission has prioritized the further development of two major Capital Improvement Program public art projects at the convention center and the Power Plant site in relation to the Public Art Plan. Revisions to the CIP Guidelines will be developed in conjunction with the Public Art Plan.	Program Surrounding community to expand access to the arts in areas of the City that are not reached by Public Art Program development.	the appropriate the second section of the section

Rotating Public Art Exhibition Program	Rotating Public Art Exhibition Program   Approved by Council in FY 2011, the Commission will support the inaugural program by working with Cultural Affairs staff to install nine sites for temporary art exhibitions throughout the City under Phase I of the program.	Completed and continuing. A Request for Proposals generated 150 responses of which six loaned sculptures and three site specific public art concepts were selected through a panel process that included neighborhood representatives from each district and public art professionals. Infrastructure design and contracts were completed during this fiscal year in preparation for artwork installation. An information presentation on selected artwork and concepts was made to City Council in April 2011.	#2, 5, 9
Storefront Public Art Program	Storefront Public Art Program The Commission will continue to work with Cultural Affairs staff to seek opportunities to enliven vacant storefronts with public art by partnering with local arts organizations.	The Commission will continue to work with Cultural Affairs staff to seek  Completed and continuing. Although funding was not available to implement the Storefront Program developed #fairs including West of Rome's Jennifer Bolande installation "Plywood Curtains" on East Colorado Boulevard and Artist Joey Forsythe's project on North Fair Oaks Avenue (funded through the FY 2011 Annual Grants Program).	#2, 4, 5, 9
Public Art Book	Public Art Book To expand exposure to and education of the City's public art collection, the Commission will seek to complete a draft of a publication that highlights pieces from Pasadena's public art collection.	In Process. Although work on the draft began, the Commission was unable to complete the draft during the 2011 #fiscal year.	#2, 5, 9

insletotrie.  al aquity, ilmprove velop Additional.  Cultural Nexus Policies	#1, 2, 3, 4 #2, 3, 5, 9	#2, 3, 4, 5, 9	#2, 3, 4, 5, 9	#2, 3, 4, 5, 6, 7
Support to Artists and Organizations The Enable as creative community has historically distinguished the City from many of the surcounding areas. Support to the individuals and organizations that provides cultural services to Pasadena's creative commission. The services to Pasadena's creative commission in the services of the Cultural News Master Plan Principles of Participation (Make Public Acts & Cultural Connect Arts Science Commission in the Editor of the Cultural News Master Plan Principles of Participation in Creativity (Make Public Acts Participation in the Physical Factor Bub Diversity Promote Responsible Stewardship)  Control Master Bub Diversity Promote Responsible Stewardship)  Control Master Bub Diversity Promote Responsible Stewardship  Control Master Bub Diversity Promote Responsible Stewardship  Control News  Status  Control Master Bub Diversity Promote Responsible Stewardship  Control News  Policies  Policies	Completed and continuing. The Commission partnered with PUSD to include the <i>No Boundaries</i> exhibition in a commercial location as part of Spring 2011 ArtNight. The Community Development Subcommittee initiated preliminary conversations with the Chamber of Commerce to identify commercial spaces for artistic collaboration.  Completed and continuing. Funding for a diversity of 5-6 projects in Northwest Pasadena was facilitated by the Commission through the Annual Grants Program awards, including Side Street Projects, the Armory Center for the Arts, public art projects by the Council of Border Arts and Culture (COFAC), Newtown Pasadena, and an Individual Artist Grant.	The City's new Rotating Public Art Exhibition Program was developed and approved by the Commission to prioritize sites in Northwest and East Pasadena.  Completed and continuing. The Rotating Public Art Exhibition Program was developed by Cultural Affairs and approved by the Commission to place artwork throughout the City as part of a temporary pilot program of nine sites on City owned property, with an emphasis on Northwest and East Pasadena. In addition, several projection projects have either been funded or supported by the Commission. In addition, Cultural Affairs has facilitated public art projects by Side Street Projects, the Armory Center for the Arts, West of Rome and COFAC in Northwest and East Pasadena. The Public Art Master Plan process was approved by the Commission in anticipation of recommendations to enhance and facilitate public art in Northwest Pasadena in consideration of the General Plan Land Use recommendations and other opportunities for artwork placement. Two Arts Commission representatives participated in the General Plan Update process as a part of the Core Commissioner Group.	ted contact with the Chamber of Commerce to assess interest from dentification and use of all locations for public art storefront projects privately funded organizations (such as West of Rome).  n-wide initiative to identify and catalog cultural venues as a part of a atabase.	Review of the Annual The Commission will continue to review the Annual Grants Program grants Completed and continuing Program grants Program of the Annual Grants Program grants Completed and continue to restructuring deadlines to facilitate the application process and to expand the impact of budget arts and culture organizations, limitations to the amount of awards to one per organization based on the highest the program to reach more organizations. The data generated from the previous from five years. As a reflection of decreased city funding, applicant award amounts were revised to ensure additional resource for program changes.
The breadth and depth of Pasadera's creative community has historically distinguished the City-from mission of the state for the Cultural Nexus Maste Rogeram of the Cultural Nexus Maste Rogeram More as Available Throughout all Nesus Master Cogram More Available Throughout all Nesus Master Master Book Master More Residons (See Mark Man)	Identification of Creative The Commission will continue to work to identify opportunities and to Space: Partnerships encourage partnerships that can facilitate space collaborations, particularly for small and emerging groups.  Northwest Pasadena As result of Council's FY 2010 approval of an expansion of the public art Public Art Exemption program to Northwest Pasadena, the Commission will seek opportunities to prioritize public art project development and program guideline	Creative Arts Districts:  Cultural Corridors:  Commission will continue to support the exploration of potential  Cultural Corridors:  Commission and in East Pasadena by incorporating recommendations into the upcoming Public Art Master Plan. The Commission will also work with Cultural Affairs to facilitate creative partnerships that add to the cultural landscape throughout the city, such as temporary public art exhibitions.	Creative Arts Districts: The Commission will continue to seek opportunities for artists and arts  Expansion of Exhibit organizations to exhibit in Pasadena by working with Cultural Affairs to  Space identify appropriate venues, including other City departments and storefronts to promote and expand exposure to artwork in a non- traditional setting.  Creative Arts Districts: Working with Cultural Affairs, the Commission will participate in a cultural Cultural Space Inventory space inventory to identify existing cultural venues in the City.	Review of the Annual The Commission will continue to review the Annual Grants Program grants Grants Program: Categories, revise application guidelines, and consider restructuring Restructuring deadlines to facilitate the application process and to expand the impact of the program to reach more organizations. The data generated from the recently implemented Cultural Data Project will continue to serve as an additional resource for program changes.

			9	
# 2, 3, 6, 7	#2, 3, 5	#3	#1, 2, 3, 5, (	#1, 2, 3, 9
Completed and continued emphasis on technical assistance, including free professional Completed and continued emphasis on technical assistance, including free professional Grants Annual Grants Program: grants writing and researching workshops will provide more opportunities budget arts organizations in Pasadena is increasing. As a result, technical assistance programs were expanded to facilitate finited for its programs and Pasadena-based artists to effective grantsmanship by these organizations that do not have access to full-time or even part-time professional increase their competitive ability to secure grants funding from a variety development staff, as per the Cultural Data Project. A special workshop was developed for Executive Directors of Arts & Culture organizations targeting use of the Cultural Data Project. A special workshop was developed for Executive Directors of Arts & Culture organizations targeting use of the Cultural Data Project Report functions to increase dissemination of data for their own reports to governing Boards, staff, membership and grantwriting.	Review of the Annual Staff will continue to publish an on-line calendar of all Commission-funded Completed. The Annual Grants Program: Annual events, programs, exhibitions and performances to promote the high additional listing includes a listing of the Selection Panelists who provide both local and regional expertise, and their Grants Calendar caliber of artistic productions made possible in part by City funding.	Not completed. Despite numerous planning efforts no consensus was reached among the Commission for appropriate dates or format.	Completed and continuing. Cultural Affairs and the Arts & Culture Commission invited 11 arts and culture organizations, #1, 2, 3, 5, businesses, and artists to make information presentations during the 2011 fiscal year. Topics included the inauguration of SLAKE, a new arts Magazine. Through Cultural Affairs, the Commission initiated several community partnerships, including collaborations with KPCC for the Black History Month film screening of Still Bill; with Arts 4 LA to produce a series of arts advocacy workshops; with the Public Library for a literary panel discussion of James Joyce as a part of the National Endowment for the Arts Big Read program; and the Junior League, which established docent services as a part of the My Masterpieces Program.	<i>In process.</i> Initial conversations with Parks staff indicated the need to address this project through the development of the Public Art Master Plan process.
Review of the Annual Continued emphasis on technical assistance, including free professional Grants Program: grants writing and researching workshops will provide more opportunitiess Technical Assistance for local arts and culture organizations and Pasadena-based artists to increase their competitive ability to secure grants funding from a variety of private and public funders.	Review of the Annual Staff will continue to publish an on-line calendar of all Commission-funded Grants Program: Annual events, programs, exhibitions and performances to promote the high Grants Calendar caliber of artistic productions made possible in part by City funding.	Review of the Annual The Commission will initiate an annual reception for Grants Program Grants Program: Annual awardees to publicly acknowledge their achievements and encourage Grants Program Awards Reception	Outreach to increase The Commission will outreach to public non-profit organizations to awareness of Commission identify possible specific arts and culture collaborations.  Collaborations	Outreach to increase The Commission will continue to explore the development of a Speaker's awareness of Commission Corner in Memorial Park by working with staff to identify the City programs and resources: approval process (for example, the Recreation and Parks Commission and Speakers' Corner Ithe Design Commission). This platform is intended to provide opportunities for spontaneous creative expression and dialog, (for example, poetry or spoken word), in a public setting.
Keview of the Ann. Grants Progra Technical Assistan	Review of the Annu Grants Program: Annu Grants Calend	Review of the Annual Grants Program: Annual Grants Program Awards Reception	Outreach to increase awareness of Commission programs and resources: Collaborations	Outreach to increas of Commissio programs and resource. Speakers' Corne

# **Cultural Tourism**

Working in partnership with the Pasadena Convention and Visitor's Bureau and other organizations, the Commission supports economic development through cultural tourism. These Work Plan topics relate to the Cultural Newus Master Plan Principles of Participation (include Everyone in Creativity, Ensure Cultural Equity, Improve Physical and Programmatic Access, Advocate for Arts and Culture, Make Programs Available Throughout all Neighborhoods); Economic Growth (Expand Cultural and Heritage Tourism); Cultural Identity (Market Pasadena's Cultural Identity); and Dynamic Support System (Foster Bio Diversity).

		-
Goals/Objectives	Cultural N Status	Cultural Nexus Policies
Business Community relationships between the business and arts communities to expand the economic impact of the arts in the City.	Completed and continuing. The Commission funded a second ArtNight Pasadena (Spring) during FY 2011 despite the diminished Cultural Trust Fund revenue projections with the intention to support economic activity associated with the event. Over 15,000 attended this event which calculates to \$24 per person or \$360,000 as documented by the past Americans for the Arts Economic Impact Study. The Cultural Affairs division and the Commission again provided funding in support of ArtWeekend events, which included: ArtHeritage, the Latino Heritage Parade; ArtWalk, the Pasadena Playhouse District Association's arts & crafts festival; ArtPerformance, Old Pasadena management Association's ethnic dance festival; ArtRhythym, a concert at Paseo Colorado and ArtofFood, a gourmet festival produced by the South Lake Business Association. Cultural Affairs staff served on the planning committee for the ONE Travel Conference, held in Pasadena in January 2011; that brought several hundred attendees from the Cultural Tourism industry. Tours of public art and architecture were provided for attendees. By agreement negotiated by Cultural Affairs, \$3500 was provided by the Travel ONE Conference in support of ArtNight for the GiveBack Program.	7.
Examine ArtNight The Commission will continue to consider opportunities and strategies to  Programming and expand the impact of ArtNight programming, explore new funding structure  Funding and expand community inclusion for this event. The Commission will contour to provide annual Mini-Grants to small arts & culture organizations to particular with ArtNight host institutions in order to be included.	Artivight The Commission will continue to consider opportunities and strategies to completed and continuing. Cultural Affairs secured several media sponsorships and partnerships with local and expand the impact of ArtNight programming, explore new funding structures, businesses, including the Pasadena Star-News, the Pasadena Weekly, the LA Weekly, the LA Area Metro, Pasadena Funding and expand community inclusion for this event. The Commission will continue Convention & Visitors Bureau and others. In addition Cultural Affairs created the ArtNight GiveBack Program, which to provide annual Mini-Grants to small arts & culture organizations to partner was inaugurated in January 2011 and allows organizations to donate to the ArtNight events (both Fall 2010 and Spring 2011) and participating Food Trucks were element to the FY 2011 ArtNight events (both Fall 2010 and Spring 2011) and participating Food Trucks were recognized on the ArtNight brochure and website as ArtNight GiveBack Program participants. A percentage of the evening's sales were donated back to support future ArtNight and ArtWeekend. In Mini-grants to enable 30 individual artists and small arts organizations to participate in ArtNight and ArtWeekend.	7,5,7
The Commission will seek opportunities to publicize specific accomplishments regarding on-going and new programs and Commission-sponsored events to garner media attention.	Local Area Media The Commission will seek opportunities to publicize specific accomplishments Completed and continuing. The Commission supplemented the City's traditional media contracts by utilizing social #2, 3, 5 regarding on-going and new programs and Commission-sponsored events to Remunity Meetings among other events.  Community Meetings among other events.	

munity through with Life long. Ill defutive para Cultural Nexus Policies	# 1, 2, 3, 5, 6, 7	#1, 2, 3, 5	#2, 3, 4, 5, 7	#1, 2, 3, 5, 7	#1, 2, 3, 5, 7
Community Arts/Education  Commission will confine to standard arts education for life-long learning, the Commission will confine to support focal arts of arts education for life-long learning, the Commission will confine to support focal arts of satisfied arts education services and programs to the community through the Annual Commission with life Commission with	This program incorporates the Cultural Affairs' Public Art Walking Tour Brochure as the basis for the PUSD citywide second grade curriculum. The Brochure which is provided as a part of the My Masterpieces curriculum to PUSD second graders their families and Commission commits to this ongoing partnership with PUSD by ensuring the school community. Additionally, Cultural Affairs provided Teacher Training Workshops in conjunction with My Public Art Walking Tour Brochures for the expansion of the My Masterpieces that included the development of teacher training materials and a presentation about the City's program from eight schools in FY 2010. This program will public art programs and collections. Partnerships have been established with the Junior League of Pasadena to provide docent services for the PUSD Public Art Tour. The "My Masterpieces: Discovering Art in My Community" program.	Into FUSD's Completed and continuing. The Student Art Wall funding was provided by the Commission with supplemental and on the support by Cultural Affairs. Artworks by over 60 students were included in the exhibition. Students who were selected for the exhibition entitled Bridging Boundaries were recognized at a City Council meeting and were selected for the exhibition entitled Bridging Boundaries were recognized at a City Council meeting and were twice a year to provided certificates of achievement by Mayor Bogaard. The exhibition was mounted in two sections and students am. This received free professional framing for their artworks. For the third year, the Commission served on the Burbank Airport selection panel with community members to select student finalists as a part of a tri-city competition. All PUSD finalists were recognized at City Council. A selected student artwork from each city will be reproduced into a banner for the airport tower on display for one year.	Completed. The cultural inventory collaboration in which the City of Pasadena Cultural Affairs division was a participant contracted a local arts organization to conduct an inventory of space and requested the inclusion of PUSD sites. However, restrictions from PUSD did not allow incorporation into SpaceFinderLA, the on-line cultural inventory. The on-line space inventory is live and functional.	Completed and continuing. Outreach to expand public awareness and participation will be conducted next year. #1 The Resource Directory is maintained by Cultural Affairs staff.	Completed and continuing. Outreach to expand public awareness and participation will be conducted next year. #1 The Artist Registry has almost 300 local registrants and is maintained by Cultural Affairs staff.
Itracknowledgement of the importance of arts education for life-long learning, the Commission with Annual (drants-program and by continued partnerships with PUSD. These Work Plan fobies rail Learning: Ensure Gulfura Equify. Improve, Physical and Programmatic, Access, Advocate for Arts an Dynamic Subport System (Develop Additional Creative, Habitat, Foster Bio Diversity.)  Goals/Objectives	Partnerships This program incorporates the Cultural Affairs' Public Art Walking Tour with PUSD: My Brochure as the basis for the PUSD citywide second grade curriculum. The Masterpieces Commission commits to this ongoing partnership with PUSD by ensuring Public Art Walking Tour Brochures for the expansion of the My Masterpieces program from eight schools in FY 2010 to twelve in FY 2011. This program will reach over 1,000 students this year, or 40 classes.	Partnerships Each year for the last four years, the artworks of over 50 students from PUSD's with PUSD: district-wide art exhibition, No Boundaries, have been exhibited on the Student Art Wall Student Art Wall located outside of Council Chambers. Created by the Commission, selections from the district art show are mounted twice a year to honor students and highlight the district's arts education program. This program will continue in FY 2011.	Partnerships Staff has explored several opportunities to partner local arts and culture with PUSD: organizations with PUSD schools to provide arts programming on-site using Campus Art available PUSD facilities. The Commission will continue to explore the Centers opportunity for these partnerships through the development of the Cultural Facility Inventory Project.	Opportunities for This on-line directory provides professional resource information for both Pasadena-Based individual artists, arts organizations, for-profit galleries and the general arts Artists: Arts community, including national and regional grants and commission Resource opportunities, Calls-for-Artists and events as well as technical and practical Directory resources.	who either live or work in Pasadena are able to register on-line in etwork and to provide portfolio information to developers seeking ieries, collectors, etc.

## Arts Culture Commission FY 2012 Work Plan

## Public Art

The City's first Public Art Program began in 1988 and was created for the Downtown and Old Pasadena Redevelopment Areas for private development. Since then, the Public Art Commission will continue to support artists and arts organizations through partnerships and programs that seek to place public art throughout the community. These Work Plan topics relate to the Cultural Nexus Master Plan Principles of Participation (Ensure Cultural Equity, Improve Programmatic Access, Make Programs More Available Throughout all Program has expanded to include all areas of the City, for private development and CIP public art projects. As public art continues to gain visibility in the community, the Neighborhoods); Economic Growth (Expand Cultural Heritage and Tourism); and Cultural Identity (Make Public Art Part of the Physical Fabric of the City).

Cultural Newson The Commission will work with Cultural Affairs to oversee Phase three development of the Public Art Master Plan which includes draft recommendations for community response.  Private Development Public Art The Commission will consider revisions to the Private Development Public Art Program Guidelines as a part of the #2,5,9 Guidelines city-wide Public Art Master Plan (above).  CIP Projects Recommendations for revisions to the CIP Guidelines will be reviewed by the Commission as part of the Public Art Plan, and will include specific recommendations for two major CIP program projects (Water and Power and the Convention Center).  Neighborhood Enhancement Mural The Commission will work with Cultural Affairs to examine funding sources for the NEWP as part of the Public Art Program Master Plan process.  Rotating Public Art Exhibition Program. The Commission will voersee the implementation of Phase three of the Rotating Public Art Exhibition Program. The Commission will voersee the implementation, and will conflue to seek opportunities to encourage includence of the Rotating Public Art Program. The Commission will seek ways to expand exposure to the Giv's public programs and explore the feasibility of creating a publication that highlights Pasadena's Public Art collection.  Marketing: Collection & Programs The Commission will seek ways to expand exposure to the Giv's public programs and explore the feasibility of creating a publication that highlights Pasadena's Public Art Collection.  Northwest Pasadena's Public Art Master Plan recommendations and appropriate guideline changes to enable Plan implementation.  Commission will continue to seek opportunities to prioritize public art project development and placement through the Public Art Master Plan recommendations and appropriate guideline changes to enable Plan implementation.
The Commission will work with Cultural Affairs to oversee Phase three development of the Public Art Master Plan which includes draft recommendations for community response.    Private Development Public Art The Commission will consider revisions to the Private Development Public Art The Commission will consider revisions to the Private Development Public Art The Commission will consider revisions to the CIP Guidelines will be reviewed by the Commission as part of the Public Art Plan, and will include specific recommendations for two major CIP program projects (Water and Power and the Convention Center).    Neighborhood Enhancement Murral The Commission will work with Cultural Affairs to examine funding sources for the NEMP as part of the Public Art Program The Commission will work with Cultural Affairs to examine funding sources for the Neighbor of the Public Art Program The Commission will work with Cultural Affairs to examine funding sources for the Neighbor of the Public Art Exhibition Program The Commission will oversee the implementation of Phase three of the Rotating Public Art Exhibition Program The Commission will oversee the implementation, and will conduct community outreach to support the program.    Storefront Public Art Program The Commission will seek ways to expand exposure to the City's public programs and explore the feasibility of creating a publication that highlights Fasadena's Public Art collection.    Morketing: Collection & Programs The Commission will seek ways to expand exposure to the City's public art project development and placement through the Public Art Master Plan recommendations and appropriate guideline changes to enable Plan implementation.

Arts Culture Commission

FY 2012 Work Plan

Cultural Nexus/Waster, Dan-Principles of Participation (Include:Everyone in Creativity, Connect Arts Education with triflong Learning, Ensure Cultural Equity, Improve Programmatic Access Advocate for Arts and Culture, Make Programs More Available. Throughout all Neighborhoods), Cultural Identity, Make Pub a Part of the Physical Fabric of the City), and Dynamic Support System (Develop Additional Creative Habitaty Foster Bio Diversity, Rromotte Responsible and organizations that provide cultural services to Pasadena is intrinsicate the mission of the Alfa & culture Commission. These Work pl ne breadth and depth of Pasadena's creative community has historically distinguished the Gry from many of the surrou Support to Artists and Organizations

ACTION AND SECURE OF THE PERSON OF THE PERSO		
		Cultural Nexus
	Goals/Objectives	Policies
Identification of Creative Space	identification of Creative Space The Commission will continue to work to identify opportunities and appropriate venues to expand exposure to #1, 2, 3,4	1, 2, 3, 4
	artwork in a non-traditional setting and to encourage partnerships that can facilitate space collaborations,	•
Creative Arts Districts: Cultural	a avaloration of notantial Cultural Considers in March	
Corridors	411	# 2, 3, 4, 5, 9
	Art Master Plan. The Commission will also continue work with Cultural Affairs to facilitate creative	
	partnerships that add to the cultural landscape throughout the city, such as temporary public art exhibitions.	
Review of the Annual Grants	Review of the Annual Grants   With Cultural Affairs, the Commission will continue to review the Annual Grants Program grants categories   #2	#2 3 4 5 6 7
Program: Grants Restructuring	_	
	expand the impact of the program to reach more audiences. The data generated from the Cultural Data	
	Project will continue to serve as an additional resource for program changes.	•
Review of the Annual Grants	Review of the Annual Grants Continued emphasis on technical assistance, including free professional grants writing and researching	#2 3 6 7
Program: Technical Assistance	dartists	
<u> </u>	to increase their competitive ability to secure grants funding from a variety of private and public funders.	
	Outreach to the Northwest Pasadena community will be prioritized.	-
Review of the Annual Grants	_	#2.3.5
Program: Annual Grants	ov City	
Calendar funding.	unding.	
Outreach to increase	Outreach to increase The Commission will continue outreach to public non-profit organizations to identify possible specific arts and #1, 2, 3, 5, 6	1, 2, 3, 5, 6
awareness of Commission culture collaborations.	culture collaborations.	
programs and resources:		
Collaborations		
		_

## Arts Culture Commission FY 2012 Work Plan

# **Cultural Tourism**

Ensure Cultural Equity, Improve Physical and Programmatic Access, Advocate for Arts and Culture, Make Programs Available Throughout all Neighborhoods); Economic Growth (Expand Cultural and Heritage Tourism); Cultural Identity (Market Pasadena's Cultural Identity); and Dynamic Support Working in partnership with the Pasadena Convention and Visitor's Bureau and other organizations, the Commission supports economic development through cultural tourism. These Work Plan topics relate to the Cultural Nexus Master Plan Principles of Participation (Include Everyone in Creativity, System (Foster Bio Diversity).

		Cultural Nexus
	Goals/Objectives	Policies
Build Relationships The Com	Build Relationships The Commission will continue to seek opportunities to build stronger relationships between the business and #2, 3, 5, 7	12, 3, 5, 7
with Business arts com	with Business arts communities to expand the economic impact of the arts in the City.	
Community		
Examine ArtNight The Comi	Examine ArtNight The Commission will continue to work with Cultural Affairs to identify opportunities and strategies to expand #2, 3, 4, 5, 7	12, 3, 4, 5, 7
Programming and the impa	Programming and the impact of ArtNight programming, explore new funding structures, and expand community inclusion for this	
Funding event. Th	Funding levent. The Commission will continue to fund annual Mini-Grants to enable small arts & culture organizations	
to partici	to participate in ArtNight.	
Local Area Media The Com	Local Area Media The Commission will seek opportunities to publicize specific accomplishments regarding on-going and new	#2, 3, 5
programs	programs and Commission-sponsored events to garner media attention.	

## Arts Culture Commission FY 2012 Work Plan

# Community Arts/Education

In acknowledgement of the importance of arts education for life-long learning, the Commission will continue to support local arts organizations and artists who provide arts education services and programs to the community through the Annual Grants Program and by continued partnerships with PUSD. These Work Plan topics relate to the Physical and Programmatic Access, Advocate for Arts and Culture, Make Programs More Available Throughout all Neighborhoods); Cultural Identity (Market Pasadena's Cultural Identity); and Dynamic Support System (Develop Additional Creative Habitat, Foster Bio Diversity). Cultural Nexus Master Plan Principles of Participation (Include Everyone in Creativity, Connect Arts Education With Lifelong Learning, Ensure Cultural Equity, Improve

Cultural Nexus	Policies	#1, 2, 3, 5, 6, 7	#1, 2, 3, 5	#1, 2, 3, 5	#1, 2, 3, 5, 7	#1, 2, 3, 5, 7
	Goals/Objectives	Partnerships with PUSD: My This program incorporates the Cultural Affairs' Public Art Walking Tour Brochure as the basis for the PUSD citywide  Masterpieces second grade curriculum. The Commission commits to this ongoing partnership with PUSD by ensuring Public Art Walking Tour Brochures for the expansion of the My Masterpieces program from twelve schools in FY 2011 to fourteen schools in FY 2012. This program will reach approximately 1,000 students this year through 45 scheduled field trips.	Partnerships with PUSD: Each year for the last five years, the artworks of over 50 students from PUSD's district-wide art exhibition, No  Student Art Wall Boundaries, have been exhibited on the Student Art Wall located outside of Council Chambers. Created by the Commission, selections from the district art show are mounted in an exhibition entitled "Bridging Boundaries" twice a year to honor students and highlight the district's arts education program. This program will continue in FY 2011. Free professional framing is provided to participating students.	Partnerships with PUSD: The Commission will continue to participate in the tri-city airport art student competition by selecting finalists through #1, 2, 3, 5.  Burbank Airport Art a committee panel process. Honorees will be acknowledged at a City Council meeting.  Competition	Opportunities for Pasadena- This on-line directory provides professional resource information for both individual artists, arts organizations, for- Based Artists: Arts Resource profit galleries and the general arts community, including national and regional grants and commission opportunities,  Directory Calls-for-Artists and events as well as technical and practical resources. The Commission will work with the Cultural  Affairs division on outreach to expand public awareness and participation for this program.	Opportunities for Pasadena- All artists who either live or work in Pasadena are able to register on-line in order to network and to provide portfolio #1, 2, 3, 5, 7  Based Artists: Artist Registry Information to developers seeking artists, galleries, collectors, etc. The Commission will work with the Cultural Affairs division on outreach to expand public awareness and participation for this program.