

# Agenda Report

May 9, 2011

**TO:** Honorable Mayor and City Council  
**THROUGH:** Finance Committee (May 9, 2011)  
**FROM:** City Manager  
**SUBJECT: PUBLIC HEARING – CITY MANAGER’S RECOMMENDED FISCAL YEAR 2012 OPERATING BUDGET**

## **RECOMMENDATION:**

It is recommended that the City Council:

1. Open a public hearing and receive public comment on the City Manager’s Recommended Fiscal Year 2012 Operating Budget;
2. Continue this public hearing to each subsequent regular meeting of the City Council until June 6, 2011 or such other later date as the City Council may determine, at which time the City Council will be asked to close the public hearing and formally adopt the Fiscal Year 2012 Operating Budget;
3. Refer the City Manager’s Recommended Fiscal Year 2012 Operating Budget to the Finance Committee and direct the meetings be noticed as joint meetings between the Finance Committee and the City Council from May 9, 2011 through June 6, 2011.

## **BACKGROUND:**

The City of Pasadena charter requires that the proposed operating budget for the upcoming fiscal year be submitted to the City Council on or before the third Monday in May. Through the above recommendation, the City Council is requested to formally open the public hearing on the Recommended Operating Budget and refer it to the Finance Committee from May 9, 2011 through June 6, 2011. *Attachment A* reflects the current schedule for departmental budget reviews.

The Recommended Fiscal Year 2012 Operating Budget will be presented at joint Finance Committee/City Council meetings. Each City department will present their operating budget to City Council. Appropriations for the operating budget and the Capital Improvement Plan (CIP) will be made in the operating budget, so approvals for all recommended spending will be made in one budget document. Following review by the

joint Finance Committee/City Council, a final Recommended Fiscal Year 2012 Operating budget and CIP will be presented to the City Council for adoption.

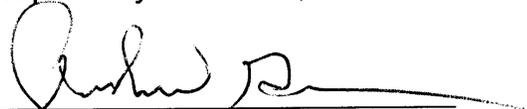
**COUNCIL POLICY CONSIDERATION:**

The City Council's strategic planning goal of maintaining fiscal responsibility and stability will be advanced through the adoption of a fiscally responsible budget plan.

**FISCAL IMPACT:**

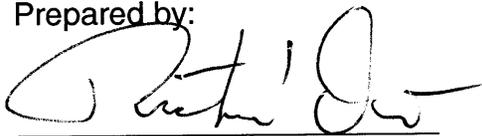
The FY 2012 Recommended Budget totals \$818.0 million. This includes an operating budget of \$620.2 million and a capital budget of \$197.8 million. Included in the operating budget is the recommended budget for the City's General Fund of \$215.6 million.

Respectfully submitted,



ANDREW GREEN  
Director of Finance  
Department of Finance

Prepared by:



Richard Davis  
Budget Administrator  
Department of Finance

Approved by:



MICHAEL J. BECK  
City Manager

Attachments:

Attachment A – Fiscal Year 2012 Operating Budget Schedule

**Fiscal Year 2012  
Recommended Operating Budget  
Review Schedule**

(Meetings begin at 3 p.m.)

Pasadena City Hall  
Council Chambers Room S249  
100 N. Garfield Ave, Pasadena, CA

**May 9, 2011**

**Capital Improvement Program**

(Cont'd from April 19<sup>th</sup> Mtg.)

- Municipal Bldgs. & Facilities
- Sewers and Storm Drains
- Street Lighting
- Street Lighting & Electric System
- Undergrounding
- Technology
- Pasadena Center Operating Company
- Rose Bowl Operating Company
- Water System
- Electric System
- CIP Wrap-up

**Operating Budget Kick-off**

- Operating Budget Statement and Overview
- City Attorney/City Prosecutor
- City Clerk
- City Council
- City Manager
  - Economic Development
  - Enterprise Zone
  - Filming and Public Events
  - Northwest Programs

**May 16, 2011**

**Continuation of Operating Budget**

- Department of Information Technology
- Public Works
- Transportation
- Water & Power
- Pasadena Community Access Corporation
- Rose Bowl Operating Company
- Pasadena Center Operating Company

**May 23, 2011**

**Continuation of Operating Budget**

- Police
- Human Services & Recreations
- Human Resources
- Planning
- Housing
- Public Health
- Libraries and Information Services

**June 6, 2011**

**Continuation of Operating Budget**

- Fire
- Finance
- Budget Wrap-up

**Regular Meeting of the City Council**

- Adopt FY 2012 Capital Improvement and 2012 Operating Budget
- Amendment to the Schedule of Taxes, Fess, and Charges for FY 2012
- Amendment to the General Fee Schedule for FY 2012

**June 20, 2011**

Budget Adoption Alternative Date