



Agenda Report

December 12, 2011

TO: Honorable Mayor and City Council

THROUGH: Finance Committee (December 12, 2011)

FROM: Department of Transportation

SUBJECT: AUTHORIZE THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH THE CALIFORNIA STATE DEPARTMENT OF TRANSPORTATION WITH THE RECEIPT OF GRANT FUNDING AND IMPLEMENTATION OF THE SAFE ROUTES TO SCHOOL PROGRAM

RECOMMENDATION:

It is recommended that the City Council:

1. Find that the following proposed actions are exempt from review pursuant to the California Environmental Quality Act ("CEQA"), pursuant to State CEQA Guidelines Section 15061 (b) (3);
2. Authorize the City Manager to execute agreement with the California State Department of Transportation with the receipt of grant funding and implementation of the Safe Routes to School Program; and
3. Recognize and appropriate \$250,000 to budget account number 101-773100-95080-85 for the Safe Routes to School Grant.

BACKGROUND:

The City applied for Federal funds through the Safe Routes to School (SRTS) Grant - Cycle 2 in early 2009. The SRTS is a federally funded program intended to achieve the goal of increasing the number of children grades walking and bicycling to school (grades K through 8th) by making it safer for them to do so. On October 12, 2009 the City Council through the Finance Committee approved the funding as part of the FY 2010 operating budget amendment. The submitted non-infrastructure project was approved and was awarded \$250,000. The goal of the project is to promote pedestrian safety in school zones by utilizing education, encouragement, and enforcement. The project is separated into three non-infrastructure components aimed at modifying behavior of both pedestrians and motorists in school zones. One component is a citywide school zone safety outreach campaign that will target motorists. The campaign will include the development of a slogan and banners and outreach activities. The second component is to develop an on-site workshop for students to educate on pedestrian safety. An outside consultant will create the workshop which will expand our current involvement with schools to encourage walking and bicycling to school. The third component will be enforcement by Police Department of

the 25mph school zone speed limit, jaywalking, red light running, distracted driving, seatbelts and other traffic infractions that could affect traffic and pedestrian safety around schools.

ENVIRONMENTAL ANALYSIS:

The proposed action to approve an agreement between the City of Pasadena and the California State Department of Transportation has been determined to be exempt from CEQA per Section 15061 (b) (3), the General Rule. The activity is covered by the general rule that CEQA only applies to projects that have a potential for causing a significant effect on the environment. The proposed action is an administrative function to allow the City of Pasadena to continue to receive grant funds from the California State Department of Transportation.

FISCAL IMPACT:

Approval of this Letter of Agreement will enable the City to obtain \$250,000 through the Federal Safe Routes to School Cycle 2 Grant. In order to receive these funds the City must execute the Letter of Agreement with the California State Department of Transportation; which will be spent in FY 2012 and 2013. Other than police enforcement services, the cost of managing this project is not an eligible grant expense, and therefore considered as an "in-kind" match for the grant. Staff estimates that cost to administer this project will not exceed 10% of the total project cost or \$25,000. This cost will be absorbed within operating fund budget account number 101-773100-95080-85 of the Department of Transportation.

Respectfully submitted,



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Director

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