

Agenda Report

December 5, 2011

TO: Honorable Mayor and City Council
FROM: Water and Power Department
SUBJECT: REJECTION OF ALL BIDS FOR THE RENTAL OF UNIFORMS FOR THE WATER AND POWER DEPARTMENT

RECOMMENDATION:

It is recommended that the City Council reject all bids received October 25, 2011 in response to Specifications No. LD-11-7 for the purchase of uniforms for the Water and Power Department (PWP).

BACKGROUND:

Uniforms are worn by many of the PWP employees, and the current contract for purchase of uniforms is expiring. On October 6, 2011 a Notice Inviting Bids for rental of a variety of uniforms for water and power field service personnel was published in *The Pasadena Journal* and posted on the City's web page. In addition, specifications were mailed to fifteen businesses on the Purchasing Division's vendor list. The specifications included requirements for uniforms for Power Dispatchers, Substation Operators, Underground crews, Overhead crews, Electrical Construction crews, Water Service crews, Meter Readers and Warehouse workers. On October 25, 2011, four bids were opened. The lowest responsive bid exceeded the engineer's cost estimate and the budgeted appropriation. Staff recommends the bids be rejected, and plans to review uniform needs and modify the scope of the specifications before republishing.

COUNCIL POLICY CONSIDERATION:

Rejecting the bids supports the Council's goal to maintain fiscal responsibility and stability. Rejecting these bids will enable staff to select uniforms that meet current and future needs and meet budget requirements.

ENVIRONMENTAL ANALYSIS:

The rejection of bids is not a project pursuant to the California Environmental Quality Act (CEQA), and because there is no potential of environmental effects, it is not subject to CEQA.

FISCAL IMPACT:

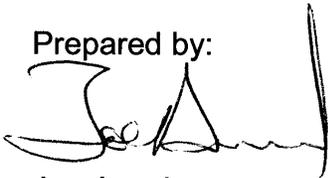
There is no fiscal impact as a result of this action, and it will not have any indirect or support cost requirements. The anticipated impact to other operational programs or capital projects as a result of this action will be minimal. Staff time to review uniform needs and prepare new specifications and mailing costs should be under \$1,000.

Respectfully submitted,



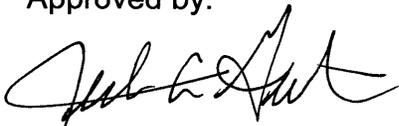
Phyllis E. Currie
General Manager
Water and Power Department

Prepared by:



Joe Awad
Assistant General Manager
Water and Power Department

Approved by:



⁶⁴⁴ MICHAEL J. BECK
City Manager