

Agenda Report

August 15, 2011

TO: Honorable Mayor and City Council
FROM: Director of Finance
SUBJECT: MONTHLY EXTENSION OF CONTRACT NO. 20,483 WITH THE PASADENA HUMANE SOCIETY (PHS) FOR POUNDMASTER SERVICES

RECOMMENDATION:

It is recommended that the City Council:

1. Authorize payment to Pasadena Humane Society (PHS) for Poundmaster services rendered from July 1, 2011 to present totaling \$133,478.75; and
2. Authorize the City Manager to extend the provisions of Contract No. 20,483, without competitive bidding pursuant to City Charter Section 1002(F), contracts for professional or unique services, with the Pasadena Humane Society (PHS) for Poundmaster services on a month-to-month basis for a period of up to 12 months at an amount not to exceed \$88,985.83 per month, the same as currently paid; and
3. Grant this contract extension an exemption from the competitive selection process of the Competitive Bidding and Purchasing Ordinance pursuant to Pasadena Municipal Code (PMC) 4.08.049(B) contracts for which the City's best interests are served.

BACKGROUND:

The California Health and Safety Code (Section 1920) mandates that the governing body of each city maintain an animal control shelter system and a rabies control program to provide for public health and safety. The primary components of an animal and rabies control program include stray animal control, canine immunizations, public education, and animal bite investigations.

Since 1904, the City of Pasadena has contracted with PHS for the above-referenced services through their appointment as Poundmaster. In addition to being cost-effective (as compared to the direct City operation of an animal control shelter), PHS offers

services and programs far exceeding those offered by the County of Los Angeles, the alternate provider for these services.

The most recent contract between the City and PHS was for a one-year term, expiring on June 30, 2011. Negotiations have been on-going for an expanded contract that would include animal canvassing and licensing services as well as expanded services at the off-leash dog area at Vina Vieja Park and all other City parks and open areas. However, finalization of an amended contract is not expected to be complete until September or October of this year. As a result, staff recommends that the provisions of Contract No. 20,483 be extended until negotiations have been completed.

Basic services under the last contract (Contract No. 20,483), which would be extended on a month-to-month basis upon approval of this item include:

1. Patrol services on streets and public ways of the City seven days per week. (this is an amendment to Contract No. 20,483) with one vehicle from 6 a.m. to 8 a.m.; two vehicles from 8 a.m. to 5 p.m.; and one vehicle from 5 p.m. to 6 p.m. During daylight savings time at least one vehicle would patrol from 6 p.m. to 9 p.m.;
2. Pickup and impound services during patrol hours and 24-hour, seven day per week service for sick or injured animals;
3. Investigation and quarantine services for animal bite incidents, and complaints involving animal cruelty charges and barking and/or excessively noisy animals;
4. Pound shelter provision and operation services including deceased animal disposal and the issuance of citations for violations of the Animal Ordinance;
5. Community programs such as low cost spay and neuter clinics, free sterilization of pit bulls and feral cats, vaccination clinics, behavior and training classes, humane education and wildlife education and rehabilitation programs, and response to any natural disaster situation. These programs will be expanded with the PHS expansion project.

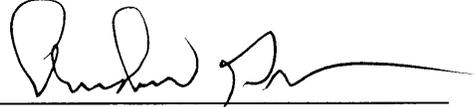
COUNCIL POLICY CONSIDERATION:

The provision of Poundmaster services is consistent with the City Council's strategic planning goal to ensure public safety.

FISCAL IMPACT:

The cost of this action will not exceed \$88,985.96 per month. Funding for this action will be addressed by the utilization of existing budgeted appropriations in the FY 2012 budget account # 8114-203-562000, Contract_Services. It is anticipated that all costs will be spent during the current fiscal year. No additional indirect and support costs such as maintenance and IT support are anticipated.

Respectfully submitted,



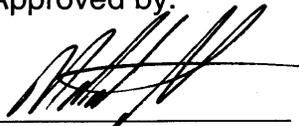
ANDREW GREEN
Director of Finance
Department of Finance

Concurred by:



ERIC G. WALSH, MD, MPH
Director of Public Health/Health Officer
Department of Public Health

Approved by:



MICHAEL J. BECK
City Manager